

WILLEY BUILDING MEETING MINUTES
WILLEY BUILDING
WENESDAY, MAY 30 2018, 7:30 A.M.

Those attending the meeting: Fred Ducharme, Brad Alexander, Dan Dunham, Paul Wade, Bill Wheeler, Karen Deasy, Kathleen Hoyne, Beth Wade, Karen Deasy, and Betty Ritter

1. The meeting was called to order by Brad at 7:30 a.m.
2. Approve Agenda – A motion was made by Fred and seconded by Steve to approve the agenda. Brad then asked if there were any additions. There were no additions. Motion carried.
3. Approval of Minutes – A motion was made by Fred and seconded by Bill. Motion carried.
4. Public Comment – There was no public comment.
5. Masonic Hall:
 - a. Oil Tanks – Fred advised the pad for the oil tanks has been poured and we would like to put the oil tanks in on Saturday, June 9 at 10:00 a.m. Steve will bring some shavings and Bill has tarps.
 - b. Loading dock – there does need to be some repair and Brad will look into the price of ballards.
 - c. There is an old door at the back of the building – when they do the oil tanks, they will check it out and dispose of it if necessary.
 - d. Karen advised that Dean did check out the electrical connections and it seems to be okay. He will check from time to time.
 - e. The toilet has been replaced due to the crack in the base.
 - f. We need to check on the time for the parking lot lights.
6. Playground Structure – The place has been marked out for the playground and Jim Carrien will be here on June 5, 2018 at 11:00 a.m. to review the location and design. Kathleen asked if the play area needs completely fenced in and Karen advised this is a requirement of our insurance carrier.
7. New Business – Fred stated that we need to discuss the committee being the “umbrella” for Town properties. Karen and Betty advised that we are compiling a list of properties owned by the Town and will have it shortly.
8. The next meeting will be held on Tuesday, June 26, 2018 at 7:30 a.m.
9. Adjourn - A motion was made by Fred and seconded by Dan to adjourn the meeting. Motion carried. Meeting was adjourned at 8:02 a.m.

Respectfully submitted,
Betty Ritter, Town Clerk/Treasurer