

MINUTES
TOWN OF CABOT LISTERS ORGANIZATIONAL MEETING
MONDAY, JUNE 5, 2017, 10:00 A.M.
TOWN CLERK'S OFFICE, WILLEY BUILDING, CABOT, VT 05647

The duly elected Listers of the Town of Cabot met at this time for the purpose of organizing their work schedule.

AGENDA

- No additions or deletions to agenda

- Determine revised work schedule and office hours; availability of listers to the public:
 - August 2017 to March 2018: Tuesdays and Thursdays 9 a.m. to 3 p.m.; recommend calling first to ensure staffing
 - Or by appointment
 - Wednesday will also be a non-public work day whenever possible

- Review upcoming deadlines –
 - Things to be done before closing GL (see list): (between now and June 21)
 - Review Change of Appraisal Notice wording: Going out June 21
 - Change of Appraisal Grievance Date: July 6
 - Create New Entity (2017 As Billed): July 16
 - Processing tax bills: Anticipated date July 17-18
 - Submitting GL to state: August 15

- Review Class IV Roads Neighborhood Codes and Economic Depreciation
 - Some 5% functional depreciation that does not seem consistent with reappraisal guidelines of 2006; will leave for 2019 reappraisal to see if correction needed – these depreciation allowances have been in place for a minimum of five years

- Other business – topics for Cabot Chronicle articles
 - Class IV Roads
 - Reappraisal schedule and what to expect (history, VAC, State order, CLA, COD)
 - Tax bills going out in July – make sure your contact info is up to date

- Adjourn 11:30 p.m.

Respectfully submitted,

Jeanne Johnson

Jeanne Johnson
Board of Lister Chair