

**SELECTBOARD MEETING**  
**TUESDAY, JUNE 19, 2018 at 6:00 PM**

Those attending: Michael Hogan, Fred Ducharme, Jack Daniels, Bernie Shatney, Ted Domey, Andrew Gilbert, Steve Godin, Karen Deasy, Michelle Leclerc, and Betty Ritter

1. Call meeting to order at 6:01 p.m.
2. Approve Agenda – A motion was made by Jack, and seconded by Fred. Mike then asked if there were any additions or corrections. Karen would like to add under road commissioner –Road discontinuance findings, and to go into Executive Session for a couple of legal items. Fred would like to discuss cutting the trees at the cemetery. Mike would like to add Advisory Article for Fire Dept. vote on Primary Election Day in August, and Jack would like the playground update. Andrew Gilbert would like to talk about the alternate for the Central Vermont Internet Initiative. Motion passed with the additions.
3. Approve Minutes of June 5, 2018 – A motion was made by Fred and seconded by Ted. Ted did want to comment that he was as the June 5 meeting and the minutes will reflect that change. The motion was carried with the amendment.
4. Public Comment – Steve Godin spoke regarding the speed signs not being consistent with the roads going into the Town of Cabot. He would like to see speed signs on the South Walden Road. Karen will check on the speed signs on South Walden Road. The state is putting up the signs. Andrew Gilbert discussed Old Route 2. The road is a mess and the culverts are not working properly. The road is not maintained properly. Betty advised that this will be discussed under Town Clerk – other business.
5. Contract
  - a. Faith in Action – Betty talked to Cynthia from FIA regarding the rent. Fred would like to charge them \$700 a month. They are currently paying the electric and \$580 monthly right now. Jack would like to increase it to \$600. Fred stated that the senior center pays more for their rent. They also fundraise for their rent. Bernie says what they pay is pretty much what they can afford. Ted suggested that we split the difference and have the rent \$650 along with the electricity. Jack made the motion for one year for the period July 1, 2018-June 30, 2019 for \$650.00 per month and all of the terms in the contract stay the same with a second by Fred, and Bernie abstained.
  - b. Chuck Marian – Chuck Marian found a location in Hardwick instead of the Sawmill property. Mike said the roof is going to need some work and we should consider budgeting money in the next budget cycle. Fred is asking if the Selectboard would like the Willey Building Committee to take responsibility for that that buildings as they do other town owned buildings. That Willey Building Committee will evaluate the building’s needs. Betty advised that she sent a mock-up contract to Mike Tarrant for his suggestions and when she found out that Chuck is going to Hardwick, she put a hold on the contract, which Mike Tarrant did.

Mike made a comment that Mike Tarrant and his firm from Gillies, Tarrant and Richardson do an outstanding job for the Town.
6. Zoning Regulations-Junk – Karen did some research on cleaning up junk on properties. Karen would like to do a bulk waste removal day and advised that September 29<sup>th</sup> is an available date. It would cost the Town approximately \$2,500 to \$3,000 for the whole day with 3 to 5 containers. Mike would like a list of areas in the town that are possible dump sites and have photographs taken

for reference. Karen and Val will put a list together. The town needs to look at what other towns are doing as far as regulations with dumps and illegal dumping. Mike and Jack would like to go forward with gathering information for a potential Junk Ordinance. Jack would like to schedule the Waste Removal Day for September 29<sup>th</sup> for Cabot Residents only, ID may be required. Jack made a motion that the Town of Cabot schedule a bulk trash removal on September 29<sup>th</sup> for Cabot residents only with a second by Fred, motion carried 4 yes and 1 no. Mike would like to have something written in the Gazette and Chronicle with some background of why we are taking this first step in dealing with illegal dumping.

7. Review bid for demolition of 2466 Main Street – Mike would like to put an advisory question on the primary ballot in August for the Fire Dept. Building asking the Town to support the Select board’s pursuit of various funding options. Betty commented that the primary is not a big turnout. Mike still thinks it’s important to get a sense from the Town before we move forward on this project. Jack would like the bids reviewed after the advisory vote. Karen didn’t think waiting after the November election would be good approach. Ted’s thought is that a building can be taken down any time of the year. The Board will advertise for the RFP until after the advisory vote is concluded. Karen says there is an onsite kerosene tank that needs to be removed. We received a bid for a removal of the underground fuel tank and demolition of the building from Stone Environmental for \$3,028 for the removal. Karen, Fred and Mike think that is a reasonable price. Jack is asked if there are any grants for removal of the tank or the building.
8. Study of Main Street Design – Karen met with Laura from Green Mountain Power. Looked at the pole in the middle of the section and the pole can be moved closer to Tim Gochey’s property. Mike would like to have this discussed with some input from store owner Bobby Searles. Karen would like to discuss this with Regional Planning on design options. The Planning Commission would like to talk about parking on Main Street. Karen will get a couple of designs and then meet with Bobby.
9. Water and Wastewater – We have received our first pay requisition on the water line project in the amount of. \$163,586.58. There was a couple of missing items which amounted to \$181,450.00 and they were wondering if we could include this extra amount in the requisition. Ted would think that we should pay just the \$163,586.58. Mike made the motion that we pay the actual requisition amount and the 20% would be included in the next requisition with a second by Jack, motion carried. Karen is meeting tomorrow with Peter Ackermann and the engineer for the school well house. Karen says the Danville Hill Water Line Project project is close to ½ to 2/3 done with completion by the middle of July, weather permitting.
10. Dog Hearing Schedules. Betty went over the dog hearing schedule for Tuesday, June 26<sup>th</sup> at 5 pm. The is the Malone/Savoca hearing. The next one is at 6 p.m. Herrick/Hogan. Betty discussed the letter she sent to Michael Malone regarding the items he has not complied with. Betty will draft a letter with a possible fine for discussion at the next Selectboard meeting.
11. Road Commissioner
  - a. Project Schedule – roadside mowing is going to be happening this week or next week. The fog line stripping will be done next month.
  - b. Other Business – Mike would like to talk about Old Route 2. He would like to have the whole Selectboard physically review the road. Do we need a working group or a committee to look at this? Karen is going to talk to the state about fixing the pot holes and some of the broken pavement. Before our meeting on July 2<sup>nd</sup> the Selectboard will meet at 5 p.m.at the Willey Building and go over to Old Route 2 to inspect the road. Karen will look into how much it would cost to ground up the pavement.
  - c. Public Hearing, May 22, 2018 – Road Reclassification Facts and Findings – Highway 57 pass Leonard Spencer’s place regarding putting it to a legal trail or discontinue road. Jack make the motion

that approve the minutes finding and decision by the select board in the matter of discontinuing highways 13, 15 , 44 ,55 and 57 with the exception that town highway 57 shall be a discontinued and designated as a legal trail with a second by Fred, motion carried.

## 12. Town Clerk

- a. Orders – done
- b. Other business:
  1. Demolition and Fire Department Land Loan – Jack made the motion that we approve the allonge (a slip of paper fixed to a negotiable instrument) for attachment to note in the amount of \$200,000 to be released of the security interest in the Town of Cabot UDAG fund Union Bank asset management account as evidence of collateral assignment of September 24, 2015 with a second by Mike, motion carried.
  2. Jack made the motion that the Town of Cabot execute a loan of \$100,000 with Union Bank for the purchase of buying the property located at 2466 Main Street with this funding including the demolition of the existing structure on the property with a second by Fred, motion carried. The loan will be spread over four fiscal years to pay off the balance.
  3. Loader Loan –Jack made the motion to that the Town of Cabot execute a loan with Union Bank in the amount \$141,755.00 to purchase a 2018 Komatsu Loader to maintain public highways, with a second by Fred, motion carried.
  4. Water Bond Loan – Jack made the motion to that the Town of Cabot enter into a loan agreement with the Vermont State Revolving fund \$760,000 for the purpose of completing a water line project on Danville Hill Road in 2018 with a second by Fred, motion carried.
  5. Discharge of Mortgage - Jack made the motion that the Town of Cabot Selectboard approve the Discharge of a Mortgage from the former owner of holder of certain Mortgage deed from Leonard Spencer dated February 13, 1987 and recorded in Book 41, Page 529 of the Town of Cabot, Vermont land records. This Discharge is given pursuant to the authority granted to the undersigned by a resolution enacted by the Cabot Selectboard on June 19, 2018 with a second by Fred, motion carried.
  6. The alternate for the CVI Andrew Gilbert recommends Seth O'Brien. Fred makes the motion to have Seth O'Brien be the alternate with a second by Bernie, motion passed.
  7. The Town received approval for a permit from the VT Dept. of Public Safety for a door in the office that Karen is currently in. Betty has notified Lori from the CCA that Karen will be moving into that office soon. The Listers will be moving into Karen's room. Betty told Lori that she could move her office into the Listers office if she wishes to do so. There is no set date for this, but wanted everyone to be aware of this.
  8. Betty discussed that tax bills may not be able to be mailed by June 28<sup>th</sup> due to the impasse in Montpelier with the State Budget. Betty will check with Mike Tarrant about sending out tax bills later and changing the municipal due date.
  9. Betty discussed a donation to the Cabot Ambulance in memory of Gary Savoca. Mike also suggested getting a tree planted. Board will discuss this at the next meeting.
  10. Betty passed out the 6-month budget results. Jack complimented Betty and Michelle and also Karen for having the highway come in under budget.
  11. There are two policies that Betty has put together: Investment Policy and Fraud Policy. Betty is working journal entry policy. Board will review at next meeting.

## 13. Other Business –

- a. Audit report was rewritten by Jack and Mike. Findings will be published in March 2019 Town Report.
- b. The playground update: DRB accepted it findings. The library is waiting for the appeal process of 45 days to be up before starting the project.

- c. Fred commented on the Durant Cemetery pine trees have big holes in them. He would like to have the pine trees taken down before they fall down and ruin the grave stones. Mike would like to start getting the trees taken down. Jack would like to have the cemetery commission come to the next meeting to discuss the tree removals.
- d. Public Gathering Ordinance – Mike discussed some changes that were made in the definition section and a few other minor changes. Mike discussed Agriculture events being exempted and felt that events of this type are part of local business operations and would like to delete that section. Mike would like the Selectboard to adopt it at the next meeting July 2<sup>nd</sup>. Betty will repost on town web site.
- e. Steve Godin commented that the advisory vote on the fire dept. vote should be in November election not at the primary vote. Not enough people will come out for the primary.
- f. A motion was made that we go into Executive Session to discuss Real Estate and Legal issues with a second by Fred, motion carried. The Board went into Executive Session at 8:32 p.m. The Board came out of Executive Session at 8:49 p.m.

14. Adjournment: motion was made by Fred and seconded by Bernie that we adjourn, motion carried.  
Adjourned at 8:50 p.m.

Respectfully submitted,

Betty Ritter, Town Clerk/Treasurer