

Cabot Planning Commission Meeting Minutes June 6, 2019

Attending: Chair: Chuck Marian, Aaron Fuller, Dawn Andrews, Jeff Haslett, Ruth Goodrich, Jennifer Miner

Meeting Called to order at 6 pm

1. Review Agenda Motion made to approve by Jennifer Miner, Seconded by Aaron Fuller – Motion carried
2. Public Comment: None
3. Review existing bylaws -
 - a. performance standard to be carried over to another meeting
 - b. Wastewater regulations – discuss to remove: Motion made to remove by Dawn, seconded by Chuck, vote 4 affirmative, 1 abstained motion carried
 - c. Last 2 districts – shoreland and rural/residential discuss to update – to be carried over to another meeting. Chair suggested that all members read the shoreline & residential sections and prepare to discuss at another meeting
 - d. Exemptions – update exclusions from requirements to be carried over to another meeting.
 - e. Telecommunications – Article 5 see Richard Scheiber’s letter on revisions : discussion ensued about having the Select Board contact legal counsel advice about removal before taking any action.
 - f. Review Statutory requirements – discussion about having a separate meeting on this topic alone. Carried forth to another meeting.

Discussion about Select Board changes to Zoning Administrator job description, Karen’s 3 year term is up on June 30, job position has been advertised. We should be prepared to interview candidates, Karen may re-apply. Should schedule a meeting to review candidates.

As discussed in the 6/4 Selectboard meeting, PC should work on Capital Budget. Suggested to have a 5 year plan, discussion about what this means for scope and application, how to work with the other organizations to make this happen.

Inspecting buildings as discussed in 6/4 selectboard meetings, reporting back to the selectboard any problems and solutions. Goal: to improve safety , function and keep up value of buildings. Example: Fire house recent revelation of violations and deficiencies. Discussion of procedure for gathering info from various organizations, inspections, improving communications & reporting for capital improvements & budgeting. Strong emphasis on prioritization. Jennifer suggested we schedule a meeting for this every 2 months and add this as an agenda item for future meetings.

Rules and Procedures, we don’t have any and need to develop & adopt. Discussed responsibilities and how this will help the Planning Commission do their job.

Bylaws – Zoning – Review

Aaron had many questions about flood hazard mitigation, counseled to read the current materials on that to answer those questions. Discussion of flood plain areas and building restrictions. New members should be given all materials/booklets to read and familiarize on the Hazard Mitigation Plan and Zoning.

Discussion about setting reasonable and obtainable pregression for addressing issues that arise, gaining a base of knowledge on a broad series of topics will benefit the board and the town.

Subdivision - public meeting – should move forward and be sure to follow the town plan.

Other Business: none

Motion to adjourn made by Chuck, Seconded by Aaron – motion carried