

**SELECTBOARD MEETING AGENDA
TUESDAY, FEBRUARY 4, 2020 at 6:00 PM
MEETING ROOM – WILLEY BUILDING**

Those present: Selectboard: Fred Ducharme, Ruth Goodrich, Mike Hogan and Matthew Nally

Town: Betty Ritter, Michelle Leclerc

Other: Marcy Martin, Jen Miner, Rusty Churchill, Chuck Marian

1. Call meeting to order – 6 p.m. Ruth Goodrich called it to order until Fred came.
2. Approve Agenda – Mike 1st, Matt 2nd. Betty needs #12 after other business to go into executive session on a legal matter. Motion passed
3. Approve Minutes from January 21, 2020 Selectboard Meeting – these will be approved next meeting.
4. Public Comment – Jen and Chuck are here for the Planning Commission they have found out that the selectboard has approved a grant for the Conservation Committee. The Planning Commission has asked for more information from the Conservation Committee. They have not received anything as to this date. That the approval of the grant has not been given to the selectboard. Ruth said we had an Emergency Meeting on Saturday to sign a Warning with that article. The selectboard stated that we did not follow the procedures on receiving a grant. Betty said the paperwork was given to her a few days ago unsigned from Frank Kampf. It is not signed by the CCIF Chair. Mike thinks we will not be able to pull the article. Ruth is wondering if it becomes a non-binding article. Betty will check with the Town Attorney. Ruth thinks this is the first test of the Grant policy. This didn't go through as protocol. Jen doesn't think that the procedure has been clear to the public. Jen said that Gary Gulka didn't think that he needed permission from the Planning Commission. Ruth thinks it's hard to believe that this was missed.
5. Extension for Grand List Filing/Certificate – Betty is doing this on half of the Listers. An extension just in case they might need it. It's a 30 day extension for the 2020 Grand List. Ruth 1st, Matt 2nd. Motion passed.
6. Certificate – No Appeal or Suit Pending – Betty is also doing this from the Listers. There is no appeals pending as of April 1, 2019. Mike 1st. Ruth 2nd. Motion passed.
7. Job Description and classified ad for Road Commissioner – Betty read the ad for the Road Commissioner to be put in the Hardwick Gazette. The resumes are to be in by February 24, 2020. This is by no means of John stepping down. Betty informed the selectboard that John has been working Road Commissioner as would like to continue. Betty, Ruth, and said John have been doing an excellent job. Rusty asked why this job is continue and why we need a working road commissioner. He also asked if John may not do the job why did he get uniforms. Fred explained to him that he could get uniforms and the selectboard would like to have a working road commissioner.
8. To Do List – Betty reviewed the list.
9. Water/Wastewater
 - a. Other Business – Fred is wondering anything has been done on the warming of the water with solar. Ruth will look into that.
10. Road Commissioner
 - a. Certificate of Highway Mileage – Betty has the certificate of Highway Mileage and have the selectboard members sign it. Mike 1st, Matt 2nd. Motion passed
 - b. Other Business - none
11. Town Clerk's Office
 - a. Orders - Done
 - b. Approve Line of Credit – Betty with a Line of Credit with Passumpsic Bank, we only borrow from it only when we need to. Ruth 1st, Matt 2nd. Motion passed.
 - c. Other business – Insurance for the Willey Building for anyone who rents or uses the building. Betty checked with VLCT. People should be having insurance. They can get an addendum to their home owner's policy for that day. Fred is wondering if they have to have it for the Library functions like yoga. Mike said they will have

- to. Fred would like to put it on the future agenda. Ruth said the Town is responsible for this building. Mike said we should have a form to fill out. Michelle suggested that the library should come. Chuck said if you have insurance the Town has to be listed as the lost payee.
- d. Betty was approached for pollinator regarding gardens in Cabot. They would like to put some wild flowers fields in the community and a designated person and get donated flowers. On the Common no flowers along the fencing. Ruth said no flowers in the Common because of the school children play in that area that could be allergic to bees. Betty said we should not put the flowers around where children play. Matt suggested that we could put them behind the 2466 Main Street. Betty also read that they would like wildflowers and a sign by Danville Hill Road and Route 2. If they have any question, Fred suggested they come and talk with the Selectboard.
12. Other Business – Chuck regarding the coronavirus know if anyone has heard from the Emergency Management Chuck said that the masks are pretty much gone. Jen can't speak to Jeff Haslett but they went through this with the Zika virus it was hard to find masks and hazmat suits. Betty will talk to Jeff tomorrow. Chuck said they are made in America by 3M. They are bought up but might be able to buy them on Ebay. Ruth said that we should think of having two to three weeks of supplies on hand just in case. Very important of having hand sanitizer. Jen said realistically that this is more likely to happen more than a flood. She hasn't had any communication with Emergency Management from Jeff. Matt would like to say to make sure if the ambulance has the suits and they are in good condition.
 13. Executive Session – Ruth 1st, Matt 2nd that we go into Executive Session at 6:43 and we came out of Executive Session at 7:14 pm

After Executive Session, Mike made the motion regarding the CCIF Grant for the Conservation Committee that the grant application failed to meet the criteria of the submission date of January 17, 2020 that was established by the Secretary of State and procedures previously established by the Selectboard, thereby, making the Article invalid. Fred 2nd. Motion passed.
 14. Adjourn – 7:22 p.m. Mike 1st, Matt 2nd Motion passed.

Respectfully submitted,

Betty Ritter, Town Clerk/Treasurer