

## SELECTBOARD MEETING AGENDA

TUESDAY, JULY 7, 2020 at 6:00 PM

Meeting with Meeting with ZOOM (info at the end of the page)

Those attending: Selectboard: Fred Ducharme, Ruth Goodrich, Matt Nally, John Cookson,

Town: Aldo Nunn, Betty Ritter, Michelle Leclerc

Other: Steve Cox, Ellen Cairns Jenn Miner, Dana Glazier, Aaron Page, Karlyn Schmidt, Jim Wolentz, Marcy Martin, Val Covell, David Covell, Walter Bothfeld

1. The meeting was called to order at 6:00 p.m.
2. Approve Agenda – A motion was made Mike with a second by Matt. Motion carried.
3. Approve Minutes from Minutes from Remote Selectboard Meeting
  - a. June 16, 2020
  - b. June 22, 2020
  - c. June 30, 2020A motion was made by Ruth and seconded by Mike to approve all three minutes. Motion carried.

4. Public Comment:
  - a. Jenn gave the update on the Covid 19.
  - b. Jenn will also be checking on the opening of the school for the upcoming year.

5. Green Mtn. Power & Cabot Creamery – New Utility Pole – Aaron Cabot Creamery – He wanted to revisit this. Only other thing is to put one at 215 and the Whitter Hill. He wanted to explain why this is a viable solution. This was identified by the engineers for their new digesters. Reason for 3-phase and would reduce the trucking of the wastewater. Mike Hogan wanted to know if there is an alternate location. Aaron said that because of the houses another place could be problematic. Mike asked if it would reduce the trips of wastewater trucks. It would be around 40 passes per day. It would reduce the trucking significantly in 5 years. John wondered if the cutting plant and the wastewater plant has 3-phase. Aaron stated this is a problem because if they needed to do any type of repairs those two buildings would have to be shut down and that could cause problems. However, there are ways to do it. We haven't done the study from another location. John indicated that the location on 215 would not be a good location for plowing. Can we make a date for our next meeting which is on July 21 at 5:15 to meet at the locations?

Jim has a question regarding the digester. Is this a done deal? Aaron said that they have quite a bit more homework to do and thoroughly understand the heavy use of the whey trucks. Basically what we are trying to do is to take the trucks off the road and it is extremely expensive and will need to do in phase.

6. Fire Department/Ambulance Building Billing – There has been questions about utilities regarding the web site, ambulance and phone bill and internet bill (for at least 10 years). The invoices for fuel and electricity are paid by the Fire Department thru the Town of Cabot, and is then charged against their budget. The Ambulance pays for Casella and the Phone at \$79.70 per month/ \$90 for phone and internet. Since John Christman is no longer paying the bills, Marcy just paid for Casella \$272.91 because it was not paid for 2 months. She has not received current bills for phone and Casella – it is for July 20. These bills now are changed to the FD address, the phone bill is addressed to Cabot Fire Association, the billing address should be updated. Some of the bills were sent to John Christman and some bills were not getting paid. When Marcy took over paying bills – she only received 2019 and 2020 bills and has nothing beyond that. Matt wanted to know how much funds are missing. Marcy could come back the next meeting with the complete account. Bills can get in the name of the ambulance. Should the bills come to the Town, the Town pay them and then we charge the amount that is needed to the FD and send a bill to the ambulance for their portion. We need to have a better paper trail. Why are we paying Casella when we can take a bag or two a week to the Recycle Center for a maximum of \$10.00. Steve – why do we have \$80 bill per month. We don't generate that amount of trash. Jennifer – can put it at her dumpster. Skip need to cancel the address and cancel Casella and check to see if they have a contract then cancel their services. Marcy will be glad to pick up the trash on a weekly basis and take it to the Recycle Center. We could be saving some money. Karlyn – they use it to call Capital West. Ellen – go back to an agenda item so we do need to keep the phone service.
7. Rec Field Scheduling of Dates – Betty discussed the reason why we are asking that the scheduling for the fields be done in one central place. She did send a note to all the people involved from the rec committee and everyone seems to be in agreement and they were also invited to this meeting, but no one showed up. Betty will asked Mary Saggerson will to come to the next meeting on July 21. When Lynn was doing this she did break it down for each type of sport. This has not been done. Scheduling of dates – one central place.

8. Water/Wastewater
  - a. Other Business – billing and notes from the field. Jim ordered a new door for the wastewater. Fred wanted to know if there were any issues for the digester with the Cabot Creamery. Ruth had none.
9. Highway
  - a. Scheduling for Road Crew – The board has had discussions and went over the scheduling. Log implemented for each road. Weekly report of what they accomplished. Replace Old Route 2 culverts – 21 totals. Mike went over the list. John, Aldo, and Mike to go over Danville Hill. State will pay for striping (done in July or August). What about the cross walks is it up to the Town. Aldo said the Town can do it and Hardwick does have the templates. Shawna would know the specification and to check about actual designated parking area for commercial businesses. Michelle will contact her. John had other items – storage containers \$25,000 – they would cost \$7,000 along with a Gabriel roof – who would build this. At the time, John thought him and highway crew could do this. Is it feasible to do it this year? Would have to look at the whole projects and possibly do in stages. Where would they go?
  - b. Two trees on John Sudler and he does not want to have them cut. There is a safety issue for the road. The trees are dead. The SB asked Betty to send him a letter that we have to cut them down as they are in the right of way of the Town.
  - c. Matt asked what Aldo thought of it the changes for the road crew. Aldo said that it is a change but seemed willing to do this. Mike wanted to reiterate that this is not about their ability to do things, but a better communication for the people of Cabot.
  - d. Sand: Fred wanted to know how much it would cost for us to haul as opposed to someone else hauling.
  - e. John asked if he wanted to do the job. Aldo said he would think about it. Hardest thing to do is to schedule what are the crew would be doing from week to week. Mike said that planning is a tricky thing. Nothing has to be set in stone. It would just help to have it organized.
  - f. Cameras for Garage – need to research further due to the wi-fi problem at the garage.
  - g. Porter Road – this is in process.
  - h. Sign for Meadow Lane – private road – table till next meeting
  - i. Other Business –
    1. Security for building – the Select Board wanted to be sure that the door is locked to the garage. Aldo will check to see about getting a lockbox for Unifirst.
    2. Tractor – thought it was a hydraulic leak to begin with, and now the brakes don't work. Aldo said that they needed to take it to Harvest Equipment. It would be a couple of weeks to get the mowing done.
    3. Creamery-storm water drain – Pike is taking care of this, it is ordered.
    4. Storm water drain across the street – next week.
    5. Rec field – edge of field is done. Running alongside there is nothing to take care. It should be good to go.
    6. Trish Brochu-Cox suggested that we use a cement slab versus crushed stone for the storage building. She also wanted to let the SB know that it took so long to get her action. Mike said this is a learning curve and will try to remember this in the future.
    7. Ellen – thank you, but would like to have consideration to remember they are there.
10. Town Clerk's Office
  - a. Orders
  - b. Recycling Center – 2 year contract instead of 1 year contract – Mike moved that we have a 2-year contract with a second by Ruth. Motion carried
  - c. Other Business tax anticipation note – Betty received two bids from Community National Bank and Union Bank, and Passumpsic did not choose to bid on this note. CNB had an interest rate of 1.59% and UB had an interest of 1.65%. A motion was made by Mike with a second by Ruth to accept CNB. Motion carried.
11. Other Business – Ellen – had a question about the opening meeting law – If we meet with Creamery will we be breaking the open meeting law? Fred advised that anyone will be welcome to come to the site visit and then we will
12. Adjourn – A motion was made by Ruth with a second by Mike. Motion carried. We adjourned at 8:26 p.m.

Respectfully submitted,

Betty Ritter, Town Clerk/Treasurer