

CABOT PLANNING COMMISSION MEETING MINUTE

THURSDAY, JULY 9, 2020, 6:00 P.M. VIA REMOTE

1-602-580-9248

7289690 conference. ID

Those present: Jenn Miner, Ellen Cairns, Kate Chatot, Chuck Marian, Ruth Goodrich, Glen Goodrich, Bobby Searles, Dawn Andrews, Richard LaSelle, Chuck Marian, Glen Goodrich, Richard LaSelle, Betty Ritter

1. Call meeting to order – The meeting was called to order by Jenn Miner at 6:03 p.m.
2. Approve Agenda – A motion was made by Ellen with a second by Bobby. Motion carried.
3. Approve minutes of June 4, 2020 meeting – A motion was made by Ellen and seconded by Bobby, motion carried.
4. Public Comment – Chuck, wished to thank everyone for their generous gift. Discussed the revisions of the Town Plan for 2025. Jenn would like to have the working groups in tandem to help things to move along. Ellen wanted to make sure about the open meeting. Chuck said that we could have working meetings as long as they are not voted on.
5. Vice Chair Position – At the last meeting a nomination for Bobby Searles to be vice chair. Bobby asked to table this to this meeting. Does anyone else have any other nominations? He would be happy to step up to help. The nominations are closed since there were no other nominations. Approved by roll call with Bobby abstaining.
6. Review applications New Member – We have three applicants for the vacant seat. Chuck Marian stepped down and Jeff has moved out of town. Richard LaSelle and Glen Goodrich are on the phone, and Brittany Butler also applied. Jenn asked that Richard to ask why he wanted to join the PC. He wanted to contribute. Dawn asked if he had any experience in Planning. Ellen wanted to know what skills he had to serve on the board. Richard stated this is my first time to serve on anything boards. Bobby felt that technology would be beneficial to the town. Kate has worked on the plan for the past two Town Plans, IT skills are important to have the interest and expertise. Jenn said we will be discussing the applicants later and will get back to him. He thanked everyone. Jenn then asked about Glen. Glenn stated that he knows how to make maple syrup. He has lived in Cabot for 65 years, served on the select board for many years, has a business in Town. Helped with local business and feel they need some help during this time. He also worked on the UDAG committee. Jenn asked is anyone had any questions for Glen. If there are any questions, someone will be getting back to you. Did everyone receive a copy of Brittany's interest. Everyone did receive this. Ellen wondered about if Brittany would get paid in any zoning administration questions. Kate – Karen's position was Town Planner/Administrator. Felt that it would be a positive thing for Brittany to be on the PC because she knows the zoning rule. Chuck she can be on the PC, but cannot get paid. Kate said that we had a secretary and was paid for it in 2012. Karen was not a member of the PC – and could not vote. She has a lot of questions and it shows that some things in the zoning rules are not clear. All members needed to sign a conflict of interest. Anyone has any other discussion regarding Brittany's Applicant.

Jenn asked how to go about 3 members and vote. Ellen stated they need to go into executive session to discuss and then vote out of executive session. Each person picks two people and then tally and those two are recommended to SB. A motion was made by Dawn to go into ES. Motion carried at 6:38 p.m. Out of ES at 6:50 p.m. The PC took a vote for the two vacancies. It was voted that Richard LaSelle and Brittany Butler be presented to the SB to be added to the PC at the July 21 meeting.

7. Review of Town Plan suggestions from Working Study Group – we have a small working group last week of how it would go about presenting to the Town to start with a mission statement. Thanked Ellen for beginning one. This is the mission statement they wanted to present to the Planning Commission: "To take the pulse of the Cabot community on the Town Plan, priorities, and Cabot's future in this new climate amidst the COVID-19 pandemic in preparation for the 2025 version of the Town Plan." After discussion, Dawn moved that we accept the purpose statement with a second by Ellen. Roll call was taken and approved.
8. Other Business- Kate mentioned that we have not forgotten about zoning – such as shoreline district. Jenn would like to see a group to go over the definitions between meetings to move this along. Bobby would like to work on the definitions along with Ellen. Jenn and Betty would put together a binder and give a list of definitions to the study group. The binder does seem important since we are having phone meetings. Kate will check with Joe's Pond to see if we can get a copy from them of their zoning for Joe's Pond and for any definitions they may have.

Dawn would like to get on video for our meetings if possible. We could get zoom and reimburse the Town or get their own account. We could have Richard do this. Ellen will check into google. Our next meeting could be in Zoom video which is August 6. Dawn stated that you can have a secure meeting with zoom.

Kate – we want to be sure to thank Glenn for his applying. Jenn will contact Brittany, Richard, and Glen.

9. Adjourn - A motion was made by Kate and seconded by Bobby. Motion carried. We adjourned at 7:20 p.m.

Respectfully submitted, Betty Ritter, Secretary