

CABOT PLANNING COMMISSION MEETING MINUTES
THURSDAY, August 6, 2020, 6:00 P.M. VIA ZOOM

Those attending: Jenn Miner, Kate Chatot, Dawn Andrews, Brittany Butler, Richard LaSalle, Clare Rock from Regional Planning, Betty Ritter (all by zoom)

1. Call meeting to order – the meeting was called to order by Jenn Miner at 6:09 p.m.
2. Approve Agenda – Motion to approve agenda by Dawn, seconded by Bobby. Motion Carried.
3. Approve minutes of July 9, 2020 meeting – Dawn moved and Bobby seconded to approve minutes. Motion carried.
4. Public Comment – No public comment.
5. Clare Rock from Central Vermont Regional Planning Commission- she is here to tell us about what they are working on and any help. They would like to meet with every 3-4 years. Last time we met with them in 2016. This consultation wants to make it more a listening. Would like to go over what the Regional Planning Commission does and happy to answer any questions. I am the senior planner on the planning commission for a couple of years and work closely with each municipality. Voluntarily have an energy plan. Bobby wants to see what we would need to do the forestry plan and would like to have it sent to all the members. Clare said ANR has an updated planning for forest blocks – we then have choices to see where they are and incorporate in the land use plan. Jenn mentioned that we have the new members and what type of education do you have for the newer members. Clare: Agency of Commerce and Community Development Manual; ACCD Manual; Essential (Greenbook) Book – relationship with SB, procedural; EPPIC has topic papers that has implementation guides such as zoning regulations, zoning and planning roundtables, VLCT hosted spring and fall planning and zoning forum, CVRP can also come and talk with the PC. She will send information to each of the PC. If she came out, she would set aside about an hour or so. Jenn would like to see about other members Bobby would be interested, Dawn would help to communicate with each other better. What kind of lead time to set up training for the Planning Commission. Clare would like 2-3 weeks ahead of time and a possibility of October 1 at 6:00 p.m. It may be remote at this time. Does anyone have any questions for Clare? Hearing none – move on Agenda 6.
6. Review of Town Plan suggestions from Working Study Group – We are going to work on the Town Plan. We set up a working study group. We are taking a previous survey and thinking about the multiple venues. How can we get these surveys out to a bigger group and people are more invested in this. Since COVID-19 Crisis our priorities may have changed and see what the next version of the Town Plan. The small groups can come back to the main committee. Dawn thought it would be good to have zoning issues. If anyone has any info on the definitions for the shore line would be appreciated. Definitions in the draft that was never approved. We can take the shoreline and the whole list and define them. Betty and Jenn will be working on binders for the next meeting. Jenn wanted to let us know that Ellen Cairns will be unavailable for a time and would like to step down. We are advertising for this position. The next meeting would be Thursday, September 10 at 6:00 p.m. (Dawn would prefer the 3rd, Bobby either day works, Richard said either would work, Kate may have stepped out.) We could have a special meeting to interview the candidates. September 10 would be the next meeting at 6:00 p.m. Brittany has had a surveyor tell her that if you do a subdivision it will have to be surveyed if that is true. Clare said this is true and the entire plot has to be surveyed, and will send the information. What about selling of houses for a single family – a survey does not have to be done.
7. Other Business – There was no other business.
8. Adjourn – Dawn moved that we adjourn, Brittany seconded. Motion carried and we adjourned at 7:02 p.m. Our next meeting will be on September 10 instead of September 3.

Respectfully,
Betty Ritter, Secretary
Planning Commission