

SELECT BOARD MEETING MINUTES
TUESDAY, JUNE 7, 2022, 6:00 p.m.
ID 633-116-0345

Those attending in person: Mike Hogan, R. D. Eno, Skip Bothfeld, Ian Ackermann, Fred Ducharme, Michelle Leclerc, Betty Ritter, Frank Kampf, Brittany Butler, Judy Pransky, Amy Hornblas, John Cookson, Frank Kampf, Irv Robbins, Sandy Ponds, Amanda Otto, Brittany Butler, Richard and Connie Hourihan, Kathleen Hoyne Greg Burt; via zoom: Kris Schmitt, Allison Lefevre, Dana Glazier, Richard Young, Jim Brimblecombe.

1. Call meeting to order – the meeting was called to order by Mike Hogan at 6:01 p.m.
2. Approve Agenda – a motion was made by R.D., with a second by Skip Bothfeld. Mike would like to add sheriff and Library regarding painting of the mural at the rec field under other business. Motion passed.
3. Approve Minutes from Minutes from May 17, 2022 – a motion was made by R.D. with a second by Fred, motion passed.
4. Public Comment –
 - a. Irv Robbins – the first responsibility of the road crew is the road. In order to keep up the removal of the ash trees he believes that we should work on alternative sources. Mike stated that we did discuss this at our last board meeting, and we are working on this.
 - b. Dana Glazier – things are a little dusty on Danville Hill, can we get any chloride on the road. Ian stated that we do not have any at this time and it is very difficult to get. We will keep people abreast on when we can get any via FPF.
5. Discussion of Recycle Contract with John Cookson – John stated that he has the same contract last 6 years since 2016, with the same pricing. He does his own licensing, insurance, and permit with the State. On June 25 his contract runs out. He has been doing this for 28 years, and since 2012 at the Saw Mill Road building, it basically comes out to him getting about \$10/hour. He is a little more frugal with the contractor bags, but it is still \$5/bag. RD stated that he thought John was a good steward of one of the busiest recycling centers in the district. Due to us doing our own sorting, the district does not have any impact. He has always been invaluable and offer to help. He sees no reason to not renew his contract. At this point RD moved that we renew his contract. Mike said there are other people that wish to bid on this, and in order to be transparent to give others the opportunity to bid on it. This is not an elected position and in all fairness we need to have this put out to bid and let them bring their abilities before the board. John did want to remind the Board that his contract runs out on June 25. He does truck tires (couple of tons a year), does green-up, picks up green-up bags on the side of the road at no extra charge to the Town. He has even needed to plow the area using his own plow to make sure everything is up and running. He is open every Saturday and has hired his own help. Mike believes this is part of the democratic process. RD appreciate your transparency but we should renew his contract for another year. Richie Hourihan - Everybody knows John and stated that “don’t fix it if not broke.” Why not bid on highway crew? Mike we don’t do that as they are employees of the town. Mike: we need to have the ability to choose from those that are interested in this position. Connie - Have there been other applications. Mike – no, and for the last 26 years no problem. Fred – John is doing a good job. Richard has been doing nonstop. Judy – we should be giving an equitable rate. John – I am happy with what I am doing. I like to do it plus make some money. Insurance is a little bit money, permit process, but I take care of that. He does make some money and he is committed. Town has never had to look for help and he has always had really good help. Skip – is there a fall out for other to bid on this. Mike – there is no fallout. Jenn – other consideration. Do a contract for a year, then bid out for March. John stated that a year to year is difficult because of truck permit, capacity, etc. A two year is a better for. Ian – we used to mow and had a two year contract that was a bid process. No other discussion A motion was made by R. D. to continue with John running the recycle center for a 2-year contract with a second by Fred. A roll call vote was taken: Fred – yes; Mike – no; Ian - no, R.D. – yes; Skip - no. John advised that he will be finished by the 25th of June.

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6. Amanda Otto – Discussed the image of a mural on the back wall of the Pavilion building along with scraping the wall funding and mural session – a doors, scrape, prime and paint. Money needs to be used by 2nd week of August and they have it scheduled to do this summer. There was diagram shown that will be painted. A motion was made by RD with a second by Fred to have this mural done along with the painting scraping and painting of the bathroom doors. Motion passed
7. Recreational Trail Grant – Discussion/Approval – Kris no new information. Placeholder for next meeting

8. Emergency Management – Covid Update – numbers are consistent. Small outbreak – and she has secured for the 4th of July pop up station – offering immunization including children from 1-4:30. Still waiting for the emergency management plan has not yet been approved. She will be traveling for business for the next meeting and Ruth and Kris are aware of this, and she will call in.
9. Planning Commission Discussion – There was not a map included in Town Plan. This is where stand. We will not meet a deadline for approval. Paperwork not substantially different. RD, Sue, Brittany and Jenn will meet on Friday and work on a very a clear timeline – for future steps they need to do and for the future. There is a possibility that we may be expanding the Creamery. This may benefit the with tax breaks, and other types of benefits for other businesses. There is a certain criteria and a manufacturing may be a problem. Jenn wants to have people involved, but there are certain people that are not bound by state and town, and she is extremely concerned that they want to bypass the Planning Commission. It is the proper authority to have items funneled through the SB and PC. The meetings are open, and we can always put someone on the agenda. We want to do what is best for the Town. It has come up with the new revisions for a Town Plan that we may not need a map. Even if we are not required, we are going to have the map in stating the village center designation. We did lose this on a technicality. RD stated that the PC is the most important body in Town right now.
10. Recycle Center Contract – out to bid (combined with #5)
11. Zoning Administrator – Reappointment for 3 years – This position comes up for 3 years. Brittany does a tremendous job. There has been no other interested. Fred moved that we reappoint Brittany Butler for a 3-year term with a second by Mike. Motion carried. Brittany’s new term will be up 2026.
12. Dog Ordinance Discussion – dog issues – under section 4 nuisance – possibly even changed or amended. It was suggested that we leave it as it is. Mike read the ordinance. RD said that it is fine as is. Skip are we required to do this. Mike stated that an ordinance is a full force of law and it part of our duty to oversee this. Most towns do have a Dog Ordinance.
13. Discussion on land donated out back from Cabot Commons -Judy small parcel of land – quite narrow. Library would like to use the land, donate to the Town – the taxes are \$140 and Judy pays. Cabot Commons would like to let it go to the Town – better to the Town – be used – not have to pay taxes. A motion was made by RD with a second by Fred to accept the donation of land from Cabot. Motion carried. Betty will start the process.
14. Cabot Creamery expanded water use proposal-discussion – would like to get some more information. Jim can you give me some thoughts on this. – any precautionary steps we need to be taken to protect the water source for the Town. They wish to use 20-30,000 gallons per day. Last year they did this July through October and there were no ill effects on the Town’s water system. Want to monitor the wells – little bit of data CC wants to use it year around 8-12 in winter, 25,000/day is a substantial – Scott he didn’t think there was any ill effect from this. They are not going to spend a lot of money – take it for a year or 6 month and see. The sensors would give us information that we need. Mike was concerned about a man down the street that if he turns his faucet on there is no water. RD – July to October was drawing from our water – at the same rate – did they draw and look at the possibly about 17,000 last year. Substantially more. Aaron was at last meeting. Fred has no problem with them using the water from the Town and if there is a problem, we can have the Creamery stop. Mike wanted to know if Jim has any hesitation. If we have any issue he would shut it down. Mike our wells are in good shape. Scott Stuart from the State will assess this, and the State would walk through the plant with them. Mike is it prudent to wait for this. How much are the sensors? CC would pay for them. It would be a significance increase in what the Creamery pays. They are already connected so there would be no expense involved but should have another pump on hand. - Brittany – they stated that in their Middlebury plant they work with the water and wastewater and share in the cost. We will have this on the agenda for the 21st.
15. Water/Wastewater
 - a. Other Business – RD shouldn’t engineer study to tell us the condition of the plant. Mike stated that is in process.
16. Highway
 - a. Phone for Road Foreman – would like to know if we would purchase a phone for the Road Foreman. At the present time we pay him a \$40 stipend monthly which is pretty reasonable. Jenn said she has a phone from her business, and she receives lots of calls doesn’t get a penny from the Town for her cell phone. We could be sitting a precedent. They all agreed to leave it as is.
 - b. Houston Hill Road and Cabot Plains Road Apron Paving Approval - \$30,000 in budget – 61,360. – both aprons. Motion was made by Mike with a second by RD. Brittany wanted to know if they are staying the same size. Ian stated that if we wait until next year, the price will be going up 27%. Motion approved.
 - c. Other business –
Broke well head – fixed last week.
Ditch work on West Hill Pond.

He would like to schedule a time to do the roof for the Recycle Center on 28th, 29th and 30th. Tuesday, Wednesday, and Thursday. Mike said that he may be able to get a couple of men to help.

Mike – are we going to start mowing the roadsides. They will be starting soon and there will be 1 cut this year due to fuel prices. Main roads before the fourth.

Rusty retiring – have not questioned.

New truck – coming late September and we should sell the other 2 trucks we will have that discussion at the next meeting.

Stop sign on Cabot Plains will be put up

Fred wanted to know about the entrance to the Willey Building.

Gregg would like to have the sheriff go up by his house. Betty will contact them to see what they can do. Also Elm Street seems to be another problem and the milk haulers. Also, would like to discuss working with the sheriff's office and possibly Marshfield and Plainfield. It would be a good idea during the summer months to have them come during midday. Brittany also suggested Bailey Hazen Road.

Signs -Betty was wondering about the no overnight parking signs for the WB.

17. Town Clerk's Office

- a. Orders – have been signed. Thank you.
- b. Bett received the proposal for the heat pumps. A motion was made by Fred with a second by RD. RD was concerned about how much they would cost to run. Fred stated that the heating system in this building is not efficient and feels that the heat pumps are okay. Motion carried.
- c. Other business – Betty is working on the port-a-potty. If Calkins does not come through we will call David Badore, however, he does not have any handicap units.
- d. Betty also discussed that we will want to have a credit card for the General Fund, Wastewater, and Water. We may have to raise the amount on the card for WW as when they order a pump it is at least \$9,000. Once we hear back from the bank, Betty will discuss this with the Board.

18. Other Business –

- a. Summer schedule – does anyone have any problem with keeping the 1st and 3rd as dates. If you are on vacation you may be able to call in.
- b. The FD is coming on the 21st and would like to keep the rest of the meeting short as they want to discuss the FD building and what are their plans.
- c. Mike will get a bid prepared for the Recycle Center.

19. Adjourn – a motion was made Fred with a second by Ian. Motion carried. We adjourned at 8:00 p.m.

Respectfully submitted,

Betty Ritter, Town Clerk/Treasurer