

**SELECT BOARD MEETING MINUTES**  
**TUESDAY, SEPTEMBER 6, 2022, 6:00 p.m.**

Those present: Mike Hogan, Fred Ducharme, Skip Bothfeld, Ian Ackermann, Michelle Leclerc, Betty Ritter, Frank Kampf, R. D. Eno, Keith Cubbon Jenn Miner, Brittany Butler, via zoom: Gary Gulka, Kris Schmitt, Dan Dunham

1. Call meeting to order – the meeting was called to order at 6:00 p.m. by Mike Hogan
2. Approve Agenda – A motion was made by Fred with a second by RD Eno. Motion carried.
3. Approve Minutes from August 16, 2022 – RD stated that the letter he read should be rebuttal of conflict of interest instead of a disclosure of interest. A Motion was made by Skip with a second by Fred with the correction noted. Motion carried.
4. Public Comment – Jenn advised they did receive a Village Center Designation and will discuss it at the Planning Commission Meeting on Thursday, September 8 and will bring it forward to the next SB meeting with a Planning Commission public hearing for October 6. She stated that it is not necessary to do these hearings, but in the interest of making sure we have all basis covered, we will be doing these hearings before we submit it for approval.
5. Emergency Management Planner – Discussion on available federal funding for local hazard mitigation -Keith Cubbon, Central VT Regional Planning – a lively debate on the Saw Mill Dam followed. He wanted to get information to us regarding some new resources for the removal of Saw Mill Dam before our Hazard Mitigation Plan will be up for review next year. If the dam collapses, it will kill aquatic life for 2 miles downstream as it is trapping so much silt. He handed out information regarding the structure. The dam has been in there since 1797. He will contact VTRANS regarding the bridge on Jug Brook Road. Town bridge on Saw Mill Road is structurally good. Stream may have some erosion issues. RD wanted to know if the property owner bears any responsibility for damage. Brittany – Why can't this be done with the private owner and not selectboard. Mike wanted to know about monies, flood resilient fund, standard hazard mitigation grant. Kevin mentioned that Champlain Basin, Clean Water Service Provider (deals with tactical basin plans) and could be of assistance in this. For further details, please refer to the audio version of this discussion.
6. Recycle Center Building Improvements – discussion on bid process for gates and roof replacement options. – we approved monies for the overhead door. The overhead door is pretty much shot and should just be junked. Dan Dunham stated that it might be 4-6 weeks to get it installed. Gates – Ian will take care of getting some information on the gates. Mike recommended that before replacing the whole roof – we look at the overall picture of the building. What is the vision for the building. Ian stated that as a building owned by the Town it is our responsibility to maintain it and it needs work. Nothing has been done with this building for years. RD suggested that It could possibly be used for book swaps, yard sales, etc. A suggestion was that we could spray it the roof. Dan will check with his brother on this suggestion. Also, do want to make any structural changes at this time. The Board will look at it the next meeting, by starting the meeting at 5:00 p.m. at the Recycle Center, and anyone else that would like to join them and then meet for the rest of the meeting at 6:00 in the Willey Building. Dan said that the fiberglass panels need to be replaced ASAP. It was noted that some of the cardboard is getting wet from the roof leaking and NEKWM is refusing to take this cardboard because of the roof problem.
7. Continued discussion on Cabot Creamery use of Town water – RD and Fred will be meeting with Jim on Thursday at 10 a.m.. Mike noted that the Water Ordinance needs to be updated. Need to look at the 2015 ordinance. Town needs to be covered and the wells monitored to see if we can support the residents and the additional gallons that the Creamery is asking for. We have a quote to put level transmitters into the wells in the amount of \$3,300. This will indicate how much water is being used. A motion was made by Mike with a second by Fred that we purchase these transmitters out of ARPA money. Motion carried.
8. Trails – Approval of Grant – Kris – still have not heard.
9. CV Fiber – Re ARPA Funding – they need to have Memorandum of Understanding signed tonight as they need this by Sept. September 15. RD move to authorize this MOU second with a second by Fred submitted. Motion carried. Betty will send of an electronic version on Wednesday and will cut the check for \$50,000 on Monday from the ARPA funds. Once they sign, they will send back a copy to us.
10. Water/Wastewater
  - a. Water Level Transducers for Water Wells Quote (this was covered under Item 7).
  - b. Other Business – there was no other business.

11. Highway
  - a. Other business
  - b. Bids for Snow Removal discussion – we need to add that they provide own equipment and insurance.
  - c. Review changes and sign policy for culverts – A motion was made by Fred with a second by Ian to approve the changes in the culvert policy. Motion carried.
  - d. Class 4 Roads are getting pretty rough and needing to be addressed. Ian will check on this. We need to look at the Class IV Road Policy.
  
12. Town Clerk's Office
  - a. Orders - they were signed
  - b. Harry's Hardware – Outside Consumption Permit for September 26. Betty advised what it was for and will sign it and forward to Liquor Control.
  - c. Dock replacement – Neighbors in Action (formerly Faith in Action) – we will table this for now.
  - d. Set Up Budget Meetings for 2023-2024 the preliminary dates were handed out and we will make a decision on September 20 as to dates.
  - e. Lawn mowing for summer of 2023 – We will do a request for proposal to use their own equipment and provide insurance coverage.
  - f. Other business – there was no other business.
  
13. Other Business –
  - a. Mike has been appointed to the Current Use Advisory Board. If anything comes up for current use, he will recuse himself if anything comes up regarding current use.
  - b. Betty advised that the Harvest Hub would like to use either the Common or the lawn of the Willey Building for their Farmer's Market during October and November with possibly using the 3<sup>rd</sup> floor during the holidays. I thought this would work and they will set up tents. It works out good because the Library being open during the same time and they will have use of the Port-A-Potty.
  
14. Executive Session – Real Estate Discussion – Masonic Hall A motion was made by Fred with a second by RD, Motion carried. We went into executive session at 7:21 p.m. and came out of executive session at 7:45 p.m. No decision was made and will continue this discussion at the September 20 meeting in executive session.
  
15. Adjourn – a motion was made by Fred with a second by Ian to adjourn. We adjourned at 7:44 p.m.

Respectfully submitted,  
Betty Ritter, Town Clerk/Treasurer