

**SELECT BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 20, 2022
SEPTEMBER 20, 5:00 P.M.**

Those present: Mike Hogan, Fred Ducharme, Skip Bothfeld, Ian Ackermann, R. D. Eno, Betty Ritter, Michelle Leclerc, Frank Kampf

1. We met at the Recycle Center to inspect building. We went through the entire building and noted that the roof does need replacing along with some other items. It also needs to be cleaned out for any further use. This will be discussed at our regular SB meeting following this meeting.
- 2.
3. Return to Willey Building for rest of meeting

SEPTEMBER 20, 2022, 6:00 p.m. - MINUTES

Those in attendance: Mike Hogan, Fred Ducharme, Skip Bothfeld, R. D. Eno, Michelle Leclerc, Betty Ritter, Frank Kampf, Irv Robbins, Jenn Miner, Elizabeth Vitale; via zoom: Kris Schmitt, Gary Gulka, Michelle Braun; Peg Hough, Brittany Butler

1. Call meeting to order – the meeting was called to order at 6:00 p.m. on September 20, 2022.
2. Approve Agenda – A motion was made by RD with a second by Fred to accept the agenda. Motion carried.
3. Approve Minutes from September 6, 2022 – RD would like to change Item #4 with the following: The Planning Commission is completing work on the village map, preparing to present it for public hearings and a Town Meeting vote on including it in the Town Plan. They will not submit the application for Village Center Designation until after the public hearings. – A motion was made by RD with a second by Fred. Motion carried.
4. Public Comment – Jenn updated on SB the VCD map. The PC went through map found some more errors and meeting tomorrow with CVRPC. Fred wanted COVID, we really don't know, but she suspects that there will be another spike when cold weather hits.
5. Recycle Center Building Improvements – Mike stated that we went to the Recycle Center and the rest of the building, there is the leaking roof and some interior work that needs to be done just for general maintenance. Mike suggested that if we put something on FPF to see if residents have any thoughts on the building. Mike will do this. How to proceed with the roof? Anything over \$20,000 threshold must go out to bid. Trees need to be cut down at back, and a new soffett on the side of the building. We will decide next meeting.
6. Hazard Mitigation Working Group - Last meeting talked with Keith Cubbon regarding the Saw Mill Dam – trying to put together a working group. Mike recommended that Gary Gulka be chair, and that Jenn Miner, Keith Keith Cubbon, Michelle Braun be on the committee and report back to the SB. Just a reminder that this falls under open meeting law, minutes taken, and published. Mike said that the group can set your own schedule and keep SB up to date. RD moved that the Hazard Mitigation task force look at Saw Mill Dam with Gary as chair, with Mike seconded. Motion carried.
7. Municipal Planning Grant – Planning Commission – awarding some monies up to \$26,400 and \$39,000 for a group. There is a 10% match. Jenn stated that it would be very helpful to get a grant like this. Brittany starting to working with zoning revisions, this money could get some additional resources that would move this along. Jenn will come back how to spend it at the next meeting.
8. Blodgett Road Culvert – Michelle Braun – also go over restoration projects. Did a flood plain project in Northfield, culvert in Plainfield. We look the ability to get up and down the streams. Important for fish and other types of waterlife – the one on Jug Brook Road, on Blodgett Road. It would open up a place for water fowl. They have funding from Fish and Wildlife. It is a town road and need to have – Mike would like her to come to the next meeting on October 4. Gary would support it and it wouldn't cost the Town any funds.
9. Continued discussion on Cabot Creamery use of Town water – RD had a meeting with Michelle, Fred, Jim Brimblecome. We need to go over the water ordinance – Michelle, Fred, and RD on Thursday. Jim said that we should draw up a contract and if it doesn't work we can cancel the contract. We would have some numbers soon.
10. Trails – Approval of Grant – take off agenda – we would have a grant agreement by end of October and then have two weeks to review it.

11. Water/Wastewater
 - a. Other Business
 - b. Rate increase-H2O Innovations gave their rate increase for the 2nd year into their contract.

12. Highway
 - a. Other business – Betty will get the tablet hooked up for Ian.
 - b. Discussion of sale of Dave’s old truck. We should do a seal bid starting at \$10,000. We are waiting for Viking on the new truck.
 - c. Discussion of Change in Class 4 Roads Policy – discussing roads. We will be reviewing the roads. Unfortunately, Class 3 are getting some attention right now as the state is Simon Villa with the bridge – gas company will not go over this. State is classing up on Class 3 roads regarding erosion. We will be going over a few roads in the near future and will work on the Class IV Road policy. Irv drove all the Class IV toads - some are pretty good shape. All the roads that are flat are good. Urban Road – residents work on this as private homeowners. Bailey Hazen has a few potholes, but in good shape. Blodgett he went up the steep section. He visited with 3 homes, they said that they would like to have it graded. Last Road – new owner is planning on putting up 3 new homes. Talk about this later – all towns are facing with limited funds. People on Class IV do not want to be Class III. Frank stated that he never expected much from the town. But road should have its own consideration as each one is different. Irv will be looking and taxes for Class III and Class IV. Frank would be happy to take 2 loads of gravel – needs to look at roads individually. We will look at this for the next budget.

13. Town Clerk’s Office
 - a. Orders heat pumps on process – Aaron working on hooking up
 - b. Budget Meetings for 2023-2024 – We will keep to the schedule, but amend as needed.
 - c. Other business Old Center Road Cemetery – Ian to check Steve Bothfeld regarding be able to access it from his property. Gleb Glinka already gave his okay for this. This is a closed road and has been since the 1950’s. Brittany stated that google maps state that it is a road to drive one. This is not part of the Trails Committee, but only a walking path.

14. Other Business – NEKWM – accepting Styrofoam plastics #6 (not peanuts) in Lyndonville. John is going to meet with a clothing recycle. The company will come and pick up for clothing collections.

15. Executive Session – Real Estate Discussion – Masonic Hall A motion was made by RD with a second by Skip. Motion carried. We went into executive session at 7:06 p.m.

16. We came out of Executive Session at 7:35 p.m. No decision was made after coming out of executive session.

17. Adjourn – A motion was made by Skip with a second by Fred to adjourn. We adjourned at 7:07 p.m.

Respectfully submitted,
Betty Ritter
Cabot Town Clerk/Treasurer