

SELECT BOARD MEETING MINUTES
TUESDAY, MARCH 21, 2023, 6:00 p.m.

1. Call Meeting to Order by Mike at 6:00 p.m.
2. Swearing in of Karen Larsen as Selectboard member – she was sworn in by Betty.
3. Elect a Selectboard Chair -A motion was made by RD Eno with a second by Fred to nominate Mike as Chair. Motion carried and Mike abstained.
4. Elect a Selectboard Vice Chair- a motion was made by Mike with a second by RD to nominate Fred. Motion carried.
5. Elect a Selectboard Clerk – A motion was made by Fred with a second by Mike. Motion carried with RD abstaining.
6. Adopt and use Roberts Rule of Order for Small Boards-A motion was made by Fred with a second by RD. Motion carried.
7. Approve Agenda - a motion was made by Fred with a second by RD. RD did state that he would like to add a few things under other business. Motion carried.
8. Approve Minutes from Regular SB Meeting, VCD Approval Minutes, Public Information Hearing, a motion was made by Skid with a second by RD.to approve all 3 minutes. Motion carried with Fred abstaining.
9. Public Comment – there was no public comment.
10. Trails Grant – discuss and possible approval. – It was sent electronically by Mike. Gary reviewed the grant. They will be hiring a grant administrator to oversee this. The funds for this grant is coming from Forest Parks and Recreation. Karen wanted to know is it on town owned property or landowners – some on municipal such as Elm Street Cemetery, and private landowners which we have permission and agreed to be done on property. A motion was made by RD with a second by Karen to approve the grant. Motion carried. RD wanted to know if the grant administrator will be responsible for having the money refunded to the Town. Betty said that they would and need to have receipts for everything. The LVRT Council is being asked to appoint an official municipal representative to the KEK LVRT Council. Gary wishes to be appointed to this position as he has been working with them. A motion was made by RD appoint Gary to the LVRT, with a second by Skip, motion carried. Volunteer Service Agreement – Mike Tarrant had questions and suggested that we have comments sent to VLCT to have their feedback on this. feedback on this. Michelle asked if the Trails Committee will need the Town’s permission to do anything in town forest or town property as they need to receive permission from private homeowner . It seems that they will need permission from SB from Town owned property. The Board is on oversight and should have a quarterly basis.
11. North Country Community Radio – Concert at Pransky David Pransky introduced the founder of Jerry Jam folk. They would like to use the Pransky property to host this upcoming event. Nate Alberts recently acquired Jerry Jam Festival, and it is a non-profit organization. They have received great positive reviews on this community event and are hoping to bring it here. It will be 26 years that we have been doing this. Fred – how many people coming Nate said that we will be downsizing this year and it will be about 1,800 people. Karen – how long will it last. This is a 3-day music fest. Started as a family gathering, more people over the year wanted to come. About 15 years ago – organized it. Rarely have an ambulance, no fights, no arrests. Support of police. Peaceful crowd. The dates will be July 14, 15, and 16. *(Due to the extensive information, please refer to the audio on Cabotvt.us.)*
12. Appointment of Town Positions – BY SB
 - a. First constable – Stephen Hogan Motion by RD with a second by Fred. Karen wanted to comment if a woman constable Town of Cabot has it been reviewed. It would be helpful especially on domestic issues. RD completely in agreement. If there is a suitable candidate willing to serve, we would have two constable issues. Motion carried. Mike abstained.
 - b. Water and Wastewater Administration – doing a good job – no reason to change this. RD motion with a second by Skip, motion carried.
 - c. Pound Keeper – Cheryl – motion by Fred with a second by RD. Motion carried.
 - d. Animal Control Officer – Ruth Goodrich and Cheryl McQueeney – RD motioned, Karen second, motion carried.
 - e. Fence Viewers Glen and David Pike – RD motion, Fred second, Motion carried. Terry wanted to know what they do; it is mostly boundary disputers.
 - f. Inspector Coal Wood and Shingles – Anson Tibbets RD motioned, Skip second, motion carried.
 - g. Tree Warden – Roland Payne – motion by Fred with a second by RD. Motion carried.
 - h. Fire Warden – This is not up until March 2025.
 - i. Emergency Management Director is not up until October 2024.

- j. Michael Socks – Town Energy Coordinator motion by Fred with a second by Skip. Motion carried.
 - k. ZA – position not up until 2025.
 - l. PC – vacant position - Peg Hough was nominated by the PC. Mike would like to up the terms for 3 years. The board will consist of Jenn, Brittany, Glen, Bobby, Kate. This way we will not have to do this every year. Motion by RD with a second by RD, motion carried.
 - m. DRB – 7 member – consistency of committee such as Trails, Conservation. DRB: Brad Alexander is willing to stay we need to find out the rest of the comm. Brad prepared to stay 1, 2, 3. We will find out who would like to stay. It needs to be 7 members.
 - n. Trails – staggered – give them another year they want to continue.
 - o. Conservation is also the same. Motion by RD with a second by Karen. Motion carried.
 - p. Master of Colors – Bill Walters – Motion by RD with a second by Skip.
 - q. Road commissioner – defer to Executive Session
 - r. Mike Tarrant – he is our town attorney.
 - s. CVRPC – Brittany showed an interest. Motion by Karen with a second by RD, motion carried.
 - t. Emergency Coordination – motion by Jenn with a second by Fred, motion carried.
 - u. NEKWM – Betty and RD - motion by Mike with a second by Fred, motion carried.
 - v. Willey Building – There were two people and the WB Committee was going to discuss Tuesday night. RD stated that the SB does appoint one member. The two under consideration is Constance Harr and Dana Robinson. Fred moved to appoint Dana, with a second by RD, motion carried.
13. Cemetery – Approval of transfer a gift to the Cemetery into Edward Jones Investment Account – Melvin Churchill – motion to approve – for Edward Jones – Richard Spaulding – donation invest in an FDIC 5.3% interest. A motion was made by Mike with a second by RD, motion carried.
14. Recycle Center – Designation of Handicapped Parking Space. It was suggested to have a designated handicap space. A motion was made by RD with a second by Karen, motion carried. Karen also wondered about having a community volunteer to help people, perhaps a youth from the community. She will talk with John about this idea.
15. Water/Wastewater
- a. Other Business – RD wanted to know about the engineering permit. We are waiting to see if there are any problems. Betty will check with Jim about the status.
 - b. There is a home where their septic has failed and would like to have the Board’s permission to update their septic system. They are in the jurisdiction of the wastewater system.
 - c. Jim estimates that we have about 10,000 units per day left on the WW system.
16. Highway
- a. Update from Highway – Aldo – another mud season – good shape – trucks keep them going. Rusty’s truck fixed.
 - b. FD may wish to discuss with Jane Walker that she is parking in the right of way to the pond.
 - c. Other business – Robert Rathbone wants to make sure that the road by his place is plowed like it was early in the morning. Mike stated that there was a breakdown the day of the big storm. Also, we leave the plowing up to the road crew.
- b. Town Clerk’s Office
- a. Orders – signed.
 - b. Mileage Certificate needs to be resigned.
 - c. Approval of Liquor License’s-
 - 1. Cabot Store -#17343 – RD motioned with second by Mike, motion carried.
 - 2. Cabot Store - #17746 – RD motioned with second by Mike, motion carried.
 - 3. Den - #20210 RD motioned with second by Mike, motion carried.
 - 4. Foundational license Harry’s Hardware #15402, RD motions with second by Mike, motion carried.
 - d. Annual Financial Plan for Highway Approval – all signed.
 - e. Other business – Betty explained about the \$500,000 grant for energy resilience. She has a phone interview with them next week. She will send copies to all the SB and let them know about the conversation.

17. Other Business –

- a. RD Improving the website – We will keep working on it and it is encouraging to go forward. We will review other websites and will work with the company now doing our website. Karen stated that it will take some time to find the right vendor. Mike was impressed with Calais and Waterbury – look at other towns. There is no budget currently. Keep on the agenda and keep working on with the current web designer.
- b. Lee Blackwell – extension of Walbridge Road beyond his road wants it thrown up. Does not appear on any maps except Google maps. VT Parcel does not show the road. We should have it warned and advise the neighbors and put the hearing on for the next agenda at 6:00 with SB meeting starting at 6:10 p.m.
- c. Logging on Thistle hill
- d. ARPA – trails grant – can we ascertain how vital the money they were going to use. Mike did advise him that we would work on this. Because the billing for the work being done at the Recycle Center was less, we do have \$6,000 extra at this time.
- e. Dan Dunham – suggested that we check with Seth O’Brien for website. We do not know if he does websites.
- f. Karen suggested that we have a youth liaison for the SB. Mike said that it would have to be about youth and not school issues.
- g. Karen – was talking with a few people and they felt it was quite hard to get in touch with the SB. They don’t know where to look and thought that if the SB had all the same extension for the email instead of using personal emails. Betty advised that it costs \$60 to set this up and \$6.00 for each email per month. Everyone seemed happy to keep it as is. Betty suggested that each SB member could have an email used exclusively for SB business besides their personal email.
- h. Planning - Jenn advised that the Chair of PC is Jenn with Bobby serving as Vice chair.

18. Executive Session – Highway Personnel – There was a motion to go in executive session by Fred with a second by RD. Motion carried. We went into ES at 8:29 p.m. out of ES at 9:09 p.m. There was no action taken outside of ES.

19. Adjourn – a motion was made by Fred with a second by RD, motion carried. We adjourned at 9:10 p.m.

Respectfully submitted,
Betty Ritter Town Clerk