

TOWN OF CABOT, VERMONT

Chartered 1781



Arial view of Cabot

Photo courtesy of Chip Taylor

ANNUAL REPORT OF THE TOWN OFFICERS

For the Year Ending
December 31, 2013

SCHOOL MEETING – Monday, March 3rd, 7:00 p.m.
GENERAL MEETING – Tuesday, March 4th, 10:00 a.m.

CABOT TOWN CLERK

3084 Main Street • P O Box 36 • Cabot • Vermont 05647

Phone: 802-563-2279 • **Cell:** 802-917-2992 • **Fax:** 802-563-2423

E-mail: tcocabot@fairpoint.net • www.cabotvt.us

OFFICE HOURS

Monday thru Thursday 9:00 a.m. to 5:00 p.m.

TOWN OFFICERS' TELEPHONE NUMBERS

Town Clerk/Treasurer's Office	563-2279
Town Clerk: Fax	563-2423
Town Garage	563-2040
Cabot Public Library	563-2721
Fire Warden: Andrew Luce	563-2723
Cabot School	563-2289
Superintendent's Office	454-9924
Cabot Fire Department (EMERGENCY)	911
Cabot Ambulance (EMERGENCY)	911
Zoning Administrator: Karen Deasy	563-3231
Health Officer: Valarie Covell	563-2513
Town Service Officer: Bill Cobb (Faith in Action)	563-3322
Listers	563-3139
Cabot Chronicle, Cabot Connects & Cabot Community Association	563-3338

JUSTICES OF THE PEACE

(Elected at General Election)

Cedric Alexander	563-3259
Sue Carpenter	426-4192
Fred Ducharme	563-2102
Carla Payne	563-2390
Caleb Pitkin	563-9965
Judy Pransky	563-2730
Lars H. Torres	563-2757

DOG LICENSES

**PLEASE REMEMBER TO
REGISTER YOUR DOG BY
APRIL 1, 2014.**

**FEES INCREASE 50% AFTER
APRIL 1ST**

Neutered or Spayed: \$8.00

Unneutered: \$12.00

RABIES CLINICS TO BE HELD

**March 15, 2014:
Cabot Fire Station.**

8:30-10:30 a.m.

Sponsored by the Greensboro
Animal Hospital

**March 8, 15, 22 & 29:
Danville Animal Hospital
9:00-11:00 a.m.**

\$10 rabies clinic.

Walk-ins welcome.

MEETING DATES

Selectboard	1 st & 3 rd Wednesday: 7:00 p.m.
Planning Commission	1 st & 3 rd Thursday: 6:00 p.m.
Fire Department	2 nd & 4 th Wednesday: 7:00 p.m.
Listers	as needed
Conservation Committee	as needed
UDAG Committee	3 rd Thursday: 7:00 p.m.
School Board	1 st & 3 rd Monday: 6:00 p.m.
Board of Adjustment	as needed
Cemetery Commissioners	as needed
Wiley Building Committee	2 nd Monday: 7:00 p.m.

TOWN PERMITS

Driveway Access:	\$22.00
Zoning Permit and Fee:	\$17.00 Allow at least 15 days
Board of Adjustment:	\$85.00
Fire Permit:	Permits obtained from a Fire Warden

**ANNUAL REPORT
OF THE TOWN OFFICERS**

**TOWN OF CABOT
VERMONT**

2013

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TOWN CLERK REPORT

The books have been reconciled and balanced as of December 31, 2013. After a restatement of the accounts, the Town ended the year with a \$155,000 carry-forward.

In an effort to meet GASB accounting standards and more accurately reflect the yearly financial activities of the Town, in December 2013 the Selectboard voted to move from a modified cash to an accrual basis of accounting. This means that instead of accounting for income on the date it's received or an expense when we pay the bill, going forward we will book income and expenses based on the date of service. This will effectively end the rollercoaster ride of yearly surplus and deficit created by construction projects completed one year and reimbursed the next. Now we will show the anticipated grant reimbursement in the year the work was done.

In order to make this change we had to review our income and expenses in 2012, 2013 and 2014, and adjust the accounts so that the funds were reflected in the appropriate year. This affected every account managed by the Town Office – Cemetery, Recreation, Highway, General Fund, Wastewater, Water and Library – necessitating the restatement of 2012.

So, if you notice that the 2012 numbers are not the same as published the 2013 Town Report, DON'T PANIC!! In order to give an accurate representation of the changes in 2012, the profit/loss and balance sheet reports for 2012 have been restated in this 2014 Town Report. With guidance from the Town's hired auditing firm I am confident that we have accurately restated the Town accounts.

My thanks to all of our Town volunteers—appointed, elected, and those who step up to the plate over and over again when there is a need.... Thank you also to Shirley Ducharme who continues to maintain the Willey Building with great care for the enjoyment of all. And a special thanks to Michelle Leclerc for her insight and hard work... I could not have gotten this done in time without you.

As always, my most heartfelt appreciation to those who served in our Armed Forces!
Have a great year...

Respectfully submitted,
Tara Rogerson
Town Clerk and Treasurer

Tuesday meal, school cafeteria – Noon to 1 p.m.



All you can eat!
Tickets - \$5.00

Served by United Church of Cabot

AUDITORS' REPORT

To the Citizens of Cabot:

The Town records and accounts are being audited by the Certified Public Accounting firm, Fothergill, Segale and Valley. A copy of their audit will be available at the Town Clerk's Office and online at: <http://www.cabotvt.us/publications.php>.

The Town School District records and accounts have been examined by Jeffrey Bradley, CPA.

The officers' reports and accounts have been examined by your elected auditors and to the best of our knowledge are correct as reported herein.

We wish to thank everyone for their cooperation in submitting reports to us in a timely manner, and also those who loaned us pictures. We especially thank Tara Rogerson and her staff for their support and assistance as we put together your town report. We also want acknowledge the hard work and tireless dedication of Sue Freeburn who in her role as auditor skillfully compiled the Town audit for several years. Her leadership was invaluable and she will be greatly missed.

While there are certain guidelines we must follow, we are happy to hear from citizens who have suggestions which may improve the clarity and/or appearance of your town report.

Respectfully submitted,

Cathleen Maine, Cecilia Gulka, Lynn Jones, Auditors

RECORD OF 2013 CABOT BIRTHS, MARRIAGES, DEATHS

Births

1-17-13	Audrey Anne McLain to Joy Marie McLain and Richard Wayne McLain III
2-15-13	Tess Alynn Burt to Stefanie Malia Burt and Gregory Owen Burt
3-26-13	Ann Marie Long to Mary Alice Long and Dakotah Joseph Long
6-7-13	Allie Rae Ackermann to Sara Field Ackermann and James Allen Ackermann
6-18-13	Alexandria Michele Lloyd to Jessica Louise Lloyd and Peter Joseph Lloyd
5-26-13	Owen Rodney-Thomas Adam to Lynn-Anne Marie Nunn and Christopher Thomas Adam
7-5-13	Owen John Ott to Marie April Ott and Jeremy John Ott
8-16-13	Tyler Robert Kellett to Rachel Ann Kellett and Stephen Jacob Kellett
10-17-13	Honesty Nevaeh Alyss Kidder to Hazel Marie Kidder
11-27-13	Elise Rose Buswell to Michelle Marie Buswell and Joseph Donato Buswell
12-7-13	Forest Walker King to Christyn Renee King and Matthew Lorin King
12-27-13	Alden Fox McCarthy to Kaylin Ann McCarthy and Patrick James McCarthy
12-31-12	Aspen Linda-Hopkins Long to Kasey Amber-Landell Hopkins and Grover Stephen Long

Deaths

3-20-13	Isabelle Lillian Reeves
6-11-13	Danny Robert Sicely
8-7-13	Ilse G. Krutak
8-26-13	Helen E. Wald
9-3-13	Harry August Thompson
9-4-13	Dennis Ray Banta
9-8-13	Norma Louise Bothfeld
10-19-13	Susan H. Freeburn
12-19-13	Carolyn Rae Houston

Marriages

3-9-13	Tracy Michelle Bear and Andrew Scott Button
3-24-13	Joanna Kay Sutter and Robert Burton Rathbone
4-1-13	Cathleen Wilma Besch and Stephen Vance Gregg
5-18-13	Karen Marie Carver and Andrew Allan Adams
6-15-13	Amber Lyn Griffin and Scott William Wood
8-10-13	Jennifer Lynn Persons and Nathan Albert Curschmann
8-24-13	Ann Kathryn Gulka and Kevin George Harutunian
9-13-13	Rosa Mendez and David Audet

TOWN OFFICERS – 2013

		Term Expires
Moderator	Edward C Smith	2014
Town Clerk	Tara Rogerson	2014
Assistant Town Clerk	Michelle Leclerc	
Town Treasurer	Tara Rogerson	2014
Collector of Lease Land Rentals	Town Treasurer	
Selectpersons	Caleb Pitkin	2015
	Jack Daniels	2016
	Fred Ducharme	2014
	Jeff Gabrielson	2014
	Ted Domey	2015
Listers	Tara Rogerson	2015
	Jeannie Johnson	2016
	Carlton Domey	2014
Auditors	Cathleen Maine	2014
	Cecilia Gulka	2014
	Lynn Jones	2014
Delinquent Tax Collector	Susan Carpenter	2014
First Constable	Stephen Hogan	2014
Second Constable	Open	2014
Grand Juror	Dave Pike	2014
Law Agent	Chip Taylor	2014
Cemetery Commissioners	Melvin Churchill, (Chair)	2018
	Frederick Pike	2014
	Ruth Goodrich	2015
	Deb Bothfeld	2016
	Marvie Domey	2017
School Directors	Chris Tormey (Chair)	2016
	Ry Hoffman	2015
	Jackie Folsom	2014
	Paul Stecker	2014
	Sharon OConnor	2015
Library Trustees	Stephanie Burt	2015
	Jeannie McCallum	2016
	Amber Bothfeld	2014
	Kathleen Higbee	2014
	Beth Wade	2015
Recreation Committee	Tara Rogerson	Non-term
	Donna MacKinnon	Non-term
	Andrew Gilbert	Non-term
	Chuck Talbert	Non-term
	Michelle Delaney	Non-term
	Michael Socks	Non-term

UDAG Committee	Jan Westervelt (Chair) (Appointed by Select Board)	
	Jackie Folsom (Appointed by School Board)	
	Roman Kokodyniak	2016
	Jeannie Johnson	2015
	Chuck Talbert	2014
Willey Building Committee	Open	2014
	Carlton Domey (Appointed by Town)	
	Open (Appointed by Library)	
	Fred Ducharme	2016
	Brad Alexander	2017
	Open	2014

APPOINTED BY SELECT BOARD

Water & Waste Water Commissioner	Karen Deasy	
Pound Keeper	Cheryl McQueeney	
Animal/Dog Control Officer	Josephine Guertin	
Fence Viewers	Rusty Churchill	Daniel Cookson
Inspector – Coal, Wood, Lumber, Shingles	Anson Tebbetts	
Tree Warden	Roland Payne, Sr.	Roland Payne, Jr.
Fire Warden	Andrew Luce	
Health Officer	Valarie Covell	
Town Energy Coordinator	Michael Socks	
Town Service Officer	Bill Cobb	
Zoning Administrator	Karen Deasy	
Planning Commission	Gary Gulka (Chair)	
	Greg Burt	
	Charles Marian	
Zoning Board of Adjustment	Kate Chatot (Chair)	Larry Gochey
	Fred Ducharme (Vice-Chair)	Michael Socks
	Caleb Pitkin	Suzie Socks (alt.)
Conservation Committee	Gary Gulka	Cedric Alexander
	Chris Duff	Mark Christensen
	Charles Marian	
Master of Colors	William Walters	
Road Commissioner	Ted Domey	
Town Attorney	Paul Gillies	
District Representative	Representative Kitty Toll	
Regional Planning Committee Representative	Richard Payne	
Emergency Management Coordinator	Karen Deasy	
Newspaper	Hardwick Gazette	Cabot Chronicle

2014 WARNING 2014
TOWN OF CABOT

The Legal Voters of the Town of Cabot are hereby warned and notified to meet at the Cabot School Gymnasium, Cabot, Vermont, on Tuesday March 4th A.D., 2014 at ten o'clock in the forenoon [10:00 a.m.] to transact the following business: [The polls will be open from 10:00 A.M. until 7:00 P.M.]

- Art. 1. To elect a Moderator for the ensuing year.
- Art. 2. Shall the voters of the Town of Cabot vote to approve the minutes of the previous Annual Town Meeting of March 5, 2013?
- Art. 3. To elect a Selectperson for a term of three years. [Australian Ballot]
- Art. 4. To elect a Selectperson for a term of two years. [Australian Ballot]
- Art. 5. To elect a Town Clerk for a term of three years. [Australian Ballot]
- Art. 6. To elect a Town Treasurer for a term of three years. [Australian Ballot]
- Art. 7. Shall the voters of the Town of Cabot hear and act upon the reports of the Town Officers?
- Art. 8. Shall the voters of the Town of Cabot pay its Real and Personal Property taxes to the Town Treasurer on or before November 20, 2014, with delinquent taxes having interest charges of one percent per month for the first three months and one and one-half percent per month thereafter and an eight percent penalty charged from the due date?
- Art. 9. Shall the voters of the Town of Cabot elect all Town Officers required by law, according to law?
- Art. 10. Shall the voters of the Town of Cabot authorize the Library Trustees to apply for and receive grants and gifts and to spend any grants and gifts received?
- Art. 11. Shall the Town vote to issue bonds in an amount not to exceed Four Hundred Thousand Dollars (\$400,000) for the purpose of resurfacing Town Highways? [Australian Ballot]
- Art. 12. Shall the Town vote the sum of \$1,300,000 to construct a new Town Garage, salt shed, and additional infrastructure; demolish the existing Town Garage; landscape and construct a storm water filtration system at the present garage site, of which an estimated \$1,000,000 is to come from federal and state, an amount not to exceed \$100,000 to come from a local bond and an amount not to exceed \$200,000 to come from UDAG grants? [Australian Ballot]
- Art. 13. Shall the Town vote the sum of \$60,000 from local taxes to purchase eight acres of land at 2691 South Walden Road as a site for the new Town Garage, and to authorize the Selectboard to seek reimbursement for all or part of this sum through federal and state grants? [Australian Ballot]
- Art. 14. Shall the Town vote to issue bonds in an amount not to exceed One Hundred Thousand Dollars (\$100,000) for the purpose of financing the construction of a new Town Garage as authorized and described by Article 12? [Australian Ballot]
- Art. 15. Shall the Town vote the sum of Two Hundred Thousand Dollars (\$200,000) from existing UDAG funds to help defray the cost of constructing a new Town Garage as authorized and described by Article 12? [Australian Ballot]

- Art. 16. Shall the voters of the Town of Cabot grant to the Cabot Community Association (CCA) the sum of \$6,500 from UDAG funds in 2014 for the purpose of helping to hire a part-time Economic and Community Development Coordinator to coordinate volunteer activities in support of economic, educational, and community development in Cabot, write grants seeking funding in support of local economic, educational and community development activities, and undertake such other duties as may be assigned by the Board of the CCA? [Australian Ballot]
- Art. 17. Shall the voters of the Town of Cabot grant to the Cabot Community Association (CCA) the sum of \$6,500 from Town funds in 2014 for the purpose of helping to hire a part-time Economic and Community Development Coordinator to coordinate volunteer activities in support of economic, educational, and community development in Cabot, write grants seeking funding in support of local economic, educational and community development activities, and undertake such other duties as may be assigned by the Board of the CCA? [Australian Ballot]
- Art. 18. Shall the voters of the Town of Cabot grant to the Town of Cabot the sum of \$77,000 from UDAG funds for the purposes of making energy efficiency improvements to the Willey Memorial Building? [Australian Ballot]
- Art. 19. Shall the voters of the Town of Cabot exempt the so-called Cabot Historical Society buildings owned by the Cabot Historical Society, Inc., a non-profit organization, for real property taxes for a period of five (5) years, pursuant to 32 V.S.A. § 3840?
- Art. 20. Shall the voters of the Town of Cabot approve the sum of \$44,000 to defray the expenses of the Cabot Fire Department?
- Art. 21. Shall the voters of the Town of Cabot approve the sum of \$54,648 to support the Cabot Library?
- Art. 22. Shall the voters of the Town of Cabot approve the sum of \$20,000 to support the maintenance of the Cabot Cemeteries?
- Art. 23. Shall the voters of the Town of Cabot approve the sum of \$15,000 to support the Cabot Ambulance?
- Art. 24. Shall the voters of the Town of Cabot approve the sum of \$500 to support the Cabot Senior Citizens group?
- Art. 25. Shall the voters of the Town of Cabot approve the sum of \$6,000 to support *The Cabot Chronicle*?
- Art. 26. Shall the voters of the Town of Cabot approve the sum of \$12,000 to support the Cabot Recreation Committee?
- Art. 27. Shall the voters of the Town of Cabot approve the sum of \$350 to purchase flags for Memorial Day?
- Art. 28. Shall the voters of the Town of Cabot appropriate the following sums for the following purposes:
- | | | | |
|----|--|----|----------|
| A. | American Red Cross | \$ | 500.00 |
| B. | A.W.A.R.E. | | 750.00 |
| C. | Aquatic Nuisance Control Project at Joe's Pond | | 750.00 |
| D. | Circle (Battered Women's Services & Shelter) | | 600.00 |
| E. | Central Vermont Adult Basic Education | | 1,200.00 |
| F. | Central Vermont Community Action Council | | 300.00 |
| G. | Central Vermont Council on Aging | | 1,300.00 |
| H. | Central Vermont Economic Development | | 300.00 |
| I. | Central Vermont Home Health & Hospice | | 2,700.00 |
| J. | Family Center of Washington County | | 500.00 |

K.	Friends of the Winooski River	400.00
L.	Green Mountain Transit Agency	733.00
M.	Green Up Vermont	100.00
N.	Home Share Now	150.00
O.	Kingdom Animal Shelter of St. Johnsbury	500.00
P.	Onion River Food Shelf	1,000.00
Q.	People's Health & Wellness Clinic	100.00
R.	Retired & Senior Volunteer Program and Center	200.00
S.	Sexual Assault Crisis Team	350.00
T.	Twin Valley Senior Center	1,300.00
U.	Vermont Association for the Blind	300.00
V.	Vermont Center for Independent Living	165.00
W.	Vermont Rural Fire Protection Task Force	100.00
X.	Washington County Youth Service Bureau	250.00
Y.	West Danville Community Club	500.00
Z.	Winooski Natural Resources Conservation Dist.	250.00
AA.	Woodbury/Calais Food Shelf & Elder Care	400.00
TOTAL		\$ 15,698.00

- Art. 29. Shall the voters of the Town of Cabot appropriate the sum of \$2,350,700.00 to repair and maintain the highways of the Town including summer, winter and special treatment, of which an estimated \$1,869,000.00 is to come from income and \$481,700.00 from local taxes?
- Art. 30. Shall the voters of the Town of Cabot appropriate the sum of \$757,046.00 to defray the General Expenses of the Town, with an estimated \$286,080.47 to come from income and \$470,965.53 from local taxes?
- Art. 31. Shall the voters of the Town of Cabot grant to the Cabot School Arts Program the sum of \$600 for materials and supplies in connection with its guest artist program from the UDAG funds available for Town Meeting grants in 2014? [Australian Ballot]
- Art. 32. Shall the voters of the Town of Cabot grant to the Cabot Community Association the sum of \$3,750 for computers for the Cabot Connects Mentoring Program and the Cabot Chronicle from UDAG funds available for Town Meeting grants in 2014? [Australian Ballot]
- Art. 33. Shall the voters of the Town of Cabot grant to the Cabot Fire Department the sum of \$14,160 for 3 Self-Contained Breathing Apparatuses (SCBA) from UDAG funds available for Town Meeting grants in 2014? [Australian Ballot]
- Art. 34. Shall the voters of the Town of Cabot grant to the Cabot Emergency Ambulance Service, Inc. the sum of \$15,004 for a power stretcher from the UDAG funds available for Town Meeting grants in 2014? [Australian Ballot]
- Art. 35. Shall the voters of the Town of Cabot authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$694,978.00 at no cost to the taxpayers? [Australian Ballot]
- Art. 36. Shall the voters of the Town of Cabot approve an amount not to exceed \$343,804 to construct a new sidewalk along Main Street, beginning at the bridge at the North end of the Village and extending to the existing sidewalk that begins across the street from Common Road (across from the Church) with \$275,000 to come from federal and state grants and an amount not to exceed \$68,804 to come from local taxes? [Australian Ballot]
- Art. 37. To transact any other business that may legally come before said meeting.

Art. 38. To adjourn this meeting.

Dated this 27TH day of January A.D. 2014,
Attest: Tara Rogerson, Town Clerk

Jack Daniels
Ted Domey
Fred Ducharme
Jeff Gabrielson
Caleb Pitkin
Board of Selectpersons

This Warning was recorded before posting,
Attest, Tara Rogerson, Cabot Town Clerk

The legal voters of the Town of Cabot are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in 17 V.S.A., Chapters 43, 51 and 55. The deadline for applying for addition to the checklist is 5:00 p.m. on Wednesday, February 26, 2014. The Town Clerk's Office will be open from 9:00 a.m. until 5:00 p.m. on that day to receive applications for additions to the checklist. The deadline for authorized persons to request absentee ballots on behalf of absent voters is 5:00 p.m., Monday, March 3, 2014. You may contact the Town Clerk in person, by mail or by phone.

The legal voters of the Town of Cabot are hereby notified and warned to meet in the Selectboard Meeting Room Cabot Town Hall [also known as the Willey Building] on Wednesday, February 26, 2014 at 7:00 p.m. for a public hearing on the following Articles:

- Art. 11. Shall the Town vote to issue bonds in an amount not to exceed Four Hundred Thousand Dollars (\$400,000) for the purpose of resurfacing Town Highways? [Australian Ballot]
- Art. 12. Shall the Town vote the sum of \$1,300,000 to construct a new Town Garage, salt shed, and additional infrastructure; demolish the existing Town Garage; landscape and construct a storm water filtration system at the present garage site, of which an estimated \$1,000,000 is to come from federal and state, an amount not to exceed \$100,000 to come from a local bond and an amount not to exceed \$200,000 to come from UDAG grants? [Australian Ballot]
- Art. 13. Shall the Town vote the sum of \$60,000 from local taxes to purchase eight acres of land at 2691 South Walden Road as a site for the new Town Garage, and to authorize the Selectboard to seek reimbursement for all or part of this sum through federal and state grants? [Australian Ballot]
- Art. 14. Shall the Town vote to issue bonds in an amount not to exceed One Hundred Thousand Dollars (\$100,000) for the purpose of financing the construction of a new Town Garage as authorized and described by Article 12? [Australian Ballot]
- Art. 15. Shall the Town vote the sum of Two Hundred Thousand Dollars (\$200,000) from existing UDAG funds to help defray the cost of constructing a new Town Garage as authorized and described by Article 12? [Australian Ballot]
- Art. 16. Shall the voters of the Town of Cabot grant to the Cabot Community Association (CCA) the sum of \$6,500 from UDAG funds in 2014 for the purpose of helping to hire a part-time Economic and Community Development Coordinator to coordinate volunteer activities in support of economic, educational, and community development in Cabot, write grants seeking funding in support of local economic, educational and community development activities, and undertake such other duties as may be assigned by the Board of the CCA? [Australian Ballot]

- Art. 17. Shall the voters of the Town of Cabot grant to the Cabot Community Association (CCA) the sum of \$6,500 from Town funds in 2014 for the purpose of helping to hire a part-time Economic and Community Development Coordinator to coordinate volunteer activities in support of economic, educational, and community development in Cabot, write grants seeking funding in support of local economic, educational and community development activities, and undertake such other duties as may be assigned by the Board of the CCA? [Australian Ballot]
- Art. 18. Shall the voters of the Town of Cabot grant to the Town of Cabot the sum of \$77,000 from UDAG funds for the purposes of making energy efficiency improvements to the Willey Memorial Building? [Australian Ballot]
- Art. 31. Shall the voters of the Town of Cabot grant to the Cabot School Arts Program the sum of \$600 for materials and supplies in connection with its guest artist program from the UDAG funds available for Town Meeting grants in 2014? [Australian Ballot]
- Art. 32. Shall the voters of the Town of Cabot grant to the Cabot Community Association the sum of \$3,750 for computers for the Cabot Connects Mentoring Program and the Cabot Chronicle from UDAG funds available for Town Meeting grants in 2014? [Australian Ballot]
- Art. 33. Shall the voters of the Town of Cabot grant to the Cabot Fire Department the sum of \$14,160 for 3 Self-Contained Breathing Apparatuses (SCBA) from UDAG funds available for Town Meeting grants in 2014? [Australian Ballot]
- Art. 34. Shall the voters of the Town of Cabot grant to the Cabot Emergency Ambulance Service, Inc. the sum of \$15,004 for a power stretcher from the UDAG funds available for Town Meeting grants in 2014? [Australian Ballot]
- Art. 35. Shall the voters of the Town of Cabot authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$694,978.00 at no cost to the taxpayers? [Australian Ballot]
- Art. 36. Shall the voters of the Town of Cabot approve an amount not to exceed \$343,804 to construct a new sidewalk along Main Street, beginning at the bridge at the North end of the Village and extending to the existing sidewalk that begins across the street from Common Road (across from the Church) with \$275,000 to come from federal and state grants and an amount not to exceed \$68,804 to come from local taxes? [Australian Ballot]

Adopted and approved at a special meeting of the Cabot Select Board held on Monday, January 27, 2014. Received for record and recorded in the records of the Cabot Town Office, Cabot Vermont on Tuesday, January 28, 2014.

Respectfully submitted,
 Tara Rogerson
 Cabot Town Clerk



Cabot Commons Photo courtesy of the Cabot Chronicle

AGENCIES REQUESTING FUNDS

- A. **American Red Cross** (800-660-9130 or www.redcross.org/vermont) provides relief to individuals and families in the wake of a disaster, the most common of which in our region is a home fire. While the Red Cross has not been called on to assist any residents of Cabot in the past year, they have responded to 13 incidents in Washington County in FY 2013. **(\$500, unchanged)**
- B. **A.W.A.R.E. (Aid to Women, Men and Children in Abuse and Rape Emergencies)** (472-6463) provides emergency service to residents who are victims and survivors of domestic and sexual violence. Those served by AWARE receive crisis intervention, legal support and advocacy, information and referrals, safety planning, emergency provisions, housing assistance, transportation, support groups and education classes. In 2013, AWARE served 216 women, men and children, directly affected by violence, 209 children exposed to violence, answered over 1061 hotline and in-person assistance requests, and educated over 3,575 community members including students. **(\$750, unchanged)**
- C. **Aquatic Nuisance Control Project at Joe's Pond.** (684-3655) provides a greeter program to prevent and educate boaters of the possible introduction of any invasive species into Joe's Pond. A biological survey was conducted on 8/29/13 by Lycott Environmental Inc. Their conclusion was that Joe's Pond remains free of invasive aquatic vegetation. **(\$750, unchanged)**
- D. **Circle (formerly Battered Women's Services and Shelter)** (24-hour Toll Free Hotline: 1-877-543-9498) is dedicated to ending all forms of domestic violence. Services include shelter, school & other education programs, court assistance and support groups. There were 5,399 hot line calls in 2013, 7 self-identified as Cabot residents. **(\$600, unchanged)**
- E. **Central Vt. Adult Basic Education, Inc.** (476-4588) has provided free basic education and literacy instruction for adults and teens in Cabot for 48 years, with 3-4 Cabot residents enrolling annually. **(\$1,200, unchanged)**
- F. **Central Vt. Community Action Council, Inc.** (800-639-1053) serves low-income residents of Lamoille, Orange and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. CVCAC's programs and services assist families working toward creating better lives and to improve the overall quality of community life. This year, CVCAC served 17,753 people through Head Start/Early Head Start, business development, financial education, housing counseling, tax prep, and more. Services and programs were accessed by 56 Cabot households representing 113 individuals. **(\$300 unchanged)**
- G. **Central Vt. Council on Aging** (479-0531) provides a variety of services in helping older Vermonters remain as independent as possible in their homes and communities. In 2013, CVCOA served 31 Cabot residents with personalized management services and assisted 46 individuals through the Senior Help Line. **(\$1,300, unchanged)**
- H. **Central Vt. Economic Development Corp.** (888-769-2957 or cvedc@sover.net) is a non-profit organization working toward economic growth, more job opportunities and increasing the tax base for Washington and northern Orange County cities and towns. In 2013, CVEDC along with GMNEDC and CVCAC, awarded grants to 42 businesses in Washington and Windsor counties for unmet needs from Tropical Storm Irene. **(\$300, unchanged)**
- I. **Central VT Home Health & Hospice** (223-1878 or www.cvhhh.org) provides high quality, medically necessary home health and hospice care to all Central Vermonters regardless of their ability to pay. In 2013, CVHHH served 44 patients in Cabot for a total of 1,162 visits. **(\$2700 up from \$2500)**
- J. **Family Center of Washington County** (262-3292 or 828-8765) supports the growth and development of young children and their families. The Center served 39 families and individuals of the Cabot community in FY 2013 with child care financial assistance, parent education workshops, home visiting services, community events, child care and other resource referral services. **(\$500, unchanged)**
- K. **Friends of the Winooski River** (655-4878 or fwr@sover.net) is a volunteer organization dedicated to the protection and restoration of the Winooski River watershed. Friends and partners have organized and supported volunteer water quality monitoring in Cabot for the past 6 years, and are currently wrapping up a runoff assessment of dirt roads, bridges, culverts and storm water outfall. **(\$400, unchanged)**
- L. **Green Mountain Transit Agency** (223-7287 or www.gmtaride.org) provides medical transportation service to those who qualify for either Medicaid, or elderly and disabled funds as well as traditional public transportation services. In 2013, GMTA provided transportation service to 21 Cabot residents totaling 1,752 trips, equaling 15,400 miles traveled. **(\$733, unchanged)**
- M. **Green Up Vermont** (229-4586 or 1 800-974-3259 or www.greenupvermont.org) is the not-for-profit organization responsible for continuing the success of Green Up Day. Funds are used to provide supplies including thousands of Green Up trash bags, education and promotion of this annual event. May 3, 2014 is the next scheduled Green-Up Day. **(\$100, unchanged)**

- N. **Home Share Now** (479-8549 or www.homesharenow.org) facilitates and mediates shared housing in central Vermont, matching people who need affordable housing and the elderly who want to remain in their own home for as long as possible. It also acts as a referral organization to connect people with the resources they need if home sharing is not a good fit. In Cabot, Home Share Now has served 6 people, all elderly home owners. **(\$150, new)**
- O. **Kingdom Animal Shelter** (741-7387 or www.kingdomanimalshelter.com) is an all-volunteer, no-kill shelter, for stray and surrendered cats to rehabilitate them for eventual adoption in desirable homes. The shelter serves West Danville, Danville, St. Johnsbury, Peacham, Barnet, Burke, Waterford, Concord, Kirby and Lyndonville. It has just expanded service to the Cabot area. In 2013, 90 cats were placed in forever homes. **(\$500, new)**
- P. **Onion River Food Shelf** (563-2257) is open Wednesdays and located in Old Schoolhouse Common in Marshfield. The food shelf serves families from Marshfield, Plainfield, Cabot, E. Montpelier, and Calais. Expenses have risen due to an increase in the demand for food as energy costs have risen. In 2013, 47 adults and seniors and 27 children were served from Cabot. **(\$1000, up from \$800)**
- Q. **Peoples Health & Wellness Clinic** (479-1229 or PHWC@sover.net) provides basic primary health care and wellness education to uninsured and underinsured community members in central VT who could not otherwise afford these services. **(\$100, unchanged)**
- R. **Retired and Senior Volunteer Program for Central Vt. And Northeast Kingdom** (828-4770 www.voulunteervt.com) matches retired and senior volunteers with organizations (hospitals, schools, and nonprofits) that can use their skills. Funds help offset travel expenses, insurance, and volunteers' training. In 2013, 832 RSVP volunteers donated over 84,500 hours of service. **(\$200, unchanged)**
- S. **Sexual Assault Crisis Team** (476-1388; 24 Hour Hotline 479-5577 or sact.vtsc@yahoo.com) provides Washington County with comprehensive services to victims/survivors of sexual violence, including legal advocacy, medical advocacy, crisis services, support groups, and educational forums. In 2013, SACT received 1,978 service calls, a number of them from Cabot. **(\$350, up from \$300)**
- T. **Twin Valley Senior Center** (426-3447) serves Cabot, Marshfield, Plainfield, East Montpelier, Calais and Woodbury community seniors with essential services such as three hot meals a week; GMTA transportation; exercise program; annual flu shot program; monthly shopping; Meals on wheels registration; and social outings. **(\$1,300 up from \$1,000)**
- U. **Vermont Association for the Blind & Visually Impaired** (828-5997 or www.vabi.org) provides training, support, and adaptive equipment to help visually impaired Vermonters of all ages live independent lives. In FY 2013, VABVI served 114 adults and 24 students in Washington County. **(\$300, unchanged)**
- V. **Vermont Center for Independent Living (VCIL)** (229-0501 or www.vcil.org) is a statewide non-profit organization dedicated to improving the quality of life for people with disabilities. Direct services include peer counseling, meals on wheels for persons under age 60, and home access modifications. In 2013, 4 Cabot residents benefited from VCIL services. **(\$165, unchanged)**
- W. **Vermont Rural Fire Protection Task Force and Vermont Association of Conservation Districts** (828-4582 or dryhydrantguy@yahoo.com) has taken over management of the Dry Hydrant Program from the Northern Resource Conservation & Development District. This program helps communities identify appropriate sites for dry hydrants, design installations and find financial support to help finance the cost. Cabot currently has 11 dry hydrants and has received \$25,486 over the years to help improve rural fire protection. **(\$100, unchanged)**
- X. **Washington County Youth Services Bureau** (229-9151 or www.youthservicebureau.info) helps youth and their families create healthy lives. In 2013, 5 teens and 1 adult from Cabot participated in programs providing crises intervention, substance abuse counseling, transitional housing, and participation in the Basement Teen Center. **(\$250, unchanged)**
- Y. **West Danville Area Community Club** (Rita Foley, President) is responsible for the operation and maintenance of the public beach at Joe's Pond, one of the few free public beaches remaining. **(\$500, unchanged)**
- Z. **Winooski Natural Resources Conservation District** (865-7892 x104 or www.vacd.org/winooski) provides on-the-ground conservation assistance and promotes public awareness and appreciation for the value of conserving our natural resources. Benefits to the Town of Cabot include the Winooski Headwaters Community Partnership with the Cabot Creamery and the Friends of the Winooski River. In 2013, the District worked with a Cabot farmer under the Agricultural Outreach Initiative program to improve agricultural water quality. **(\$250, down from \$500)**
- AA. **Woodbury/Calais Food Shelf and Elder Care Program** (456-7024) is a non-profit community organization funded by Calais, Woodbury, Marshfield and Cabot. Food is given to any resident of a funding town, regardless of income. During 2013 this food shelf served 18 Cabot residents. The 2014 request fully covers the \$23.00 per client per year or 100% of what The Vermont Food Bank recommends. **(\$400, down from \$750)**

SELECT BOARD REPORT

The Select Board thanks the Cabot voters for having provided us the opportunity to serve our community in 2013. This year, the Board was involved in the following projects, among others:

A new culvert was installed on Mack Mountain Road and a second culvert was installed on Main Street between the Cabot Garage and the Cabot Village Store, made available in large part due to the receipt of State and Federal funds. Both projects should mitigate future flooding in these two areas.

Both the Willey Building and the Masonic Hall received long overdue maintenance improvements under the guidance of the Willey Building Committee comprised of Fred Ducharme, Brad Alexander, R. D. Eno, Ben Dunham and Carlton Domey.

Working to implement a key recommendation in the Town Plan, the Board authorized the creation of a Town Garage Working Group (TGWG) which focused on two critical areas, site selection and facilities design. Following a comprehensive review of available sites in Cabot, the Town executed a purchase and sales agreement with Grace Cookson to purchase 8 acres of land located at 2691 South Walden Road to house the new town garage facility. It is the hope of the Board that the voters will approve Article 13 which authorizes the Board to purchase this land. The TGWG also visited multiple town garages throughout the State looking for a garage model that would best fit the needs of Cabot and selected the Strafford Town Garage as the model to follow. Architect Karen Deasy was hired to develop detailed plans for the facility which will be available for viewing at Town Meeting. Zoning Administrator Deasy and Board Chair Jack Daniels completed an Environmental Review (ER) which is a pre-requisite to applying for Community Development Block Grant – Disaster Recovery (CDBG-D/R) funding. The Board hopes that the voters will approve Article 12, Article 14, and Article 15, all of which will enable the Town to begin construction of a new town garage facility IF WE PROCURE THE CDBG FUNDING. The Cabot website contains information on the Town Garage project and we encourage everyone to go to www.cabotvt.us for additional project information.

Because access to the Town Forest off the South Walden Road has been restricted by an unauthorized gate the Board initiated the legal process to have the access road designated as a Class IV road which will then prohibit anyone from blocking access to the Town Forest. This process should be completed in 2014.

The Board applied for and received Downtown Village Designation from the State. This designation is designed to assist local communities by providing technical assistance to build and maintain strong communities through various tax credits, and, by providing priority consideration when applying for HUD, CDBG and Municipal Planning Grants. The Downtown Village Designation will strengthen the grant application when applying for the Town Garage Relocation CDBG-D/R grant discussed previously.

The Board submitted an application for a Transportation Enhancement Grant in the amount of \$275,000, with a matching amount of \$68,804 from the Town. The grant has been approved and with the permission of the voters as requested in Article 36, we will construct a side-walk that complies with engineering standards between the bridge at the north end of the village and the existing sidewalk which ends just across the road from Common Road and the Church, thereby significantly improving the safety for pedestrians and school children.

In addition to revising the Personnel Policy, the Board adopted two new policies, a Purchasing Policy and a Credit Card and Vendor Account policy. All policies are available for review on the Cabot website at www.cabotvt.us/publications.php.

The biggest news as we prepare to report on the 2013 fiscal year is that we have transitioned from a Cash Basis Accounting System to an Accrual Basis Accounting System. As a result of this change in the accounting system, the 2012 Financial Reports are being restated at the same time as the 2013 financial reports are being prepared. The External Audit Report and the Treasurers Report provide additional information on this area.

The General Fund will have a carry forward of \$155,080.47 going into 2014. Last year we experienced a major decrease in the tax rate. This was the result of some delayed FEMA and state reimbursements for storm and hurricane damage in 2012. We started the 2013 fiscal year with a carry forward of nearly \$390,000, and therefore needed much less tax revenue.

This year, we are expecting much less non-tax revenue and we have a much smaller surplus than last year, so taxes rates will be going up again. We have budgeted minor increases in many line items this year, but significant increases in only two areas. The first is payroll related. We have finally filled a highway department position that was vacant for much of last year, and we have added two employees to our health insurance program. The increased insurance budget represents a maximum commitment by the town as required by the group through which we purchase insurance. Actual cost will likely be less. We also this year have taken a look at how our pay rates compare to those of neighboring towns. We found our pay rates, in general, to be much

lower. So we have adjusted the pay of our positions to reflect the regional rates. This increase accounts for about a penny increase in the tax rate. A second area of increase is in the Selectboard miscellaneous, transportation planning, and legal budgets. These increases are intended mainly to cover extraordinary costs associated with the building of the new town garage. Much of these costs will be reimbursable if we receive the disaster recovery grant.

We are asking voters to approve a UDAG grant to the Town to cover the cost of energy saving measures in the Willey Building, including dense pack insulation and new windows. We are also in 2014 asking the voters to approve a paving bond for improving the paved roads to Walden. This has negligible effect on the 2014 budget as the first payment won't be due until 2015.

The bottom line is that the 2014 budget requires a large (29%) increase in taxes over last year. However, it is only a 4% increase from the taxes collected in 2012. We are aware of the shock of such variation in tax rates, and have made every effort to hold increases to a minimum. In the future, since we have shifted to accrual accounting, the tax rate should be more stable year to year.

Wastewater and water rates in 2014 will remain the same as 2013. The 2014 budget allows for the creation of a small reserve fund to prepare for future contingencies and long-term maintenance.

Based upon the latest cost projections totaling \$700,000 to extend the village water line to Lower Cabot, and with all of the other projects taking place, the Board decided to not pursue this project at this time.

The Board applied for a grant which allows for the creation of a Park & Ride parking area which will be located at the Masonic Hall. The work calls for paving the existing parking lot plus adding new exterior lighting. There is no Town match for this grant. The Town was notified on January 27, 2014 that the grant in the amount of \$24,680 was approved for this project. Our goal is to complete the parking lot project this summer.

The Board wishes to welcome Aldo Nunn as a member of the road crew and to especially thank Road Foreman Rusty Churchill and David Pike for their continued outstanding service in 2013. Rusty and David worked selflessly for many months while the third full-time position was being filled, postponing leave taking and the like to make sure that our roads remained open and in good condition. On behalf of all Cabot residents, the board wishes to thank Rusty, David, Aldo and part-time employee Maurice Richardson for your continued excellent service.

The Board also wishes to welcome Karen Deasy who became the Town Zoning Administrator and Planner last July. In addition to performing her regular administrative duties, Karen has played a key role supporting the Planning Commission as they re-write the Zoning Regulations, a Herculean task. Karen has actively participated on the Town Garage Working Group, and utilizing here skills as a licensed architect, she has developed detailed plans for the new garage, as well as developed site plans, at significant dollar savings to the Town. Lastly, Karen just completed the very lengthy and complex Environmental Review which is a pre-requisite to applying for the CDBG-D/R grant that we are seeking for the Town Garage project. Thank you Karen for all that you accomplished in 2013; you have been another great addition to the Town team.

The Board meets on the first and third Wednesday of each month in the Willey Building and we welcome your attendance. Each meeting begins with a Public Comment period when we listen and respond to your concerns about town issues.

Respectfully submitted:

Jack Daniels
Ted Domey
Fred Ducharme
Jeff Gabrielson
Caleb Pitkin



Sue Freeburn Courtesy of Maria Acchione

AUDITOR'S FINDINGS*

On December 4, 2013, town auditor Linda Maclay from Fothergill Segale & Valley, CPAs, presented the Independent Auditor's Report and Financial Statements for the year ending December 31, 2012 to the Select Board and the Town Treasurer. The 2012 audit report is available on the Cabot website, www.cabotvt.us, or in the Town Clerks office.

The 2012 report includes an adverse opinion as a whole because financial statements did not display, "the amounts that would be reported in government-wide financial statements resulting from modified cash basis transactions for the Town's governmental activities and business-type activities are not reasonably determinable." This occurred because the financial statements prepared by the Town were not in compliance with accounting principles generally accepted in the United States of America, specifically GASB 34 and GASB 37. The main purpose of the Government Accounting Standards Board (GASB) is to improve and create accounting reporting standards or generally accepted accounting principles (GAAP). These standards make it easier for users to understand and use the financial records of both state and local governments.

The 2012 audit report states that the Town "prepares its financial statements on the modified cash basis and not on an accrual basis which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America." As a result of the 2012 audit report and subsequent discussions with the auditor, on December 18, 2013, the Select Board voted to change to an accrual basis accounting system beginning with the 2013 financial audit report and to adopt the appropriate GASB standards.

The 2012 Audit report contained two findings: (1) Material Weakness and Internal Control Finding which the auditor believes "was caused by a lack of governmental accounting...", and, (2) Significant Deficiency and Internal Control Finding because the Selectboard has not been approving "signing orders" prior to expenditures being made.

Referencing the first finding, the Town will pursue training opportunities in the area of governmental accounting as it transitions to an accrual based accounting system and compliance with GASB. Referencing the second finding, all requests for payment are now being approved by at least one Selectboard member before any payment is made by the Treasurer, and the full Select Board is now approving all payments at the following regularly scheduled Selectboard meeting.

A significant outcome of the change to an accrual basis accounting system is that financial reports will reflect what happens in each fiscal year, eliminating the routine surpluses and losses that have traditionally occurred because expenses were shown in one year, yet some revenue was shown in the following year because reimbursement was received after December 31st. The Select Board and the Town Clear/Treasurer consider the change to an accrual accounting system to be a very positive development.

* Required by State Statute to be included in Town Book



Henry Burke sings the National Anthem at Fenway Park's Vermont Day
Photo courtesy of the Cabot Chronicle

2013 STATEMENT OF TAXES RAISED

GRAND LIST (shown in actual dollars)

Real Estate ¹	\$ 172,842,700.00		
Personal ²	11,072,130.00	Total Homestead Value	\$ 854,823.00
Exemptions ³	(19,288,800.00)	Total Non-Residential Value	681,364.00
Total Municipal Grant List	\$ 164,626,030.00	Total Education Listed Value	\$ 1,536,187.00

BUDGETS VOTED AND DISTRIBUTION ⁴

Account	Budget	-	Hold Harmless "Current Use"	=	Total Funds to be Raised by Taxes
General	\$ 217,696.31		\$ 37,052.63		\$ 180,643.68
Highway	520,900.00		88,677.37		432,222.63
Local Agreement	2,722.68		-		2,722.68
Homestead Education	1,293,006.91		-		1,293,006.91
Non-Resident Education	1,033,697.31		-		1,033,697.31
	<u>\$ 3,068,023.21</u>		<u>\$ 125,730.00</u>		<u>\$ 2,942,293.21</u>

TAXES ASSESSED AND INVOICED

Municipal & HW Grand List - \$1,646,260.30 X \$0.3697 (tax rate per hundred)	\$ 608,622.43
Homestead Grand List - \$854,824.00 X \$1.5126 (tax rate per hundred)	1,293,006.70
Non-Resident Grand List - \$681,364.00 X \$1.5171 (tax rate per hundred)	1,033,697.30
Late Homestead Penalties	2,064.92
	<u>Tax Assessed \$ 2,937,391.35</u>
Land Use to Town	\$ 125,731.00
School Payment	\$(1,914,113.29)
State Homestead Education Tax Credit to Town	(407,899.00)
Total Grand List Taxes Assessed and Invoiced	\$ 741,110.06
Delinquent taxes received from 2012	\$ 90,812.27
Delinquent taxes collected by not received by 12/31/13	\$(67,289.44)
	<u>\$ 764,632.89</u>

ACCOUNTING OF TAXES RECEIVED

2013 Taxes Received	450,169.30
Current Use	125,731.00
Delinquent Taxes Received	115,810.28
State Payment to Town	70,598.14
Adjustments	2,324.17
	<u>TOTAL \$ 764,632.89</u>

FOOTNOTES ON THE STATEMENT OF TAXES

- ¹ The assessed value of all buildings and land in Cabot other than property owned by the State of Vermont.
- ² The value of revenue producing properties in the Town such as equipment and machinery at Cabot Creamery, Green Mountain Power or Washington Electric.
- ³ Exemptions include Veteran's "Local Agreement" exemptions and Current/Land Use.
- ⁴ The total of the Municipal Budgets (General and Highway), minus the State Hold Harmless payment, is then divided by the Total Grand List to provide the Municipal Tax Rate. The Education Budget and Education Tax Rates are set by the State of Vermont.
- ⁵ The following changes to the 2013 Grand List occurred: \$2,324.17 in property classification adjustments.

TOWN GENERAL FUND INCOME

SOURCE	2012*	2013	2013	2014
	Actual	Proposed	Actual	Proposed
Balance Forward	\$ -	\$ 304,108.09	\$ 389,001.41	\$ 155,080.47
Property Taxes	918,839.77	738,596.31	646,498.44	952,665.53
Clerk Fees	20,444.77	17,000.00	17,661.35	20,000.00
Record Restoration	-	-	3,888.00	3,500.00
Record Restoration - Restricted	4,306.50	-	3,190.28	5,000.00
ANR Land	1.60	1.60	-	-
Delinquent Taxes Collected	241,788.45	-	125,076.84	-
Interest	23,421.07	15,000.00	10,007.83	10,000.00
HAVA Grant	5,095.00	-	-	-
Masonic Hall	5,255.00	5,000.00	5,115.00	5,000.00
Masonic Hall Assigned Fund	23,000.00	10,000.00	10,010.51	-
Miscellaneous ¹	10,384.88	14,000.00	1,750.92	1,000.00
Planning Commission Grants	-	14,500.00	14,867.00	-
Reappraisal - Restricted Fund	8,398.00	8,000.00	8,484.00	8,000.00
UDAG Energy Efficiency Grant	-	-	-	77,000.00
Wiley Building Fees	1,264.00	1,000.00	2,280.00	1,500.00
Wiley Building - Assigned	-	25,000.00	25,000.00	-
HW Diesel Reimbursement	6,257.54	-	15,534.23	10,000.00
HW Bridge Grant	-	448,000.00	243,125.71	-
HW FEMA Reimbursement	492,202.01	50,000.00	-	-
HW Paving Grant	-	144,000.00	102,482.54	25,000.00
HW Miscellaneous ²	664.20	-	3,262.73	-
HW Paving Bond Proceeds	-	-	-	400,000.00
HW Reserve Fund - Asphalt	-	60,000.00	60,000.00	-
HW Sheriff Fines	2,881.50	3,000.00	4,258.00	4,000.00
HW Sinking Fund Proceeds	-	100,000.00	100,000.00	-
HW State Aid	100,269.84	100,000.00	132,905.72	130,000.00
HW Town Garage Construction	-	-	-	1,300,000.00
TOTAL	\$ 1,864,474.13	\$ 2,057,206.00	\$ 1,924,400.51	\$ 3,107,746.00

* 2012 Actual restated as of January 28, 2014 due to conversion to accrual.

¹ 2013 Miscellaneous income includes \$859.00 insurance reimbursements; \$391.92 lister education; and \$500.00 in School Treasurer fees.

² 2013 HF Misc Income includes \$2,500 donation from Agri-mark; \$330.00 excess weight permits; \$68.33 VTTC Reimbursement; and \$364.40 scrap metal.

	2014 Income	2014 Expenses	2014 Property Taxes
General Fund	\$ 286,080.47	\$ 757,046.00	\$ 470,965.53
Highway Fund	\$ 1,869,000.00	\$ 2,350,700.00	\$ 481,700.00
TOTAL	\$ 2,155,080.47	\$ 3,107,746.00	\$ 952,665.53

TOWN GENERAL FUND BALANCE SHEET

AS OF DECEMBER 31, 2013

ASSETS

Current Assets

Checking/Savings

1000 · Chittenden Checking - GF	\$ 216,609.28
1001 · Chittenden Sweep - GF	28,000.00
1005 · Petty Cash	60.00
1010 · Library - Comp & Grant	3,585.31
1013 · Library - CD	7,000.83
1015 · Cemetery - Checking	27,611.59
1016 · Cemetery - Wells Fargo	55,161.78
1018 · Cemetery - CNB CD	4,733.76
1028 · FD Checking - CNB	1.00
1029 · FD CD - CNB	14,999.00
1031 · Logging	700.00

Total Checking/Savings	\$ 358,462.55
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Accounts Receivable

Accounts Receivable	\$ 175,074.27
1303 · Due from School	1,135.53
1304 · Due from Employees	142.51
1305 · Due From Town	3,550.32

Total Accounts Receivable	\$ 179,902.63
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Other Current Assets

1440 · Prepaids	\$ 3,488.75
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Total Other Current Assets	\$ 3,488.75
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Total Current Assets

\$ 541,853.93

TOTAL ASSETS

\$ 541,853.93

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

1495 · Accounts Payable	\$ 6,417.99
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Total Accounts Payable	\$ 6,417.99
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Other Current Liabilities

Payroll Liabilities

Medicare	\$ 5.86
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Retirement

Town Contribution	1,030.02
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Total Retirement	\$ 1,030.02
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State Withholding VT	1,008.44
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1507 · Retirement

1509 · Employee	766.31
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Total 1507 · Retirement	\$ 766.31
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1520 · Child Support

1521 · Employee	\$ 228.48
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Total 1520 · Child Support	\$ 228.48
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Total Payroll Liabilities	\$ 3,039.11
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1575 · Accrued Wages	7,419.08
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1583 · Logging Fund	700.00
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1586 · Solid Waste	300.00
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1587 · Passumpsic LOC	200,000.00
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Total Other Current Liabilities	\$ 211,458.19
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Total Current Liabilities	\$ 217,876.18
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Long Term Liabilities	
1600 · Loan - UDAG WB	82,632.78
Total Long Term Liabilities	<u>\$ 82,632.78</u>
Total Liabilities	<u>\$ 300,508.96</u>
Equity	
1703 · Retained Earnings	565,685.77
2910 · Opening Bal Equity	94,807.39
Net Income	<u>-419,148.19</u>
Total Equity	<u>\$ 241,344.97</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 541,853.93</u></u>

NOTES TO BALANCE SHEET

1 Account balance to Fund Designated/Carry Forward consists of the following:

Land Records	\$ 7,491.34
Library C&G	3,552.57
FD Sinking Fund	15,000.00
Lister Education	3,132.09
Reappraisal Fund	<u>57,088.50</u>
Total Reserve Fund Balance	\$ 86,264.50

2 The net "Carry forward income" amount used as 2014 proposed income:

Total Fund Equity	\$ 241,344.97
Less Designated Carry Forward Balance	<u>(86,264.50)</u>
NET CARRY FORWARD FROM 2013	<u>\$ 155,080.47</u>



4th of July

Photo courtesy of Paul Wade

TOWN GENERAL FUND PROFIT & LOSS

JANUARY THROUGH DECEMBER 2013

Ordinary Income/Expense

Income

1500 · Current Taxes	\$ 646,498.44
2000 · Cemetery Income	11,305.65
3000 · Clerk Fees	17,661.35
3030 · Land Record Restoration	3,888.00
3200 · Delinquent Taxes	125,076.84
3300 · Interest Income	10,007.83
3390 · Library Income	1,839.78
3400 · Misc. Income	1,750.92
3428 · Planning Grant	14,867.00
3496 · Re-Appraisal - RESERVED	8,484.00
3645 · Masonic Hall Fees	5,115.00
3650 · WB Rent Fees	2,280.00
HF3030 · Miscellaneous Income	3,262.73
HF3037 · Paving Grant	102,482.54
HF3039 · Bridge Grant	243,125.71
HF3040 · Fines Sheriff	4,258.00
HF3050 · State Aid	132,905.72
HF3060 · Diesel Fuel Reimbursement	15,534.23

Total Income	\$ 1,350,343.74
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Expense

Payroll Expenses	\$ 285,536.79
Payroll Taxes	30,195.09
4000 · Appropriations	40,648.00
4001 · Audit/Legal	21,014.45
4005 · Cemetery Expenses	20,888.94
4036 · Computer	975.36
4040 · County Tax	12,829.00
4044 · Delinquent Collector Fee	14,288.54
4046 · Dues & Subscriptions	3,901.65
4050 · FD Expenses	81,058.18
4090 · FD Sinking Fund	15,000.00
4110 · General Expense	6,927.14
4130-1 · GF Health Insurance	24,826.47
4140 · Insurance	12,935.00
4150 · Interest Expense (TAN)	130.13
4200 · Library Appropriation	19,318.50
4300 · Lister Expense	5,775.77
4400 · Masonic Hall	23,732.97
4500 · Meeting Elections	2,359.83
4600 · Office Expenses	7,494.99
4700 · Office Supplies	1,803.26
4800 · Planning Commission	15,489.41
4900 · Poundkeeper	1,140.00
5550 · Rec Appropriation	5,198.10
5600 · Records Restoration	3,190.28
6000 · SB Miscellaneous	4,974.03
6070 · Solid Waste	2,041.91
6100 · Tax Maps	2,620.00
6150 · Tax Sale	5,964.82
6200 · Willey Building Expense	62,854.63

6300 · Village Expenses	5,987.89
HF4000 · Chloride	8,114.40
HF4001 · Clothing Allowance	1,500.00
HF4005 · Cold Patch/Paving	2,476.58
HF4010 · Culverts	311,387.94
HF4015 · Gravel	95,843.03
HF4020 · Salt	35,774.93
HF4025 · Sand	34,321.50
HF4055 · Fuel Expense/Equipment	65,511.45
HF4060 · Equipment Repairs	35,733.24
HF4061 · Bridges	461.61
HF4064 · New Equipment	1,017.41
HF4081 · New Truck Purchase	104,698.06
HF4088 · Health Insurance	31,066.96
HF4090 · Hired/Rental Equipment	4,475.00
HF4095 · HF Insurance	25,889.00
HF4110 · Bond Interest	1,662.00
HF4160 · Misc. Expense	8,309.86
HF4175 · Signs & Guardrails	2,963.65
HF4180 · Bond Principal	40,000.00
HF4186 · Tire Account	7,547.09
HF4187 · Garage Supplies/Equipment	4,681.19
HF4188 · Building Maintenance	131.00
HF4189 · Highway Furnace Oil	6,469.14
HF4190 · Transportation Planning	21,115.60
HF4200 · Utilities	3,137.49
HF4210 · Sheriff	5,564.06
HF4220 · Paving	167,567.17
Total Expense	<u>\$ 1,768,520.49</u>
Net Ordinary Income	\$ -418,176.75
Other Income/Expense	
Other Income	
Transfer from General Fund	\$ 20,000.00
8005 · In-Out Checks	<u>0.00</u>
Total Other Income	\$ 20,000.00
Other Expense	
Transfer to Cemetery	<u>\$ 20,000.00</u>
Total Other Expense	<u>\$ 20,000.00</u>
Net Other Income	<u>0.00</u>
Net Income	<u><u>\$ -418,176.75</u></u>

BOND PAYMENT SCHEDULE

	2012	2013	2014
Anticipated 2014 Bonds			
Interest due 6-1	\$ -	\$ -	\$ -
Interest due 12-1	-	-	4,500.00
Vermont Municipal Bond Principal	-	-	-
Total Anticipated 2014 Bond Payment	\$ -	\$ -	\$ 4,500.00
2011 FD Truck Bond [\$150,000]			
Interest due 6-1	\$ 1,441.49	\$ 1,361.09	\$ 1,260.69
Interest due 12-1	1,441.49	1,361.09	1,260.69
Vermont Municipal Bond Principal	20,000.00	20,000.00	20,000.00
Total 2011 FD Truck Bond Payment	\$ 22,882.98	\$ 22,722.18	\$ 22,521.38
2008 FD Truck Bond [\$200,000]			
Interest due 6-1	\$ 1,911.75	\$ 1,668.00	\$ 1,413.00
Interest due 12-1	1,911.75	1,668.00	1,413.00
Vermont Municipal Bond Principal	15,000.00	15,000.00	15,000.00
Total 2008 FD Truck Bond Payment	\$ 18,823.50	\$ 18,336.00	\$ 17,826.00
2006 HW Paving Bond [\$300,000]			
Interest due 6-1	\$ 1,654.00	\$ 831.00	\$ -
Interest due 12-1	1,654.00	831.00	-
Vermont Municipal Bond Principal	40,000.00	40,000.00	-
Total 2006 HW Paving Bond Payment	\$ 43,308.00	\$ 41,662.00	\$ -
Payment Schedule Grand Total	\$ 85,014.48	\$ 82,720.18	\$ 44,847.38



Memorial Day snow

Photo courtesy of Paul Wade

TOWN GENERAL FUND EXPENSE

ITEM	2012*	2013	2013	2014
	Actual	Proposed	Actual	Proposed
Payroll	\$ 84,521.67	\$ 116,500.00	\$ 101,159.31	\$ 138,500.00
Payroll Taxes	97,143.30	12,000.00	11,003.47	13,600.00
Appropriations	53,776.91	67,448.00	60,648.00	63,698.00
Audit/Legal	12,843.96	13,000.00	21,014.45	25,000.00
Computer	1,425.45	1,500.00	975.36	1,500.00
Conservation Commission	13.32	400.00	-	400.00
County Tax	11,408.00	12,900.00	12,829.00	13,000.00
Delinquent Collector Expense	14,776.08	12,000.00	14,288.54	14,500.00
Dues & Subscriptions	4,330.43	4,200.00	3,901.65	5,200.00
Fire Department Bond Interest	6,706.48	6,500.00	6,058.18	5,400.00
Fire Department Bond Principal	35,000.00	35,000.00	35,000.00	35,000.00
Fire Department Operations	45,733.55	40,000.00	40,000.00	44,000.00
Fire Department Sinking Fund	-	15,000.00	15,000.00	-
General Expense	5,423.53	7,200.00	6,927.14	7,200.00
Health Insurance	21,656.48	26,000.00	24,826.47	40,000.00
Insurance	11,874.88	16,000.00	12,935.00	14,000.00
Interest Expense	9,411.11	9,000.00	130.13	9,000.00
Library Operations	50,611.35	53,258.00	52,719.02	54,648.00
Lister Expense	3,205.23	5,000.00	5,775.77	5,000.00
Masonic Hall Expenses	19,518.76	33,000.00	23,732.97	52,100.00
Meetings/Elections	4,952.40	2,500.00	2,359.83	5,000.00
Office Expenses	9,129.35	10,000.00	7,494.99	9,000.00
Office Supplies	3,048.85	2,700.00	1,803.26	2,700.00
Planning Commission	1,142.74	23,000.00	15,489.41	15,000.00
Poundkeeper	1,223.50	1,000.00	1,140.00	1,000.00
Reappraisal Fund - Assigned	8,398.00	8,000.00	8,484.00	8,000.00
Recreation Dept Operations	2,340.00	6,800.00	5,198.10	12,000.00
Records Restoration	6,260.80	4,000.00	3,190.28	5,000.00
Records Restoration - Restricted	4,306.50	-	3,888.00	3,500.00
Selectboard Miscellaneous	1,811.81	6,000.00	4,974.03	10,000.00
Solid Waste	-	2,400.00	2,041.91	2,500.00
Tax Maps	3,306.00	1,500.00	2,620.00	2,000.00
Tax Sales	4,125.60	-	5,964.82	-
Village Expenses	6,470.11	7,500.00	5,987.89	11,600.00
Willey Building Expense	64,231.43	70,000.00	78,522.92	128,000.00
TOTAL	\$ 610,127.58	\$ 631,306.00	\$ 598,083.90	\$ 757,046.00

* 2012 Actual restated as of January 28, 2014 due to conversion to accrual.

INVENTORY OF TOWN EQUIPMENT & PROPERTY

<u>DEPARTMENT AND DESCRIPTION</u>	<u>VALUE</u>
Cemetery Stone Cleaning Equipment Outfit	\$18,000.00 *
Cemetery Small Hand Tools	550.00 *
Cemetery 1999 John Deere Riding Mower	3,500.00 *
Cemetery 2000 John Deere Riding Mower	4,000.00
Fire Department Fire Station Inventory	53,000.00**
Fire Department 2011 Pierce Saber Pumper Truck	335,000.00
Fire Department 2008 GMC 5500 Rescue Truck	145,000.00 *
Fire Department 1999 International 4900 Tank Truck	100,000.00
Fire Department Rescue Truck Inventory	75,000.00
Fire Department Pumper Truck Inventory	29,000.00**
Fire Department Tank Truck Inventory	18,000.00**
Highway Department Ford 640 Mower Tractor	2,500.00
Highway Department 1999 Belarus Tractor	22,500.00
Highway Department 1988 Caterpillar Backhoe	42,043.00
Highway Department 1988 John Deere Grader	112,571.00
Highway Department 1997 Caterpillar 924F Loader	55,000.00
Highway Department 2001 International Truck and Plow	72,380.00
Highway Department 2007 International Truck and Plow	147,000.00 *
Highway Department 2010 Freightliner Truck and Plow	104,000.00
Highway Department 2014 Freightliner Truck and Plow	133,000.00
Highway Department Plows and Sanders	5,000.00**
Highway Department Chipper	2,200.00**
Highway Department Chainsaws	800.00**
Highway Department 2 Roadside Mowers	7,500.00**
Highway Department Mower	4,000.00**
Highway Department 2 Welders	200.00**
Highway Department Kubota Riding Lawn Mower	500.00**
Highway Department 2005 John Deere Riding Lawn Mower	12,000.00**
Highway Department Culvert Thawer	500.00**
Highway Department Pressure Washer	1,500.00**
Highway Department Generator	6,000.00**
Highway Department Small Hand Tools	10,000.00**
Town Clerk Office Computers/Printers	5,500.00**
Town Clerk Office File Cabinets/Safes	6,000.00**
Town Clerk Office Furniture/Fixtures	20,000.00**
Lister's Office Computer/Printer	1,800.00**
 <u>REAL ESTATE INVENTORY</u>	
School Cabot School	\$3,764,960.00 *
Highway Department Town Garage	61,200.00 *
Highway Department Town Garage Storage Building	26,000.00 *
Fire Department Fire Station	75,000.00 *
Fire Department Fire Department Parking Lot	10,000.00
Wastewater One Family Dwelling	52,000.00 *
Wastewater Storage Building	125,000.00 *
Wastewater Sewer Treatment Building	2,000,000.00 *
Town Masonic Hall	262,264.00
Town Willey Memorial Building	557,900.00 *
Town Library [in the Willey Memorial Building]	83,232.00 *
Town Recreation Building	11,700.00 *
Cemetery Storage Buildings	5,800.00 *
Town 10.2 Acre Recreation Field	10,000.00 **

Town 40 Acre Town Forest	40,000.00 **
Town 4 Acre Dump	4,000.00 **
Town Common	0.00
Town 3.3 Acres on US Route 2	9,000.00
Town .33 Acres on Elm Street	2,700.00

*Insured Value

**Estimated Value

TOWN SALARIES 2013

Aldo Nunn	\$ 18,173.45	Kassandra Morse	180.00
Anne Walker	16,254.05	Kathleen Higbee	90.00
Caleb Pitkin	1,000.00	Kathleen Hoyne	16,254.05
Carlton Domey	4,291.25	Lisa Olson	430.00
Cleo Johnson	2,519.09	Maurice Richardson	8,840.85
David Pike	56,467.55	Michelle Leclerc	27,221.04
Edward Domey	1,000.00	Shirley Ducharme	14,554.84
Fred Ducharme	1,000.00	Susan Carpenter	15,220.93
Jeanne Johnson	2,551.00	Susan Freeburn	408.00
Jeffrey Gabrielson	1,000.00	Tara Rogerson	38,408.95
Jack Daniels	1,050.00	Walter Churchill	51,313.60
Karen Deasy	17,530.00	Total	\$ 295,758.65

TOWN SALARY RECONCILIATION

Year End Balance			
	Gross Wages per 941	FICA W/H & ER share	Per W3
Q1	\$ 67,139.22	-	
Q2	63,272.74	-	
Q3	76,742.61	-	
Q4	88,564.08	-	\$ 295,718.65
Total 941	\$ 295,718.65	-	
	x 7.65%	= \$ 22,622.48	
PL-GF Gross Wages	\$ 225,532.68	\$ 17,253.25	
PL - GF Vacation	7,202.10	550.96	
PL-GF Del. Tax Coll.	15,220.93	1,164.40	
PL-GF Library	33,208.10	2,540.42	
PL-GF Willey Bldg Exp	14,554.84	1,113.45	
Total PL-GF	\$ 295,718.65	\$ 22,622.48	
Difference	-	(0.00)	

Source: 941 quarterly reports reported to IRS.

Purpose: Compare amounts reported to IRS to general ledger for accuracy/classification.

OFFICERS', COMMITTEE & GENERAL REPORTS

AMBULANCE ANNUAL REPORT

Cabot Ambulance volunteers respond to calls for medical emergencies, car accidents, medical/fire alarm activations, and any other requests for medical personnel. They are required to attend training to keep up with their skills. Currently, most of our responders are in the process of upgrading their licenses to new EMS levels of EMR, EMT, and AEMT. It has been a rigorous process to date and there is still more to be done in 2014. Everyone will need to be transitioned to their new levels no later than 2017. We are hoping that all of our volunteers will be transitioned long before that time. New state protocols are also in place and all services will need to be following new protocols by March 31, 2014. This involves more training!

Unfortunately, some of our volunteers have chosen to retire from the service as their normal lives are filled with other commitments they must attend to and the increase in training requirements to keep licensure current is too demanding. Our volunteer base is growing smaller putting a strain on our current volunteers to respond to ambulance calls. Without more volunteers, other ways of staffing the ambulance will need to be explored in 2014 if we are to keep the service viable for Cabot and Marshfield for future years to come.

Cabot Ambulance responded to 202 calls for service in 2013. There were 122 calls in Cabot and 79 calls in Marshfield, 1 mutual aid call to Peacham. Eighty three patients were transported, 47 patients required no treatment, 20 patients refused treatment, and 17 patients were treated and transferred care to an incoming ambulance service. Care transferred to incoming ambulances was due to a variety of reasons such as Cabot was already on another call, there were multiple patients that Cabot could not transport, the ambulance was out of service for maintenance, or there were not enough crew members to make a full crew to transport. There were 19 calls that the ambulance was cancelled before arriving on scene. Two calls were standbys with no patients needing care or transport.

As always, we encourage everyone to display your 911 addresses where they can be easily seen from the highway or major road you live on. They should also be of a material that will be bright when a flashlight is shining on them. Dark or black colored numbering is difficult to see at night and sometimes in the daylight. Delays in emergency personnel responding to your emergency will happen if we have to hunt for your 911 address.

We appreciate everyone's support in keeping the ambulance service in our towns.

Respectfully submitted;

Sheila Brown, President, Cabot Emergency Ambulance Service, Inc.

Joshua Gouge, Vice President

John Christman, Sr., Treasurer

Marcy Martin, Secretary

IN CASE OF EMERGENCY DIAL 9-1-1

AMBULANCE FINANCIAL REPORT

Beginning Balance, January 1, 2013		\$ 16,371.00
 INCOME		
Billing	\$ 27,567.55	
Education		
Reimbursement	875.00	
Town Apportionment:		
*Cabot	21,000.00	
Marshfield	10,000.00	
*Peacham	1,000.00	
Savings Interest	<u>8.62</u>	
TOTAL	\$60,451.17	
TOTAL INCOME		\$76,822.17
 EXPENSES:		
Ambulance Repairs	\$ 5,152.09	
Audit	400.00	
Assessments	200.00	
Billing Expense	727.00	
Dispatch	8,351.53	
Dues & Subscriptions	450.00	
Education	2,446.05	
Fuel Expense	2,280.79	
Building Maintenance	45.30	
Immunizations	12.31	
Insurance	6,121.00	
Medical Supplies	7,730.48	
Telephone/Office Expenses	2,354.32	
Office Equipment	0.00	
Oxygen Supplies	765.56	
Radios & Repairs	2,308.35	
Refunds	538.50	
Scholarships	1000.00	
Snow Plow	1,950.00	
Stipends	4,075.00	
Subcontractors	3,800.00	
Trash Removal	<u>35.16</u>	
TOTAL	\$ 50,743.44	
TOTAL EXPENSES		<u>\$ 50,743.44</u>
Ending Balance, December 31, 2013		**\$ 26,078.73

* Cabot & Peacham 2012 received 2013

** Savings Balance	\$18,660.72
Checking Balance	<u>7,418.01</u>
	\$26,078.73

Town Auditors' Note: The information for this report has been provided by Beverly A. Mitchell, Accounting and Tax Service, Cabot, Vermont.

CABOT CHRONICLE ANNUAL REPORT

The Cabot Chronicle provides local information delivered free to all Cabot residents on the first of each month. It was identified as one of two main communication tools for townspeople during the Community Visit process conducted by the Vermont Council on Rural Development in 2012. Every month, *The Cabot Chronicle* publishes articles or notices with information about community organizations and their activities, updates on local people and events and information specifically for Cabot residents.

The Cabot Chronicle received \$6,000 from the Town of Cabot in 2012 and 2013 for the purpose of printing and mailing the paper to all residents of the town of Cabot. The total cost for 2014 is projected to be approximately \$14,892 for 1,000 copies of a twelve-page paper each month for twelve months. Roughly 650 issues go to Cabot residents with mail delivery through Cabot, Marshfield and West Danville. Approximately fifty more papers are mailed to out-of-town property owners, subscribers and advertisers. The remainder is distributed to pick-up points in Cabot, Danville, West Danville, Marshfield, Hardwick, Plainfield and Woodbury. We are hopeful the town will continue to contribute a portion of the cost of providing coverage for the many nonprofit and volunteer groups providing services to the community, who are never charged for publishing their information or advertising their events.

Personnel costs include stipends for two positions, one for planning, coordination and editing, the other for graphic design and layout/pagination. Other expenses are bulk mail and printing costs, which usually increase each year. We are not currently paying for distribution, proofing, web management or writer fees.

We thank Lynn Maxfield and her mother, Betty Boisvert, and Wendy Heilig for volunteering every month to help us get the freshly-printed paper ready for mailing. We are looking for someone to replace the valued and missed Sue Freeburn to collect the event calendar information. We are grateful to Stephany Searles for finding time to proof-read and Twin Valley Senior Center Meals on Wheels drivers who drop Cabot Chronicle issues at various locations in Marshfield, Plainfield, and Woodbury for us. Special thanks to the Cabot Post Office for delivering the papers so efficiently, no matter how late in the day they receive them. The online version of the Chronicle has been managed with great ability, responsiveness and humor by Fred Brown, to whom we are very grateful, and Seth O'Brien has provided the platform for our email service and website. Thank you so much for this wonderful help.

Thank you for your support since 2008, and please consider contacting us by email (inbox@cabotchronicle.org) or call (563-3338) with your ideas. We really want to hear from you. The more people involved, the better the paper will reflect the interests, opinions and personality of the whole community.

Respectfully submitted,
 Jeanne Johnson
 Todd Jones

THE CABOT CHRONICLE BUDGET

Item	Monthly Expenses	Annual Expenses	Income
Personnel costs	\$ 660.00	\$ 7,920.00	
Printing	386.00	4,632.00	
Postage	195.00	2,340.00	
TOTAL EXPENSES	\$ 1,380.00	\$ 14,892.00	
Town Appropriation			\$ 6,000.00
Fundraising (Maple Fest, subscriptions & donations)			5,000.00
Paid Advertising			3,829.00
TOTAL INCOME			\$ 14,892.00

CABOT COMMUNITY ASSOCIATION ANNUAL REPORT

The Cabot Community Association Inc. (CCA) is a non-profit association whose mission is to enhance the quality of community life for those residing, doing business, and visiting Cabot, Vermont.

The CCA By-laws call on us to work in partnership with Cabot citizens, businesses and service organizations to enhance our inviting, healthy and safe community; promote community service; and foster community pride. We hope CCA will provide a forum for individuals and organizations to network and share resources, enhance educational and recreational opportunities, and help to develop a vibrant, diversified Cabot economy. CCA intends to preserve the working landscape and the natural beauty of our environment, and support other charitable and educational activities consistent with our mission.

CCA welcomes membership and active participation of citizen members; any resident of Cabot or any other person who has an interest in supporting and advancing the purposes of the CCA is eligible. There are no dues, and you can be a voting member so long as we have your name and contact information. The ongoing work of CCA is governed by a nine-member Board of Directors, which meets monthly at the Willey Building. Three directors are elected by our members, and the others represent the different volunteer groups which CCA supports, such as the Cabot Agricultural Network (CAN), the "Cabot Connects" mentoring program, the Cabot Community Theater group (and many others).

CCA operates to provide a non-profit "umbrella" for the activities of Cabot-based volunteer organizations, serving as a treasury for the funds they raise and spend. CCA's supports the operations of the NEK Warriors (soccer), our Community Theater, our community newspaper, and other community events such as the Maple Fest. The income statement below provides a summary of activities during 2013. Because CCA and these groups accept public funds, our book-keeping will always conform our reporting to Town reporting standards.

Right now the CCA Board is very focused on the two Articles that Cabot voters passed last March, providing UDAG and Town funding for CCA's work "*to coordinate volunteer activities in support of economic, educational, and community development in Cabot.*" Those funds are shown in the 2014 proposed budget for our "Economic & Community Development" program for the coming fiscal year.

Our plans for this coming fifteen-month year include hiring a part-time development specialist, establishing his/her regular presence and setting up a workspace in the Willey Building, and supporting the CDC specialist in learning about all existing groups and activities in Cabot. Second, we will ask our CDC specialist to support the three workgroups (Agriculture, Arts, Communication) established as a result of the 2012 VCRD Community Visits, and provide them with any assistance needed. Our most important goal is that the CDC specialist support Cabot's community and economic development, and assist individual entrepreneurs and producers, retailers and other businesses and community groups who have promising proposals to identify and obtain technical and/or financial assistance that may be available from many possible sources (USDA, State agencies, Foundations, UVM, etc.).

CCA will be regularly broadcasting news about forward progress on our Economic and Community Development initiative, and how new staff capabilities will be put to work in coming months.

CCA respectfully asks for your support in approving \$6,500 in new Town funding and \$6,500 in new UDAG funding for this initiative, your support will fund this effort through June 2015.

Respectfully submitted,

Bruce Westcott, CCA Board President



Apple Pie Festival with Bill Doyle & Miss Vermont Outstanding Teen
Chloe Johnson
Photo Courtesy of the Cabot Chronicle

CABOT COMMUNITY ASSOCIATION INCOME & EXPENSE 2013

	Cabot Community Theater	Cabot Connects	CCA Admin	Cabot Chronicle	Events	NEK Warriors	TOTAL
Income							
Fees, concessions & Ads	\$4,392	\$4,670		\$2,363	\$4,684	\$5,682	\$21,791
Fund-raising & Contributions		\$4,422	\$2,200	\$1,057	\$500	\$1,350	\$9,529
Grants & Appropriations		\$2,500		\$6,000	\$5,424		
Transfers & Other Income		\$2,229				-\$270	\$1,959
Other Income							
Total Income	\$4,392	\$13,821	\$2,200	\$9,420	\$10,608	\$6,762	\$47,203
Expense							
Printing & Promotion			\$426	\$6,210	\$347		\$6,983
Personnel Costs		\$5,383	\$907	\$8,705			\$14,995
Office Expenses; Supplies		\$2,020	\$921	\$54		\$227	\$3,222
Event Expenses	\$279	\$1,794			\$6,296	\$3,624	\$11,992
Fees, Meetings, Memberships	\$2,995					\$2,637	\$5,632
Travel							
Other Expense			\$1,500				\$1,500
Total Expense	\$3,274	\$9,197	\$3,754	\$14,969	\$6,643	\$6,488	\$44,324
Net Income	\$1,119	\$4,624	-\$1,554	-\$5,549	\$3,965	\$274	\$2,879

CABOT COMMUNITY ASSOCIATION PROPOSED BUDGET 2014

April 1, 2014 through June 30, 2015

Income	
Appropriation (Town & UDAG 2013)	\$ 27,500
Appropriation (Town & UDAG 2014)	\$ 13,000
Grants	\$0
Sales	\$0
Other Income	\$0
Total Income	\$ 40,500
Expense	
Equipment (computer & phone)	\$ 2,500
Mileage	\$ 675
Office Supplies & Misc.	\$ 650
Payroll Taxes and Benefits	\$ 7,000
Printing & Mailings	\$ 3,125
Promotion	\$ 3,125
Staff (part-time)	\$ 22,750
Telephone Expense	\$ 675
Total Expense	\$ 40,500
Net Income	\$ 0

CEMETERY COMMISSION ANNUAL REPORT

The Cabot Cemetery Commission continues to contract maintenance through Cabot Heights Cleaning and Maintenance. Some stones were cleaned and due to the increase in our invested funds we hope to get all cemeteries covered this next season.

There are some trees that really need to come down, especially on the road side of Durant Cemetery and that is a project that will be addressed this next year.

The present maintenance contract expires at the end of the season in 2014 and the commission will work on a new contract over the summer and bids will go out around mid-September. This will give time for those interested to look over our cemeteries.

The Commission is requesting \$20,000.00 from the town to help with maintenance of the seven cemeteries.

Respectfully submitted,
Melvin Churchill, Chair
Marvie Domey, Secretary
Ruth Goodrich
Fred Pike
Debra Bothfeld

CABOT CEMETERY PROFIT & LOSS

Ordinary Income/Expense	
Income	
2000 · Cemetery Income	
2005 · Cemetery Burial Income	\$ 2,300.00
2010 · Cemetery Dividends	1,971.45
2030 · Cemetery Misc.	750.00
2040 · Cemetery Perpetual Care	0.00
2050 · Cemetery Unrealized Gain	6,284.20
Total 2000 · Cemetery Income	<u>\$ 11,305.65</u>
Total Income	\$ 11,305.65
Expense	
4005 · Cemetery Expenses	
4012 · Cemetery Burial Expense	\$ 1,100.00
4015 · Cemetery Contracts	16,000.00
4020 · Cemetery Insurance	0.00
4025 · Cemetery Misc. Expenses	700.00
4035 · Cemetery Unrealized Loss	2,789.94
Total 4005 · Cemetery Expenses	<u>\$ 20,589.94</u>
Total Expense	<u>\$ 20,589.94</u>
Net Ordinary Income	\$ -9,284.29
Other Income/Expense	
Other Income	
Transfer from General Fund	<u>\$ 20,000.00</u>
Total Other Income	<u>\$ 20,000.00</u>
Net Other Income	<u>\$ 20,000.00</u>
Net Income	<u><u>\$ 10,715.71</u></u>

The Cemetery Balance Sheet is now reflected in the General Fund Balance Sheet.

CONSERVATION COMMITTEE ANNUAL REPORT

The Conservation Committee continues to be involved with the Winooski Headwaters Community Project with the Conservation Commissions in Plainfield and Marshfield as well as the Friends of the Winooski, Cabot Creamery, and others. We continue to sample and monitor the water quality of the Winooski River and major tributaries, with some new locations each year. This was the sixth consecutive year of monitoring. A good historical monitoring record is being established. Water quality generally continues to be of high quality in our headwaters region of the river, not always so after heavy rains, when bacteria counts can become elevated. Thanks to Niall McCallum, Joanne Vecchiola, and Bruce Westcott for assisting with early morning sampling events on some of the rainiest days of the year!

Over the years, there have been several stream stabilization projects in Cabot, Marshfield and Plainfield, with a total of five sites in Cabot where stream bank vegetation has been re-established. Landowners along the main stem of the Winooski and some tributaries have been contacted and have expressed interest in future planting projects.

The Friends of the Winooski received state grant funds last year to conduct a storm water runoff assessment of our back roads, bridges and culverts, and storm water outfalls. Preliminary results were presented to the Select Board. This inventory work will help the town identify problem culverts, outfalls and sections of roadways that have erosion problems, as well as culverts that may impede fish passage. The Town can use this information in the future to apply for grants to fix potential problems.

The Cabot Conservation Committee continues to organize and coordinate Green Up Day activities in town. Green Up Day is always the first Saturday in May. The main purpose of Green Up Day is to get out on the roadsides after a long winter's accumulation of litter and take some pride in the upkeep of our town. This year Green Up Day is Saturday, May 3. As usual, we plan on collecting tires (for a reasonable fee).

In the coming year, the Conservation Committee will be focusing on some of the action steps identified in the Natural Heritage section of the Town Plan.

Respectfully submitted,

Cedric Alexander
Chris Duff
Gary Gulka
Mark Christensen
Charles Marian

FIRE DEPARTMENT ANNUAL REPORT

Your Fire Department responded to a total of 62 calls in 2013. The number of calls was down a little from the 68 calls in 2012. See the attached break down of calls.

The Fire Department had one fund raising event in 2013, our annual Pancake Breakfast. We had a good turnout this year and we thank you for your continuing support of this event. Our 2014 Pancake Breakfast will be held this spring and we hope to see you there.

The Cabot Fire Department also appreciates the continuing opportunity to work with Cabot School students. We teach fire safety in the home to these students on their yearly visit to the fire station during Fire Prevention Week.

Your Fire Department continues to maintain a dry hydrant program. These hydrants, at various locations around the Town, let us easily reach much needed water in fire situations and have the potential benefit of reducing insurance rates. We now have a total of 11 dry hydrants in Cabot. As long as this program continues we will try to increase this number. We would like to thank the landowners for their cooperation, and extend a special thanks to those people who keep the hydrants plowed out during the winter months. This really helps!

In 2012 the department started to replace and up-grade our self-contained breathing apparatus (SCBA). We were lucky to get 2 new SCBA that were demos at a very good price. This year, through a UDAG grant, we are asking for 3 more of the same SCBA. If we get the grant, this will complete our SCBA up-grade for a few years. We ask for your support on this at Town Meeting.

As of January 1 2013 all fire radios had to be switched over to the new narrow band frequency. We have used this frequency for a year and for the most part it has worked well.

This year the department will be asking the voters if we can continue our sinking fund. We were putting in \$15,000 a year before. By having money set aside a little at a time it makes it easier when the department has to up-grade a truck. Our next truck to be up graded will be in 2019. We are already starting to put together a list of up-grades for this truck. We ask your support on this fund.

One of the Fire Departments biggest challenges in 2013 was our membership. At the end of 2012 the department lost four members. In the year 2013 we got one new member and a new secretary. We really need to pick up at least three more people.

As Fire Chief, I would like to thank the firefighters for all the time and energy they donate without cost to the department. Our town is very fortunate to have these dedicated people. If you would like to be a member, or if you would like to help us with some of our non-fire activities, such as helping with maintenance of the trucks and equipment, or helping with up keep of the station we invite you to join us.

Respectfully submitted,
Walter Bothfeld Jr., Chief

FIRE DEPARTMENT FINANCIAL REPORT

Beginning Balance, January 1, 2013		\$ 1,173.84
Income:		
Donations	\$ 755.00	
Annual Pancake Breakfast	<u>839.00</u>	
Total Income	\$1,594.00	
	TOTAL	\$ 2,767.84
Expenses:		
Advertising	\$ 0	
Annual Pancake Breakfast	357.00	
Computer / website	495.64	
Fire Equipment	1,011.40	
Fireman's Dinner	323.10	
General Supplies	117.00	
Miscellaneous	36.99	
Service Charges	<u>.75</u>	
Total Expenses	\$2,341.88	
	TOTAL	\$425.96
Ending Balance, December 31, 2013		\$ 425.96

Respectfully submitted,
John Christman, Treasurer



Extrication drill

Photo courtesy of the Cabot Chronicle

VOLUNTEER FIRE DEPARTMENT EXPENSE

ITEM	2012*	2013	2013	2014
	Actual	Proposed	Actual	Proposed
Electricity	\$ 2,239.40	\$ 2,500.00	\$ 2,125.80	\$ 2,500.00
Building Maintenance	2,475.23	4,700.00	2,564.51	4,700.00
Supplies	111.04	650.00	591.32	650.00
Heating Fuel	4,006.19	4,000.00	3,114.77	4,000.00
Insurance	8,373.00	9,300.00	8,824.00	8,000.00
Legal Fees	-	-	-	-
Miscellaneous	5,838.32	1,500.00	1,834.76	2,000.00
New Equipment	10,446.45	7,500.00	8,208.47	7,500.00
Radios & Repair	5,465.56	1,800.00	3,581.64	4,300.00
Sewer/Water	1,340.00	1,600.00	1,600.00	1,600.00
Dispatch	3,904.32	3,950.00	6,291.86	6,250.00
Truck Fuel	-	1,000.00	541.67	1,000.00
Truck Repair	1,223.54	1,500.00	1,692.64	1,500.00
Water Fees	-	-	-	-
Total	\$ 45,423.05	\$ 40,000.00	\$ 40,971.44	\$ 44,000.00

* 2012 Actual restated as of January 28, 2014 due to conversion to accrual.

ENHANCED 9-1-1 REPORT

The Enhanced 9-1-1 system continues to work well throughout the state. One of the problems that the emergency providers have is that people **do not put their numbers on their homes or at the end of their driveway**. I do not think people realize how important these numbers are. When the emergency provider is called, they are only given a road name and a house number. Due to the privacy act, the dispatcher is not allowed to give out a name. These numbers are very important in the village where the houses are close together. I had the personal experience of responding to a call in the village this summer. Picture yourself trying to maneuver a fire truck down a busy street and having to stare at each house because the numbers could not be seen from the road or were not there at all. I did drive past the house. The numbers were on the house, and if the leaves had not been on the lilac bush that was in front of the numbers, my job would have been easier. When minutes count, this is a sad waste of time. **Please put your numbers out where they can be seen easily by responders, even at night. If you have a long driveway, please put your number at the end near the town road. Your life or that of someone you love may depend on it.**

Respectfully submitted,
 Walter Bothfeld, Jr.
 Cabot E 9-1-1 Representative

FIRE WARDEN'S ANNUAL REPORT

The State of Vermont reports 126 human caused fires in 2013 with a total of 274.5 acres burned. The Town of Cabot reports 0 fire with 0 acre burned. We wish to thank our townspeople for their cooperation in seeking permits before burning, and using care and good sense when burning.

Respectfully submitted;
 Andrew Luce, Fire Warden, 563-2723 home / 793-9161 cell
 Walter Bothfeld, Jr. Deputy Fire Warden, 563-2715

LIBRARY ANNUAL REPORT

2013 in Numbers:

Throughout the year, the Library had over 1,580 patrons come to 137 programs. Over 4,820 people used the Library and borrowed over 9,850 items. The Summer Reading Program, Dig Into Reading!, was a huge success with 60 youth and their families participating in reading over 1,793 books. Twenty three of these 60 youth joined the Thousand Page Club and read a total of 46,343 pages!

The Library added over 966 items to its online catalog, Library World. These items include books, audiobooks, magazines, and DVD's. Two hundred fifty two of these items were donations. Please stop by and check out what's new in the Library.

Programs:

The following programs occurred throughout the year: Story Hour on Tuesday mornings at 10:30am with help from Beth Wade. The Cabot Community Book Group facilitated by Cynthia Russell meets on the 3rd Wednesday of the month at 10:30am. On Fridays are Yoga and Wellness classes with Alicia Feltus at 9:00am and Dungeons & Dragons at 3pm with Lisa Olson. New as of September and continuing through May 2014 are Contra Dances organized by David Carpenter. The dances are held each month on the 2nd Saturday and they begin at 7:30pm.

In January, Anne Walker presented the program "*Figuring out your new E-Reader*" and Christine Friese taught Italian cooking with risotto, Italian salad and sweets. In February, Will Ameden and Chuck Talbert spoke about sugaring and brought in some tools of the trade for all to see. There was a meeting to discuss the Cabot Winter Trail and a small group has formed spearheaded by Michael Socks and Andrew Gilbert to work on the trail, keep it open and maintain signage. There was a showing of the film *Tipping Point: The Age of the Oil Sands* followed by a discussion. In March, Richard Czaplinski presented a discussion and slide program on *Simple Living and Energy Conservation*. Susie Socks organized a Lego Exhibition in which Lego builders were encouraged to build original creations, talk about their creation and celebrate with other builders. A Community Egg Hunt was also held at the end of March. We had a special evening Teddy Bear and PJ Story Hour in April. Rick Winston presented on *Alfred Hitchcock and The Art of Suspense* with twelve film clips of Hitchcock's movies. Michelle Delaney provided a series of programs on *General Fitness* on 5 afternoons in April. In May, we had the Catamount Earth Institute's Rotating Lending Library available. There was a Perennial Plant Swap also in May and Ed Smith presented the gardening program "*Little Things Mean a Lot.*" Kitty Mervine shared her recent research on *Alien Abduction: Betty and Barney Hill*.

This summer's theme, Dig Into Reading! brought a series of special story hours related to this theme, a series of evening programs including traditional old-time and Cajun music with Alec Ellsworth and Katie Trautz, dissecting owl pellets with Susie Socks, carving with soapstone with Paul Wade, Singing Around the World with Anna Stange, an evening of art with Susan Green, VINS, and the Summer Encore Theater. There were t-shirts and prizes for all participating youth.

Paul Wade and John Hammer led a Summer Stargazing program in August and Sydney Lea, Vermont Poet Laureate, read from his works. Sandra Mennella presented a slide illustrated program of her New Zealand adventures in September. In October, Howard Coffin presented *Lincoln and Vermont* as part of Cabot's Fall Foliage Festival and Kathleen Higbee organized a benefit book and art sale for the Kingdom Animal Shelter. Ellen Gurshun discussed the Vermont Health Connect program. In November, Ben Hewitt led a lively discussion based on his new book, *SAVED: How I Quit Worrying About Money and Became the Richest Guy in the World*. In December, Beth Hoffman taught us how to make Holiday Cake Pops, Susan Green led a Holiday Craft Making Workshop for youth and there was a special Holiday Preschool Story Hour. Please feel free to bring your suggestions and ideas for new programming for 2014!

Major Happenings in 2013:

In November, Kathleen completed her Certificate of Public Librarianship. Completion is a requirement of the Vermont Department of Libraries in order for the Cabot Public Library to maintain its Public Library Standards. We have now met this standard by completing the requirement within 4 years instead of the allotted 5 years.

In December, the Library received a Libri "Books for Children" Grant of \$1,050. We were able to maximize our grant because of a generous \$350 donation from the Friends of the Cabot Public Library. The grant allowed us to choose children's books ranging from board books for our youngest readers to chapter books for older children.

Another major happening in December was the Cabot Public Library joined a select group of 43 libraries

in the state of Vermont to have a high-speed fiber connection for our internet service. This new service came about because of the Vermont FiberConnect Project. It was a federally funded grant to Sovernet Communications to build and maintain a fiber-optic cable through Vermont.

We would like to thank the Trustees for giving generously of their time; the Friends of the Cabot Public Library and the Cabot Creamery for their ongoing financial support; the Jaquith Library and the Cabot School for their continued collaborations; and to our volunteers who have helped us in so many ways. A special thanks to the UDAG Committee for granting us money to pay for the equipment needed to become part of the FiberConnect Project.

Respectfully submitted by Library Co-Directors,
 Kathleen Hoyne
 Anne Walker

LIBRARY INCOME & EXPENSE

ITEM	2012*	2013	2013	2014
INCOME	Actual	Proposed	Actual	Proposed
Appropriation - Town	\$ 50,611.35	\$ 53,243.00	\$ 52,719.02	\$ 54,648.00
Gifts & Donations	232.61	800.00	-	-
Interest	53.40	50.00	56.06	-
Conscience Box/Copier	59.00	-	-	-
Miscellaneous/E-Rate	447.17	470.00	470.40	-
Total Income	\$ 51,403.53	\$ 54,563.00	\$ 53,245.48	\$ 54,648.00
EXPENSES				
Payroll	\$ 29,672.24	\$ 31,764.00	\$ 32,508.10	\$ 33,000.00
Payroll Taxes	2,269.93	2,433.00	2,486.86	2,525.00
Books - Adult	2,925.09	2,450.00	2,081.64	2,450.00
Books - Juvenile	1,511.39	1,630.00	1,638.31	1,630.00
Books - Audio / Video	1,910.04	1,735.00	1,533.99	1,735.00
Books - Replacement	112.88	200.00	88.64	100.00
Books - News/Magazines	710.10	700.00	716.02	700.00
Custodial	870.00	870.00	870.00	870.00
Dues & Subscriptions	100.00	200.00	100.00	150.00
Equipment	938.63	250.00	326.03	250.00
Library World	395.00	425.00	425.00	425.00
Maintenance	89.91	200.00	-	200.00
Mileage	343.74	400.00	183.68	250.00
Postage	556.22	700.00	828.32	700.00
Programs	1,583.83	1,400.00	1,336.86	1,500.00
Substitutes	1,119.56	1,292.00	753.56	480.00
Supplies	546.70	600.00	549.40	385.00
Telephone & Internet	1,045.27	1,271.00	1,049.07	1,271.00
Training	50.00	100.00	50.00	100.00
Insurance	3,453.00	3,543.00	3,320.00	3,527.00
Insurance - Health	1,200.00	2,400.00	2,400.00	2,400.00
Total Expenses	\$ 51,403.53	\$ 54,563.00	\$ 53,245.48	\$ 54,648.00

* 2012 Actual restated as of January 28, 2014 due to conversion to accrual.

LIBRARY COMPUTER & GRANT FUND

	12/31/2012 Balance*	Income	Expense	12/31/2013 Balance
Adopt an Author	\$ 103.38	\$ 70.32	\$ (93.92)	\$ 79.78
Computer Fund	729.30	-		\$ 729.30
Conscience Box	31.50	28.00		\$ 59.50
Fundraising	664.52	580.00		\$ 1,244.52
E-Rate	-	-	-	\$ -
Gifts & Donations	611.85	285.00		\$ 896.85
Interest Income	-	-	-	\$ -
Libri Grant	-	350.00	(350.00)	\$ -
Memorial Books	105.42	-		\$ 105.42
Resource Sharing	55.00	-		\$ 55.00
Summer Reading Program	350.00	-		\$ 350.00
Winnie Bell Grant	638.98	-	(624.06)	\$ 14.92
Total	\$ 3,289.95	\$ 1,313.32	\$ (1,067.98)	\$ 3,535.29

* 2012 Actual restated as of January 28, 2014 due to conversion to accrual.

NORTH EAST KINGDOM WASTE MANAGEMENT DISTRICT ANNUAL REPORT

The NEKWMD finished 2013 in solid financial condition. Recycling markets were fair to good throughout the year. Stronger than expected revenues for recycling, scrap metal, and the surcharge on trash allowed us to end the year with a surplus of \$49,302.46. Spending for the year was \$7,014 more than budgeted, while revenues exceeded projections by over \$56,317. The sale of recyclables generated \$15,072 in revenues for the 2013. That figure presents approximately 25% of the 2013 budget. While strong recycling markets were responsible for some of the excess revenue, surcharge revenues exceeded projections by \$38,069.

The NEKWMD is entering 2014 with a proposed budget of \$694,978—an increase of 2.2%. However, due to the addition of several towns over the last 2 years, the surcharge on non-recycled waste (trash) will drop \$0.55 per ton to \$22.00 per ton in 2014. Our surcharge on trash remains below the State average.

The District welcomed the town of Topsham in 2013. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the State behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The Vermont legislature passed Act 148 early in 2012. This piece of legislation includes, among other things, mandatory pay-as-you-throw for trash disposal and phased-in landfill bans for certain recyclables, leaf and yard wastes, and source separated organics. In 2014, NEWWMD will be looking to assist our members in complying with the provision of Act 148, strengthen outreach to businesses and seasonal residents, and promote greater participation in recycling programs throughout the Northeast Kingdom.

The NEKWMD was staffed by nine full-time and two part-time employees in 2013. Each member town is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly and sets the direction of NEKWMD policy. The member towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the fees for NEKWMD membership (the surcharge on trash of \$22.00/ton) are based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

The 50,500 residents of 49 towns thorough out the Northeast Kingdom can be assured the NEKWMD will continue to address their waste management concerns in a timely and environmentally sounds fashion.

Respectfully submitted,
NEKWMD Executive Committee

PTSO ANNUAL REPORT

Our main yearly fundraiser is our July 4th celebration. We would like to thank all of our volunteers for all that they do to make this day possible. This includes the people who make floats for the parade, the Fire department for traffic control, the Ambulance crew for standing by on the field in case of an emergency, the people who gather sort and work on the Rummage sale as well as the people who donate items each year. We also thank the crew who make and serve the food for the delicious Chicken BBQ as well as those who cook the chicken and those who donate food, all the volunteers who run the booths, those who help to set up and clean up, sell the tickets, help with the advertising, planning, making calls, Cabot Village Store and Harry's Hardware for ordering our supplies, the students and staff from school who help out, and the town crew for making everything look great for that day. I hope I have not left anyone out but I sincerely thank everyone who helps to make this day possible.

Respectfully submitted,
Wendy Barnett

PTSO FINANCIAL REPORT

Beginning Balance, January 1, 2013		\$ 8,810.37
Income:		
	July 4th	\$ 7,086.43
	Donation (Cabot Creamery)	500.00
	Total Income:	<u>\$ 7,586.43</u>
TOTAL:		\$ 16,396.80
Expenses:		
	July 4 th	\$ 5,871.79
	Class Trips	852.00
	Scholarships	500.00
	Circus Smirkus	500.00
	Halloween Party	130.65
	Total Expenses:	<u>\$ 7,854.44</u>
Ending Balance, December 31, 2013		\$ 8,542.36

Respectfully submitted,
Wendy Barnett

PLANNING COMMISSION ANNUAL REPORT

After completing revisions to the Town Plan in 2012, the Planning Commission began the process of re-writing the Cabot land use and zoning regulations to reflect the Town Plan goals and the desire of the majority of Cabot Residents to retain our compact village settlement pattern and rural character. We received a Municipal Planning Grant from the Agency of Commerce and Community Development for \$14,867 which covered more than two-thirds of our consulting costs for developing the regulations. We hired Brandy Saxton of PlaceSense and she has led us through the process successfully thus far. We had a public meeting in September 2013 and another is scheduled for February 2014 to keep the public informed our progress and to provide comments on early drafts. Our contract with Ms. Saxton ends in May, by which time we hope to be moving into the formal public comment phase and consideration of adoption by the Select Board by June. Cabot residents can follow our progress and view drafts on the following web site: <http://www.placesense.com/cabot>

Last year, the Planning Commission recommended that the Select Board expand the role of the Zoning Administrator to include land use planning functions and additional hours in the job description for this. We hired Cabot resident, Karen Deasy for the job and we are pleased her work thus far and all the town projects she has become involved in. In her planning and zoning capacity, Karen serves as Secretary to the Planning Commission

(as well as the Zoning Board of Adjustment), has made some improvements to application forms and recordkeeping, has been actively involved in our zoning revision process, has helped with flood hazard regulations, hazard mitigation plans and mapping, and the Town's application for Village Center Designation. We received Village Center designation from the State (renewable every five years), which provides tax credits for various building improvements, as well as priority consideration for Municipal Planning Grants and funding from Vermont's Community Development Program. We would also like to thank Bruce Westcott who assisted with the application and encouraged this process to go forward.

We anticipate a busy year ahead with the zoning regulation adoption process and another municipal planning grant application that possibly focuses on village revitalization. We will also be looking to implement other goals and action steps identified in the Town Plan. Many of us on the Planning Commission look forward to the "doing" part of our role after several years of writing plans and regulations and see some light at the end of the tunnel in that respect. We hope to be collaborating with the Main Street Study Group, Select Board, Conservation Committee, CCA and others to continually build on our community assets in planning and implementing projects.

We would like to thank Lars Torres for his years of service on the Planning Commission after stepping down this year.

If you have any questions or comments, we encourage you to speak with any member of the Planning Commission.

Respectfully submitted,
Gary Gulka, Chair
Greg Burt
Frank Kampf
Charles Marian

REGIONAL PLANNING COMMISSION ANNUAL REPORT

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission has been providing planning and development assistance to communities since 1967 through its experienced and knowledgeable staff. CVRPC is governed by appointed representatives from each municipality in the region.

The Commission provides assistance on municipal plan and bylaw updates, and this year continued its focus on town planning and enhanced consultations with local officials. The Commission's Transportation Advisory Committee (TAC) continued to evaluate the regional inter-modal transportation needs and make recommendations on projects that should be included in the State Transportation Agency's 5 year capital program. CVRPC also continued its work on the development of local hazard mitigation plans, population and housing growth, and river and stream assessments to support transportation and water quality improvements. The Commission has also been actively involved in assisting towns with the development or updates of BEOP's (Basic Emergency Operations Plans). Continuing with its energy work from 2010, CVRPC worked with Efficiency Vermont on the Home Energy Challenge assisting the 15 Central Vermont communities that joined the Challenge. The Commission's work continued this year with providing assistance to towns on flood issues from Tropical Storm Irene and subsequent storms. Assessment and mapping services were provided to those towns impacted, and work is ongoing as it relates to procuring grant funds for repairs to local infrastructure. CVRPC received a grant to work with towns on assessing green infrastructure barriers and developing language for town plans and bylaws. CVRPC began its Regional Plan 2016 update process with its "*Plan Central Vermont*" outreach effort to involve members and residents in the work of building a sustainable and engaged Region.

This year, the Commission supported the efforts of the Town by assisting with the zoning update, approving the Municipal Plan, providing traffic counts, updating the culvert inventory, assisting with the inventory and analysis of road erosion sites, assisting with flood and mitigation efforts, helping to develop the Local Hazard Mitigation Plan, and providing an enhanced consultation on the Town's planning efforts.

The Commission also sponsors regional planning programs, provides a forum for inter-municipal cooperation, and participates in state regulatory proceedings for projects that have impact across municipal boundaries. Significant staff time this year was spent working with municipalities on mapping and analysis of current bylaws to understand how they influence future development patterns. CVRPC can also provide model

bylaws and assist municipalities with the administration of grants.

Thank you for your continued support for local and regional planning. Please call us for assistance with planning, zoning, transportation, recreation, mapping, or data needs. For more information, you can reach us at (802) 229-0389, or visit our website www.centralvtplanning.org and [Find us on Facebook!](#)

Respectfully submitted,

Susan M. Sinclair, Executive Director
Richard Payne, Commissioner

RECREATION COMMITTEE ANNUAL REPORT

The Recreation Committee fund accounts were transferred to the Town office in the fall 2013. We hope that the additional Rec expense reports presented this year will provide clarity to our accounts and how the Recreation Committee has spent Town appropriations and participant fees.

We had lofty goals to improve the sport fields in 2013 that we were unable to do with the available funding. After much discussion, the Rec Committee members felt it important to maintain and improve Larry's Ballfield, but it quickly became apparent that most of the 2013 appropriation of \$6,800 would cover routine bills, leaving about \$2,200 to begin repairing our worn out and compacted soccer and baseball fields, so a minimal amount was spent to repair the worst spots. The Cabot Creamery donated \$2,000 in 2013 for Larry's Ballfield repairs, which has been carried forward into 2014 and, with an additional \$1,000 of available Rec Funds, will be used to offset the \$10,000 General Fund appropriation request to improve all of our fields in the Spring and early Summer of 2014. We are currently seeking additional grants and a nominal fee lease agreement for Larry's Field, so if future flooding occurs repairs may be eligible for reimbursement.

Little League - Chuck Talbert had over twenty children playing ball last year, enough for Tball and a Farm League. Coaches for 2013 included Jen Curschman, Brad Alexander and Chuck Talbert. This year we anticipate having enough children for Tball, Farm League and Minor League. Little League is supported mainly through participation fees, but in 2014 is asking for \$600 from the General Fund to cover the cost of replacing equipment lost in the 2011 flooding and a pitching machine so young players can practice with more consistent pitches than coaches can manage.

Soccer - We had a very successful soccer season beginning with a closer relationship with Walden Recreation, which provided us an opportunity to combine teams and the use of another much needed soccer field. All of our teams were co-ed this year. Karen Alexander ran the soccer clinic for PK-2nd graders, which met once a week to practice their skills. Amy Cooke worked with the 1st and 2nd graders in microsoccer matches to practice learned skills and gain game experience. The 3rd and 4th graders from Cabot joined Walden for the fall soccer season, and were coached by a Walden parent. And the 5th and 6th graders also joined with Walden and were coached by Niall McCallum. Soccer is requesting \$500 from the General Fund for line paint, and \$1,400 from the Rec Fund for equipment, uniforms, referee training and soccer goals.

Basketball - Rebecca Nally and Michelle Delaney organized basketball this year. Michelle coached the K-2nd basketball clinic and Brian Hale coached the 3rd & 4th grade team. Dave Creighton coached 5th and 6th grade girls teams with Ian Burfoot coaching 5th and 6th grade boys. The Walden 5th and 6th grade players joined us this year. In 2014 Basketball is requesting updated first aid equipment, a locking cart to store equipment, and they may need additional uniforms to be paid for from the Rec Fund.

Trails – Andrew Gilbert, Michael Socks and the rest of the trails committee is currently looking ahead to 2015 and has been working hard to submit a grant proposal for improvements to two miles of Recreational Trails.

Skating Rink – For yet another year the skating rink has been a huge success! Thanks to Susan Socks and her crew for braving the cold to bring us such a delightful winter activity used by so many.

The mission of the Cabot Recreation Committee is to provide all community residents, both young and old, equal access to a variety of recreational activities and events. We would like to thank all of the people that helped make these opportunities available for our local children and neighbors. And a special thank you to Rebecca Nally for holding on for one more year...

Respectfully submitted,

Tara Rogerson

RECREATION COMMITTEE INCOME & EXPENSE REPORT

General Fund

ITEM	2012* Actual	2013 Actual	2014 Proposed
Town Appropriation	\$ 4,000.00	\$ 6,800.00	\$ 12,000.00
Rec Fund	283.88	-	3,000.00
	4,283.88	6,800.00	15,000.00
EXPENSES			
Electric	\$ 261.06	\$ 274.02	\$ 300.00
Water	340.00	400.00	400.00
Wastewater	2,000.00	2,400.00	2,400.00
Little League	-	-	600.00
Soccer	147.14	496.25	500.00
Skating Rink	957.86	593.85	600.00
Supplies	222.82	32.98	-
Facility Repairs	-	-	200.00
Field Repairs	-	655.00	10,000.00
Trail	-	-	-
Toilets	355.00	346.00	-
Total Expenses	\$ 4,283.88	\$ 5,198.10	\$ 15,000.00

Recreation Account

ITEM	2012* Actual	2013 Actual	2014 Proposed
Fees	\$ 1,532.00	\$ 2,045.00	\$ 2,000.00
Gifts & Donations	-	2,000.00	-
Total Income	\$ 1,532.00	\$ 4,045.00	\$ 2,000.00
EXPENSES			
Basketball	\$ 210.00	\$ 110.00	\$ 700.00
Soccer	125.00	-	1,400.00
Field Repairs	180.00	117.48	3,000.00
Supplies	1,425.69	174.58	300.00
Uniforms	-	745.00	-
Total Expenses	\$ 1,940.69	\$ 1,147.06	\$ 5,400.00

	12/31/2012 Balance	Income	Expense	12/31/2013 Balance
Beginning Balance	3,717.98	4,045.00	(1,147.06)	6,615.92
Proposed 2014	6,615.92	2,000.00	(5,400.00)	3,215.92

* 2012 Actual restated as of January 28, 2014 due to conversion to accrual.

ROAD COMMISSIONER'S ANNUAL REPORT

Once again the theme was doing more with less. Rusty and Dave finished the winter of 2012 and MUD SEASON by themselves. Maurice returned for another summer of making our town beautiful. Paying attention to detail and doing the little things makes a huge difference in how Cabot is presented to others. The Road Commissioner would like to thank you three for your dedication and hard work.

The sand pile adjacent to the garage needed to be moved to expose some monitoring wells so they could be discontinued. Thanks for your understanding of us placing it in the parking area just north of the recreation field. After discontinuing the monitoring wells, a silt fence and concrete barrier was built around the garage yard to prevent any of the winter sand stock pile from eroding into the brook.

Aldo Nunn joined the highway department in July and all were glad to be back at full staff. Aldo is a fast study and has been a great asset. Aldo, thanks for all you have done in such a short time.

The new truck arrived in August as you may have seen it up and down VT 215 or the South Walden Road. This should help reduce down time and equipment repair cost.

The road crew volunteered to help the Town Garage Working Group and played an instrumental role in site determination and type of structure. Their help has led to the successful progression of finding a new home for the Town Garage.

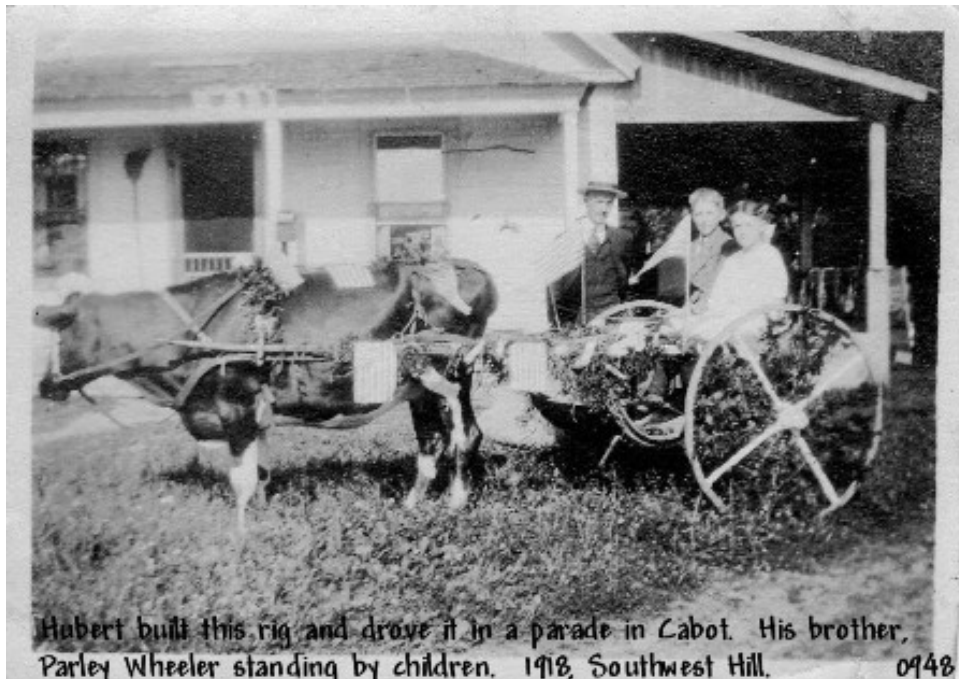
Larry Gochey volunteered his services for overseeing the project design, permitting and construction of the Mackville Road culvert, Main Street culvert and Main Street paving. A last minute permit for the Main Street culvert delayed those two projects some, but all was done before a lot of snow fell. Thanks Larry for all of your help last summer and thanks to Doug Newton, the towns design and permitting consultant for guiding us through the process.

Construction may occur in the following locations next summer if budgets and articles are passed at town meeting: Looking to pave 4 miles on either VT 215 or South Walden Road; the Main Street sidewalk and Park & Ride projects, where interruption of traffic should be minimal and the VT 215 corridor sign replacement project.

I would like to thank the residents of Cabot for their support of the Highway Department as without their help, the job of maintaining the roads would be that much harder.

Respectfully submitted,

Ted Domey Road Commissioner



The Wheeler family, 1918

Photo courtesy of the Cabot Chronicle

HIGHWAY FUND EXPENSE

ITEM	2012* Actual	2013 Proposed	2013 Actual	2014 Proposed
Payroll	\$ 147,825.46	\$ 160,000.00	\$ 137,314.54	\$ 155,000.00
Payroll Taxes	16,855.45	18,000.00	15,591.31	16,300.00
Asphalt Reserve Fund	-	-	-	-
Bridges	189,298.63	-	461.61	5,000.00
Building Maintenance	125.00	-	131.00	2,000.00
Chloride	16,606.92	16,000.00	8,114.40	16,000.00
Clothing Allowance	1,306.45	1,500.00	1,500.00	2,000.00
Cold Patch/Paving	5,306.64	1,500.00	2,476.58	3,000.00
Culverts	8848.09	390,000.00	311,387.94	8,000.00
Equipment Repair	37,314.76	40,000.00	35,733.24	35,000.00
Fuel Expense for Equipment	56,020.57	60,000.00	49,977.22	50,000.00
Reimbursed Fuel Expense	6,257.54	-	15,534.23	10,000.00
Garage Supplies	6,375.87	6,000.00	4,681.19	6,000.00
Gravel	97,149.57	95,000.00	95,843.03	95,000.00
Health Insurance	37,993.54	36,000.00	31,066.96	49,000.00
Highway Furnace Oil	5,431.69	5,000.00	6,469.14	5,200.00
Hired/Rented Equipment	7,329.00	12,500.00	4,475.00	8,000.00
Insurance	25,148.00	29,500.00	25,889.00	26,000.00
Miscellaneous	7,707.32	6,000.00	8,309.86	6,000.00
New Equipment	261.37	8,000.00	1,017.41	5,000.00
New Truck	-	125,000.00	104,698.06	-
Paving	-	253,000.00	167,567.17	425,000.00
Paving Bond Interest	3,308.00	1,700.00	1,662.00	4,500.00
Paving Bond Principal Payment	40,000.00	40,000.00	40,000.00	-
Salt	31,730.87	40,000.00	35,774.93	35,000.00
Sand	27,160.75	35,000.00	34,321.50	35,000.00
Sheriff	5,962.55	10,000.00	5,564.06	10,000.00
Signs & Guardrails	4,507.00	16,000.00	2,963.65	6,000.00
Sinking Fund	60,000.00	-	-	-
Tires	5,620.82	7,000.00	7,547.09	8,000.00
Town Garage Construction	-	-	-	1,300,000.00
Town Garage Bond Interest	-	-	-	1,500.00
Transportation Planning	20,273.32	10,000.00	21,115.60	20,000.00
Utilities	2,879.04	3,200.00	3,137.49	3,200.00
TOTAL	\$ 874,604.22	\$ 1,425,900.00	\$ 1,180,325.21	\$ 2,350,700.00

* 2012 Actual restated as of January 28, 2014 due to conversion to accrual.

SENIOR CITIZENS COMMITTEE ANNUAL REPORT

Cabot Senior Citizens had a busy year with increased attendance and enthusiasm. We provided a scholarship to a Cabot graduate, donated to the Cabot Mentoring Program and gave a donation to Faith In Action for expenses incurred. For entertainment we had several dinners at the Danville Inn. We enjoyed a picnic at the Pinley residence in Marshfield, plus a special picnic at the recreation field. Delicious dinners were enjoyed at Thanksgiving and at the Christmas party. We had many volunteers who provided musical pleasure at our meetings. We encourage area seniors to join our friendly group.

Respectfully submitted,
Winnie Munding, President
Erma Perry, Treasurer

SENIOR CITIZENS FINANCIAL REPORT

Beginning Balance, January 1, 2013		\$ 768.99
INCOME		
Town Appropriation	\$ 500.00	
Donation	<u>20.00</u>	
Total Income	\$ 520.00	
TOTAL		\$ 1,288.99
EXPENSES		
Donations	\$ 125.00	
Food	253.24	
Scholarships & Gifts	159.64	
Bank Service Charges	60.00	
Supplies	<u>58.06</u>	
Total Expenses	\$ 655.94	
Ending Balance, December 31, 2013		\$ 633.05

Respectfully submitted
Erma Perry, Treasurer

UDAG COMMITTEE ANNUAL REPORT

During 2013 the Investment Fund Committee continued working to make the fund supportive of Cabot's economic and social development. One step in that direction was to re-title the fund to "Community Investment Fund for Cabot (UDAG)". The following are the Committee's major activities over the past year:

Development and discretionary grants approved:

Cabot Historical Society for pest control	\$3,950
Cabot Public Library for Internet	\$3,009
Summer plants in Village	\$2,500
Cabot Connects sustainability planning	\$2,500

Use of discretionary funds for economic development:

Over the course of several meetings the Committee with Cabot business participation developed several potential uses for the discretionary funds that become available each year. One use is to address needs that emerge during the year such as the Historical Society's need to eliminate insects and the Library's opportunity to bring high speed Wifi to the Willey Building. In support of local businesses the Committee thinks that the support of business networks, financing collaborative purchasing and sales projects and providing working capital

grants or equity investments are three ideas to pursue in the coming year. The Committee has asked the Northern Communities Investment Corporation (NCIC) to help it bring together experienced community development professionals to increase the effective use of the Fund for economic and social development, the purpose for which it exists.

Update of Procedures manual:

When the fund was first established a procedures manual was written and later updated under RD Eno's leadership. The Committee has engaged the NCIC to do another update reflecting changes that have been made in the fund plan since then. This update will provide procedural guidance for the Committee as well as for the public. Assessment of the effectiveness of the use of the funds that are awarded is one of the aspects of the plan that the Committee is strengthening.

Scholarships:

\$8,000 in scholarships were awarded in 2013 including scholarships for continuing education. Applications for scholarships are due May 1 for educational programs that occur sometime during the year and not necessarily on a regular academic schedule.

Coordination with other Town Committees:

The Committee invited the Select Board, Planning Commission and Cabot Community Association (CCA) to have representatives meet with it to discuss coordination of their various activities where that is appropriate. At that meeting it was agreed that getting together quarterly would be beneficial to the community as a whole. The Committee supports the appropriations of funds to the CCA as essential to creating the staff resources that will make the Fund an increasingly effective resource for Cabot.

Respectfully submitted,
Jan Westervelt, Chair

UDAG BALANCE SHEET

For the Year Ended December 31, 2013

ASSETS

Current Assets

Checking/Savings	
Checking Accounts	\$ 9,460.35
Accounts Receivable	212,575.77
Total Current Assets	<u>222,036.12</u>

Other Assets

Commercial Loans Principal O/S	16,359.31
Trust Accounts	1,837,251.50
Cabot Commons Mortgage 2035	195,000.00
Wastewater	405,500.00
Wastewater 75K 30 yr loan -2001	75,000.00
Total Other Assets	<u>2,529,110.81</u>

TOTAL ASSETS

\$ 2,751,146.93

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	\$ 27,263.49
Deferred Revenue	1,010,040.89

Total Liabilities

1,037,304.38

Equity

Opening Balance Equity	1,399,449.29
Retained Earnings	121,576.58
Net Income	192,816.68

Total Equity

1,713,842.55

TOTAL LIABILITIES & EQUITY

\$ 2,751,146.93

UDAG STATEMENT OF REVENUE & EXPENSES

For the Year Ended December 31, 2013

Revenue	
Commercial Loan Interest Income	\$ 1,436.39
Community Loan Interest Income	1,229.18
Income From Trust & Check Accts	254,914.86
Total Revenue	<u>257,580.43</u>
Expense	
Discretionary grants	3,950.00
Prepayment discount	11,500.00
Development Grants	5,000.00
Administrative Expenses	1,820.30
Loan Subsidies Paid	10,546.05
Scholarships	8,000.00
Town Meeting grants	23,947.40
Total Expense	<u>64,763.75</u>
Net Revenue over Expense	<u>\$ 192,816.68</u>

WATER & WASTEWATER COMMISSION ANNUAL REPORTS

Wastewater

Utility Partner's regular maintenance included:

- Tracking the permeation rates via the PSI of vacuum on the membranes
- Weekly exercising of off-line equipment
- General maintenance of all on-line equipment
- Checking pump stations daily
- All daily and monthly laboratory testing
- Tracking solids levels in the septic tanks and trains
- Checking the calibration of the flow meter

Pump Station Maintenance:

- Pumped out all of the pump stations to clean out any accumulation of debris. A Vactor truck came and cleaned out Elm Street. The other stations were cleaned out by a Septage Truck.
- A transformer failed at the Main St. P.S. We also lost the three wires that feed power to the station. There was a break in the conduit below grade which caused the failure. Three new wires were pulled in and the station was back up and operating.
- Replaced the radio at Main st. P.S. that transmits alarms and other data to the Wastewater plant. Ghost alarms kept reoccurring and we had a radio person come in and test the radios on the system. Main St. was putting out 1 of the 5 watts it was supposed to. One new radio was purchased and installed. All the other radios at the other stations were tested and found to be operating well.
- Replaced the phase monitor at Elm St. P.S. This failed but fortunately we had a spare on the shelf. This was installed and another one was purchased for a spare.

Plant Maintenance

- Pumped out the lead septic tank
- Responded to 60+ alarms. Most of these were "ghost" alarms (responded and found no trouble). The radio at the facility had failed. The antennae was inspected and needed to be adjusted. A new radio was purchased and installed at the facility. This radio receives alarms and data from the pump stations.
- Cleaned the influent assembly where the Sodium Aluminate is injected.
- Replaced fuses on the electrical cards in the main panel.
- Plant furnace was repaired when it had a failure.
- Cleaned Influent filters multiple times.
- Installed new relay on Sodium Aluminate pump control.

- Cleaned crystal out of Sodium Aluminate tank.
- Replaced cable on 2 ton hoist. The old one failed the inspection for a slight kink in the cable.
- Pulled, inspected and changed the oil in both recirculation pumps.
- Last spring we started to see turbidity in our Effluent. We were still meeting permit but it was something we had never seen. Upon pulling the membrane we found strands pulled out of the potting of the used membranes which were purchased 2 years ago. This created an open hole through which process sludge was drawn until it plugged up with solids. After discussion, Zenon said that the membranes that fit our system were obsolete though we could still get them and there were no plans to retrofit the new style membranes to fit our system. We then started exploring other options. Layne came up with a setup that used their standard membrane and would fit our application. It would require removal of the entire Zenon membrane setup. Utility Partners with the assistance of Wayne Graham (Vermont Rural Water) made the swap over and the system is up and operating.

The new system requires less air scour so we were able to eliminate a 10hp blower. This will save us around \$6,500 in electricity annually. Because of this we were eligible for assistance from Efficiency Vermont. This was \$8,500 to help offset the cost of the new membranes.

Cabot Water

- Repaired several water meters.
- Water meters are read quarterly.
- Pump station inspections are done every week and the flow chart is changed every week.
- All monthly and quarterly lab testing was performed.
- Removed Danville hill pump as the hours had increased dramatically. The suction side of the pump was restricted with tape that was in the well and there was also a small hole in the discharge line past the check valve. We replaced the pump and one section of 2" pipe. We now have a baseline and are monitoring the hours run/gallons pumped. This resulted in a large electrical savings.
- We did directional flushing of the water system with the direction of Brent Duranaleau from Vermont Rural Water.
- Had issues with the level transducer at the reservoir. The Fire Dept. was notified that if there was a fire we would have to be contacted to operate the pump in hand. This was repaired the next day.

Respectfully submitted,

James Brimblecombe, Chief Operator, Cabot Wastewater Facility, Utility Partners



Cabot waterway

Photo courtesy of the Cabot Chronicle

WATER FUND BALANCE SHEET

ASSETS

Current Assets

Checking/Savings	
Checking	\$ 28,428.68
Total Checking/Savings	\$ 28,428.68
Accounts Receivable	
Accounts Receivable	10,232.75
Due from Town	3,600.00
Total Accounts Receivable	\$ 13,832.75
Total Current Assets	\$ 42,261.43

Fixed Assets

Accumulated Depreciation	\$ (362,387.06)
Water System	1,377,800.17
Total Fixed Assets	\$ 1,015,413.11

TOTAL ASSETS

\$ 1,057,674.54

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	
Accounts Payable	\$ 7.56
Total Accounts Payable	\$ 7.56
Total Current Liabilities	\$ 7.56

Long Term Liabilities

Water - Bond (RF3-005)	\$ 672,180.50
Total Long Term Liabilities	\$ 672,180.50

Total Liabilities \$ 672,188.06

Equity

Retained Earnings	\$ 356,116.54
Net Income	29,369.94
Total Equity	\$ 385,486.48

TOTAL LIABILITIES & EQUITY

\$ 1,057,674.54

Checking \$ 28,429.68

WATER FUND EXPENSE

ITEM	2012* Actual	2013 Proposed	2013 Actual	2014 Proposed
Audit/Legal Fee	\$ -	\$ -	\$ 187.50	\$ -
Bond Payment	27,733.63	27,733.64	27,733.64	27,733.64
Electricity	7,333.67	6,500.00	4,441.61	5,000.00
Equipment	-	500.00	1,912.33	1,000.00
Miscellaneous	2,750.00	2,000.00	-	2,000.00
Operation Contract	7,690.08	7,800.00	7,805.38	8,000.00
Permit Fee	283.63	300.00	286.88	300.00
Postage	177.33	300.00	154.58	200.00
Repairs	5,914.16	1,500.00	745.25	1,500.00
Reserve Fund	-	10,000.00	7,025.59	9,400.00
Sample Testing	-	1,100.00	976.00	1,100.00
Supplies	60.30	200.00	40.36	200.00
Telephone	557.19	450.00	433.02	450.00
TOTAL	\$ 52,499.99	\$ 58,383.64	\$ 51,742.14	\$ 56,883.64

* 2012 Actual restated as of January 28, 2014 due to conversion to accrual.

WASTEWATER FUND BALANCE SHEET

As of December 31, 2013

ASSETS

Current Assets

Checking/Savings

Checking Acct	\$ 394.55
User fees MM	94,535.09
CD- Peoples	16,284.51
Wells Fargo	311,334.08

Total Checking/Savings	\$ 422,548.23
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Accounts Receivable

Accounts Receivable	\$ 26,384.82
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Total Accounts Receivable	\$ 26,384.82
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Other Current Assets

Undeposited Funds	\$ 679.50
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Total Other Current Assets	\$ 679.50
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Total Current Assets	\$ 449,612.55
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Fixed Assets

Accumulated Depreciation	\$ -1,180,212.61
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Wastewater Engineering	4,763,009.16
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Wastewater Insurance	9.00
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Wastewater LEGAL - Land Purchases	143,662.50
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Wastewater Other Cap Costs	165,715.28
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Total Fixed Assets	\$ 3,892,183.33
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TOTAL ASSETS	\$ 4,341,795.88
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Accounts Payable	\$ 724.77
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Total Accounts Payable	\$ 724.77
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Total Current Liabilities	\$ 724.77
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Long Term Liabilities

Bond - Rural Development	\$ 443,344.70
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Loan - UDAG	405,500.00
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Loan - UDAG #2	75,000.00
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Loan - VT EPA (RF1-049)	30,851.00
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Total Long Term Liabilities	\$ 954,695.70
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Total Liabilities	\$ 955,420.47
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Equity

Investment and Fixed Assets	\$ 4,134,614.00
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Retained Earnings	-692,848.04
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Net Income	-55,390.55
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Total Equity	\$ 3,386,375.41
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TOTAL LIABILITIES & EQUITY	\$ 4,341,795.88
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WASTEWATER FUND EXPENSE

ITEM	2012 Actual	2013 Proposed	2013 Actual	2014 Proposed
Admin. Supplies	\$ 109.24	\$ 150.00	\$ -	\$ 150.00
Audit/Legal Fee	1,240.00	1,500.00	1,350.00	1,350.00
Bond Interest	17,986.74	18,500.00	18,081.36	17,500.00
Bond Principal	19,192.99	20,000.00	19,826.05	20,500.00
Delinquent Collector Expense	-	-	16.50	-
Electric/Pump Stations	2,423.30	2,700.00	2,875.96	3,000.00
Electric/Treatment Plant	32,586.83	25,000.00	18,730.37	20,000.00
Fire Alarm Monitoring	838.98	600.00	566.50	600.00
Gas	12,090.44	14,000.00	6,057.03	10,000.00
Generator Maintenance	606.00	1,400.00	-	800.00
Grounds Maintenance	495.00	700.00	525.00	1,000.00
Insurance - Plant	3,156.00	3,300.00	3,292.00	3,400.00
Investment Fund Repayment	5,000.00	5,000.00	5,000.00	44,000.00
Miscellaneous - Plant	981.00	2,000.00	453.96	2,000.00
Operation Contract	38,949.96	39,200.00	39,534.26	40,350.00
Permit Fee	150.00	150.00	150.00	150.00
Postage	198.00	200.00	193.66	200.00
Repairs	6,079.93	103,000.00	19,240.59	10,000.00
Capital Investment	-	-	-	22,500.00
Sludge Removal	15,467.25	17,000.00	14,839.90	17,000.00
Supplies	5,950.89	7,000.00	5,360.91	7,000.00
Telephone	951.57	1,000.00	1,024.73	1,100.00
Wastewater Annual Fee	1,000.00	1,200.00	1,200.00	2,400.00
TOTAL	\$ 165,454.12	\$ 263,600.00	\$ 158,318.78	\$ 225,000.00

* 2012 Actual restated as of January 28, 2014 due to conversion to accrual.

WILLEY BUILDING COMMITTEE ANNUAL REPORT

Ongoing retrofitting and repair to the Willey Building (our Town Hall) continued in 2013. Both chimneys were recapped and remortared, and foam insulation replaced the old cellulose in the attic. As the year closed, we contracted for the installation of energy-efficient windows, of a design consistent with the historic character of the building, on the second (library) floor and in the rear of the auditorium. Additionally in 2013, George Colgrove performed extensive repairs to the elevator housing, and Chuck Talbert (Woodchuck Painting Co.) repainted the secondary roofs at the rear of the building. Work scheduled for 2014 includes refinishing the floors in the downstairs meeting room and the auditorium, repairs to the rear vestibule and entry, installation of gutters and drainage.

The Committee has asked the Town Meeting to approve a special appropriation from UDAG funds to replace the remaining windows and to insulate the exterior of the building, measures which, combined with those already taken, will provide substantial energy savings going forward.

The Committee also oversees the maintenance of the Masonic Hall, and we are again grateful to George Colgrove for construction of a new entry and the installation of French drains in the basement.

Respectfully submitted,
 Brad Alexander
 Carlton Domey
 Fred Ducharme
 Ben Dunham
 R.D. Eno

ZONING ADMINISTRATOR'S ANNUAL REPORT

First of all I would like to Thank Carlton Domey for his years of service to the Town of Cabot as Zoning Administrator, I would also like to acknowledge the contributions made by Sue Freeburn, who recently passed away who participated as both an alternate and secretary to the Cabot Zoning Board of Adjustment and the Planning Commission.

The position of Zoning Administrator has been expanded to include Town Planner. This change to the position includes a wider scope of responsibility. The Town Planner will assist the Town with organizing and managing community land and infrastructure. Over the past six months since starting as the Zoning Administrator and Planner we have begun working on a variety of projects including computerizing and updating our files, relocation of the Town garage, assisting with establishing a Capital Improvement budget for maintaining our community facilities, including the water and wastewater systems. A facilities assessment is in progress for all of our Community buildings, structures and other facilities. We are also locating identifying and applying for grants for community improvements such as a "Park and Ride" and the Town Garage project.

We have applied for and are hoping to receive "Village Center Designation" for Cabot, this will allow for businesses and income producing properties to apply for tax credits for various improvements. We will be hosting additional meetings soon to discuss the program and allow for property owners questions to be addressed.

As a reminder, Zoning Permits are required for all development on land or change of use, if you are unsure if you need a permit please call prior to construction. Agricultural projects need to submit an application for development to ensure a permit is not required.

Permits were issued and reviewed in 2013 for 6 new residences, 1 trailer installation, 14 accessory buildings, 8 agricultural structures, 10 renovation/addition projects, 2 change of use applications and one business addition.

Respectfully submitted,

Karen Deasy RA, Zoning Administrator – Planner, ZACabot@fairpoint.net

MINUTES **CABOT ANNUAL TOWN MEETING – MARCH 5, 2013**

Pursuant to the Warning as recorded and legally posted, the legal voters did meet at the time and place indicated and the following business was transacted:

The 225th Cabot Town Meeting was called to order at 10:00 am by the Selectboard Chair, Caleb Pitkin.

Article 1 – Selectboard Chair read the Article; moved by Walter Bothfeld, Jr. and by Grant Taylor to elect a Moderator for the ensuing year. Ed Smith nominated; seconded. No further nominations. Declared nominations closed; Ed Smith elected Moderator unanimously by voice vote. Moderator began the meeting with the Pledge of Allegiance, followed by a moment of silence. Ed asked to suspend the rules in order to allow a representative not residing in Cabot to address the assembly; no objections. District Representative Kitty Toll described the current activities of the Vermont Legislature. The Moderator then made opening remarks concerning the meeting.

Article 2 – Shall the Town vote to approve the minutes of the previous Annual town Meeting of March 6, 2012? Moderator read the Article. Moved by Walter Bothfeld, Jr. and seconded. No discussion. Moderator stated the question. Article 2 adopted by unanimous voice vote.

Article 3 – To elect a Selectperson for a term of three years? Australian Ballot issue; discussion not allowed.

Article 4 – To elect a Selectperson for a term of two years? Australian Ballot issue; discussion not allowed.

Article 5 – To elect a Selectperson for a term of one year? Australian Ballot issue; discussion not allowed.

Article 6 – Shall the Town vote to hear and act upon the reports of the Town Officers? Moderator read the Article. Moved by Walter Bothfeld, Jr. and seconded. Caleb Pitkin discussed the article to approve funding for a volunteer coordinator. Sue Carpenter stated that the Town Report will not show individual amounts delinquent due to confidentiality concerns. Ben Davis, Representative from the Northeast Kingdom Solid Waste, wanted to emphasize that Article 27 does not impact the Town tax rate. Tara Rogerson reported no changes to the Town Report.

Article 7 – Shall the Town vote to pay its Real and Personal Property taxes to the Town Treasurer on or before November 21, 2013, with delinquent taxes having interest charges of one percent per month for the first three months and on an one-half per month thereafter and an eight percent penalty charged from the due date? Moderator read the Article. Moved by Walter Bothfeld, Jr. and seconded. Dick Payne asked how the penalty is calculated; Sue Carpenter explained how payments are applied between principle, penalty and interest. Melissa Yu asked if there is a provision for people in hardship situations and clarification of how interest is accumulated; Sue responded. No further discussion. The Moderator stated the question. Article 7 adopted by voice vote.

Article 8 – Shall the voters of the Town of Cabot elect all Town officers required by law, according to law? Moderator read the Article. Moved by Walter Bothfeld, Jr. and seconded. Moderator called for nominations for the following offices: LISTER – one 3 year term. Jeanne Johnson nominated and seconded. No further nominations. Moderator requested a motion for Tara Rogerson to cast one ballot for Jeanne Johnson; so moved and seconded. Motion passed unanimously. Jeanne Johnson elected for a 3 year term. AUDITOR – one 3 year term. Sue Freeburn nominated and seconded. No further nominations. Moderator requested a motion for the Town Clerk to cast one ballot for Sue Freeburn; so moved and seconded. Motion passed unanimously. Sue Freeburn elected for a 3 year term. DELINQUENT TAX COLLECTOR –Susan Carpenter nominated and seconded. No further nominations. Susan Carpenter elected for a 1 year term by voice vote. FIRST CONSTABLE – Stephen Hogan nominated and seconded. No further nominations. Stephen Hogan elected for a 2 year term unless Article 12 is approved, then a 1 year term, by voice vote. SECOND CONSTABLE – No nominations. Position will be appointed by Selectboard. GRAND JUROR – David Pike nominated and seconded. No further nominations; David Pike elected Grand Juror for a 1 year term by voice vote. LAW AGENT – Chip Taylor nominated and seconded. No further nominations; Chip Taylor elected Law Agent for a 1 year term by voice vote. CEMETERY COMMISSIONER – one 5 year term. Melvin Churchill nominated and seconded. No further nominations; Melvin Churchill elected Cemetery Commissioner for a 5 year term by voice vote. LIBRARY TRUSTEE – one 2 year term. Stephanie Burtt nominated and seconded. No further nominations. Stephanie Burtt elected for a 2 year term by voice vote. LIBRARY TRUSTEE – one 3 year term. Jeanne McCallum nominated and seconded. No further nominations. Jeanne McCallum elected for 3 year term by voice vote. RECREATION COMMITTEE (non-term)– Tara Rogerson nominated and seconded. No further nominations; Tara Rogerson elected to the Recreation Committee by voice vote. RECREATION COMMITTEE (non-term)– Michelle Delaney nominated and seconded. No further nominations; Michelle Delaney elected to the Recreation Committee by voice vote. UDAG COMMITTEE – one 2 year term. Jeanne Johnson nominated and seconded. No further nominations; Jeanne Johnson elected to the UDAG Committee for a 2 year term by voice vote. UDAG COMMITTEE – one 3 year term. Roman Kokodyniak nominated and seconded. No further nominations; Roman Kokodyniak elected to the UDAG Committee for a 3 year term by voice vote. WILLEY BUILDING COMMITTEE – Fred Ducharme nominated and seconded. No further nominations; Fred Ducharme elected to the Willey Building Committee for a term of 3 years by voice vote. WILLEY BUILDING COMMITTEE – Brad Alexander nominated and seconded. No further nominations; Brad Alexander elected to the Willey Building Committee for a term of 2 years by voice vote. Caleb announced that appointments are going to be made tonight for the positions listed on page 6 and any interested persons should contact a Selectboard member.

Article 9 – Shall the voters of the Town of Cabot authorize the Library Trustees to apply for and receive grants and gifts and to spend any grants and gifts received? Moderator read the Article; Grant Taylor. moved and seconded. No further discussion. The Moderator stated the question. Article 9 adopted by voice vote.

Article 10 – Shall the voters of the Town of Cabot grant the Cabot community Association (CCA) the sum of

\$20,000 from UDAG funds in 2013 for the purpose of helping to hire a part-time Economic and Community Development Coordinator to coordinate volunteer activities in support of economic, educational, and community development in Cabot, write grants seeking funding in support of local economic, educational and community development activities, and undertake such other duties as may be assigned by the Board of the CCA? Moderator read the Article; Walter Bothfeld, Jr. moved and seconded. Melissa Yu asked for the purpose of this position. Jan Westervelt provided a description of CCA activities and short-term goals of the organization, explaining that long term priorities have yet to be determined; voters discussed same. No further discussion. The Moderator stated the question. Article 10 approved by Australian Ballot; YES - 148 No - 136.

Article 11 – Shall the voters of the Town of Cabot grant the Cabot community Association (CCA) the sum of \$7,500 from Town funds in 2013 for the purpose of helping to hire a part-time Economic and Community Development Coordinator to coordinate volunteer activities in support of economic, educational, and community development in Cabot, write grants seeking funding in support of local economic, educational and community development activities, and undertake such other duties as may be assigned by the Board of the CCA? Moderator read the Article; Walter Bothfeld, Jr. moved and seconded. No further discussion. The Moderator stated the question. Article 11 approved by Australian Ballot; YES - 142 No - 141.

Article 12 – Shall the voters of the Town of Cabot authorize the Cabot Selectboard to appoint first and second constables in accordance with 17 VSA § 2651a? Moderator read the Article. Caleb described the purpose of the Article. No further discussion. Moderator stated the question. Article 12 approved by Australian Ballot; YES - 241 No - 42.

Article 13 – Shall the voters of the Town of Cabot approve the sum of \$40,000 to defray the expenses of the Cabot Fire Department? Moderator read the Article. Walter Bothfeld, Jr. moved and seconded. Skip discussed the Fire Department budget and what has occurred in the past year. No further discussion. Moderator stated the question. Article 13 adopted by voice vote.

Article 14 – Shall the Town vote the sum of \$53,258 to support the Cabot Library? Moderator read the Article. Moved by Jan Westervelt and seconded. Stephen Cox questioned the reason for the increase. Beth Wade responded that director training insurance were the major reasons. No further discussion. Moderator stated the question. Article 14 adopted by voice vote.

Article 15 – Shall the Town vote the sum of \$20,000 to help toward the maintenance of the Cabot Cemeteries? Moderator read the Article. Moved by Walter Bothfeld, Jr. and seconded. No further discussion. Moderator stated the question. Article 15 adopted by unanimous voice vote.

Article 16 – Shall the Town vote the sum of \$11,000 to support the Cabot Ambulance? Moderator read the Article. Grant Taylor move and seconded. No discussion. Moderator stated the question. Article 16 adopted by unanimous voice vote.

Article 17 – Shall the Town vote the sum of \$500 to support the Cabot Senior Citizens group? Moderator read the Article. Walter Bothfeld, Jr. moved and seconded. No discussion. Moderator stated the question. Article 17 adopted by unanimous voice vote.

Article 18 – Shall the Town vote the sum of \$6,000 to support *The Cabot Chronicle*? Moved and seconded. Walter Churchill asked when The Chronicle may become self-sufficient and no longer need Town funding? Jeanne responded that it is the wish of The Chronicle, but subscription and ad revenue have not yet made it self-sustaining. Cecilia Gulka offered her appreciation for the free community paper. No further discussion. Moderator state the question. Article 18 adopted unanimously by voice vote.

Article 19 – Shall the Town vote the sum of \$6,800 to support the Cabot Recreation Committee? Moderator read the Article. Moved by Walter Bothfeld, Jr. and seconded. Tara Rogerson stated that the increased is intended to be put toward repairs to the recreation soccer and ball fields. Rebecca Nally discussed use of registration fees. Walter Churchill expressed concerns about fixing fields that are routinely impacted by heavy rains. No further

discussion. Moderator stated the question. Article 19 adopted by voice vote.

Article 20 – Shall the voters of the Town of Cabot approve the sum of \$350 to purchase flats for Memorial Day? Moved by Richard Hourihan and seconded. No discussion. Moderator stated the question. Article 20 adopted by voice vote.

Article 21 – Shall the voters of the Town of Cabot appropriation the following sums for the following purposes:

A.	American Red Cross	\$ 500.00
B.	Aquatic Nuisance Control Project at Joe’s Pond	750.00
C.	A.W.A.R.E.	750.00
D.	Circle (formerly Battered Women’s Services and Shelter)	600.00
E.	Cabot TLC	500.00
F.	Central Vermont Adult Basic Education	1,200.00
G.	Central Vermont Center for Independent Living	165.00
H.	Central Vermont Community Action Council	350.00
I.	Central Vermont Council on Aging	1,300.00
J.	Central Vermont Economic Development Corp	300.00
K.	Central Vermont Home Health and Hospice	2,500.00
L.	Family Center of Washington County	500.00
M.	Friends of the Winooski River	400.00
N.	Green Mountain Transit Agency	733.00
O.	Green Up Vermont	100.00
P.	Northern VT Resource Conservation & Development Council	100.00
Q.	Onion River Food Shelf	800.00
R.	OUR House of Central Vermont, Inc.	200.00
S.	Peoples Health and Wellness Clinic	100.00
T.	Retired & Senior Volunteer Program and Center	200.00
U.	Sexual Assault Crisis Team	300.00
V.	Twin Valley Senior Center	1,000.00
W.	Vermont Association for the Blind & Visually Impaired	300.00
X.	Washington County Youth Service Bureau	250.00
Y.	West Danville Area Community Club	500.00
Z.	Winooski Natural Resources Conservation District	500.00
AA.	Woodbury-Calais Food Shelf	750.00
	TOTAL	\$ 15,648.00

Moderator read the Article. Walter Bothfeld, Jr. moved and seconded. Voters discussed same. Lee Blackwell moved to strike item “A” from the appropriation request; Wendy Heilig seconded. Skip stated that the first thing responders do is contact the Red Cross. No further discussion; Moderator stated the question. Motion to amend Article 18 was defeated by a voice vote. Voters discussed same. Melissa Yu moved to strike item “B” and “Y” from the appropriation request; Jessica Miller seconded. Caleb Pitkin and Kate Chatot spoke in support of those organizations. No further discussion; Moderator stated the question. Motion to amend Article 18 was defeated by a voice vote. No further discussion; Caleb moved to suspend the Rules of Order to reread the Article as written; seconded. Approved by voice vote. Article 21 adopted by voice vote.

Skip Bothfeld moved to recess for lunch, to recommence the Town Meeting at 1:00pm; Richard Hourihan seconded. No further discussion; motion passed. The 2013 Town Meeting Recessed at 11:58am. The 2013 Cabot Town Meeting reconvened at 1:02pm.

Article 22 - Shall the Town vote to appropriate the sum of \$1,425,900.00 to repair and maintain the highways of the Town including summer, winter and special treatment, of which an estimated \$905,000.00 is to come from income and \$520,900.00 from local taxes? Moderator read the Article. Richard Hourihan moved and seconded. Voters discussed the same, including Main Street construction, Town trucks, and traffic calming measurer. Richard Hourihan called the question; Walter Bothfeld, Jr. seconded. No further discussion. Moderator stated the question. Article 22 adopted unanimously by voice vote.

Article 23 - Shall the Town vote to appropriate the sum of \$631,306.00 to defray the General Expenses of the Town, with an estimated \$413,609.69 to come from income and \$217,696.31 from local taxes? Moderator read the Article. Walter Bothfeld, Jr. moved and seconded. Caleb stated that this was an overall decrease in Municipal taxes this year. No further discussion. Moderator stated the question. Article 23 adopted unanimously by voice vote.

Article 24 - Shall the voters of the Town of Cabot grant to Faith in Action NCP, Inc. the sum of \$2,320 toward the purchase of chairs, tables and refurbished computers from the UDAG funds available for Town Meeting grants in 2013? Walter Bothfeld, Jr. moved and seconded. Moderator read the Article. No discussion. Article 24 approved by Australian Ballot; YES - 163 No - 119

Article 25 - Shall the voters of the Town of Cabot grant to the Cabot Community Association for the *Cabot Chronicle* and the Cabot PTSO the sum of \$4,800 toward the purchase of Maple Fest and Fourth of July fundraising tools from UDAG funds available for Town Meeting grants in 2013? Walter Bothfeld, Jr. moved and seconded. Moderator read the Article. Melissa Yu asked if these funds are repaid; Caleb responded that they were a grant and not repaid. No further discussion. Article 25 approved by Australian Ballot; YES - 181 No - 96

Article 26 - Shall the voters of the Town of Cabot approve amending Section 3A(iv) of the UDAG Plan to read: "iv. any funds available for granting not used in any given year can be used by the UDAG Committee to support economic and community development in Cabot.?" Walter Bothfeld, Jr. moved and seconded. Moderator read the Article. No discussion. Article 26 approved by Australian Ballot; YES - 183 No - 99

Article 27 - Shall the voters of the Town of Cabot authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$679,878.00? Walter Bothfeld, Jr. moved and seconded. Moderator read the Article. No discussion. Article approved by Australian Ballot; YES- 202 No- 66

Article 28 - Shall the voters of the Town of Cabot advise the Cabot Selectboard to identify options, issues, costs and grant opportunities associated with the construction of improvements for traffic and pedestrians along Main Street and VT Route 215 in Cabot Village, potentially including sidewalks, traffic calming measures and streetscape enhancements? Walter Bothfeld, Jr. moved and seconded. Moderator read the Article. Caleb discussed process to date and the proposal before the voters and encourages greater discussion; voters discussed the same including traffic control, Sheriff patrols, raised sidewalks and quality of life in the village. Article approved by Australian Ballot; YES - 151 No - 134

Article 29 - Shall the voters of the Town of Cabot instruct the Selectboard to enact the following resolution to protect citizen health and safety, water bodies and other natural resources, in relation to tar sands oil transport through Vermont?

WHEREAS, the oil industry appears to be planning to use an aging oil pipeline, built in 1950, to bring Canadian tar sands diluted bitumen through Vermont on its way to Portland, Maine for export; and

WHEREAS, the mining, drilling, and processing of tar sands requires a vast and destructive industrial operation that emits 3-5 times more carbon pollution per barrel than conventional U.S. crude oil, among many other problems; and

WHEREAS, pipelines carrying tar sands have a greater likelihood of leaks and spills because of the corrosive properties of tar sands, and such spills are more costly and difficult to clean up than conventional oil spills, as demonstrated by a 2010 tar sands spill that contaminated the Kalamazoo River in Michigan.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Town expresses its opposition to the transport of tar sands oil through Vermont, and its deep concern about the risks of such transport for public health and safety, property values, and our natural resources; and

2. That the Town shall require every fuel vendor, as a precondition for doing business with Town, to provide complete and current lists of the refinery sources of origin for all fuel the vendor sells, and thereby direct the Town's purchases as much as possible toward vendors whose refinery sources do not use any material derived from tar sands; and

3. That the Town encourage the State of Vermont and other northeast states to support policies phasing out fuel purchases as quickly as possible from vendors whose refinery sources of origin use any form of tar sands, and support policies such as a Clean Fuels Standard to help keep such fuels out of the region's fuel supply; and

4. That the Town call upon the Vermont State Legislature and the U.S. Congress to ensure thorough environmental impact reviews of any tar sands-related pipeline proposals, including the health and safety impacts of potential tar sands oil spills, along with clear guidelines for tracking the origins and chemical composition of pipeline contents and feedstocks; and

5. That the Town transmit a copy of this resolution to all relevant state, federal and Canadian officials, and the CEOs of Portland Pipe Line Corporation, Montreal Pipe Line Limited, Imperial Oil, ExxonMobil, and Enbridge Inc.

Walter Bothfeld, Jr. moved and seconded. Moderator read the Article. No discussion. Article 29 approved by Australian Ballot; YES – 190 No – 95

Article 30 – To transact any other business that may legally come before said meeting. Walter Bothfeld, Jr. moved and seconded. Moderator read the Article. Ellen Blachly resolved to encourage the Cabot Selectboard to redirect \$5,000 in order to install a single raised crosswalk on the North end of the Village; Cathleen Maine seconded. Voters discussed the scope of request, whether additional sidewalks would be needed, and whether a raised crosswalk was appropriate. No further discussion. Moderator stated the motion. Motion defeated by voice vote. Voters discussed a potential sinking fund, the tar sands resolution, appointment vacancies, participating in an arts survey, the Selectboard vacancy. Ed Smith thanked the Cabot Fire and Ambulance Departments for their service.

Article 25 - To adjourn this meeting. Moderator read the Article. Walter Bothfeld, Jr. moved and seconded. No discussion. Moderator stated the question. Article 25 adopted by voice vote; meeting adjourned at 1:53 pm.

Respectfully submitted:
Tara Rogerson
Cabot Town Clerk



Cabot Plains Cemetery

Photo courtesy of Paul Wade