

# TOWN OF CABOT, VERMONT

Chartered 1781



Photo courtesy of the Cabot Creamery Cooperative

## ANNUAL REPORT OF THE TOWN OFFICERS

For the Period  
January 1, 2018 – June 30, 2018 (FY18)

**TOWN PUBLIC HEARING ON 2019 AUSTRALIAN BALLOT ARTICLES**  
Tuesday, February 26, 2019, 7:00 p.m. in the Willey Building

**SCHOOL ANNUAL MEETING & PUBLIC HEARING ON 2019-2020 BUDGET**  
Monday, March 4, 2019, 6:30 p.m. in Cabot School Gymnasium

**TOWN ANNUAL MEETING**  
Tuesday, March 5, 2019 10:00 a.m.

**AUSTRALIAN BALLOT VOTING**  
Tuesday, March 5, 2019, 7:00 a.m. – 7:00 p.m.

**Town Meeting and Voting to be held in the Cabot School Gymnasium**

**CABOT TOWN CLERK**

3084 Main Street \* PO Box 36 \* Cabot \* Vermont 05647

**Phone:** 802-563-2279 \* **Fax:** 802-563-2423

**E-mail:** tcocabot@fairpoint.net \* www.cabotvt.us

**OFFICE HOURS**

Monday thru Thursday 9:00 a.m. to 5:00 p.m.

**TOWN OFFICERS' TELEPHONE NUMBERS**

Town Clerk/Treasurer's Office	563-2279
Town Clerk: Fax	563-2423
Town Garage	563-2040
Cabot Public Library	563-2721
Fire Warden: Andrew Luce	563-2723
Cabot School	563-2289
Superintendent's Office	454-9924
Cabot fire Department (EMERGENCY)	911
Cabot Ambulance (EMERGENCY)	911
Zoning Administrator: Karen Deasy	563-3139
Health Officer: Valarie Covell	563-2513
Listers	563-3139
Cabot Chronicle, Cabot Connections & Cabot Community Association	563-3338

**JUSTICES OF THE PEACE**

(Elected at General Election)

Cedric Alexander	563-3259
Sue Carpenter	426-4192
Fred Ducharme	563-2102
R.D. Eno	563-2486
Caleb Pitkin	563-9965
Judy Pransky	563-2730
Carla Payne	563-2390

**DOG LICENSES**

**Neutered or Spayed: \$9:00**

**Un-neutered: \$13.00**

**FEES INCREASE 50%**

**AFTER APRIL 1st**

**PLEASE REMEMBER TO  
REGISTER YOUR DOG BY  
APRIL 1, 2019**

**REGISTER YOUR DOG AT TOWN  
MEETING. PLEASE BRING YOUR MOST  
RECENT RABIES CERTIFICATION.**

**RABIES CLINICS TO BE HELD**

**Danville Animal Hospital**

Due to low turnout in previous years, the Danville Animal Hospital will no longer hold a clinic. Pet owners are welcome to call to make an appointment, (802) 684-2284.

**Hardwick Veterinary Clinic  
1<sup>st</sup> Four Saturdays in March, 2019**

8:30 a.m.—10:00 a.m.

\$20 Rabies Only Vaccine

No Appointment Necessary

(You still must license your dog in the Town where the dog resides)

**MEETING DATES**

Selectboard	1st & 3rd Tuesday: 6:00 p.m.
Planning Commission	1st Thursday: 5:00 p.m.
Fire Department	2nd & 4th Wednesday: 7:00 p.m.
Listers	as needed
Conservation Committee	2nd Monday, bi-monthly: 7:00 p.m.
CCIF Committee	2nd Thursday: TBD
Cabot Trails Working Group	2nd Wednesday: 7 p.m.
School Board	1st & 3rd Monday: 6:00 p.m.
Development Review Board	as needed
Cemetery Commissioners	as needed
Willey Building Committee	Last Tuesday of the month: 7:30a.m.

**TOWN PERMITS**

Driveway Access:	\$22.00
Zoning Permit and Fee:	\$17.00 Allow at least 15 days
Fire Permit:	Permits obtained from a Fire Warden
Other Permits	See Cabot Town Website: www.cabotvt.us

**BULK REMOVAL DAY, SATURDAY, APRIL 27, 2019 TO INCLUDE FREON UNITS AND BATTERIES, 8:00 – 3:00**

**BULK REMOVAL DAY, SATURDAY, SEPTEMBER 28, 2019 TO INLCUDE HAZARDOUS WASTE PRODUCTS, 8:00 – 12:00**

**ANNUAL REPORT  
OF  
THE TOWN OFFICERS**

**TOWN OF CABOT  
VERMONT**

**FOR THE PERIOD  
JANUARY 1, 2018 – JUNE 30, 2018  
(FY18)**

## IN RECOGNITION OF THE CABOT CREAMERY AND THEIR 100<sup>TH</sup> ANNIVERSARY



**Cabot Creamery circa 1893**

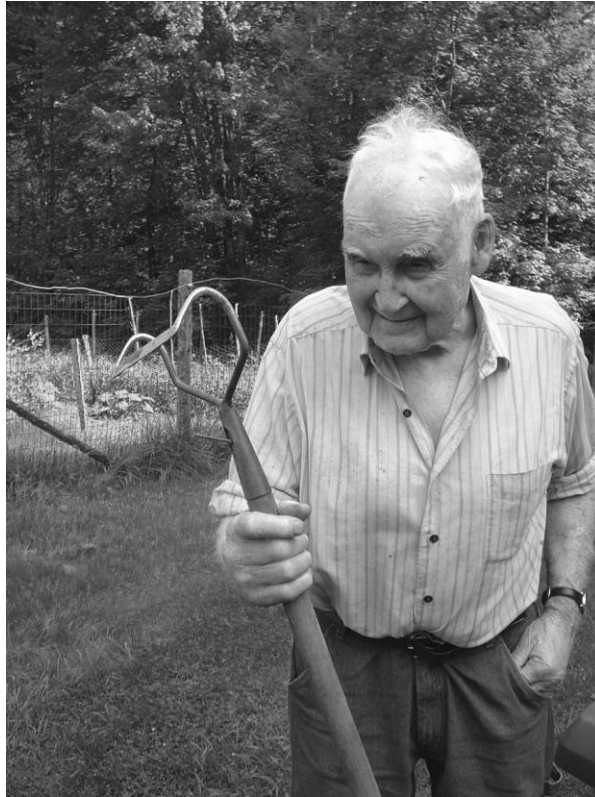
**Photo courtesy of the Cabot Oral History Committee**

On March 19, 1919, ninety-four Cabot farmers purchased the town's existing creamery for \$3700 and began operating the Cabot Farmers' Co-operative Creamery Company on April 1st. Prior to the establishment of the co-operative creamery, individual farmers were at the mercy of the rough northeastern fluid milk market. It was also an era of unscrupulous practices by some producers leading to VT state inspection and standards for milk, butter and cheese. The founding members collectively owned 863 cows and banded together to produce butter and cream that exceeded market expectations. The Cabot farmers voted to adhere firmly to the VT Department of Agriculture's strict safety standards. In 1930 a cheese maker was added which provided another value added product for the farmers. By the 1950's the creamery was not taking in enough milk to keep up with production and purchased several other creameries and their milksheds. By the 1980's, the Cabot Cooperative Creamery had become the largest butter and cheese manufacturer in New England. In 1992, the Cabot Farmers Co-operative Creamery merged with Agrimark, in the midst of financial difficulties exacerbated by fluctuating milk prices. Since then, the Cabot brand has thrived, with product sold nationwide. The Cabot Creamery Co-operative continues to be an integral part of the Town committed to environmental and community sustainability.

*(from: Cabot Creamery Co-operative at 100: Celebrating and Building upon a Century of Co-operative Dairy Farming )*

## THE 2019 ANNUAL REPORT IS DEDICATED TO

### CHARLIE BOTHFELD



**Charlie in his Garden – courtesy of Amanda LeGare**

The 2018 Annual Report is dedicated to Charlie Bothfeld, veteran and farmer, on the occasion of his 100<sup>th</sup> birthday.

Charlie Bothfeld was born on December 13, 1918 and raised in Sherborn MA. In 1936, most of his family moved to Cabot, but Charlie and his older brother Ted stayed behind to manage the family farm of 2,000 layer hens. After attending Stockbridge School of Agriculture, he was hired by the Medfield (MA) State Hospital, where he helped raise vegetables, poultry, dairy and pigs. He married Norma Sayer in 1941, 6 weeks before Pearl Harbor. Charlie was soon drafted and assigned to the 10<sup>th</sup> Armor Division in Ft. Benning GA. After officers training, he served in a tank battalion in France and drove tanks into Belgium after the Battle of the Bulge. Charlie served 4 ½ years in the US army, had several near death experiences and was awarded a Bronze Star.

After the war, Charlie became dairy farmer in New Albion NY, and later assistant head farmer back at the Medfield State Hospital.

Upon retirement in 1974, Charlie and Norma moved to Cabot, where he currently tends a huge garden of vegetables and berries. He makes his own compost, tills the garden with a hand driven rototiller and weeds with a stirrup hoe. One of the many benefactors of his gardening skills is the Twin Valley Senior Center in East Montpelier, where he brings his produce and joins his brother Walt for lunch and cribbage 3 times a week.

(Biographical information based on interviews by Amanda LeGare)

# DIRECTORY

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Vermont 211	Inside Back Cover
Meeting Dates	Inside Front Cover (IFC)
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## MINUTES OF MARCH 6, 2017

<b>CABOT ANNUAL TOWN MEETING</b>	<b>69-73</b>
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## WARNING 7-10

## SCHOOL REPORT MAILED INDEPENDENT OF CABOT ANNUAL REPORT DUE TO STATUTORY REQUIREMENTS

## 2019 – WARNING TOWN\_OF CABOT - 2019

The Legal Voters of the Town of Cabot are hereby warned and notified to meet at the Cabot School Gymnasium in the Town of Cabot, Vermont, on Tuesday, March 5, 2019 at ten o'clock in the forenoon [10:00 A.M.] to transact the following business from the floor. [The polls will be open from 7:00 A.M. until 7:00 P.M. in the Cabot School Gymnasium]

Art. 1. To elect a Moderator for the ensuing year.

Art. 2. Shall the voters of the Town of Cabot hear the reports of the Town Officers?

Art. 3. Shall the voters of the Town of Cabot authorize payment of real and personal property taxes on August 29, 2019 and November 21, 2019 by delivery to Cabot Town Hall postmarked on or before that date; and,

Establish that overdue taxes will bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of such tax pursuant to 32 V.S.A. § 5136; and,

Establish the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to 8 percent of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)?

Art. 4. Shall the voters of the Town of Cabot elect all Town Officers required by law, according to law?

Art. 5. Shall the voters of the Town of Cabot approve a Non-Binding Resolution declaring the Town of Cabot to be a Pollinator Friendly Community?

The following Articles will be voted on by Australian Ballot and may be discussed on the floor except for Articles 6 and 7.

Art. 6. To elect a Selectperson for a term of two years. [Australian Ballot]

Art. 7. To elect a Selectperson for a term of three years. [Australian Ballot]

Art. 8. Shall the voters of the Town of Cabot appropriate the sum of \$717,700 to defray the General Expenses of the Town, with an estimated \$73,500 to come from income and \$644,200 from local taxes? [Australian Ballot]

Art. 9. Shall the voters of the Town of Cabot appropriate the sum of \$1,086,700 to repair and maintain the Highways of the Town including summer, winter and special treatment, of which an estimated \$511,300 is to come from income and \$575,400 from local taxes? [Australian Ballot]

Art. 10. Shall the voters of the Town of Cabot appropriate the sum of \$299,000 of which an estimated \$160,000 is to come from Grants and \$139,000 from local taxes to pave:

- (a) one mile of Route 215 South commonly referred to as Gould's Flats,
- (b) Common Road around the Village Green, and
- (c) the unpaved parking area of the Willey Building and installation of parking area lighting? [Australian Ballot]

Art. 11. Shall the voters of the Town of Cabot authorize the Selectboard to sell a piece of property located on Route 2, Parcel Id #12-024.000, estimated to be 4 acres in size, current assessed value of \$38,800 with the proceeds of the sale to be deposited in the General Fund as sale of land? [Australian Ballot]

Art. 12. Shall the voters of the Town of Cabot authorize the Selectboard to sell a piece of property located on Old Route 2, Parcel Id #11-027.000, referred to as the Lunde Property estimated to be 0.20 acres in size, current assessed value of \$4,200 with the proceeds of the sale to be deposited in the General Fund as sale of land? [Australian Ballot]

Art. 13. Shall the voters of the Town of Cabot authorize the Selectboard to grant Faith in Action the sum of \$2,500 to support that non-profit entity providing services to Cabot residents? [Australian Ballot]



Art. 14. Shall the voters of the Town of Cabot authorize the creation of a new Trails Committee which currently resides as a sub-set of the Recreation Committee, and to appropriate the sum of \$500 to support this new committees' activities? [Australian Ballot]

Art. 15. Shall the voters of the Town of Cabot appropriate the sum of \$1,000 to support the Cabot Conservation Fund? [Australian Ballot]

Art. 16. Shall the voters of the Town of Cabot approve the following amendment to the Town of Cabot Zoning Ordinance? [Australian Ballot]

Replace current zoning dated December 1978 Section 4.1 (Medium Density Developed District Village & Town) and Section 4.2 (Undeveloped Village District) with Jan. 4, 2019 proposed zoning: Chapter 100 (Village District and Lower Village District) including sections 101, 102, 103, revised definitions in Section 203, and updated map with district boundaries.

Art. 17. Shall the voters of the Town of Cabot approve the following amendment to the Town of Cabot Zoning Ordinance? [Australian Ballot]

Replace Section 3.6 Off Street Parking and Loading Space Requirements with Chapter 200 Section 201 Parking Standards

Replace Section 3.8 Outdoor Advertising with Chapter 200 section 202 Exterior Lighting and Signage

Art. 18. Shall the voters of the Town of Cabot approve the following amendment to the Town of Cabot Zoning Ordinance? [Australian Ballot]

Replace Section 2.5 Penalties with the revised Section 2.5 that refers to the revised state statute for Enforcement; penalties.

Art. 19. Shall the voters of the Town of Cabot approve a revision of the Cabot Community Investment Fund Plan? [Australian Ballot]

Art. 20. Shall the voters of the Town of Cabot authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$825,073.00, at no expense to the Town of Cabot? [Australian Ballot]

Art. 21. Shall the Town of Cabot approve \$45,000 to contract for Ambulance Services for the period July 1, 2019 to June 30, 2020? The current Cabot Ambulance Service will cease operations as of June 30, 2019. This approval will be for the Fiscal Year 2019 – 2020 only while a Cabot Ambulance Working Group explores other alternatives to provide future ambulance services to Cabot Residences. [Australian Ballot]

Art. 22. To transact any other non-binding business that may come before said meeting.

Art. 22. To adjourn this meeting.

Dated this 15 day of January A.D. 2019.

  
Michael J. Hogan, Chair, Edward (Ted) Domey, John C. (Jack) Daniels, Fred Ducharme, Bernie Shatney  
Board of Selectpersons

This Warning was recorded before posting, Attest: Betty Ritter, Cabot Town Clerk

**REGISTER TO VOTE:**

There is no deadline to register to vote. You will be able to vote on the day of election. You can register to vote prior to voting by visiting the Cabot Town Clerk's Office or going online to olvr.sec.state.vt.us. Registration will be available at the Town Clerk's office on any day prior to the election between the hours of 9:00 a.m. and 5:00 p.m. Monday through Thursday. Registration will be available on Election Day during the hours the polls are open which is 7:00 a.m. to 7:00 p.m. in the school gymnasium.

**EARLY or ABSENTEE BALLOTS:** The latest you can request ballots is the close of business in the Town Clerk's office on March 4, 2019 at 5:00 p.m. The voter or family member may request an early or absentee ballot in person, in writing or by telephone. Other persons may request an Absentee Ballot for another registered Cabot voter (in person or in writing), and the Town Clerk's Office will mail that Absentee Ballot to the registered voter.



Following are the ways for early voting or absentee voting: (1) vote in the Town Clerk's office before the deadline; (2) a voter may take their ballots out of the Town Clerk's office for himself/herself and return in the same manner as if the ballots were received by mail; (3) have a ballot mailed to you, and mail or return it to the Town Clerk's office before election day or to the polling place before 7:00 p.m. on election day; or (4) if you are sick or disabled, request the Town Clerk, who must be accompanied by a Justice of the Peace, to bring a ballot to you at your home no later than 5:00 p.m. on Monday, March 4, 2019.

**The legal voters of the Town of Cabot are hereby notified and warned** to meet in the third floor Auditorium, Cabot Town Hall [Willey Building] on **Tuesday, February 26th, 2019 at 7:00 p.m.** for a Public Hearing to inform the voters on the following Articles which shall be voted on by Australian Ballot on Tuesday, March 5, 2019:

Art. 6. To elect a Selectperson for a term of two years. [Australian Ballot]

Art. 7. To elect a Selectperson for a term of three years. [Australian Ballot]

Art. 8. Shall the voters of the Town of Cabot appropriate the sum of \$695,700 to defray the General Expenses of the Town, with an estimated \$73,500 to come from income and \$622,200 from local taxes? [Australian Ballot]

Art. 9. Shall the voters of the Town of Cabot appropriate the sum of \$1,086,700 to repair and maintain the Highways of the Town including summer, winter and special treatment, of which an estimated \$511,300 is to come from income and \$575,400 from local taxes? [Australian Ballot]

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Adopted and approved at a meeting of the Cabot Selectboard held on Tuesday, January 15, 2019. Received and recorded in the records of the Cabot Town Clerk's Office, Cabot, Vermont, on Tuesday, January 15, 2019.

Respectfully submitted,

Michael J. Hogan, Chair  
Edward (Ted) Domey  
John C. (Jack) Daniels  
Fred Ducharme  
Bernie Shatney  
Board of Selectpersons



Dated this 15<sup>th</sup> day of January A.D. 2019

Attest: Betty Ritter, Town Clerk

This Warning was recorded before posting, Attest: Betty Ritter, Cabot Town Clerk



A Squirrely Situation

Picture Courtesy of Kennedy-Godin

## ORGANIZATIONS REQUESTING SPECIAL SERVICES APPROPRIATIONS

- A. **A.W.A.R.E. (Aid to Women, Men and Children in Abuse and Rape Emergencies)** (802-472-6463 / [www.awarevt.org](http://www.awarevt.org) ) strives to prevent and heal the trauma of domestic and sexual violence in a way that people of all ages are empowered to act towards themselves and others with awareness, empathy, respect and personal responsibility. In 2018, AWARE served 214 people directly affected by violence, in the greater Hardwick area including Cabot. **(\$1000, unchanged)**
- B. **Aquatic Nuisance Control Project at Joe's Pond** (802-684-3655) works to prevent the introduction of aquatic invasive plants into Joe's Pond by inspecting boats being launched into Joe's Pond and removing any plant material. Aquatic invasive plants seriously affect recreational activities in water bodies and once introduced are costly to eradicate. **(\$750, unchanged)**
- C. **Capstone Community Action (formerly Central VT Community Action Council, Inc.)** (802-479-1053/ [www.capstonevt.org](http://www.capstonevt.org) ) provides comprehensive services to help people achieve economic well-being and develops partnerships to strengthen VT communities. In 2018, 78 Cabot individuals accessed programs and services including: nutritious meals, supplemental fuel, affordable housing, Head Start, family finances, tax preparation, technical assistance for small businesses, and reimbursement to childcare providers for nutritious meals. **(\$300 unchanged)**
- D. **Central VT Adult Basic Education, Inc.** (802-476-4588 [www.cvabe.org](http://www.cvabe.org) ) is committed to providing accessible literacy instruction for adults and teens in Central Vermont. CVABE is a free service providing basic literacy instruction in reading, writing, math and computers, English language learning and citizen preparation, HS diploma and GED programs and academic skill readiness for work, career training or college. On average, 2-3 Cabot residents have enrolled annually. Cabot is served by learning centers in Barre, Montpelier and Morrisville. **(\$1200, unchanged)**
- E. **Central VT Council on Aging** (802-479-2739 / [www.cvcoa.org](http://www.cvcoa.org) ) provides older residents of Cabot with information and assistance, health insurance counseling, case management services, transportation, mental health counseling, family caregiver support and legal support. In 2018, one or more of the above services were provided to 41 Cabot residents totaling 529 hours of service. **(\$1600 unchanged)**
- F. **Central Vermont Economic Development Corp.** (802-223-4654 / [www.cvedc.org](http://www.cvedc.org) ) is a regional development corporation serving 23 communities in Washington and Orange Counties, working closely with local businesses to help them expand or grow jobs. CVEDC has worked with the Cabot Creamery and the Cabot Economic Development Planning Committee and holds the state's largest job fair attended by many Cabot residents. **(\$300, unchanged)**
- G. **Central VT Home Health & Hospice** (802-224-2235 / [www.cvhhh.org](http://www.cvhhh.org) ) provides high quality, medically necessary home health and hospice care to all Central Vermonters at home. In FY 18, CVHHH provided a total of 2398 visits to 59 Cabot patients. CVHHH is asking for a slight increase to cover increased number of services, increased costs and increasing number of patients unable to pay for deductibles or co-pays. **(\$3200, up from \$2900)**
- H. **Circle (formerly Battered Women's Services and Shelter)** ( [www.circlevt.org](http://www.circlevt.org) 24-hour Toll Free Hotline: 1-877-543-9498) is a community based organization dedicated to ending domestic abuse, provide advocacy, support services and shelter to help abuse survivors build on strengths to shape fulfilling lives for themselves and their children. Due to confidentiality issues, the majority of clients do not disclose their town of residence. Staff responded to 5,781 hot line calls in Washington County in FY18. In addition to the toll free Hot-Line, Circle provided emergency shelter, educational programs, emergency court advocacy, assistance with protection orders, support groups, and referrals. 6 Cabot residents self-identified on hotline calls or availed themselves of other services. **(\$600, unchanged)**
- I. **Family Center of Washington County** (802-262-3292 / [www.fcwcvt.org](http://www.fcwcvt.org) ) supports the growth and development of young children and their families. In FY 2018, 69 individuals in Cabot benefited from child care financial assistance, home visiting services, playgroups, child care and other resource referral services, job development program and/or attended community events. **(\$500, unchanged)**
- J. **Friends of the Winooski River** (802-279-3771 / [info@winooskiriver.org](mailto:info@winooskiriver.org) ) is dedicated to the protection and restoration of the Winooski River watershed. Cabot is a partner in the Winooski Headwater Community Partnership, together with the towns of Marshfield and Plainfield, Friends of the Winooski and the Cabot Creamery. In 2017-2019, the Partnership has been an active participant in the Water Wise Woodlands project, including outreach to Cabot landowners and a "Walk in the Woods" on a Cabot tree farm, and continues to support volunteer water quality monitoring of the Winooski River. **(\$300, unchanged)**

- K. **Good Beginnings of Central VT** (802-595-7953 / [www.goodbeginningscentralvt.org](http://www.goodbeginningscentralvt.org) ) provides free education, resources, community connections and home visiting for pregnant women and families with newborn infants. In 2018, 2 Cabot families were served. **(\$300, unchanged)**
- L. **Green Up Vermont** (802-229-4586 / [www.greenupvermont.org](http://www.greenupvermont.org) ) promotes stewardship of our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and public awareness about the benefits of a litter-free environment. **(\$100, unchanged)**
- M. **Home Share Now** (802-479-8549 / [www.homesharenow.org](http://www.homesharenow.org) ) Home Share Now helps cultivate home shares in Central Vermont between home providers and home seekers, creating mutually beneficial relationships to expand the possibilities of living. In FY18, Home Share served 610 individuals creating 110 unique home sharers. The average rent paid was \$297/ month with up to 10 hours of service /week provided to the homeowner. **(\$150, unchanged)**
- N. **Kingdom Animal Shelter** (802-741-7387 / [www.kingdomanimalshelter.com](http://www.kingdomanimalshelter.com) ) is an all-volunteer, non-profit rescue shelter, whose purpose is to facilitate the placement of rescued, abandoned, abused or neglected animals in safe, life-long homes; They strive to prevent overpopulation and cruelty to animals. An average of 3 cats a year are accepted from Cabot. The shelter also provides opportunities for volunteering for parents and their children and responds to numerous calls asking for advice about health, behavior and strays and runs a Trap, Neuter and Return program for cats. **(\$500, unchanged)**
- O. **Onion River Food Shelf** (802-426-4097) is open Wednesdays and located in the Old Schoolhouse Common in Marshfield. The food shelf serves families from Cabot, Marshfield, Plainfield, E. Montpelier, and Calais. Each person receives enough food for 3 meals a day for 3 days. Free clothing, personal items and household products are also provided. In 2018, 38 adults, 30 children and 9 seniors were served from Cabot. **(\$1000, unchanged)**
- P. **Our House of Central Vermont** (802-476-8825 / [www.ourhouse-vt.org](http://www.ourhouse-vt.org) ) is a non-profit Children's Advocacy Center serving Washington County, by providing a safe setting for child victims and adult survivors of sexual abuse, as well as non-offending family members. Our House works closely with law enforcement to conduct investigations in a child friendly environment and offers therapy, safety planning, training and referral services. In 2017, every town in Washington County used their services in one way or another, for a total of 134 cases. **(\$250, unchanged)**
- Q. **Peoples Health & Wellness Clinic** (802-479-1229 / [www.PHWCVT.org](http://www.PHWCVT.org) ) provides basic primary health care and wellness education to uninsured and underinsured community members in central VT who could not otherwise afford these services. Six Cabot residents sought services in 2017 (most recently completed fiscal year) for: medical visits, case management, consults, referrals for diagnostic tests, immunizations, prescriptions, dental care and health insurance enrollment assistance, resulting in 29 separate visits. PHWC has requested the same amount for the past 20 years, but have seen a steady increase in the number of Cabot patients over the last several years. **(\$300, up from \$100)**
- R. **Sexual Assault Crisis Team** (24-Hour Hotline 802-476-1388 / [www.sactvt.org](http://www.sactvt.org) ) provides Washington County with comprehensive services to victims/survivors of sexual violence, including legal advocacy, medical advocacy, crisis services, safety planning, support groups, educational forums and emergency overnight shelter. Due to changes in reporting practices, detailed statistics are not available for FY18. Data will be available once again next year. **(\$350, unchanged)**
- S. **Twin Valley Senior Center** (802-223-3322/ [www.twinvalleyseniors.org](http://www.twinvalleyseniors.org) ) facilitates the social, emotional and physical wellbeing of independent senior citizens by providing access to community resources and services. Free transportation is provided to the center. TVSC is currently serving 18 residents from Cabot with meals, exercise and art programs at the center. These figures do not include foot clinic, blood pressure clinics and tax preparation assistance. Cabot residents have also participated in fundraising dinners, flea market and plant sales. Others have borrowed medical equipment and other supplies. **(\$3000, unchanged)**
- T. **Vermont Association for the Blind & Visually Impaired** (800-639-5861 ext. 219 / [www.vabvi.org](http://www.vabvi.org) ) provides training, support, and adaptive equipment to help visually impaired Vermonters of all ages live independent lives. In FY18, VABVI worked with 1,770 Vermonters including 104 adult clients and 13 students from Washington County. **(\$300, unchanged)**
- U. **Vermont Center for Independent Living (VCIL)** (802-229-0501 / [www.vcil.org](http://www.vcil.org) ) The mission of VCIL is to empower Vermonters with disabilities, deaf Vermonters and others to tear down physical, communication and attitudinal barriers that keep them from realizing their full human potential. Direct services include peer counseling, meals on wheels for persons under age 60, home access modifications and adaptive equipment. In 2018, 6 Cabot residents received services from VCIL. **(\$165, unchanged)**

- V. **Vermont Family Network** (802-876-5315/ [www.vermontfamilynetwork.org](http://www.vermontfamilynetwork.org)) works to empower and support all Vermont families of children with special need, providing trainings, parent matches, school meeting support and a help line. In FY18, 324 families in Washington County were supported, 5 families of which live in Cabot. **(\$250, unchanged)**
- W. **Vermont Rural Fire Protection Program** (802-828-4582/ [www.vacd.org](http://www.vacd.org) ) helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. **(\$100, unchanged)**
- X. **Washington County Mental Health** (802-229-1399 / [www.wcmhs.org](http://www.wcmhs.org) ) advocates the inclusion of all persons into our communities and actively encourages self-determination, resilience and recovery for individuals and families coping with the challenges of developmental disabilities and mental health issues by providing trauma informed services to support them as they achieve their highest potential and best possible quality of life. In 2018, 41 Cabot residents received services from WCMHS for a total of 14,930 staff hours. Services included: case management, therapy and counseling, transportation, residential and employment supports. **(\$1600, unchanged)**
- Y. **Washington County Youth Services Bureau** (802-229-9151 / [www.wcysb.org](http://www.wcysb.org) ) provides a range of innovative and effective programs that empower and enrich the lives of youth and families in Washington County through programs such as: Healthy Youth Program (substance abuse), Youth Development Program (case management support for youth who had been in DCF custody), Return House Program (for youth exiting incarceration) Country Roads Program (family counseling) and The Basement Teen Center in Montpelier. In FY18, WCYSB served 7 Cabot youth. **(\$250, unchanged)**
- Z. **West Danville Community Club** (802-684-3851 / [jdkelley5@charter.net](mailto:jdkelley5@charter.net) ) The mission of WDCC is to maintain and enhance the Joe's Pond Public Beach and surrounding natural areas while promoting community involvement. WDCC supervises the maintenance of Joe's Pond Beach, which is also the trailhead for the Lamoille Valley Rail Trail. **(\$500, unchanged)**
- AA. **Woodbury/Calais/Cabot Food Shelf** (802-472-6292/ [jan@janbrough.com](mailto:jan@janbrough.com) ) is a non-profit community organization whose mission is to gather and share quality food so that no one in our communities goes hungry. During 2018 this food shelf served 7 monthly Cabot residents vegetables, canned and packaged goods and meat including turkeys as well as USDA commodities. Following the VT Food Bank recommendation of providing 2/3 of a pound of food per person per day, the 2019 request fully covers the \$20 per person per year for Cabot residents. **(\$140)**

**NOTE:** All the above repeat requests have been included in the General Fund Budget (page 25) to be voted on by Australian Ballot. Complete 2018 annual reports and financial statements for the above organizations may be viewed at the Town Clerk's office.

## TOWN OFFICERS - 2018

Title	Name	Term Expires
Moderator	Edward C. Smith	2019
Town Clerk (Australian Ballot)	Betty Ritter	2020
Assistant Town Clerk & Treasurer	Michelle Leclerc	Non-Term
Town Treasurer (Australian Ballot)	Betty Ritter	2020
Collector of Lease Land Rentals	Town Treasurer	2020
Selectboard Members (Australian Ballot)	Jack Daniels, Clerk Fred Ducharme Bernard Shatney Ted Domey, Vice Chair Michael Hogan, Chair	2019 2020 2019 2020 2021
Listers	Shirley Ducharme Jeanne Johnson Jacqueline Lumbra	2021 2019 2020
Auditors (3 year terms – staggered)	Cecilia Gulka Lynn Jones Bruce Wetscott	Term expiring 2019 Resigning 2019 2020 2021
Delinquent Tax Collector	Susan Carpenter	2019
Grand Juror	David Pike	2019
Cemetery Commissioners	Deb Bothfeld Angela Ward Melvin Churchill, Chair Angela Ward Frederick Pike	2022 2022 2021 2020 2019
School Directors (Australian Ballot)	Chris Tormey, Chair Rory Thibault Sharon O'Connor Lisa Olson Jeremiah Breer	2019 2019 2021 2020 2020
Library Trusees	Beth Wade Grace Breer Susan Dineen Linda Gabrielson Jeanne McCallum	2020 2021 2020 2019 2019

## TOWN OFFICERS - 2018

Title	Name	Term Expires
Recreation Committee	Chuck Talbert, Chair	Non-term
	Lynn Lehoe	Non-term
	Sonia Bailey	Non-term
	Tamara Feldman	Non-term
	Richard Hourihan	Non-term
		Non-term
CCIF (Cabot Community Investment Fund) (Formerly UDAG)	Frank Kampf, Chair	Appointed by Selectboard
	Jim Lubas	Appointed by Selectboard
	Jackie Folsom	Appointed by School Board
	Greg Burt	3 year term – expires 2019
	Oliver Welters	3 year term – expires 2020
	Adam Overbay	3 year term – expires 2021
Willey Building Committee	Fred Ducharme	2021
	Brad Alexander	2020
	Paul Wade	2019
	Bill Wheeler	Appointed by Selectboard
	Steve Godin	Appointed by Library

## APPOINTED BY SELECTBOARD

Title	Name	
First Constable	William Ameden	
Second Constable	Steve Hogan	
Water / Wastewater Superintendent	Karen Deasy	
Pound Keeper	Cheryl McQueeney	
Animal / Dog Control Officer	William Ameden	
Fence Viewers	Rusty Churchill	
Inspector – Coal, Wood, Lumber, Shingles	Anson Tebbetts	
Tree Warden	Roland Payne, Jr.	
Fire Warden	Andrew Luce	
Health Officer	Valarie Covell	3 year term – Oct. 2021
Town Energy Coordinator	Michael Socks	
Zoning Administrator	Karen Deasy	
Planning Commission (5 member – 1 year terms)	Charles Marian, Chair	Karen Deasy, Secretary
	Kate Chatot	Jon Raynor
	Richard Aronson	Dawn Andrews



**APPOINTED BY SELECTBOARD**

<b>Title</b>	<b>Name</b>	
Development Review Board (7 members – 1 year terms)	Richard McClain, Chair Kate Chatot Amy Hornblas Susan Socks, Alt.	Larry Gochey Oliver Welters Michael Socks Brad Alexander
Cabot Trails Working Group	Andrew Gilbert Gary Gulka Michael Socks	Gwen Hallsmith Michelle Delaney Paul Wade
Conservation Committee	Gary Gulka Chris Duff Cedric Alexander	Charles Marian Ken Denton
Master of Colors	Steve Godin	
Road Commissioner	Karen Deasy	
Town Attorney	Tarrant, Gillies & Richardson	
Regional Planning Committee Rep.	Amy Hornblas	
Emergency Management Coordinator	Karen Deasy	
NEKSWMD Representative	Ben Davis	
NEKSWMD Representative Alt.	R.D. Eno	

Newspapers	Cabot Chronicle	Hardwick Gazette
District Representative	Representative Kitty Toll	(Elected at State Level)

**Tuesday meal, school cafeteria—Noon to 1p.m.**



*All you can eat!*

**Tickets - \$8.00**

**Served by United Church of Cabot**

## ELECTED TOWN AUDITOR'S REPORT

### Two Elected Town Auditor Vacancies – To be voted from the floor at Town Meeting.

Your Elected Town Auditors have worked diligently to compile information provided to us by the Town Clerk and Treasurer, by the Selectboard, and by other community organizations reporting their financial status to the voters of Cabot.

In 2017 and 2018, the voters of the Town of Cabot approved several changes that have affected this year's annual Town Report.

First, the town has transitioned from reporting based on a calendar year reporting period to basing reports on a July 1 – June 30 fiscal year, beginning with FY19 (July 1, 2018 to June 30, 2019). We are thus in the middle of FY19 as we write this Report and the proposed budget figures presented are for the next fiscal year: FY20 (July 1, 2019 to June 30, 2020). This change is important, because it means the voters approve a budget prior to funds being spent, as opposed to the old system where 2 months of expenditures had accumulated before the budget was approved.

Second, this change necessitated a 6 month transition “year” (FY18) from Jan. 1, 2018 to June 30, 2018. It is this 6 month period that is presented in this Report (both financial and narrative). This makes direct year-to-year comparisons for FY17, FY18 and FY19 not possible at this time. It follows that town property taxes for the 6 month period (FY18) were collected in March 2018. Property taxes for FY19 were collected in two payments (August and November of 2018); this change was approved by the voters in November 2018. Neither of these changes affected the school budget / education taxes, which has historically been on a July 1- June 30, fiscal year.

We feel that it is important to make sure Voters are aware that some of the financial reports presented in the Annual Town Report are unaudited, and want to ensure that you are aware of the official auditing process. The town accounts are audited by the Certified Public Accounting firm, Sullivan and Powers. A summary of their findings for financial accounts audited for the **calendar year 2017** can be found on page 18. A copy of their full audit is available at the Town Clerk's Office and on the town website, [www.cabotvt.us](http://www.cabotvt.us).

An audit of FY18 (6 month) by Sullivan and Powers is currently underway. An audit of FY19, (July 1, 2018 to June 30, 2019) will begin after the fiscal year closes on June 30, 2019 and results will be published in the 2019 Town Report.

A third change was made at the 2018 Town Meeting; voters decided to change the way the annual Town Report is to be distributed. Instead of mailing the report to all voter households, your elected auditors mailed postcards to **all voters** noting the availability of reports at: the Town Clerk's Office, the Town Library and the Cabot School and on the town website, [www.cabotvt.us](http://www.cabotvt.us). It should be noted the school report was mailed independently of the Town Annual Report due to statutory requirements that are independent of the Town.

By statute, we are required to report on “the accounts of the Town Treasurer, Selectboard, Tax Collector and other municipal officials who submit bills for expenses to the town for payment on a monthly or annual basis.” (24V.S.A.§1681, 1682) The Town of Cabot has a long history and tradition of reporting, in financial and narrative reports, the activities of the town and areas of special interest that are beyond statutory requirements. We are committed to supporting this rich tradition that allows voters to feel connected to what is happening in our Town.

We would like to thank everyone who works with us to collect and compile the information in the Annual Town Report and make it possible for us to meet our statutory deadlines. This is a huge undertaking for many volunteers, requiring many hours of time outside business hours and on weekends, to pull it all together. We have a wonderful team including our Town Clerk/Treasurer, Assistant Town Clerk/Assistant Treasurer, and Selectboard, as well as other community members who provide information for the Report.

We have attempted to put together an Annual Report that is organized, has a logical order and is pleasing to the eye, however, we know this is an imperfect document. We sincerely regret any errors or omissions, and we welcome feedback from our community on how we might make the Report better and more meaningful.

Respectfully submitted, Cecilia Gulka, Lynn Jones, Bruce Westcott

## EXTERNAL AUDITOR'S REPORT

### TOWN OF CABOT 2017 AUDIT REPORT JUNE 2018 Selectboard's Responses to Weaknesses

#### MATERIAL WEAKNESSES:

##### 2017-1 Reconciliation of Balance Sheet Accounts

**TOWN RESPONSE: CONCUR** – All balance sheet accounts will be reconciled to supporting documentation at least monthly in order to detect and correct errors in a timely manner. The reconciliation of checking accounts will be done by either the Town Treasurer or the Assistant Town Treasurer and whichever one is not completing the monthly reconciliation will reconcile the accounts to the Balance Sheet. The Town Treasurer and the Assistant Town Treasurer will periodically alternate duties when conducting the reconciliation process.

##### 2017-2 Due School District

**TOWN RESPONSE: CONCUR** – The Town Treasurer will put in place controls to review the calculation of the amount due to the School District at year-end.

##### 2017-3 Inter-fund Loans

**TOWN RESPONSE: CONCUR** – The Town Treasurer will implement controls to ensure that inter-fund loans are recorded in accordance with general accepted accounting principles.

##### 2017-4 Discount on Loans Receivable

**TOWN RESPONSE: CONCUR** – The Town Treasurer will implement controls to record and review the calculation of the discount on loans receivable at year-end.

#### SIGNIFICANT DEFICIENCIES

##### 2017-5 Unavailable Loans Receivable

**TOWN RESPONSE: CONCUR** – The Town Treasurer will implement controls to ensure that all balances related to unavailable loans receivable are reconciled to supporting documentation at least annually in order to detect and correct errors.

##### 2017-6 Authorization and Support for General Journal Entries

**TOWN RESPONSE: CONCUR** – The Selectboard and Town Treasurer will enact a policy that requires appropriate officials to authorize all general journal entries so as not to circumvent the original approval process. The Policy will stipulate that supporting documentation for each journal entry will be referenced and/or attached to the journal entry.

## TOWN CLERK'S REPORT

The year 2018 was a very busy year in the Town Clerk's Office. We had a "Transition Tax Bill" that was due in March (which covered the first six months of 2018, municipal tax only) and then we had the new tax bill that was mailed out in July with the first payment due at the end of August, and the second payment due in November. This made for a very busy time in the office receiving the tax payments and explaining the tax payments. For the year 2019 we will only have one tax bill that will be sent out in July with two payments due one August 29, 2019 and the final payment will be due November 21, 2019. Hopefully, 2019 will be less confusing with only one tax bill with two payments. Just a reminder: we have a drop box at the back door for payments, and we also take credit card payments.

We ended up overseeing four elections (one of which was on Town Meeting Day), two for the re-votes for the school budget, the Primary and the November election. The November election proved to be one of the busiest days. We had quite a few new voters that registered that day, and a record number of people that voted.

As usual we continue to have an open-door policy and welcome you to stop in. We have moved some offices around, so please come and visit and see where everybody is! Again, a special thank you to Michelle for all the hard work she does for all of use.

We have also implemented new policies for our office, they are: Balanced Budget Policy, Fraud Protection Policy, and an Investment Policy. These are on the web site if you wish to view them.

This past year we had our first Bulk Removal Day which proved highly successful. So successful, in fact, we are going to do two this year. The first one will be on Saturday April 27 (this will be bulk removal only with a truck to take Freon units and batteries. The next one will be on Saturday, September 28 and this will be for bulk removal and hazardous waste. This will be a great way to clean up all those things we wanted to dispose of and had no outlet. Our office will be posting further information through our Web site, posting flyers around town, and Front Porch Forum.

We had several blood drives and would like to continue with these and are looking forward to scheduling some in the upcoming months. We haven't had any blood drives recently, but do look forward to having a few in 2019. If you have any interest in helping with these, please let me know. Every pint counts!

**A reminder for all you dog owners:** We can license your dog anytime during our working hours (Monday through Thursday 9:00-5). Please be sure your dog is up to date on rabies and bring a copy of the certificate in when you register your dog(s). This must be done by Monday, April 1, 2019, or there will be an added late fee. Fees are \$9.00 for neutered or spayed dogs, and \$13.00 for un-neutered or un-spayed dogs. We are also going to have available to register dogs at Town Meeting, so if you would like to license your dog, please be sure to bring your rabies certificate with you. Unfortunately we have been unable to do a rabies clinic in Cabot for the last couple of years due to not having a Veterinarian available. The Hardwick Veterinary Clinic at 64 N Main Street in Hardwick will be conducting its Rabies Clinics this spring during the first 4 Saturday's in March (March 2, March 9, March 16, and March 23). The clinics will run from 8:30 am through 10:00 am. It will be \$20 for a Rabies Only Vaccine. No appointments are necessary.

**Information re Homestead Exemption (Form HS122):** This form is due to the State Tax Department on April 15, 2019. This is mandatory for all homeowners. Please note that if you ask for an extension on your taxes, it is still necessary to file this Homestead Exemption by April 15, 2019.

Once again I helped with the Apple Pie Festival in 2018 and it was busy as usual. It is always great to see new and familiar faces. As usual, the pies were not only beautiful, but delicious also. I am always amazed to see how much preliminary work goes into a function such as this and wish to thank all of the diligent people for working to make this possible.

Betty Ritter,  
Town Clerk/Treasurer

## SELECTBOARD REPORT

The Selectboard (Board) wishes to thank the Cabot voters for having provided us the opportunity to serve our community in 2018. The Board considers 2018 to have been a very good year with many significant accomplishments. One of the largest projects completed in 2018 was the replacement of the failing water line on Danville Hill. The previous line had numerous breaks and leaks that caused the town to lose considerable water over the course of a year. The plastic pipe was replaced with a ductile steel pipe that should last for many decades to come. There will be further detail on this project in the water and waste water report.

The Fire Department Working Group continued to meet monthly. Various news articles on a proposed new station have been in Front Porch Forum and the Cabot Chronicle along with the Hardwick Gazette detailing issues with the current location and plans for the new facility. The group has been visiting new fire stations around the state and learning from the experiences of those towns who undertook a similar project. There will be votes on various funding grants as this project progresses.

One of the main functions of the Board is to produce a financial budget each year for the Town to vote on at Town Meeting. This past year has been very busy as we have had to work on two different budgets to accomplish one of our long-term goals: transitioning the town's financial reporting from a calendar to a fiscal year. The first step was to develop a 6-month transition budget that ran from Jan 2018- June 2018. That was voted on in November 2017 and approved by the voters. That amount was less than half of our 2017 budget and our best estimate to cover the costs for the shorter period. The Town also approved the new fiscal year budget that runs from July 1, 2018 through June 30, 2019. We are currently through eight months of our current budget cycle.

The new fiscal year budget that covers the period of July 1, 2019- June 30, 2020 has taken considerable work at multiple budget meetings. The Board has set aside an hour for a special budget meeting each week to discuss expenses needed to meet the financial demands of the Town. At these meetings, various entities of the town that comprise both the General and Highway Funds presented their FY2020 budget requests. It's more difficult process as we have no financial history to compare to. This should be resolved in the next two years as the numbers will be there to lay the groundwork for a good year to date comparison. We have had some public input but not as much as we hoped for. These are public meetings and we invite the public to attend and give us their thoughts and suggestions.

The FY2020- (July1, 2019-June 30,2020) General Fund Operating Budget is \$717,700 as compared to last year's budget of \$717,300, an increase of \$400. There are no General Fund projects this year. There is also \$45,000 in Article 21 to contract for ambulance services for July 1, 2019-June 30, 2020. The current Cabot Ambulance will cease transporting patients as of June 30, 2019. The approval will be for Fiscal Year 2019-2020 only while a Cabot Ambulance Working Group explores other alternatives to provide future ambulance services to Cabot residences.

The FY2020-(July 1, 2019-June 30, 2020) Base Highway Operating Budget totals \$762,700 as compared to last year's base budget of \$737,000, an increase of \$25,700. Additionally, paving projects of \$299,000, and paving loan payment of \$25,000 total \$324,000. The total 2020 Highway budget is \$1,086,700, an increase above the \$290,200 the previous year. Without projects and equipment, the Highway Fund expenditures increase the budget by \$25,700.

Article #9 will request \$299,000 to pave a section of Gould's Flats, Common Road around the village green, and the unpaved area in the Willey Building Parking Lot. Of that amount, an estimated \$160,000 will come from grants and the \$139,000 from local taxes.

The impact on future budgets is identified in the FY2020 Capital Budget included separately in this Town Report. Please note that neither the General Fund nor the Highway Fund budgets include any contingency funds so that when an unanticipated cost occurs, it may very well result in a budget deficit.

The projected 2019-20 Municipal Property Tax rate is 0.6385 if all the articles pass, up slightly from 0.6291 in 2018. The GRAND LIST AND TAX COMPARISON 2012-2019 report included in the Annual Town Report provides an eight- year comparison of Property Tax Rates.

The taxes for the new fiscal year 2020 (July 1, 2019-June 30, 2020) are due in two installments: municipal taxes due on August 15 and School taxes due on November 15. By doing so, tax money will be payable in smaller amounts in two installments rather than in one lump sum. The Town may not have to obtain a tax anticipation loan to cover taxes due and pay the resultant interest that is an additional expense to the Town.

The Board wishes to thank Road Foreman Aldo Nunn, and Road Crew Rusty Churchill and Sid Griggs for the high quality of work they performed in 2018. In addition to keeping the roads in excellent condition, they also completed multiple critical projects that are not generally visible to most of us, such as ditch clearing, culvert cleaning, brush-hogging and the like. The roads are in great shape and the Board has received many positive comments from people in town on the Road Crew's work. The Board also wishes to thank part-time employee Tommy Sicely for his excellent and very conscientious service to the Town.

The Board also wishes to thank Betty Ritter for her work as Town Clerk and Town Treasurer. Under Betty's leadership, the Town Offices are a welcoming and pleasant place to undertake the town's business. We wish to thank Michelle Leclerc for her outstanding service as Assistant Town Clerk and Assistant Town Treasurer. Michelle brings efficiency, pleasantness, professionalism and spark to Cabot. We are fortunate to have her working for our town.

The Board wishes to thank Karen Deasy for her outstanding service as Road Commissioner, Town Planner, Zoning Administrator, Water and Wastewater Superintendent, grant writer, and project architect for the town garage project. Through grant writing alone, Karen generates tens of thousands of dollars each year, effectively lowering the property tax rate for everyone.

The Board would also like to thank Jack Daniels for his many years of service on the Board. Jack has worked tirelessly on many projects and has been a great resource in budget planning. Jack is also active in many other areas of the town that help grow our community. We will miss Jack and hope he continues to stay working on other issues in Cabot.

Lastly, we wish to thank all of the Town officers and volunteers who contribute so much to the smooth functioning of our incredible community. Without all of you, Cabot would not be the wonderful community that it is today. We can never thank each and everyone one of you enough for all of your services to our town.

The Board meets on the first and third Tuesday of each month at 6:00 p.m. in the Willey Building and we welcome your attendance. Each meeting begins with a Public Comment period where we listen to your concerns and suggestions.

Cabot Selectboard 2019

Michael Hogan, Chair  
Ted Domey, Vice Chair  
Jack Daniels, Clerk  
Fred Ducharme  
Bernard Shatney

## DELINQUENT TAX STATEMENT – FY 2018

Susan Carpenter – Delinquent Tax Collector

	2016	2017	2018 - March	2018 - November
Balance due - 1/1/18	10,054.14	109,043.66	-----	-----
To Collect for FY18 as of 3/29/18	-----	-----	39,342.26	-----
To Collect for FY19 as of 11/15/18	-----	-----	-----	231,973.95
Collected 1/1/18 to 6/30/18 (end of FY18)	5,166.70	69,770.25	21,759.71	-----
Collected 7/1/18 to 12/31/18 (first 6 months of FY19)	3,073.03	30,869.88	11,551.11	106,328.11
Abatement 12/17/18	-----	-----	-----	5,320.67
<b>Balance due as of 12/31/18</b>	<b>1,814.41</b>	<b>8,403.53</b>	<b>6,031.44</b>	<b>120,325.17</b>

Interest Collected 1/1/18 to 6/30/18 - \$5,380.40

Interest Collected 7/1/18 to 12/31/18 - \$7,547.28

**Total collected - \$12,927.68**

## DELINQUENT TAX LIST – FY 2018

	2016	2017
Bailey, Sonia and Christian		503.19
Edwards, Julia		1,236.61
Jacobson, Ellis		1,176.03
Miner, Charles & Jennifer	989.43	1,438.54
Rodriguez, Anthony		914.56
Searles, Randy, Estate	817.39	1,774.79
Sironi, Randall, Estate		1,359.81
Talbert, Samantha	7.59	0.00
<b>Totals</b>	<b>1,814.41</b>	<b>8,403.53</b>

**Note:** Due to the changes from calendar year to fiscal year and the rule that all delinquent taxes paid in full by December 31<sup>st</sup> do not appear in the Town Report the Selectboard decided to only show those accounts with a balance due as of December 31<sup>st</sup>, 2018, from tax years previous to 2018.



# GRAND LIST AND TAX COMPARISON 2010-2018

Year	Grand List	Municipal Tax		Education Tax		Total Tax Rate	
		General <sup>1</sup>	Highway	Residential	Non-Residential	Residential	Non-Residential
2010	157,031,600.00	0.1552	0.3254	1.3743	1.4160	1.8549	1.8966
2011	158,903,900.00	0.1798	0.3264	1.5033	1.4633	2.0095	1.9695
2012	162,606,000.00	0.3192	0.3735	1.3760	1.3925	2.0687	2.0852
2013	164,626,030.00	0.1101	0.2596	1.5126	1.5171	1.8823	1.8868
2014	165,855,851.00	0.2633	0.2673	1.5736	1.5094	2.1042	2.0400
2015	168,109,828.00	1.5890	0.3484	1.6511	1.5089	2.1619	2.0197
2016	171,765,153.00	0.7284	0.3314	1.7199	1.5099	2.2515	2.0415
2017	171,479,280.00	0.3106	0.3041	1.7391	1.5236	2.3540	2.1380
2018	174,789,116.00	0.2571	0.3671	1.7543	1.5910	2.3834	2.2201
<b>Average:</b>	<b>166,129,639.78</b>	<b>0.4570</b>	<b>0.3226</b>	<b>1.5782</b>	<b>1.4924</b>	<b>2.1189</b>	<b>2.0330</b>

<sup>1</sup> Rates include any Local Agreement and Deficits amounts



Skating on the Common

Photo Courtesy of Susan Socks

**TOWN GENERAL FUND & HIGHWAY INCOME**

2019-2020 Budget		FY18 6-month Budget	FY18 6-month Actual	FY19 Budget	FY20 Proposed
GF INCOME		62,950	135,116	157,500	73,500
HF INCOME		65,400	78,237	154,600	149,600
			531,043	1,201,700	1,219,600
	<b>Sub-total Revenue</b>	<b>647,015</b>	<b>744,396</b>	<b>1,513,800</b>	<b>1,442,700</b>
GF PROJECTS			100,000		
HW PROJECTS					361,700
	<b>Sub-totals Projects Income</b>		<b>100,000</b>		<b>361,700</b>
	<b>TOTAL INCOME</b>	<b>647,015</b>	<b>844,396</b>	<b>1,513,800</b>	<b>1,804,400</b>
GF EXPENSE		288,200	472,711	717,300	717,700
HW EXPENSE		358,815	355,271	737,000	762,700
	<b>Sub-totals w/out Projects</b>	<b>647,015</b>	<b>827,982</b>	<b>1,454,300</b>	<b>1,480,400</b>
GF PROJECTS EXP					
HW PROJECTS EXP			4,930	59,500	324,000
	<b>Sub-total Projects Exp</b>		<b>4,930</b>	<b>59,500</b>	<b>324,000</b>
	<b>TOTAL EXPENSES</b>	<b>647,015</b>	<b>832,912</b>	<b>1,513,800</b>	<b>1,804,400</b>
<b>Surplus/(Deficit)</b>			<b>11,484</b>		

## TOWN GENERAL EXPENSE BUDGET

	FY18 6-month Budget	FY18 6-month Actual	FY 19 Budget Approved	FY 20 Budget Request
Payroll	75,000	68,077	167,700	190,000
Payroll Taxes	8,000	8,089	17,000	18,000
Cabot Appropriations			64,500	43,600
Special Service Appropriations	19,000	19,000	18,100	21,000
Cabot Ambulance Contract				45,000
Audit	17,000	11,525	11,900	12,000
Legal	5,000	10,116	10,000	15,000
Computer	500	2,148	500	2,500
Conservation Commission	500		2,900	1,600
Constable	500	580	900	900
County Tax	14,000	6,844	14,000	14,000
Debt Collector Expense	4,000	2,091	11,700	8,000
Dues & Subscriptions	5,000	1,803	6,400	5,000
Fire Department Bond Interest	1,400	936	1,500	1,000
Fire Department Bond Principal			25,000	11,000
Fire Department Operations	21,000	24,579	50,000	55,000
New Fire Dept Property		97,251		22,000
General Expense	1,600	1,769	2,700	2,000
Health Insurance	11,000	11,488	21,000	26,000
Insurance	10,000	8,313	16,500	15,500
Interest Expense		1,690	3,000	1,500
Library Expense	40,000	39,291	76,000	80,000
Lister Expense	4,000	3,516	8,000	9,000
Masonic Hall Expense	5,000	4,204	12,000	7,500
Meetings/Elections	1,000	1,455	5,000	2,500
Office Expenses	2,700	6,460	6,000	6,000
Office Supplies	900	1,054	2,000	1,000
Planning Commission/DRB	600	469	1,000	1,000
Pound keeper	500		500	500
Rec. Committee Ops	6,400	6,058	10,000	10,000
Records Restoration			1,000	500
Selectboard Misc.	1,000	494	2,000	4,000
Sheriff	3,000	1,909	8,000	8,000
Solid Waste/Recycle Center	3,600	4,179	5,100	7,700
Tax Maps			400	2,100
Tax Reduction Loan		90,454	45,000	
Trails Committee				500
Village Expenses	5,000	17,139	12,600	15,000
Willey Bld. Expenses	20,000	18,390	75,600	50,000
Zoning Admin.	1,000	1,339	1,800	1,800
<b>Sub-total - General Fund Exp</b>	<b>288,200</b>	<b>472,711</b>	<b>717,300</b>	<b>717,700</b>
Willey & Masonic Blds Projects				
<b>Sub-total - Projects</b>				
<b>TOTAL GENERAL FUND</b>	<b>288,200</b>	<b>472,711</b>	<b>717,300</b>	<b>717,700</b>

## HIGHWAY FUND EXPENSE BUDGET

	2018 (FY18)	2018 (FY18)	2018-2019 (FY19)	2019-2020 (FY20)
	Jan-June Budget	Jan-June Actual	Budget Approved	Budget Request
Payroll	105,000	92,957	178,000	194,000
Payroll Taxes	12,000	10,697	17,000	17,500
Audit/Legal	500	1,009	500	500
Bridges	1,000	700	5,000	5,000
Building Maintenance	2,000	1,354	2,000	2,000
Chloride	8,500	12,408	17,200	15,200
Clothing Allowance	600	587	1,900	2,500
Cold Patch/Paving	2,000	858	2,500	2,000
Culverts	8,000	5,534	12,000	12,000
Equipment Bond/Loan & Int.			63,300	63,300
Equipment Lease			39,000	39,100
Equipment Loan Loader				22,300
Equipment Repair	15,000	30,135	25,000	25,000
Fuel Expense for Equipment	22,000	26,484	38,000	38,000
Garage Supplies	5,000	2,503	6,000	4,000
Garage Repairs		2,091		
Gravel	50,000	62,034	70,000	80,000
GMC Sierra Truck			6,000	
Highway Grants				
Health Insurance	24,000	18,946	38,100	20,000
Highway Fund Oil/Propane	4,500	3,703	7,500	8,000
Hired/Rented Equipment	10,000	7,900	12,000	10,000
Insurance	21,000	14,488	26,500	22,400
Loan Interest				
Miscellaneous	2,000	1,323	8,000	5,000
New Equipment	5,000	1,800		3,800
Paving Misc. Projects				
Paving Bond Interest	4,215	3,372	6,400	6,100
Paving Bond Principal			44,000	40,000
Paving Loan			28,500	28,500
Permits storm water			3,000	3,000
Salt	32,000	31,719	36,000	42,000
Sand	10,000	14,335	20,000	25,000
Signs & Guardrails	8,000	3,946	1,000	4,500
Tires	3,000	1,623	4,000	4,000
Town Garage Bond Interest		843	1,600	1,500
Town Garage Bond Principal			11,000	10,000
Transportation Planning	1,000		2,000	2,000
Utilities	2,500	1,923	4,000	4,500
<b>Sub-total - Highway Expense</b>	<b><u>358,815</u></b>	<b><u>355,271</u></b>	<b><u>737,000</u></b>	<b><u>762,700</u></b>
Highway Grants		4,930		
New Equipment			2,000	
Paving Loan Payment Project				25,000
Porter Road-reserve match				
Paving Projects			57,500	299,000
<b>Sub-Total - Highway Projects</b>		<b><u>4,930</u></b>	<b><u>59,500</u></b>	<b><u>324,000</u></b>
<b>TOTAL – HW EXPENSE</b>	<b><u>358,815</u></b>	<b><u>360,201</u></b>	<b><u>796,500</u></b>	<b><u>1,086,700</u></b>

## CAPITAL TEN YEAR PLAN (2019-2029)

Highway Equipment Purchase/Lease Plan	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
JD Grader (2015)	0	0	0	0	0	0	220000	0	0	0
JD Excavator (2015)	0	0	0	0	0	0	0	0	0	0
Loader (2018)	0	0	0	0	0	0	0	0	0	0
Mower tractor	\$ 110,000.00	0	0	0	0	0	0	0	0	0
Pickup - Truck #5 - \$ 40,000 (2014)	0	0	lease	0	0	0	0	0	0	0
Truck #4 (red 6 wheeler) - spare (2001)	0	0	0	0	0	0	0	0	0	0
Truck #1 (blue 10 wheeler) - lease (2017)	0	0	0	lease	0	0	0	0	0	0
Truck #2 (orange 10 wheeler) - lease (2018)	0	0	0	0	0	lease	0	0	0	0
Truck #3 (new 6 wheeler) - NEW LEASE (2019)	lease	0	0	0	0	0	0	0	lease	0
sell / trade 2014										
<b>TOTAL - HIGHWAY FUND EQUIPMENT</b>	<b>110,000.00</b>									
<b>PAVING PLAN</b>										
Common Road and Mic. Aprons	\$99,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$58,000
South Walden RD	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215 South Paving	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Old Rte 2	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
215 North Paving	\$0	\$0	\$20,000	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0
Culverts and Structures	\$0	\$235,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub-total - HF Paving &amp; Culverts</b>	<b>\$374,000</b>	<b>\$235,000</b>	<b>\$220,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58,000</b>
Income										
State Highway Grants										
Class II Paving and structures	\$160,000	\$175,000	\$160,000			\$175,000	\$0	\$0	\$0	\$0
Structures grants	\$62,737									
FEMA Culvert Grants										
<b>sub-total - HF Paving &amp; Culvert Expense income</b>	<b>\$222,737</b>	<b>\$175,000</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58,000</b>
<b>TOTAL - HF PAVING &amp; CULVERTS PROJECTS</b>	<b>\$151,263</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$225,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58,000</b>
<b>FIRE DEPARTMENT</b>										
Fire Truck Bond Repayment (2008)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pierce Pumper 2011 (2032)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GMC Rescue - 2008 (2029)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
International Tanker 1999 (2021)	\$0	\$0	\$180,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL - FIRE DEPARTMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>GRAND TOTAL</b>	<b>\$261,263</b>	<b>\$60,000</b>	<b>\$240,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$225,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58,000</b>

<b>TOWN GENERAL FUND BALANCE SHEET</b> <b>AS OF JUNE 30, 2018 (FY18)</b>
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**ASSETS**

## Current Assets

## Checking/Savings

1000 · People's United Bank - Checking - GF	10,446.57
1001 · People's United Bank Sweep - GF	0.00
1003 · Passumpsic Bank #4661	13,853.57
1005 · Petty Cash	100.00
1012 · Library - Comp & Grant (People's Bank)	14,965.30
1013 · Library - CD (Northfield SB)	7,007.81
1015 · Cemetery - Checking *0254	10,076.64
1017 · Cemetery - Union Bank #1220	118,338.18
1018 · Cemetery - CNB CD *7670	5,210.39
1029 · FD CD - Peoples 11/20/16	15,308.66

<b>Total Checking/Savings</b>	<b>195,307.12</b>
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## Accounts Receivable

Accounts Receivable	40,251.26
1301 · Due from State	18.50

<b>Total Accounts Receivable</b>	<b>40,269.76</b>
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## Other Current Assets

Prepaid Expense	5,397.02
1425 · Highway Inventory	4,257.00
1430 · Property Tax Receivable	131,007.57
1435 · Due from General Fund	3,715.91
1455 · Un-deposited Funds	692.44

<b>Total Other Current Assets</b>	<b>145,069.94</b>
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**Total Current Assets**

<b>380,646.77</b>
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## Other Assets

Grant Receivable	16,361.40
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<b>Total Other Assets</b>	<b>16,361.40</b>
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**TOTAL ASSETS**

<b>397,008.22</b>
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## Current Liabilities

## Accounts Payable

1495 · Accounts Payable	40,671.23
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<b>Total Accounts Payable</b>	<b>40,671.23</b>
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## Other Current Liabilities

Unearned Revenue	34,661.70
1545 · Deferred State Grant	16,361.40
1550 · Deferred Property Taxes	71,000.00
1575 · Accrued Wages	-7,357.56
1584a · Due to Cemetery	3,715.91
1584b · Due to Tax Collector	9,527.82
1586 · Solid Waste-Refundable Dep.	300.00

<b>Total Other Current Liabilities</b>	<b>128,209.27</b>
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Total Current Liabilities	168,880.50
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## Long Term Liabilities

1600 · Loan - UDAG WB Renovation	49,932.78
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Total Long Term Liabilities	49,932.78
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Total Liabilities	218,813.28
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## Equity

1703 · Retained Earnings	-259,455.36
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Net Income	438,150.30
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Total Equity	178,694.94
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<b>Total Liabilities &amp; Equity</b>	<b>397,008.22</b>
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<b>TOWN GENERAL FUND PROFIT &amp; LOSS STATEMENT</b> <b>FISCAL YEAR ENDING JUNE 30, 2018 (FY18)</b>
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**Ordinary Income/Expense**
**Income**

1400 · Bond	0.00
1500 · Current Taxes	531,042.83
1504 · Taxes - Changes in Accrual	0.00
1601 . Loan Proceeds	100,000.00
2000 · Cemetery Income	13,360.49
3000 · Clerk Fees	8,964.50
3030 · Land Record Restoration	1,535.50
3200 · Delinquent Taxes	96,696.66
3250 · Grant	5,998.00
3300 · Interest Income	5,657.18
3390 · Library Income	3,432.98
3400 · Misc. Income	6,458.20
3496 · Re-Appraisal - RESERVED	8,502.50
3600 · Recreation Income	450.00
3645 · Masonic Hall Fees	3,780.00
3646 . Recycle Center	0.00
3648 . Sheriff Fines	790.50
3650 · WB Rent Fees	2,195.00
HF3030 · Miscellaneous Income	1,232.50
HF3715 . Equipment Bond/Loan	0.00
HF3720 . FEMA Grant	0.00
HF3780 . Paving Grant	0.00
HF3787 · State Highway Grant	12,000.00
HF3050 · State Aid	66,236.86
HF3055 · Town Garage Construction	0.00

**Total Income**


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**868,333.70**
**Expense**

Payroll Expenses	73,577.00
Payroll Taxes	9,061.80
4000 · Appropriations	19,000.00
4001 · Audit	11,525.00
4002 . Legal	11,125.01
4005 · Cemetery Expenses	8,572.64
4036 · Computer	2,147.80
4039 . Constable	579.86
4038 . Conservation Committee	0.00
4040 · County Tax	6,844.00
4044 · Delinquent Collector Fee	2,091.38
4046 · Dues & Subscriptions	1,803.34
4050 · FD Expenses	123,766.15
4110 · General Expense	1,769.20
4130-1 · GF Health Insurance	10,365.99
4140 · Insurance	8,313.28
4150 · Interest Expense (TAN)	1,689.89
4200 · Library Operations	47,206.99
4300 · Lister Expense	3,515.73
4360 . Zoning Admin	1,339.39
4400 · Masonic Hall	4,204.29
4500 · Meeting Elections	1,454.88
4600 · Office Expenses	6,460.23
4700 · Office Supplies	1,053.98
4800 · Planning Commission	468.62



<b>TOWN GENERAL FUND PROFIT &amp; LOSS STATEMENT</b> <b>FISCAL YEAR ENDING JUNE 30, 2018 (FY18) (continued)</b>
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4900 · Pound keeper	0.00
5550 · Rec. Comm. Operations	6,057.77
5600 · Records Restoration	0.00
6000 · SB Miscellaneous	493.66
6051 · Sheriff	1,909.08
6070 · Solid Waste	4,178.90
6145 · Tax Reduction Loan	90,454.42
6150 · Tax Sale	2,172.82
6200 · Willey Building Expense	18,390.32
6300 · Village Expenses	17,139.35
HF4000 · Bridges	700.00
HF4002 · Building Maint.	1,354.23
HF4004 · Chloride	12,408.04
HF4006 · Clothing Allowance	586.99
HF4007 · Cold Patch/Paving	857.50
HF4010 · Culverts	5,534.20
HF4028 · Equipment Lease	1,800.00
HF4030 · Equipment Repairs	30,134.75
HF4054 · Equipment Bond/Loan & Int.	0.00
HF4055 · Fuel Exp/Equipment	26,483.65
HF4160 · Garage Supplies	2,503.08
HF4060a · Garage Repair	2,090.72
HF4061 · Gravel	62,033.50
HF4072 · GMC Sierra Truck	0.00
HF4073 · Highway Grants	4,930.00
HF4088 · Health Insurance	18,946.41
HF4189 · Hwy Furnace Oil	1,004.91
HF4090 · Hired/Rental Equipment	7,900.00
HF4095 · HF Insurance	14,487.84
HF4110 · Bond Interest	4,214.77
HF4120 · Bond Principal	0.00
HF4130 · Loan Interest	0.00
HF4160 · Misc. Expense	1,322.92
HF4071 · New Equipment	0.00
HF4177 · Highway Payroll	92,957.00
HF4177a · Highway Payroll Taxes	10,696.75
HF4180 · Paving	0.00
HF4181 · Professional Fees	0.00
HF4182 · Salt	31,719.41
HF4185 · Sand	14,334.80
HF4175 · Signs & Guardrails	3,945.50
HF4194 · Tire Account	1,623.36
HF4195 · Town Garage Construction	0.00
HF4190 · Transportation Planning	0.00
HF4200 · Utilities	1,922.54
<b>Net Ordinary Income</b>	<b>Total Expense</b>
	<b>855,225.64</b>
<b>Other Income/Expense</b>	<b>13,108.06</b>
Other Income	
Net Income	Transfer from General Fund
	8005 · In-Out Checks
	0.00
	2,012.48
	<b>Net Other Income</b>
	-2,012.48
	<b>15,120.54</b>

## BOND PAYMENT SCHEDULE

	2015	2016	2017	2018	2019
<b>2014 HW Paving &amp; Garage [\$500,000]</b>					
Interest due 6-1	5,025.73	4,818.66	4,567.59	4,214.77	3,765.70
Interest due 12-1	5,025.73	4,818.66	4,567.59	4,214.77	3,765.70
Vermont Municipal Bond Principal	<u>55,000.00</u>	<u>55,000.00</u>	<u>55,000.00</u>	<u>55,000.00</u>	<u>50,000.00</u>
<b>Total Anticipated 2014 Bond Payment</b>	<b>65,051.46</b>	<b>64,637.32</b>	<b>64,135.18</b>	<b>63,429.54</b>	<b>57,531.40</b>
<b>2011 FD Truck Bond [\$150,000]</b>					
Interest due 6-1	1,128.29	965.89	817.10	635.30	496.60
Interest due 12-1	1,128.29	965.89	817.10	635.30	496.60
Vermont Municipal Bond Principal	<u>20,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>
<b>Total 2011 FD Truck Bond Payment</b>	<b>22,256.58</b>	<b>16,931.78</b>	<b>16,634.20</b>	<b>11,270.60</b>	<b>10,993.20</b>
<b>2008 FD Truck Bond [\$200,000]</b>					
Interest due 6-1	1,149.00	875.25	593.25	300.75	0.00
Interest due 12-1	1,149.00	875.25	593.25	300.75	0.00
Vermont Municipal Bond Principal	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
<b>Total 2008 FD Truck Bond Payment</b>	<b>17,298.00</b>	<b>16,750.50</b>	<b>16,186.50</b>	<b>15,601.50</b>	<b>0.00</b>
<b>Payment Schedule Grand Total</b>	<b>104,606.04</b>	<b>98,319.60</b>	<b>96,955.88</b>	<b>90,301.64</b>	<b>68,524.60</b>

## INVENTORY OF TOWN EQUIPMENT AND PROPERTY

TOWN EQUIPMENT AND DESCRITION	VALUE
Cemetery Water Tank	500.00
Cemetery Small Hand Tools	550.00
Cemetery 1999 John Deere Riding Mower	1,000.00
Cemetery 2000 John Deere Riding Mower	1,000.00
Fire Department Fire Station Inventory	53,000.00
Fire Department 201 Pierce Saber Pumper Truck	335,000.00
Fire Department 2009 GMC 5500 Rescue Truck	145,000.00
Fire Department 1999 International 4900 Tank Truck	100,000.00
Fire Department Rescue Truck Inventory	75,000.00
Fire Department Pumper Truck Inventory	30,000.00
Fire Department Tank Truck Inventory	18,000.00
Highway Department 2015 John Deere Grader	299,500.00
Highway Department 2015 John Deere Excavator	125,400.00
Highway Department 2015 Trailer	12,000.00
Highway Department 1997 Ceterpillar 924F Loader	55,000.00
Highway Department 2001 International Truck and Plow	72,380.00
Highway Department 2017 International Truck and Plow (leased 2017)	0.00
Highway Department 2014 Freightliner Truck & Plow	104,000.00

<b>INVENTORY OF TOWN EQUIPMENT AND PROPERTY (continued)</b>
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Highway Department 2018 Western Star Truck and Plow (leased 2017)	0.00
Highway Department 2014 GMC Sierra Truck and Plow	25,000.00
Highway Department Plows and Sanders	5,000.00
Highway Department Chipper	2,200.00
Highway Department Chainsaws	800.00
Highway Department 2 Welders	200.00
Highway Department 2016 John Deere Riding Lawn Mower with snow blower	12,000.00
Highway Department Culvert Thawer	500.00
Highway Department Pressure Washer	1,500.00
Highway Department Generator	6,000.00
Highway Department Small Hand Tools	10,000.00
Town Clerk Office Computers/Printers	6,500.00
Town Clerk Office File Cabinets/Safes	10,000.00
Town Clerk Office Furniture/Fixtures	20,000.00
Lister's Office Computer/Printer	2,000.00
Zoning Office Computer/Printer	12,000.00
<b>Subtotal Equipment</b>	<b>\$1,365,450.00</b>
<b><u>REAL ESTATE INVENTORY</u></b>	
School Cabot School	3,764,960.00
Cabot Commons	8,200.00
Cabot Historical Society	82,600.00
Highway Department (new) Town Garage and Salt Shed	1,000,000.00
Highway Department Grader Shed	61,200.00
Highway Department Town Garage Storage Building	26,000.00
Fire Department Fire Station	75,000.00
Fire Department Parking Lot	10,000.00
Houston Hill Land Fill	4,800.00
Wastewater One Family Dwelling	52,000.00
Wastewater Storage Building	125,000.00
Wastewater Sewer Treatment Building	2,110,000.00
Water Wells	30,700.00
Town Masonic Hall	262,264.00
Town Willey Memorial Building	860,000.00
Town Library [in the Willey Memorial Building]	127,000.00
Town Recreation Building	11,700.00
Cemetery Storage Buildings	5,800.00
Town 10.2 Acre Recreation Field	10,000.00
Town 40 Acre Town Forest	40,000.00
Town 4 Acre Dump	4,000.00
Town 4 Acres on US Route 2	9,000.00
Town Old Route 2 .20 Acres	4,200.00
Town .33 Acres on Elm Street	2,700.00
<b>Subtotal Real Estate</b>	<b>\$4,224,724.00</b>
<b>Grand total Equipment and Real Estate</b>	<b>\$5,590,174.00</b>

<b>TOWN SALARIES 2018</b>
---------------------------

Aldo Nunn	Road Foreman	66,611.22
Bernard Shatney	Selectboard Member	1,000.00
Betty Ritter	Clerk & Treasurer	41,585.40
Cecilia Gulka	Auditor	342.50
Christina Sacalis	Library Substitute	336.00
Daniel Durgin	Village Winter Maintenance	890.00
Edward Domey	Selectboard Member	1,000.00
Fred Ducharme	Selectboard Member	1,000.00
Jeanne Johnson	Lister	12,659.22
Jack Daniels	Selectboard Chairman	1,000.00
Jacqueline Lumbra	Lister	11,277.85
Karen Deasy	Zoning Admin, Road Comm.	45,599.98
Kathleen Hoyne	Librarian	36,855.00
Lisa Olson	Library Substitute	324.00
Lynn Lehoe	Rec. Coordinator	2,961.30
Lynn Jones	Auditor	489.00
Michael Hogan	Selectboard Member	1,050.00
Michelle Delaney	Rec. Coordinator	400.00
Michelle Leclerc	Asst. Clerk & Treasurer	38,359.34
Paula Davidson	Library Substitute	306.00
Shirley Ducharme	Custodian	17,905.47
Sidney Griggs	Road Crew	51,371.18
Susan Carpenter	Delinquent Tax Collector	17,830.82
Taeryn Szepi-Robbins	Library Substitute	172.00
Thomas Sicely	Village Maintenance	12,184.33
Tomalyn Johnson	Library Substitute	108.00
Victoria Palmer	Library Substitute	162.00
Walter Churchill	Road Crew	62,106.10
	<b>TOTAL</b>	<b><u>\$ 425,886.71</u></b>

## SALARY RECONCILIATION

	Gross Wages <u>per 941</u>	FICA W/H & ER share
Q1	102,799.03	-
Q2	100,151.65	-
Q3	93,191.70	-
Q4	<u>120,989.18</u>	-
Total 941	417,131.56	-
	<u>x 7.65%</u>	= <u>31,910.56</u>
PL-GF Gross Wages	334,133.87	25,561.24
PL - GF Vacation	12,331.08	943.33
PL-GF Del. Tax Coll.	17,830.82	1,364.06
PL-GF Library	38,165.00	2,919.62
PL-GF Willey Bldg Exp	<u>14,670.79</u>	1,122.32
Total PL-GF	<u>417,131.56</u>	<u>31,910.56</u>
Difference	<u>-</u>	<u>-</u>

Source: 941 quarterly reports reported to IRS.

Purpose: Compare amounts reported to IRS to general ledger for accuracy/classification.



Chickadee

Photo Courtesy of Steve Kenedy-Godin

<b>CABOT COMMUNITY ASSOCIATION (CCA) INCOME &amp; EXPENSE FY18</b>
--

**Income:**

Charitable contribution	18,509.98
Rental Fees	50.00
Fundraising-Events	535.00
Fundraising-Sales of Goods	739.00
Advertising	5,269.00
Subscriptions	215.00
Appropriation-CCA & Chronicle	21,000.00
Grants	6,000.00
Gallery Sales	4,903.18
<b>Total Income</b>	<b>57,221.16</b>

Cost of Goods Sold:

Credit Card processing fees	417.99
Artist payments	4,943.03
<b>Total COGS</b>	<b>5,361.02</b>
<b>Gross Profit</b>	<b>51,860.14</b>

**Expenses:**

Gallery	794.35
Fall Foliage	863.89
Econ. Dev. Projects	1,139.30
Administration	9,636.04
Office & Event Supplies	584.95
Chronicle Printing & Mailing	6,305.39
Meeting Expenses	881.55
Payroll-	
CCA, Chronicle & Gallery	22,609.52
Professional Fees	125.00
Subgrants	11,400.00
Travel Expenses	47.62
<b>Total Expenses</b>	<b>54,387.61</b>
<b>Net Ordinary Income</b>	<b>(2527.47)</b>
<b>Net Income</b>	<b>(2527.47)</b>

<b>CABOT COMMUNITY INVESTMENT FUND</b> <b>BALANCE SHEET as of JUNE 30, 2018 (FY18)</b>
---

**ASSETS**

Current Assets	
Checking/Savings	
Admin Fund Checking	7,690.46
Scholarship Admin Checking Acct	5,891.14
<b>Total Checking/Savings</b>	<b>13,581.60</b>
Accounts Receivable	
Accounts Receivable	220,733.50
<b>Total Accounts Receivable</b>	<b>220,733.50</b>
<b>Total Current Assets</b>	<b>234,315.10</b>
Other Assets	
Discount - Cabot Commons 100K	-29,500.00
Discount - Cabot Commons 195K	-77,000.00
Trust Accounts	
Scholarship Endowment Trust Acc	235,656.11
CCIF Funds Trust Account	1,173,721.42
<b>Total Trust Accounts</b>	<b>1,409,377.53</b>
Cabot Commons Mortgage 2035	195,000.00
Wastewater	405,500.00
Wastewater 75K 30 yr loan -2001	75,000.00
<b>Total Other Assets</b>	<b>1,978,377.53</b>
<b>TOTAL ASSETS</b>	<b>2,212,692.63</b>

**LIABILITIES & EQUITY**

Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	442.00
<b>Total Accounts Payable</b>	<b>442.00</b>
Other Current Liabilities	
Deferred Revenue	260,546.43
Total Other Current Liabilities	260,546.43
Total Current Liabilities	260,988.43
<b>Total Liabilities</b>	<b>260,988.43</b>
Equity	
Opening Balance Equity	1,549,496.40
Retained Earnings	519,371.51
Net Income	-117,163.71
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,951,704.20</b>
Total Equity	<b>2,212,692.63</b>



<b>CABOT COMMUNITY INVESTMENT FUND</b> <b>PROFIT &amp; LOSS STATEMENT as of JUNE 30, 2018 (FY18)</b>
---

**Ordinary Income/Expense**

Income

Commercial Loan Interest Income	Cabot Common 50K Interest	519.15
		<b>519.15</b>
<b>Total Commercial Loan Interest Income</b>		<b>519.15</b>
Income From Trust & Check Accts		
Bank Interest	Scholarship Admin Checking Inte	0.66
	CCIF Admin Checking Acct Int	14.15
		<b>14.81</b>
<b>Total Bank Interest</b>		<b>14.81</b>
Scholarship Trust Earnings	Realized gains/(losses)	2,923.04
	Scholarship foreign tax withheld	0.00
	Schol Tr Ac - Chnge in Mkt Value	-9,498.63
	Schol Tr Ac - Div & Int	3,149.41
	Schol Tr Ac - Fees to UB	-842.05
		<b>-4,268.23</b>
<b>Total Scholarship Trust Earnings</b>		<b>-4,268.23</b>
CCIF Fund Tr Acct Earnings	Realized gains/(losses)	17,194.85
	Foreign tax withheld	0.00
	CCIF Tr Acct - Chnge in Mkt Val	-49,715.45
	CCIF Tr Acct - Div & Int	16,858.15
	CCIF Tr Acct - Fees to UB	-3,969.41
		-19,631.86
Total CCIF Fund Tr Acct Earnings		-19,631.86
Total Income From Trust & Check Accts		-23,885.28
		<b>-23,366.13</b>
<b>Total Income</b>		<b>-23,366.13</b>
<b>Gross Profit</b>		<b>-23,366.13</b>
Expense	Loan	60,000.00
Grants	Scholarship Grants	3,250.00
	Town Meeting Grant	20,000.00
	Development Grants	0.00
	Discretionary Grants	2,421.31
	Grants - Other	0.00
		<b>25,671.31</b>
Administrative Expenses	Public Announcements	0.00
	Economic Development	
	Expenses	0.00
	Accounting and Auditing Service	2,250.00
	Legal	150.00
	Postage and Delivery	62.00
	Bank Service Charges	0.00
	Printing and Reproduction	0.00
		<b>2,462.00</b>
Total Administrative Expenses	Loan Subsidies Paid	5,664.27
		<b>93,797.58</b>
<b>Total Expenses</b>		<b>93,797.58</b>
<b>Net Ordinary Income</b>		<b>-117,163.71</b>
<b>Net Income</b>		<b>-117,163.71</b>

<b>CEMETERY COMMISSION FINANCIAL REPORT</b>
---

**Ordinary Income/Expense**

Income

2000 · Cemetery Income	
2002 . Cemetery Appropriation	10,000.00
2005 · Cemetery Burial Income	1,580.00
2010 · Cemetery Dividends	1,012.97
2020 · Cemetery Interest	22.94
2025 · Cemetery Lot Sale	840.00
2030 · Cemetery Misc	400.00
2040 · Cemetery Perpetual Care	100.00
2050 · Cemetery Unrealized Gain	717.41
2060 . Cemetery Change in Market	<u>-1,312.83</u>
<b>Total 2000 · Cemetery Income</b>	<b><u>13,360.49</u></b>

**Total Income** **13,360.49**

Expense

4005 · Cemetery Expenses	
4010 . Cemetery Bank Service Charges	0.00
4012 · Cemetery Burial Expense	300.00
4015 · Cemetery Contracts	7,500.00
4020 · Cemetery Insurance	100.82
4025 · Cemetery Misc Expenses	300.00
4030 . Cemetery Supplies	371.82
4035 · Cemetery Unrealized Loss	<u>0.00</u>
<b>Total 4005 · Cemetery Expenses</b>	<b><u>8,572.64</u></b>

**Total Expense** **8,572.64**

**Net Ordinary Income** **4,787.85**

Other Income/Expense

Other Expense	
Transfer to Cemetery	<u>0.00</u>
Total Other Expense	<u>0.00</u>
Net Other Income	<u>0.00</u>

**Net Income** **4,787.85**

<b>EMERGENCY AMBULANCE FINANCIAL REPORT</b>
---

<b>Beginning Bank Balance</b>		<b>59,788.51</b>
<b>INCOME:</b>		
Billing	19,002.29	
Donations		
Town Apportionment:		
Cabot	24,000.00	
Saving Interest	11.80	
<b>TOTAL INCOME:</b>	<b>43,008.14</b>	<b>102,796.65</b>
<b>EXPENSES:</b>		
Ambulance Repairs	2489.24	
Audit	400.00	
Billing Expense	340.00	
Background Check	10.75	
Dispatch	4,289.66	
Dues & Subscriptions	225.00	
Education	706.00	
Fuel Expense	710.34	
Insurance	1,230.00	
Medical Supplies	1,708.56	
Office, Tel & Postage	2,665.44	
Oxygen Supplies	281.92	
Refunds	907.53	
Radios & Repairs	4,900.00	
Scholarships	1,500.00	
Trash Removal	215.57	
Subcontractors	1,000.00	
Uniforms	338.28	
Outstanding Checks & Deposits	4,678.60	
<b>TOTAL EXPENSES</b>	<b>33,275.49</b>	
<b>Ending Bank Balance, June 30, 2018</b>		<b>74,199.76</b>
Savings Balance	33,275.49	
Checking Balance	50,600.80	
<b>Total</b>	<b>74,199.76</b>	

Respectfully Submitted:  
Beverly A. Mitchell  
Maplecrest Farm Enterprises  
Accounting & Tax Service

## FIRE DEPARTMENT VOLUNTEER FUND

Beginning Balance, January 1, 2018 \$1,095.21

**Income:**

Donations	\$0
Breakfast Money	<u>\$384.00</u>
<b>Total Income:</b>	<b>\$384.00</b>

**Total \$1,479.21**

**Expenses:**

**Total Expenses: \$0.00**

**Ending Balance, June 30,2018 \$ 1,479.21**

Respectfully Submitted,  
John Christman, Treasurer

## FIRE DEPARTMENT OPERATIONS EXPENSE REPORT

ITEM	FY18 6-month Budget	FY18 6-month Actual	FY19 Budget Approved	FY20 Budget Request
Electricity	835	650	2,500	2,500
Building Maintenance	245	385	4,500	4,500
Supplies	102	862	850	850
Heating Fuel	1,205	2,463	4,000	4,000
Insurance	8,405	9,046	9,500	9,500
Legal Fees				
Miscellaneous	652	835	3,000	3,000
New Equipment			7,500	7,500
Radios & Repair			1,800	1,800
Sewer/Water	450	670	1,600	1,600
Dispatch	7,870	4,640	9,250	14,250
Telephone/Tablet		148		
Truck Fuel		290	1,000	1,000
Equipment Repair		3,378	2,000	2,000
Truck Repair	630	1,211	2,500	2,500
<b>Sub-Total</b>		24,579	50,000	55,000
Equipment Grant				
<b>Total</b>	<b>20,394</b>	<b>24,579</b>	<b>50,000</b>	<b>55,000</b>

## LIBRARY INCOME & EXPENSE REPORT

### ITEM

#### INCOME

	FY18 6-month Budget	FY18 6-month Actual	FY 19 Budget Approved	FY20 Budget Request
Appropriation - Town	40,000.00	40,000.00	74,000.00	80,000.00
Gifts & Donations				
Interest		29.70		
Miscellaneous/E-Rate				
<b>Total Income</b>	<b>40,000.00</b>	<b>40,029.70</b>	<b>74,000.00</b>	<b>80,000.00</b>

#### EXPENSES

Payroll	18,427.50	16,014.25	36,855.00	37,960.65
Payroll Taxes	2,147.30	2,725.93	4,294.60	4,423.44
Books - Adult	1,300.00	1,468.14	2,600.00	2,860.00
Books - Juvenile	1,200.00	1,312.55	1,760.00	1,936.00
Books - Audio / Video	900.00	764.67	1,800.00	1,980.00
Books - Replacement				
Books - News/Magazines	700.00	455.35	700.00	500.00
Custodial	435.00	435.00	870.00	870.00
Dues & Subscriptions	350.00	299.50	350.00	425.00
Equipment	100.00	348.50	200.00	200.00
Library World	475.00	439.00	475.00	475.00
Maintenance	100.00	100.00	200.00	200.00
Mileage	30.00		60.00	75.00
Miscellaneous		132.88		
Postage	450.00	618.30	900.00	1,000.00
Programs	1,500.00	1,473.57	2,000.00	2,000.00
Substitutes	600.00		1,700.00	1,700.00
Supplies	200.00	620.88	400.00	400.00
Telephone & Internet	650.00	531.26	1,300.00	1,300.00
Training	30.00		60.00	100.00
Insurance	2,032.08	502.31	1,479.63	1,400.14
Insurance - Health	9,708.82	11,048.79	19,950.04	20,285.20
<b>Total Expenses</b>	<b>41,335.70</b>	<b>39,290.88</b>	<b>77,954.27</b>	<b>80,090.43</b>

<b>LIBRARY COMPUTER GRANT FUND</b>
------------------------------------

<b>Beginning Balance, January 1, 2018</b>			<b>21,763.35</b>
<b>Income:</b>			
	Interest	5.18	
	Donations	3,008.10	
	Summer Program Grant	390.00	
	Replacement Books		
	<b>Total</b>	<b>3,403.28</b>	
<b>Expense:</b>			
	Equipment	10,201.33	
	Programs		
	<b>Total</b>	<b>10,201.33</b>	
<b>Ending Balance, June 30, 2018</b>			<b>14,965.30</b>

<b>SENIOR CITIZENS BALANCE SHEET</b>
--------------------------------------

<b>Beginning Balance January 1, 2018</b>		<b>672.06</b>
<b>INCOME (Jan. 1, 2018 to June 30, 2018)</b>		
Town Appropriation		0.00
	<b>Total Income</b>	<b>0.00</b>
<b>EXPENSES (Jan.1, 2018 to June 30, 2018)</b>		
Scholarships/ Gifts		25.00
Dinners / Entertainment		340.92
Supplies		6.46
Bank Fees		0.00
	<b>Total Expenses</b>	<b>372.38</b>
<b>Ending Balance June 31, 2018</b>		<b>299.68</b>

## RECREATION COMMITTEE INCOME & EXPENSE REPORT

ITEM	FY18 6-month Budget	FY18 6-month Actual	FY19 Budget Approved	FY20 Budget Request
<b>INCOME</b>				
Town Budget	6,400.00	10,000.00	10,000.00	10,000.00
Rec Fund	1,958.32	1,958.32	2,408.32	2,408.32
Fees	500.00	450.00	3,500.00	3,500.00
Gifts & Donations				
<b>Total Income</b>	<b>8,858</b>	<b>12,408</b>	<b>15,908</b>	<b>15,908</b>
<b>EXPENSES</b>				
Coordinator	2,500	2,680	5,200	5,200
Payroll Taxes	175	56		
Electric	115	107	300	300
Water	300	220	400	400
Wastewater	1,350	900	1,800	1,800
Porta Potties	505	255	500	500
Miscellaneous	120		600	600
Facility Repairs	772	425	500	500
Girls on the Run	500		500	500
Little League	272		700	700
Lacrosse			1,000	1,000
Skating Rink	139	979	1,000	1,000
Soccer	674		800	800
Summer Camp	839	830	1,000	1,000
Field Repairs	8		500	500
Insurance	168	17	200	200
Basketball	200	100	200	200
Supplies				
<b>Total Expenses</b>	<b>8,638</b>	<b>6,569</b>	<b>15,200</b>	<b>15,200</b>

## WATER FUND INCOME & EXPENSE REPORT

ITEM	FY 18 6 month Budget	FY 18 6 month Actual	FY 19 Budget Approved	FY 20 Budget Request
Administrative Costs	1,000.00	1,000.00	2,000.00	2,000.00
Audit/Legal Fee	250.00	1,596.58	800.00	800.00
Bond Payment 1999	13,867.00		27,734.00	27,734.00
Bond Payment 2018			18,000.00	10,000.00
Electricity	2,500.00	1,797.78	5,000.00	5,000.00
Equipment	1,000.00		2,500.00	1,000.00
Engineering				
Insurance	1,750.00	465.42	3,500.00	1,500.00
Miscellaneous	400.00	115.30	400.00	400.00
Operation Contract	3,534.00	3,306.14	6,467.00	6,700.00
Permit Fee	400.00	76.38	800.00	800.00
Postage	100.00	79.84	300.00	200.00
Propane	300.00	210.44	600.00	500.00
Repairs	2,000.00	2,356.39	4,000.00	5,000.00
Capital Investment	2,000.00		4,000.00	4,000.00
Capital Expense	400,000.00	342,864.88	400,000.00	1,000.00
Sample Testing	300.00		900.00	300.00
Supplies	200.00	136.77	400.00	400.00
Telephone	450.00	341.05	900.00	900.00
<b>TOTAL</b>	<b>430,051.00</b>	<b>354,346.97</b>	<b>\$ 478,301.00</b>	<b>68,234.00</b>

Income	2018 Jan-June	2018-2019	2019-2020
<b>User Fees</b>	31,792.07	40,000.00	65,000.00
<b>bond loan income</b>	220,818.73	400,000.00	
<b>capital draw</b>		1,500.00	4,000.00
<b>Interest</b>	5.63		
<b>Del 8% Collect Fee</b>	83.56		
<b>Misc</b>	-		
	252,699.99	441,500.00	69,000.00



<b>WATER FUND BALANCE SHEET</b> <b>AS OF JUNE 30, 2018 (FY18)</b>
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**ASSETS**

## Current Assets

## Checking/Savings

Checking - (675068496)	20,771.26
Checking - Passumpsic Reserve	13,980.45
Checking - Passumpsic #4763	1,044.09

<b>Total Checking/Savings</b>	<b>35,795.80</b>
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## Accounts Receivable

Grants	0.00
Accounts Receivable	187,695.90

<b>Total Accounts Receivable</b>	<b>187,695.90</b>
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## Other Current Assets

Prepaid	0.00
Unbilled User Fees	0.00
Undeposited Funds	0.00

<b>Total Other Current Assets</b>	<b>0.00</b>
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<b>Total Current Assets</b>	<b>223,491.70</b>
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## Fixed Assets

Accumulated Depreciation	(488,064.48)
Water System	1,383,300.17

<b>Total Fixed Assets</b>	<b>895,235.69</b>
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## Other Assets

Due from Wastewater	1,164.24
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Total Other Assets	1,164.24
--------------------	----------

<b>TOTAL ASSETS</b>	<b>1,119,891.63</b>
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**LIABILITIES & EQUITY**

## Liabilities

## Current Liabilities

Accounts Payable	
Accounts Payable	114,383.39

<b>Total Accounts Payable</b>	<b>114,383.39</b>
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## Other Current Liabilities

Water Project LOC	193,586.58
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<b>Total Other Current Liabilities</b>	<b>193,586.58</b>
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<b>Total Current Liabilities</b>	<b>307,969.97</b>
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## Long Term Liabilities

Water - Bond (RF3-005)	461,301.33
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<b>Total Long Term Liabilities</b>	<b>461,301.33</b>
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<b>Total Liabilities</b>	<b>769,271.30</b>
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## Equity

Retained Earnings	489,589.48
Net Income	(138,969.15)

<b>Total Equity</b>	<b>350,620.33</b>
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<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,119,891.63</b>
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## WASTEWATER FUND INCOME & EXPENSE REPORT

ITEM	FY18 6 month Budget	FY 18 6 month Actual	FY 19 Budget Approved	FY20 Budget Request
Administrative Costs	4,500.00	4,500.00	9,000.00	9,000.00
Audit/Legal Fee		2,550.00	4,200.00	4,200.00
Bond Interest	7,261.42	7,261.42	6,862.52	6,447.98
Bond Principal			25,220.71	27,959.77
VT EPA Loan	3,085.00	3,085.00	3,085.00	3,085.00
Delinquent Collector Expense				
Electric/Pump Stations	1,600.00	1,638.32	3,200.00	3,200.00
Electric/Treatment Plant	7,000.00	11,396.11	17,000.00	17,000.00
Engineering	2,000.00		4,000.00	4,000.00
Fire Alarm Monitoring	500.00	546.70	500.00	500.00
Gas	1,500.00	3,008.36	3,500.00	3,500.00
Generator Maintenance	100.00	1,435.18	100.00	100.00
Grounds Maintenance				
Improvements - Plant	2,000.00		2,000.00	2,000.00
Insurance - Plant	3,500.00	3,559.54	6,330.00	6,330.00
	-			
Miscellaneous - Plant	1,000.00	1,149.21	2,000.00	2,000.00
Operation Contract	26,188.00	26,187.48	52,375.00	53,900.00
Permit Fee	400.00		400.00	400.00
Postage	100.00	20.68	200.00	200.00
Repairs	3,000.00	8,175.62	8,000.00	7,000.00
Capital Investment	8,050.00		16,100.00	16,100.00
Capital Expense	6,000.00		28,000.00	28,000.00
Service Charge				
Sludge Removal	6,000.00	9,094.52	12,000.00	12,000.00
Supplies	5,000.00	3,309.53	7,554.00	7,000.00
Telephone	700.00	576.11	1,400.00	1,400.00
Testing Service	75.00	168.00	200.00	200.00
Wastewater Annual Fee	450.00		900.00	900.00
<b>TOTAL</b>	<b>90,009.42</b>	<b>87,661.78</b>	<b>214,127.23</b>	<b>216,422.75</b>

INCOME	2018 Jan-June	2018-2019	2019-2020
Income - User Fees	76,667.89	153,000.00	153,000.00
Capital expense draw	(-7104.51)*	28,000.00	28,000.00
Reserve Draw for Debt service		36,000.00	36,000.00
delinquency fees	312.70		
misc income	5.42		
	<u>69,881.50</u>	<u>217,000.00</u>	<u>217,000.00</u>

\* loss in equity to investment account

# WASTEWATER FUND CAPITAL BUDGET 2018-2028

Wastewater System Capital expenses												
		2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
membrane	3 on 12 yr cyc	28000			28000			30000			30000	
plc Controller												
aerators				1500					1500			
cover sludge tank												
uv units	3 on 15 yr cyc		12000				12000					
pump stations/plant motors		1000		1000		2000		5000		6000		
	<b>Total</b>	29000	12000	2500	28000	2000	12000	35000	1500	6000	30000	158000
										min. yearly set aside		15800
Water System Capital expenses												
		2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
water meters	105 @ 5 yr	1125	1125	1125	1125	1125	1125	1125	1125	1125	1125	
hydrants		2500		2500		2500		2500		2500		
curb stops		1200		1200		1200		1200		1200		
pumps - valves					3000				3000			
	<b>Total</b>	4825	1125	4825	4125	4825	1125	4825	4125	1200	2000	33000
										min. yearly set aside		3300



Route 215, Family Farm

Photo Courtesy of Jacqueline Baker

<b>WASTEWATER FUND BALANCE SHEET</b> <b>AS OF JUNE 30, 2018 (FY18)</b>
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**ASSETS**

## Current Assets

## Checking/Savings

Public Works - Passumpsic Bank	2,060.91
Checking Acct - People's Bank	2,874.32
User fees MM - People's Bank	0.20
Union Bank Investment Acct.	390,398.39
Union Bank Investment Acct. Over/Under Fund	119,030.60

<b>Total Checking/Savings</b>	<b>514,364.42</b>
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## Accounts Receivable

Accounts Receivable	45,638.04
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<b>Total Accounts Receivable</b>	<b>45,638.04</b>
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## Other Current Assets

Un-deposited Funds	1,726.57
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<b>Total Other Current Assets</b>	<b>1,726.57</b>
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<b>Total Current Assets</b>	<b>561,729.03</b>
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## Fixed Assets

Accumulated Depreciation	1,617,278.57
Wastewater Engineering	4,763,009.16
Wastewater Insurance	9.00
Wastewater LEGAL - Land Purchas	143,662.50
Wastewater Other Cap Costs	192,521.00

<b>Total Fixed Assets</b>	<b>3,481,923.09</b>
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<b>TOTAL ASSETS</b>	<b>4,043,652.12</b>
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**LIABILITIES & EQUITY**

## Liabilities

## Current Liabilities

Accounts Payable	9,760.33
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<b>Total Accounts Payable</b>	<b>9,760.33</b>
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## Other Current Liabilities

Due to Water	1,164.24
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<b>Total Other Current Liabilities</b>	<b>1,164.24</b>
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<b>Total Current Liabilities</b>	<b>10,924.57</b>
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## Long Term Liabilities

Bond - Rural Development	369,538.05
Loan - CCIF	405,500.00
Loan - CCIF #2	75,000.00
Loan - VT EPA (RF1-049)	15,425.50

<b>Total Long Term Liabilities</b>	<b>865,463.55</b>
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<b>Total Liabilities</b>	<b>876,388.12</b>
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## Equity

Investment and Fixed Assets	4,134,614.00
Retained Earnings	-854,024.07
Net Income	-113,325.93

<b>Total Equity</b>	<b>3,167,264.00</b>
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<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,043,652.12</b>
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**FIRE WARDEN NARRATIVE**

No Report Submitted

**PTSO BALANCE SHEET**

No Report Submitted

**PTSO NARRATIVE REPORT**

No Report Submitted

**DEVELOPMENT REVIEW BOARD NARRATIVE**

No Report Submitted



Shadow and Hannah Forget me nots

Photo Courtesy of Paul Wade

## RECORD OF 2018 CABOT BIRTHS, DEATHS AND MARRIAGES

### Births

9/30/17 Corbin Xavier Hill to Ariel Roberta Buckley and Jeremy John Hill  
1/8/18 Gavin Wilder Larson to Elizabeth Victoria England and Erik Christian Larson  
1/18/18 Evan Myles Brandt to Susanna Claire Brandt and Thaddeus Abel Brandt  
1/18/18 Katherine Elizabeth Currier to Kiley Lyn Currier and Christopher Scott Currier Jr.  
2/21/18 Felicity Rose Miner to Kayla Rose Churchill and John-Walter Morey Miner  
2/23/18 Ellis Hugo Smith to Elizabeth Catherine Bean-Smith and Nathaniel Edward Parker Smith  
2/27/18 Violet Grace Monaco to Danielle Rae Warner and Jason Paul Monaco  
3/8/18 Clement John Kulsick to Sharon Judith Kulsick and Dennis Joseph Kulsick  
3/13/18 Theodore Randall Quinn Peterson to Deborah Lynn Peterson and Daniel Stephen Peterson  
3/25/18 Sidney Timothy Griggs to Kelly Ann Griggs and Sidney Philip Griggs  
4/11/18 Sheridan Aurora Sare to Leah Elizabeth Sare and Kevn Ryen Sare  
4/25/18 Lois Elisabeth Graves to Nicole Elisabeth Kae Graves and Nicholas John Robert Graves  
5/27/18 Kylie Marie Tetreault to Sarah May Tetreault and Dylan Everett Tetreault  
7/15/18 Lucy Jane Chatot to Katherine Nette Chatot and Jules James Chatot  
7/17/18 Aaron David Isham to Laura Nally Isham and Zachary Aaron Isham  
9/10/18 Zachariah Steven DeForge to Robin Elizabeth DeForge and Thomas Bryany DeForge  
9/22/18 Melanie Josephine Coutu to Brooke Ann Foster and Dakota Ross Coutu  
10/9/18 Austin Paul Gagnon to Brittany Michelle Butler and Joseph Louis Gagnon  
12/7/18 Harlee Jean Bell to Crystal Lee Colson  
12/21/18 Ever Auden Whitlock Fortune to Adrienne Nicole Fortune/Jeremy Todd Whitlock Fortune  
12/30/18 Harper Woelfle to Erin Michelle Ruddell and Bradford William Woelfle  
12/31/18 Evangeline Mae Koons to AnnaMarie Louise Mae Welch and Mikle Koons

### Deaths

2/11/18 Marilyn M. Perrin  
2/13/18 William D. Blakeney  
2/16/18 George Vergil Forrester Jr.  
5/7/18 Patricia Kampf  
5/21/18 Francis George Wilhelm Voight  
6/3/18 Gary W. Savoca  
6/3/18 Roy Steven Emrick  
6/12/18 Levi James Avitabile  
7/9/18 Walter Ira Goodrich  
8/8/18 Harriet Robbins  
9/17/18 Patrice Ann Alexander  
11/3/18 Davan J. Astrover  
11/6/18 Susan Sherman Remington  
11/24/18 Jack Donald Baker  
12/22/18 Frank L. Thompson

### Marriages

3/10/18 Leslie Hull Rathbone to Stephen Arthur LePage  
4/4/18 Meriah Redell Nunn to Stephen Clement Hughs  
8/4/18 Timothy Daniel Morris to Erin Michelle Mulligan  
8/18/18 Dale Denison Brown to Cindy Marie Pickett  
8/31/18 Julia Elizabeth Gulka to Edward James Jenkins  
9/1/18 Bradley Joseph Biron to Shelby Marie Hudson  
9/22/18 Jennifer Jayne Vandenburg to Randy Jeff Burke

## CABOT CHRONICLE ANNUAL REPORT

# THE CABOT CHRONICLE

P. O. Box 245, Cabot, VT 05647

[Inbox@CabotChronicle.org](mailto:Inbox@CabotChronicle.org)

802-563-3338

January 2019

*The Cabot Chronicle* is a local newspaper mailed free to all postal addresses in Cabot, Marshfield and West Danville, delivering information not found in other media outlets. *The Cabot Chronicle* publishes articles, photos, notices and announcements with updates on local people, businesses, arts, agriculture, municipality, organizations, events and information specifically for Cabot area residents.

Two thousand copies of *The Cabot Chronicle* are printed and delivered to 1,500 households in Cabot, Marshfield, and West Danville; the remainder are distributed to pickup points in Cabot, Danville, West Danville, Marshfield, Walden, Hardwick, East Hardwick, Plainfield and Calais.

In early 2018, *The Cabot Chronicle* staff worked with the Cabot Community Association to look at the future and ongoing financial survival of the paper. In the summer of 2018 it was decided that the paper would move from monthly publication to a bi-monthly distribution cycle. This change allowed *The Chronicle* to continue to provide the paper free of charge to Cabot residents, as well as stay within its current budget. During this time, it was decided to also update the look and content of the paper to reflect the interests and strengths of the community. We are also striving to increase our advertising revenue.

Costs for production include: postage, printing, stipends for two part-time positions; one for planning, coordination, editing and mailing/distribution (Jeanne Johnson), the other for graphic design and layout/pagination (Todd Jones), and modest stipends for requested columnists and submissions.

We are not currently paying for distribution, proof reading, or web management. Advertising and announcements for local governmental, nonprofit and volunteer groups are provided for no cost or at a discounted rate. The annual operating budget for *The Chronicle* is \$13,650. Last year *The Chronicle* received a \$10,000 appropriation from the Town of Cabot to support publication and we have requested the same amount this year.

We'd like to acknowledge all the people who volunteer to make this community newspaper possible. There would be not Event Calendar if not for the work of Mary Beth Chruchill. Lynn Maxfield and Betty Boisvert get our papers organized for distribution. Stephany Searles assists with proofreading. Twin Valley Senior Center Meals on Wheels drivers drop *The Cabot Chronicle* at various locations in Marshfield, Plainfield, and Calais, and Karen Mueller-Harder distributes papers in Walden, Hardwick and East Hardwick. Seth O'Brien manages our email account. And very special thanks to the Advisory Board - Frank Kampf, Amanda Legare and Jon Vara.

Please contact us or an Advisory Board member with your ideas. We really want to hear from you. The more people involved, the better the paper will reflect the interests, opinions and personality of our whole community.

Respectfully submitted,

Jeanne Johnson

Todd Jones

Frank Kampf

Amanda Legare

Jon Vara

and the Cabot Community Association

## CABOT COMMUNITY ASSOCIATION ANNUAL REPORT



Cabot Community Association, Inc.  
Post Office Box 245, Cabot, VT 05647  
(802) 563-3338

The Cabot Community Association Inc., (CCA) is a 501(c)3 not for profit organization working to enhance the quality of community life for those residing, doing business, and visiting Cabot, VT. The CCA partners with Cabot citizens, offering a forum for sharing resources, enhancing educational and recreational opportunities, and helping to develop a diversified Cabot economy.

The CCA currently operates six active programs:

- **The Cabot Chronicle** celebrated its 10th anniversary in 2018 as a community newspaper serving the residents of Cabot. It is received for free in every Cabot household and mailed to friends of Cabot in distant places. Publication has been changed to bimonthly to make the *Chronicle* economically viable with available resources in a small town.
- **Cabot Arts** has brought many concerts and art show-and-tells to the community, and has facilitated the opening of the Cabot Artisans Gallery. In 2019, Cabot Arts became a Vermont non-profit organization and will continue to receive federal tax-exemption under the CCA's non-profit umbrella.
- **Cabot Fall Foliage Festival** has been celebrated in town for 57 years. The CCA began coordinating the event this year to provide a diverse offering of art, music, nature, history and food to locals and visitors and to promote locally owned businesses. The CCA also assists with other Cabot annual events.
- **Cabot Community Fund** provides grants of up to \$500 to community-based projects and events that further the CCA mission. The Cabot Community Fund is generously supported by the Cabot Creamery and other contributors.
- **The Greater Cabot Working Landscape Network** has organized summer camps for our youth, and is working to develop, support, and promote a sustainable, working landscape in Cabot through networking, cooperating, and asset sharing.
- **The Cabot Economic Development Workgroup** led efforts that resulted in the receipt of a Municipal Planning Grant for Cabot and hiring a Consultant for the planning study. One of the findings was that several buildings along Main Street could become important sites of economic development that would attract visitors and new businesses to Cabot. When the brown building at 3065 Main Street became available at an affordable price, the CCA saw an opportunity, and acted quickly to purchase the brown house. The funding to complete the purchase was provided by a CCIF loan approved at the 2018 Town Meeting. The CCA is currently working on a proposal for new economic development at this location.

The CCA provides a non-profit umbrella for the activities of Cabot based volunteer organizations, serving as a fiduciary agent for their funds. In addition to the programs mentioned above the CCA provides accounting and administrative staff assistance to several Cabot community groups including the *Northeast Kingdom Warriors* (soccer), *Cabot Community Theater*, *Northeast Kingdom Chorus*, *Friends of the Cabot Public Library*, *Cabot Mentoring*, *Cabot Arts, Inc.*, *Cabot Town Clock Restoration* and *Cabot Community Christmas Dinner*, allowing these groups to concentrate on their activities rather than administrative and governmental paperwork.

The CCA is made up of a board of directors, a small staff, and - most importantly - community volunteers. The Executive Director is Lori Augustyniak, and Michelle Leclerc has volunteered as Bookkeeper.

It's easy to get involved: **Join a program committee, Volunteer** to assist with special events, beautification, and communication efforts. **Stay informed and be vocal!** Read the Cabot Chronicle and subscribe to the online Front Porch Forum to keep up on news affecting the community.

For more information on the CCA, or any of its activities or programs, visit the community website: [www.cabotvermont.org](http://www.cabotvermont.org). We are actively working to improve the website and expand its usefulness, as well as provide a directory for community groups and local businesses.

Respectfully submitted by the CCA Board of Directors: Paul Wade (President), Frank Kampf (Vice President) Jeannie Johnson (Secretary), Jan Westervelt (Treasurer), Sjon Welters, R.D. Eno, Roz Daniels, Susan Robinson.



## CABOT COMMUNITY INVESTMENT FUND (CCIF)

The purpose of the Cabot Community Investment Fund (CCIF, formerly known as UDAG) is to provide financial resources, through a fair and consistent process, to local individuals and groups for activities and projects that serve to strengthen the economic, cultural, educational, environmental, and social well-being of the Cabot community.

The CCIF Fund has provided both grants and loans over the years to various projects and organizations through the four programs defined in the CCIF Plan: Town Meeting Grants, Educational Grants, Development Grants, and a Subsidized Interest Rate Program.

**Town Meeting Grants** - The CCIF committee approved one Town Meeting Grant which was adopted by the voters of Cabot in March 2018.

*Article 11:* The grant to the CCA of \$10,000 was distributed after the committee received evidence that the CCA received matching private donations.

In addition to the Town Meeting Grant program defined by the plan, the CCIF Fund has also provided a source of funds to town articles that were proposed by petition and adopted by the voters of Cabot at the Town Meeting in March 2018.

*Article 10:* Loan to the CCA of \$60,000 executed as a mortgage on 3065 Main Street.

*Article 12:* Grant to the Cabot School of up to \$200,000 for the gym roof of which a total of \$129,343.98 has been distributed.

There were no applications for Town Meeting Grants to be put forth to the voters at Town Meeting in March 2019.

**Education Grants** - The CCIF committee awarded 16 Education Grants in June 2018, for a total of \$8,750. Of those grants, 14 have been collected for a total of \$7,750.

**Development Grants** - During 2018 there were no new applications for development grants. However, the CCIF committee distributed \$2,421.31 for a grant awarded to the holiday market event in 2017.

**Subsidized Interest Rates** - In May 2018, the committee approved an additional interest rate subsidy of approximately \$400 a year, for a period of 10 years.

For the 2019 calendar year, a total of the \$48,359 is available for CCIF programs (except Education Grants): \$2,650 is allocated for administrative expenses, \$11,729 is allocated for interest rate subsidies, \$24,789 is allocated for loan payment on the town garage, leaving a total of \$9,191 available for new grants and new interest rate subsidies. For the 2019 calendar year a total of \$9,700 is projected to be available for education grants, dependent upon market conditions.

The last update to the CCIF plan was in 2012, and the Committee has spent the better part of the 2018 finishing the work of updating the plan that was started in 2016. Adoption of the proposed draft requires approval by the voters of Cabot. Summarily, the proposed changes to the plan consist of:

1. Document Re-Organization
  - Numbered or lettered all sections and requirements to make referencing easier and practical.
  - Collected requirements into sections relative to targeted audience (i.e. committee, grant applicants, etc) to make reading easier.
2. Changed Committee Size and Structure
  - Reduced committee to 5 members (removed village board appointee) to reduce the required quorum size to 3 members.
  - Added Vice-Chair to provide coverage when the Chair is unavailable (i.e. on vacation)
3. Education Grants (a.k.a. Scholarships)
  - Added Professional Development Education Grants with application deadlines four times a year to provide education support for residents other than high school graduates. These grants can be used for job training, or re-training.
  - Increased money available to support expanded grant program

4. Subsidized Interest Rates

- Reduced general availability and limit future of the program by qualifying all *new* applications for losses incurred in a natural disaster.
- Existing subsidized interest rate subsidies will continue under the existing program rules.

Respectfully submitted by the following members of the CCIF Committee,

Frank Kampf (Chair)  
Adam Overby

**CABOT TRAILS WORKING GROUP**

The Cabot Trails Working Group was established by the Cabot Select Board this year with the goal of developing a network of non-motorized trails throughout Cabot. The focus is on identification, development, and maintenance of a trail system connecting the village with the spectacular beautiful landscapes throughout Cabot. Being at the headwaters of the Winooski we have some of the finest panoramic views in the state and we would like to increase access, attract visitors, and maintain a natural legacy for generations to enjoy. We believe an active and supported trail system will increase public appreciation of our open spaces, support community economic development through both local and destination based tourism and increase our overall well-being and quality of life.

The committee is working to identify existing class IV and legal trail public rights of way, along with working with private landowners willing to support trail access. Usage is currently envisioned as walking, hiking, running, snow shoe, cross country skiing and bicycle where appropriate. We would also like to potentially include other non-motorized use in the future as opportunity dictates.

Our initial work has been to establish protocol for trail use, landowner permission, to walk through potentially interesting areas, and to assess existing trails including informal as well as legacy trails like the Cabot "winter trail". We are also working on grant funding opportunities and hosting a Cabot town forest "trail day" to increase awareness of that resource and learn a bit about how to maintain and care for an existing trail. Finally, we are working to establish an on-line presence for communication, mapping, trail guidelines, and more.

Priority areas we might like to connect include the village center and recreation fields, the village center and access to the old town center area, access to the Lamoille Valley Rail Trail (LVRT), Cabot plains, the area around the Town Forest, and a corridor to Molly's Falls State Park and the Groton State forest.

The committee meets monthly (currently the second Wednesday of the month at 7 pm), and anyone with interest is encouraged to attend. We also hope to host more activities like the town forest trail day to get volunteers and the community involved in development, support and maintenance of an awesome trail system!

Members: Michelle Delany, Andy Gilbert, Gary Gulka, Gwen Hallsmith, Michael Socks, Paul Wade

## CEMETERY COMMISSION ANNUAL REPORT

The Cabot Cemetery Commission continues to contract our maintenance of the seven cemeteries. A copy of cemetery policies may be obtained at the Town Clerk's office during regular business hours.

Unfortunately we lost another pine tree at the Bothfeld Cemetery this spring, which damaged the new fence installed the previous fall.

This moved our Board to partner with the Select Board to issue a contract for \$20,000 to remove ten (10) aging trees that were problematic for storm damage going forward. Seven (7) were removed at the Durant Cemetery, two (2) at the Village Cemetery, and one (1) more at the Bothfeld cemetery. There are other trees which will need removal as finances permit.

Our thanks to Alexander Tree Service for job well done. Also our thanks to Barbara Baird for volunteering to clean some of the headstones in our cemeteries. Any volunteer help is always appreciated in maintaining our cemeteries.

Respectfully submitted:

Melvin Churchill, Chair

Angela Ward, Secretary

Ruth Goodrich

Fred Pike

Debra Bothfeld



Cemetery Afternoon

Photo Courtesy of Paul Wade

## CONSERVATION COMMITTEE ANNUAL REPORT

The Conservation Committee was formed in 1994. Since that time we have been involved in a number of activities including: helping to write the Natural Resources section of the town plan, Green Up Day, water quality monitoring, public outreach and education, and advising the town on natural resource conservation issues.

We undertook a planning process to look at our goals and priority actions over the next 5 years.

### CONSERVATION COMMITTEE GOALS

1. Educate and motivate the general public to improve the quality of air, land and water and appreciate and understand Cabot's natural resources.
2. Encourage private and public land stewardship.
3. Know what Cabot's natural assets are (flora, fauna, natural communities, etc.).
4. Undertake action-oriented projects to protect and enhance natural resources.
5. Support responsible natural resources stewardship by the municipality, town committees and other organizations in Cabot.

### CONSERVATION COMMITTEE PRIORITY ACTIONS

Sponsor workshops and presentations on topics such as managing backyard woodlands for wildlife, managing invasive plants, and bird identification walks. Regularly include educational articles in the Chronicle on conservation topics.

Conduct a town-wide natural resources inventory to better understand Cabot's natural communities of plants and wildlife.

Sustain a Conservation Fund (with annual town support) and other voluntary contributions that can be used for special projects and matching funds for grants.

Assist the Planning Commission with natural resources issues in the Town Plan.

Advise the Select Board on environmental aspects of various infrastructure projects and improvements.

Help with the management of public lands, including the municipal town forest and Molly's Falls Pond State Park, as well as any future public lands.

The Conservation Committee coordinated Green Up Day activities this past May, with over 30 miles of roads cleaned and 25-30 volunteers. Thank you to all community members that participated. Green Up Day this year is on May 4. We are looking for a town resident who would be willing to serve as Green Up Day Coordinator. If you are interested please talk to Gary Gulka.

The Conservation Committee continues its involvement in the Winooski Headwaters Community Project with the Conservation Commissions in Marshfield and Plainfield as well as the Friends of the Winooski and Cabot Creamery. Water quality sampling and testing in the Winooski River and its tributaries is being conducted from June to early September. The Winooski Headwaters Community Project, along with the Central VT Regional Planning Commission and Friends of the Winooski are partners in a grant received from the High Meadows fund to educate woodland owners in the three towns on managing and maintaining healthy woodlands that contribute towards reducing storm water runoff and flooding. The project, known as Water Wise Woodlands will involve field visits in the fall to woodlands in the three towns, to be followed up in 2019 by a workshop for woodland owners.

In 2015, Cabot voters approved the Cabot Conservation Fund for the following purposes: conduct studies of natural resources in the community, develop recreational trails, undertake conservation projects, control invasive plant species, manage the town forest, conduct educational activities on natural resources education, and conserve land of significant public value. We are asking voters to approve another \$1000 to add to the fund, so that over time, we will have funds to support projects that align with the purposes of the fund. Private donations to the fund are also welcome.

Members: Gary Gulka, Chris Duff, Cedric Alexander, Ken Denton, Dawn Andrews

## EMERGENCY AMBULANCE ANNUAL REPORT

This has been a year of change for Cabot Ambulance. We started out the year providing emergency services to the towns of Marshfield and Cabot, as we have for quite a while. Unfortunately, due to the decrease in volunteers and the increasing requirements for education and time not directly related to calls, we were unable to continue to provide services for the Town of Marshfield and so the selectboard determined that East Montpelier Fire Department was the choice for replacement. EMFD took over the responsibility for EMS services to Marshfield on July 1, 2018, leaving Cabot Ambulance responsible for only the Town of Cabot. The future is still uncertain, and further changes may be needed for the townspeople to get the care they need. While we have added a few EMR's and EMT's, it is still not enough to be confident of covering the calls we need to.

Last year, Cabot Ambulance responded to a total of 122 calls, 88 of which were in Cabot and 34 in Marshfield. We transported a total of 51 patients to either CVMC(Berlin), NVRH(St. Johnsbury) or Copley Hospital(Morrisville). We treated an additional 14 patients who were then transported by a separate agency due to staffing issues. The remainder of the calls were a combination of cancellations, refusal of treatments, and patients who were treated, but did not require transport to a hospital. These numbers do not include any patients who were treated/transported by agencies who responded mutual aid when Cabot was unable to respond.

As of this writing, our current staffing is as follows:

- 4 Advanced Emergency Medical Technicians(one of which lives in Cabot)
- 4 Emergency Medical Technicians
- 2 Emergency Medical Responders

We also have several students in various phases of their education who are on the roster, as well as a certified driver who helps with transports.

As always, I would like to remind you to place reflective address numbers at the road to allow us to quickly locate your house in an emergency. Time wasted looking for the proper location is time we could be spending treating you or your loved ones.

Stay safe!

Josh Gouge  
Vice President

## FIRE DEPARTMENT ANNUAL REPORT

The Cabot Fire Department (CFD) received 71 emergency calls in 2018. The calls were in Cabot and with our neighbors in mutual aid: Marshfield, Walden, Woodbury, and Hardwick. Of the 71 calls: 28-motor vehicle accident, 15-alarm activation, 7-good intent, 4-structure fire, 4-chimney fire, 3-hazmat, 3-grass fire, 8-other. In addition to responding to calls, CFD welcomed three new members, for a roster of 20 active members; CFD organized the July 4th Parade; tested and maintained local dry hydrants; hosted and participated in a variety of trainings, ensuring that members maintained their certifications; maintained and trained on fire apparatus; hosted a Red Cross blood drive; was the recipient of an Eagle Scout project to better organize gear in the station; and hosted the annual Memorial Day Weekend Pancake Breakfast, thanks to all who came, ate and supported CFD.

CFD is excited to continue the planning of a new Public Safety building. A plot of land located along Route 215, near the bridge, was purchased by the Town. This lot meets all the requirements necessary for the Public Safety Building we are envisioning. First, it is near the center of town. This is critical so that all CFD members can get to the station quickly and make a rapid emergency response to all areas of Cabot and surrounding mutual aid towns. This is important for the safety of our community and to achieve high ISO- (Insurance Service Office ratings). In addition, this plot of land is large enough so that the building can be set back from the road to minimize disruption of town residents. It is flat, has municipal water, and three phase power.

A Building Committee has been formed and visited multiple fire departments with comparable facilities. These tours have helped in generating ideas for cost savings and design that will serve the needs of the department and community today and well into the future. The most important part of a new facility is safety and accessibility for the emergency responders and community. This means meeting current standards of VOSHA/OSHA/NFPA and being ADA compliant.

Building elements, we are looking to incorporate, with grant funding, fundraising and your support, include:

1. Community room available for planned events that will double as an emergency shelter with emergency backup power;
2. Training room for CFD and mutual aid members that would double as a command post for a multi-agency incident-Red Cross, VSP, Town Managers, Board of Health, VT Emergency Management, etc;
3. Decontamination (DECON) room to safely remove toxins on gear and tools. DECON practices will reduce the exposure of contaminants for CFD members and families, impacting long term health;
4. Dispatch space- office space- storage- drive through bays (for safety)- kitchen- showers;
5. Green building focus, with interests in solar offset, pellet boilers, high R-value insulation, minimal maintenance design;
6. Sprinkler system- unlike the current building, this facility will be fully sprinkled to protect the Town's close to one million dollars of equipment investment.

As planning continues, we welcome suggestions of how Cabot's Public Safety Building can best serve the needs of all in the community.

CFD is always looking for new members who are passionate about serving this community; all are welcome to attend our trainings or meetings. Please visit our website to see more detail on our 2018 and 2019 happenings (<http://cabotfiredept.com>).

Thank you for the continued support.

-CFD

## HIGHWAY COMMISSIONER'S ANNUAL REPORT

The 2018 winter was a tough year for both snow and ice on the Town Highways, Cabot used over 633 tons of salt and 5000 yards of sand for winter road maintenance. Our salt costs per ton increased 16% for the 2018-19 season over what was budgeted and we anticipate an additional increase in 2019-2020. You will see corresponding increases in the budget for both salt and sand.

For the past 4 years we have done without a roadside mower while investing in other needed equipment allowing us to stagger larger equipment purchases, this year we will be purchasing a roadside mower, giving us flexibility to mow the roadsides when needed without hiring equipment or additional manpower.

We are in the first year of the state storm water permit, Central Vermont Regional Planning will be assisting the Town in completing the road inventory that is required for this program. This allows us to continue to be eligible for matching funds of 75% for infrastructure improvement projects such as on Old Route 2 where we intend to upgrade and repair culverts and reestablish ditching.

As a reminder, permits are required from residents to install new driveways or widen existing driveways. Older field driveways that are repurposed as primary drives also require a permit. It is important to review projects with the Town Road Foreman prior to beginning any work. New storm water rules impact both the placement and sizing of culverts for these access points and replacement culverts are sized according to these new rules. Information sheets are available for landowners on new installation guidelines.

There is an Australian Ballot measure on the Town warning for paving this year, included in this article are the following paving projects for 2019-2020. These funds will be used to pave another section of 215 South, bank stabilization along a portion of the road shoulder and crack sealing. Grant funds will be used to match the town portion of the work on 215. Additional work included in this year's paving projects will be a section of Common RD and the remainder of the parking area at the Willey building. Work at the Willey building will also include the installation of exterior parking lot lighting.

Please give a special thanks to the Road Crew who work tirelessly to maintain the roads, our Road Foreman Aldo Nunn, Sid Griggs and Rusty Churchill do an exceptional job maintaining the roads in the summer and plowing in the winter, also a special thanks to Tommy Sicely who clears the sidewalks in the winter and mows in the summer for the Town.

Respectfully submitted,

Karen Deasy  
Road Commissioner

## LIBRARY ANNUAL REPORT

### 2018 in Numbers:

The Cabot Public Library has 274 registered borrowers and had 4,976 library visits in 2018. 8,862 items were borrowed, 378 items were received from other libraries through Vermont's Interlibrary Loan service and 104 were provided to other libraries in Vermont through this same service. 370 audio/eBooks were downloaded by Cabot patrons through the free service, Listen Up Vermont. The library added 862 books, audio books, DVD's and magazines to the online catalog, Library World. There were 127 programs offered for adults and children, with a total of 1,411 people in attendance. The Summer Reading program, *Libraries Rock* was a wonderful success with 74 participating youth reading an estimated 1,912 books, 22 youth taking the 1,000 page challenge, and summer bookmobile services were enjoyed by area daycare centers. Please stop in and check out the library's new resources and don't hesitate to ask for the book you're looking for – we can almost always get it for you!

### Ongoing Current Programs in 2019:

Story Hour with Beth Wade – Tuesdays 10:00 – 11:00am

Kundalini Yoga with Nikki Krysak – Sundays – 10:00 - 11:30am

Meditation with Daria Babbitt – first and third Wednesday of the month – 6-7:30pm – beginning in April

Community Book Group – third Monday of the month – 10:30 – 11:30am

Contra Dances with David Carpenter – second Saturday of the month – 7:30pm

Cabot Public Library has 5 Park/Museum passes available to borrow: Vermont State Parks Pass, Echo Lake Aquarium and Science Center, Vermont History Museum/Vermont Heritage Galleries, Vermont State Historic Sites Pass, and Fairbanks Museum & Planetarium Pass.

In addition to ongoing programs and the Summer Reading programs, we were fortunate to have the following programs: Pokemon Club with Austin Deasy, Climate Change Movie Series with Anne Miller and Jen Boucher, Water as Fuel by Marc Tamiso, Summer Home Gardening with Misse Axelrod, Writer's Workshop with Kurt Steinert, A reading of "The Meaning of July Fourth for the Negro", Arts & Activities with Sally Stoddard, Collage with Tara Carpenter, Unschooling in Paradise with Kathleen Kesson, Wine Tasting with Niall and Jeannie McCallum, Movie/Discussion with Chris Wood of Building a Local Economy, and Holiday Crafts workshop with the Library Trustees and community volunteers.

### Major Happenings in 2018:

The most significant happening this past year was the construction of the play structure and surrounding fencing in the space beyond the back parking lot of the Willey Building. We are grateful for all the support and assistance for this project from townspeople and town committees. Thanks to Lily Talbert for a fun kickoff event. Enjoy and please use safely.

Patrons are taking advantage of our new statewide Interlibrary loan system, CLOVER as can be seen by the 40% increase in use. Trends are also showing a 10% increase in patron visits and an almost 30% increase in the use of downloading free audio/e books through Listen Up Vermont.

Thanks to the Library Trustees for giving generously of their time, the Friends of the Cabot Public Library and the Cabot Creamery for their ongoing financial support, and to our many volunteers who have spent countless hours helping in so many ways.

Respectfully submitted by Library Director, Kathleen Hoyne



# LISTERS' ANNUAL REPORT

## ***Townwide Reappraisal Begins July 2019***

### **Two Lister Vacancies:**

The Cabot Board of Listers has two positions open for election at Town Meeting: Jeanne Johnson's current term is complete in 2019, and Shirley Ducharme has resigned her appointment. Jacqueline Lumbra's term continues to 2020.

This summer will be especially hectic with the townwide reappraisal, in addition to regular responsibilities, making it critical these paid part-time positions are filled. Individuals with an interest in mathematics, construction, computer-aided design or just working with community members to share information they need to know, and don't mind juggling a variety of responsibilities, are encouraged to talk to a Lister and run for one of the open positions. Training opportunities abound during the year for skills needed. Two current members of the Board of Listers (Jeanne Johnson and Jacqueline Lumbra) have achieved qualifications for Level 1 Vermont Property Assessor Certification, and both are one course away from Level 2.

### **Lister Responsibilities**

- Recording homestead declarations weekly (March-December)
- Processing Current Use Program value changes generated by property owner actions (150 Current Use parcels in Cabot, comprising about 60% of Cabot land) (March-December)
- Recording property transfers (60-70) (April through March)
- Updating property records through onsite inspections and phone calls (January-June)
- Working with homeowners to ensure accuracy of records (all year)
- Investing time in continuing education throughout the year

In 2019 and 2020, additional responsibilities will include contacting property owners to arrange inspections by the reappraisal company contracted to assess all Cabot properties, and accompany members of that firm on inspections so Listers understand the valuation process used by the firm and continue that work after the reappraisal. That understanding will maximize the value of an expensive reappraisal process by maintaining the accuracy and consistency of the Grand List through the coming years. The last Cabot reappraisal was 2005/2006; it is unlikely we will have thirteen years between reappraisals in the future (the State recommends five), but the longer between reappraisals, the better value we receive from the investment. A knowledgeable Lister Board can maintain a fair and equitable Grand List longer, which benefits all taxpayers, as well as Town government.

### **2019 Reappraisal**

The State Department of Taxes documents the difference between actual sales and town-listed value. The Common Level of Appraisal (CLA) indicates town values above or under sales values. The 2016 sales study reported a CLA of 101.66% (town value is more than sales value). For 2017, the CLA was 99.31% (town value is less than sales value), and in 2018 it was 99.84%. If Cabot were not already under a State reappraisal order, a CLA of 99.84% would be well within expected range. HOWEVER: The Coefficient of Dispersion (CoD) is a measure of how fairly distributed the property tax burden is within the town. In 2016, Cabot's CoD was 21.29%, in 2017 32.38% and in 2018 26.9%. This means that some taxpayers are paying more than their fair share and some are paying less, and by itself, would be reason for a reappraisal order, which was issued by the Department of Taxes in December 2016. This disparity needs to be corrected, and Cabot is under contract with Vermont Appraisal Company to conduct a townwide reappraisal beginning summer of 2019 and ending in time to produce 2020 property tax bills. Because so many towns are in the same situation, this was the earliest any contractor could commit to Cabot's work. The 2019/2020 reappraisal will cost \$71,775 plus about \$4,000 in local expenses; the 2005/2006 reappraisal was \$76,603. A large portion of that cost has been paid by the State of Vermont, with an annual payment based on the number of parcels.

### **Open Invitation to Property Owners**

The Listers invite all property owners to take a moment to review their property record and update contact information with us. Please stop in when you find yourself in the Willey Building for any reason. We're next to the Town Clerk's office, just below the Library. And, we'll see you this summer during the reappraisal!

Respectively submitted:

Cabot Board of Listers: Jeanne Johnson, Chair; Jacqueline Lumbra; Shirley Ducharme

Phone: 802-563-3139; e-mail: [Lister@fairpoint.net](mailto:Lister@fairpoint.net)

## **NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT EXECUTIVE SUMMARY**

The NEKWMD finished 2018 by processing slightly less recycling compared to 2017 – approximately 2750 tons in 2018 compared to approximately 2975 tons in 2017. Significant drops in organics and cardboard were responsible for most of the decline. A few items, including mixed paper, batteries, and tires saw increases in tonnage, while most other items saw tonnages that were flat or lower than last year. Recycling markets remained steady throughout most of 2018 and were generally average or slightly lower than average.

The District ended 2018 with a deficit of \$41,069.02. The District ended 2017 with a surplus of \$55,755.82. Revenues in 2018 were 11% above projections. While budgeted expenses were 16.3% above projections. The catastrophic failure of our baler on September 24, 2018 was the largest reason for the deficit. Not only did we have to pay to ship materials off-site, we lost revenue from the sale of those materials. We anticipate having a new baler by the end of February, 2019.

There were no additions or subtractions to the District membership in 2018. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3<sup>rd</sup> in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2019 with a proposed budget of \$825,073 – an increase of 8.5% compared to 2018. The vast majority of the increase is due to the addition of a \$41,000 baler payment over the next 5 years. The surcharge rate of \$24.25 will increase by \$0.50 for 2019. Our surcharge on trash remains below the State average of \$26.59.

The NEKWMD was staffed by nine full-time and four part-time employees in 2018. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The nearly 50,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

***NEKWMD Executive Committee***

## PLANNING / ZONING ADMINISTRATOR'S ANNUAL REPORT

Planning and zoning in the 2018 six month period showed a slight increase in applications. Even with this being a partial year, permit applications were up. There were 25 applications from January 1 to June 30, 2018. Applications were filed for 4 business uses, 4 residential additions, 5 new single family residences and 12 for miscellaneous structures such as garages and wood sheds.

As a reminder, all development and construction requires a permit including agricultural structures, and all structures are required to meet zoning setbacks. If you are unsure if you need a permit please call with questions 563-2041 or email [zacabot@fairpoint.net](mailto:zacabot@fairpoint.net).

Respectfully Submitted

Karen Deasy  
Zoning Administrator and Planner

## PLANNING COMMISSION ANNUAL REPORT

During the past year the Planning Commission has been working on changes to the current zoning regulation that were last adopted in 1979 with an update in 1997. We started with the village districts in order to support the efforts to increase commercial development in the village center. Our goals were to make the zoning regulations easier to understand and use, to address real conditions and current issues, and to have rules that more closely match the existing/historic patterns of the village. The proposed changes will be presented to the voters in several sections.

The Planning Commission would like to thank all the members of the community who contributed suggestions, voiced their concerns and helped to make the proposed zoning changes more appropriate for our rural community. A special thanks to Karen Deasy, our current Zoning Administrator for her time and help.

We welcome town residents to attend our meeting on the first Thursday of each month.

Respectfully submitted,  
Planning Commission Members  
Chuck Marian  
Kate Chatot  
Rich Aronson  
Dawn Andrews  
Jon Raynor

# CENTRAL VT REGIONAL PLANNING COMMISSION ANNUAL REPORT

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission provides planning, development, and project implementation assistance to communities. All municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners.



## 2018 Cabot Activities

- Participated Village economic revitalization planning.
- Reviewed the Town Plan update.
- Conducted a bridge and culvert inventory.
- Created floodplain and road right of way maps for zoning bylaws.
- Conducted outreach on the Winooski River Tactical Basin Plan to incorporate the town’s needs.
- Hosted *Water Wise Woodlands* forest walks for private landowners to strengthen flood resilience awareness.
- Supported emergency preparedness by assisting with a Local Emergency Operations Plan update and supporting town official training in ICS 402 and the Emergency Management Director courses.

## CVRPC Projects & Programs

- *Municipal plan and bylaw updates:* Focus on predictable and effective local permitting through education, bylaw modernization, and plan updates.
- *Brownfields:* Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the community, stimulate the economy, create/protect jobs and increase housing opportunities.
- *Transportation planning:* Coordinate local involvement in transportation decisions through the Transportation Advisory Committee and provide studies, plans, data collection, and counts.
- *Emergency planning:* Better prepare our region and state for disasters by coordinating with local volunteers and the state on emergency planning, exercises, and training.
- *Energy conservation and development:* Foster projects that support energy conservation to save energy and tax dollars and identify opportunities for renewable energy generation.
- *Natural resource planning and projects:* Implement activities to protect water resources/supplies, enhance recreational opportunities, maintain the forest products industry, and enhance environmental health.
- *Regional plans:* Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and implementation of a regional plan.
- *Geographic Information System services:* Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.
- *Special projects:* Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- *Grants:* Identify appropriate grant sources, define project scopes, write applications, and manage projects.

The Commission has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding. Our most FY18 Financial Audit is available at <http://centralvtplanning.org/about/financial-audits/>.

Your continued support for local and regional planning is appreciated! CVRPC is your resource -- please contact us at 802-229-0389 or [cvrpc@cvregion.com](mailto:cvrpc@cvregion.com) for assistance.

## RECREATION COMMITTEE ANNUAL REPORT

The skating rink continues to be a wonderful addition to the community. Susan Socks and family and other amazing community volunteers continue building the rink for everyone to enjoy. Throughout the season the community volunteers help clear the rink of snow. A new addition to the skating rink for the 2018-2019 season will be storage units to keep rink supplies like skates to borrow out of the weather. There is not a day that goes by when the rink is up and running that you won't see people of all ages out skating, playing hockey, etc. The rink has continued to be a great addition to the town.

Little League - The rec committee continues to be the liaison between the town of Cabot and central Vermont little league . CVLL provides opportunities to play baseball for children from ages 4 to 18. Recent initiatives have been the addition of Babe Ruth baseball for boys that have aged out of little league, and Little League softball for girls ages 8 to 12. In 2018, Cabot children played on one of three teams, two of which were combo units with Marshfield.

Throughout the year we continue to organize soccer, basketball, and camps in the summer as well as sponsor Girls on the Run and Little League. The fall soccer and winter basketball programs have been K through 6th grade. On average year to year, we see 25 to 50 kids a season or even more come out to play sports. Various tasks involved coordinate soccer and basketball are lining the field weekly, running clock or arranging for someone to run clock, scheduling practices and games as well as rearranging the schedule throughout the season when needed, finding volunteers to coach, coordinating referees for games, communication with coaches, schools, parents, ordering supplies, attending games when needed, filling in as a coach if needed. We encourage the community to send ideas about different programs and camps that we could try to organize and offer. All of the programs are possible because of the many volunteers who donate their time for the youth in Cabot. If you have a high school student who is looking to earn community service, please have them contact us. Assisting the teams is a great way to earn hours, and the younger kids really enjoy having the high school students help them.

The mission of the Cabot Recreation Committee is to provide all community residents, both young and old, equal access to a variety of recreational activities and events. We would like to thank all of the community members and students who have helped make these opportunities available for our local children and neighbors year after year.

Thank you to the taxpayers on behalf of the families and volunteers of Cabot Recreation Committee.

The Cabot Recreation Committee members:

Lynn Lehoe, Chair  
Sonia Bailey  
Tamara Feldman  
Chuck Talbert  
Richard Hourihan

## SENIOR CITIZENS ANNUAL REPORT

The Cabot Senior Group enjoyed monthly meetings. Our program provided entertainment, music, guest speakers and time for sharing social relationships.

We have enjoyed delicious dinners prepared by Cindy Brown.

The Cabot Senior Citizens Group is requesting an increase of \$100 for the 2019-2020 fiscal year. Food is requiring more of our budget, plus we need to pay a person to help in dinner preparations.

We are always hoping for new members to join our friendly group.

Respectfully submitted,

Erma Perry, Treasurer

Report for January 1, 2018 to June 30, 2018.

## WATER / WASTEWATER ANNUAL REPORT

The Water system completed a much needed upgrade to the Danville Hill Waterline. The old 3" pvc line was replaced with an 8" ductile iron line, construction was completed this fall and the line is in service. We have seen a drop in water usage once the new line was installed. This new line will provide a reliable water supply for residents on the Danville Hill line and is an upgrade for the service line from our primary water source.

The Wastewater system has also received an upgrade at the plant, the main control panel which controls the flow of processing at the wastewater plant was completed. This major reconstruction at the wastewater plant was paid out of the capital investment fund and did not require an increase in fees. A new membrane will also be purchased in 2019 and we will continue work to identify areas where stormwater/spring infiltration causes high level flows conserving capacity on the system.

Utility partners who manages both the Water and Wastewater systems completed required system maintenance as well as provided the following services.

### Cabot Water System

- Repaired several water meters.
- All monthly and quarterly lab testing was performed.
- We did directional flushing of the water system.
- Repaired multiple water leaks throughout town. This amounted to a large savings in water pumped out of the wells.
- Replaced fire hydrant on Main St. that was damaged in a car accident.

### Cabot Wastewater System:

- Tracking the permeation rates via the PSI of vacuum on the membranes
- General maintenance of all on-line equipment
- All daily and monthly laboratory testing
- Tracking solids levels in the septic tanks and trains
- Pumped out all of the pump stations to clean out any accumulation of debris.
- Responded to 50+ alarms
- Worked with EOS Research to replace the Main PLC for the plant. This is the main control for all functions in the wastewater plant and the existing unit that was almost 20 years old.

In addition there were 4 upgrade applications for water and wastewater asking for increases in allocations in 2018.

Respectfully Submitted, Karen Deasy, Water and Wastewater Superintendent

# WASHINGTON COUNTY SHERIFF'S ANNUAL REPORT

WASHINGTON COUNTY SHERIFF'S DEPARTMENT  
10 ELM STREET  
MONPELIER, VT 05602  
W. Samuel Hill Sheriff  
802-223-3001

November 1, 2018

Town of Cabot  
Town Board of Selectmen

The Washington County Sheriff's Department was very productive throughout the County during fiscal year 2018. In addition to transporting prisoners, mental health patients, juveniles and serving civil process, we made a valid effort in keeping our highways and roadways a safer place. The Sheriff's Department is able to assist in highway safety through the nine (9) patrol contracts with towns within the County and through Grant Funding from Governor Highway Safety for DUI and SHARP (Safe Highway Accident Reduction Patrol) patrols.

County wide, our patrol efforts during FY 18 generated 2395 incidents reports, 802 Traffic Citations, 1386 Traffic Warnings and 58 Civil violations.

During the year we continued reaching out to the community by offering a Hunter Education class at the East Montpelier Elementary School and assisting with Hunter Education at the Barre City Elementary School. The Department also took part in instructing a Snow Mobile Safety course offered in Barre Town. We reached out to the community in many ways, including updates and education through our Facebook page, press releases and putting out signs over the Christmas Holidays/New Year's Holiday, reminding people to drive safely. The Department also has a car seat tech, who participated in car seat events and assisted in providing and installing numerous car seats. The Department also took applicant fingerprints of over 2000 people.

During the FY 18 year the Washington County Sheriff's Department was contracted by the Town of Cabot to provide motor vehicle patrol. During these patrols we provide motor vehicle enforcement and preventive patrols to deter offenses. The Department also has an agreement with the Vermont State Police to be first responders to calls as requested if we are patrolling the town at the time of the complaint – this allows quicker law enforcement response to serious complaints. The Sheriff's Department is also contracted by Cabot to provide a patrol presence during July 4<sup>th</sup> and Halloween.

The following Vermont Traffic Complaints and Warnings were written by the Washington County Sheriff's Department while on patrol in your town during FY18, as well as incidents generated:

**108** Total Tickets and Warning issued to include 1 Civil Ticket, 36 Traffic Tickets and 71 Warnings.

**90** Incidents were recorded, 85 of which were traffic stops.

The Washington County Sheriff's Department will continue to work to keep your community a safe place to live.

Professionally,  
W. Samuel Hill, Sheriff

## WILLEY BUILDING ANNUAL REPORT

The Willey Building Committee welcomed two new members in 2018, Dan Dunham and Paul Wade, and said farewell to one retiring member, Niels Larsen. We wish to extend our gratitude to all for volunteering in support of our community.

Due to budget restraints, work on the Willey Building and Masonic Hall in 2018 was largely confined to a few small projects which were necessary to sustain the safe operation of these buildings. The oil tanks in the basement of the Masonic Hall were replaced, with the new tanks installed on a new concrete pad. The bulk of this work was done by committee members and included moving, mixing, and pouring 30 bags of concrete as well as installation of the tanks themselves. Other work at the Masonic hall included repairs to the exterior doors and repairs or modifications to several plumbing and electrical components to improve safety and code compliance.

The committee also assisted with the implementation of the Cabot Public Library's plan to install a cedar log play structure for children ages 2-12 on the grounds of the Willey Building. This plan was approved at Town Meeting 2018 and funded at no expense to taxpayers. The committee helped evaluate siting options for the structure and worked through a number of issues with the Library Trustees. The handsome new play structure overlooks the grounds from above the retaining wall behind the building and was officially dedicated on October 6, 2018.

We also began the early stages of planning a celebration of the 100<sup>th</sup> anniversary of the Willey Building, which will take place in 2021. We will be coordinating with the Cabot Public Library and look forward to the support of many other community members in making it a memorable centennial.

Respectfully submitted,

Brad Alexander, Fred Ducharme, Dan Dunham, Steve Godin, Paul Wade, Bill Wheeler



**MINUTES**  
**CABOT ANNUAL TOWN MEETING – MARCH 6, 2018**

The Cabot Town Meeting was called to order by Michael Hogan, vice chair of the Selectboard at 10:00 a.m. He advised that Ted Domey, Selectboard Chair was out ill and that Representative Kitty Toll would not be able to be here today. The first item of business was to elect a moderator.

- Art. 1. To elect a Moderator for the ensuing year. **A motion was made by Fred Ducharme and seconded by Jack Daniels to elect Ed Smith as the Moderator. Motion carried.**
- Art. 2. Shall the voters of the Town of Cabot hear the reports of the Town Officers? **A motion was made by Walter Bothfeld, Jr. and seconded by Jackie Folsom. Motion carried.**

Steve Godin was looking for reports from CCIF (formerly UDAG). Jackie advised that they are not required to give a report but will make sure there is one for next year.

Jackie Folsom mentioned there was a correction in the Town Report - page 17 CCIF Committee - Chuck Talbert was elected and not appointed.

- Art. 3. Shall the voters of the Town of Cabot authorize payment of real and personal property taxes on August 23, 2018 and November 15, 2018 by delivery to Cabot Town Hall postmarked on or before that date; and,

Establish that overdue taxes will bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of such tax pursuant to 32 V.S.A. § 5136; and,

Establish the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to 8 percent of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)?

**A motion was made by Cecilia Gulka to accept this with a second by Walter Bothfeld, Jr., motion carried.**

- Art. 4. Shall the voters of the Town of Cabot elect all Town Officers required by law, according to law? **A motion was made by Jim Lubas and seconded by Walter Bothfeld, Jr. to elect the Town Officers as required by law. Motion carried. The Moderator then asked if there were no objections and only one person was nominated that the Town Clerk would cast a ballot for each position.**

**Lister: Cecilia Gulka nominated Shirley Ducharme as Lister. The Moderator advised that if it was okay with the people of Cabot that the Town Clerk would cast a ballot for Shirley Ducharme as Lister. Walter Bothfeld, Jr. seconded the motion. Motion carried.**

**Auditor: Jack Daniels nominated Bruce Westcott with a second by Cecilia Gulka. Motion carried.**

**Delinquent Tax Collector: Cecilia Gulka nominated Sue Carpenter, with a second by Walter Bothfeld, Jr. Motion Carried.**

**Law Agent: Cabot Town Attorney advised this does not need to be filled.**

**Cemetery Commissioner – Walter Bothfeld, Jr. nominated Melvill Churchill with a second by Jim Lubas. Motion carried. Library Trustee: Beth Wade nominated Grace Breer, seconded by Cecilia Gulka. Motion carried.**

**CCIF: Frank Kampf suggested they would be set up at 1, 2, and 3 year terms. Cecilia nominated Frank Kampf for three year term; Jackie Folsom nominated Oliver Welters for 2 year term; and Frank Kampf nominated Greg Burt for one-year term. They were seconded by Walter Bothfeld, Jr. Motion carried.**

**Willey Building Committee: Dick Payne nominated Fred Ducharme for the three year term; Jack Daniels nominated Brad Alexander for the two-year term; and Cecilia Gulka nominated Paul Wade for the one-year term. They were seconded by Walter Bothfeld, Jr. Motion carried.**

The following Articles will be voted on by Australian Ballot and may be discussed on the floor except for Articles 5 and 6.

- Art. 5. To elect a Selectperson for a term of two years. [Australian Ballot]  
**Edward (Ted) Domey, 450; Write-in 21; Blank 117; Total 588**
- Art. 6. To elect a Selectperson for a term of three years. [Australian Ballot]  
**Michael J. Hogan, 428; Write-in, 23; Blank, 137; Total 588**
- Art. 7. Shall the voters of the Town of Cabot appropriate the sum of \$717,300 to defray the general expenses of the Town, with an estimated \$157,500 to come from income and \$559,800 from local taxes? [Australian Ballot]No discussion **Yes, 382; No, 182, Blank 24, Total 588**
- Art. 8. Shall the voters of the Town of Cabot appropriate the sum of \$796,500 to repair and maintain the highways of the Town including summer, winter and special treatment, of which an estimated \$154,600 is to come from income and \$641,900 from local taxes? [Australian Ballot]  
No discussion **Yes, 453; No, 115, Blank 20; Total 588**
- Art. 9. Shall the voters of the Town of Cabot, at no expense to taxpayers, approve of having a cedar log play structure for children aged 2-10, (approximate dimensions 28' x 41') situated in the corner lawn bordering the south side and back parking lot of the Willey Building? A safety fence will be included. The structure will offer natural, outdoor, imaginative play opportunities for children visiting the library? [Australian Ballot]

Bruce Westcott asked why this is so special to be on the ballot.

Beth Wade said that it did come from an anonymous donation and the library and Willey Building Committee felt that it would be important for the Town residents to become aware of this through the Australian Ballot.

Fred Ducharme from the Willey Building Committee stated that the Committee would prefer to have the playground located in another location. They are checking with Judy Pransky regarding a strip of land owned by Cabot Commons adjacent to the Willey Building Parking lot. There will never be anything built on this strip and it will still fit the requirements of Article 9. It was also explained by Susan North that the playground is geared toward toddlers - does not preclude the upper area.

Cedric Alexander asked since this is a major change to a historic building is it appropriate vote to specific where under other business.

Beth Wade did indicate that we went through the insurance company and the playground does meet the criteria of the insurance. **Yes, 428; No, 115, Blank, 16; Total 588.**

- Art. 10 Shall the voters of the Town of Cabot loan to the Cabot Community Association (CCA) the sum of \$60,000 from CCIF (formerly UDAG) funds in 2018 to be used towards the purchase of 3065 Main Street, to be re-paid over a period of 30 years, with a monthly payment of \$167? [Australian Ballot]  
**Yes, 312; No, 246; Blank 25, Total 588**

Several people asked why are we buying it and what are we going to do with it? Frank Kampf explained that it was purchased by the CCA when they found out it was for sale and would help with the downtown revitalization. As to what it will be used for: there are negotiations in process, but no decisions have been made on the building. Angela Ogla- wanted to know if we had any thoughts.

Frank Kampf -Stated he was not at liberty to discuss this as it is with individuals.

Jessica Miller -It was her understanding it has gone through and why would we vote on this since we don't know what they don't know what is going to do with it the property.

Steve Godin asked if the \$60,000 was that the amount that was being paid. The CCA purchase price was \$60,000. Purpose to take a loan - do not want to burden the Town. They are seeking a short term loan had to seek a loan.

Carla Payne wanted to know which building - Frank advised that it was the second building from Hardware Store formerly owned by Leonard Spencer. It was made attractive by the CCA - to help with the economy of Cabot to help with the businesses and developed commercial under we can improve.

He also advised that the CCA is looking for the good of the Town public store front and a venue for local businesses.

Steve Godin wanted to know the difference between loan versus a grant. Frank advised that groups come to us to make a request a loan or a grant and determines if it is in the scope.

- Art. 11. Shall the voters of the Town of Cabot grant to the Cabot Community Association (CCA) the sum of \$10,000.00 from CCIF (formerly UDAG) funds in 2018 to support economic development efforts that enhance the community of Cabot, conditional on the CCA obtaining matching private donations of \$10,000.00? [Australian Ballot] **Yes, 346; No, 217, Blank 25; Total 588**

Jessica Miller - Believes it is written backward. Why don't they list grants received.

Frank Kampf - can't explain it any better - not required to put information.

Cecilia Gulka - was originally loaned for economic development.

Jack Haslett - not a registered voter the Moderator asked the members if he would be allowed to speak? The Town was in consensus that he could speak. Appreciates all we have done for the community. Thinking that the world is changing - look at what good things that are happening and we need to have a contingency plans for future years.

- Art.12 Shall the voters of the Town of Cabot grant the sum of no more than \$200,000 from CCIF (formerly UDAG) funds to Cabot School for the purpose of replacing the roof of the Cabot School Gymnasium? [Australian Ballot]**Yes, 373; No, 203; Blank 12, Total 588.**

Melvin Churchill - SB made a good choice on the Willey Building of putting standing seam. Seems could be best spent to put a standing seam on the gym.

Chris Tormey - still a question - still getting bids and one is for a standing seam roof. Plan to remove the roofs - put spray foam insulation - waterproof - then plywood then standing seam.

- Art. 13 Shall the voters of the Town of Cabot grant to ADVANTAGE CABOT, the sum of \$25,000 from CCIF (formerly UDAG) funds, for the purpose of providing startup funds for this new non-profit corporation created to help provide long term financial satiability to Cabot School, provide an "enrichment" program (academic, cultural, and recreational) for all High School students, and operate a housing program offering a generous stipend to Cabot families who house out-of-state-students? [Australian Ballot] **Yes, 252, No, 359, Blank 7, Total 588.**

Jessica Miller –she was asking why we are providing Town Fund money, on speculative donations. She believed this should not be considered until the State approves Advantage Cabot as an alternative.

Rory Thibault - feels there is some incorrect information being talked about: Advantage Cabot is not part of the school - no participation on any decision making. It is relevant to that the State Education would not weigh in on the decision of a school.

Mary Ann - If it is not supposed to cost us anything why are we voting on this.

Jeremiah Breer – stated that this was covered in meetings and Cabot Chronicle - AC is a non-profit to bring students from out of state - the \$25,000 grant - will not have no impact on the tax rate for the Town.

Cathy Besch - how long will the free pot of money be available?

Peg Uppperhough - No other municipalities received \$2,000,000 to foster economic development

Cecilia –On page 46 the current balance is \$2.3 million started with \$2 million.

Darci Herdling - money is growing –and if we give it for economic development it will help the Town if Money is given to Advantage Cabot.

Jackie Folsom - looking at it and stated that we would be adding two more students in this plan.

Jessica - the Cabot Advantage is totally speculative - will be going to a marketing campaign - does it include 8-10 million in repairs along with lead in water. It was included in the pamphlet.

Ellen Carnes –would urge the school not to merge. And a thank you for the people that came up with new ideas.

Steve Godin – A comment on the way we vote on the articles –he has no problem on voting to trying something new, however, he has an objection to not deplete the fund. School should be put in their budget of capital expenditures.

Chris Tormey - This will be the least financial impact on the Town. The school should be available for Town and School. The first step is to make the campus whole and solid.

Cecilia Gulka - CCIF Funds - Willey Building Committee standards - several state grants - we were turned down because of the money in CCIF.

- Art.14. Shall the voters of the Town of Cabot approve the following amendment to the Town of Cabot Zoning Ordinance: “Ramps, stairs, landing and vestibules (not including porches or decks) for both residential and commercial structures, required for accessibility (permanent or temporary) require a permit. For those existing residential and commercial structures which currently do not meet the setback requirements, a variance or conditional use application is not required for such accessibility structures as long as the following criteria is met:
- a. The structure does not extend beyond the existing front or side line of construction; or
  - b. The structure does not reduce the setback by more than 50%; and
  - c. The structure shall not be constructed in the right of way.
- If the criteria cannot be met than the application would require a variance from the Development Review Board”? [Australian Ballot] **Yes, 294; No, 262; Blank, 32; Total 588** There was no discussion.

- Arti.15 Shall the voters of the Town of Cabot authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$760,519, at no expense to the Town of Cabot? [Australian Ballot]**Yes, 503; No, 59; Blank, 26; Total 588** There was no discussion.

- Art.16 Shall the voters of the Town of Cabot approve the sum of \$1,000 to support the Cabot Conservation Committee? [Australian Ballot] **Yes, 393; No, 146, Blank, 49; Total 588** There was no discussion.

- Art.17. Shall the voters of the Town of Cabot agree to change the way in which the Annual Town Report is distributed to the voters in accordance with 24 V.S.A. §1682(a), as follows: “commencing in February 2019, the voters will be notified by postcard of the availability of the Annual Town Report. Said notification will identify pick-up locations, such as Post Office and Town Clerk’s Office, and the date of availability of the Annual Town Report (at least 10 days prior to the annual meeting in accordance with 24 V.S.A. §1682(a)). Copies of the Annual Town Report will be available in book bound format or electronically, and a copy can be mailed upon request of a voter or resident of the Town”? [Australian Ballot]**Yes, 375; No, 187, Blank, 49, Total 588**

Carla Payne stated that she is always in favor of progress, but did want to speak against this article of not sending off postcard.

- Art. 18 To transact any other non-binding business that may come before said meeting.

Melvin Churchill - quite surprised to find that we were buying property in lower Cabot for the firehouse.

Walter Bothfeld, Jr.–We are in a cramped location, built in 1964 about a new fire station in the last couple of years. The location would be a good place and we acted on it.

Cathy Besch - did not think that it was a good location - right between two residential houses and wondered if they were informed. The Selectboard did advise them.

Amy Hornblas–she would like to see the recording on line - one was opposed. Residents are concerned.

An announcement that lunch is going to be served after the meeting.

Steve Godin - intentions were in the best interest, but it could have had a young family be a starter home or a fixer.

Jack Daniels - Fire Department wanted it so when this piece of land - we acted on it quickly. Buying that property and in August we will have an Australian vote - we did not have time to put on the warning. Funds to purchase this will have the opportunity - we would not have had time - will form the committee consisting of fire and ambulance selectboard and other community members. Process is just starting.

Karen Mueller Harder - Mary Poppins contra dance.

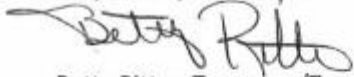
The Moderator stated that we should give a round of applause for the Fire Department and Ambulance for all the help they give to the Town. Thank you each and every one of you.

He also stated that we should take a good look around and notice that there were many people that showed up at Town Meeting even though most of the Articles were on Australian Ballot. Next year bring a friend or neighbor.

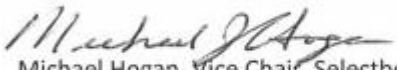
Art. 19. To adjourn this meeting. A motion was made by Jim Lubas and seconded by Walter Bothfeld, Jr. It was carried and adjourned at 12:03 a.m.

Respectfully submitted,

Respectfully submitted,



Betty Ritter, Treasurer/Town Clerk



Michael Hogan, Vice Chair, Selectboard



Ed Smith, Town Meeting Moderator



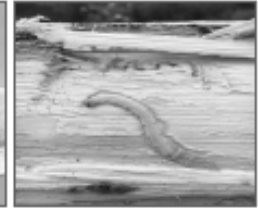
# Homeowner's Guide to Emerald Ash Borer

The emerald ash borer (EAB) is a 1/2-inch long, metallic green beetle originally from Asia that feeds on and burrows in all species of North American ash trees. It was first identified in the Midwest in 2002 and has since killed millions of ash trees in over 30 US states and 3 Canadian provinces.

EAB was discovered in Vermont in 2018 and poses a serious threat to Vermont's ash trees, both in forests and in urban areas.



Adult Beetle



Larvae

## ▶ STEP 1: ARE THERE ASH TREES ON MY PROPERTY?

Since EAB only attacks ash trees (genus *Fraxinus*), first determine if you have ash trees on your property. The most commonly planted species are green and white ash. Look for these features to determine if you have ash trees.

### Bud and Branch Arrangement

Branches and buds grow directly opposite each other -- they are not staggered. When looking for opposite branching in trees, consider that buds or limbs may die. Not every branch will have an opposite mate.



### Leaves

Leaves are compound and composed of 5-11 leaflets. Leaflet edges may be smooth or toothed. The only other oppositely branched tree with compound leaves is boxelder (*Acer negundo*), which usually exhibits three to five leaflets.

### Bark

On mature green and white ash trees (left), the bark is tight and features a distinct pattern of diamond-shaped ridges. Black ash trees have a flakey bark as they age. On young trees, the bark is relatively smooth.

### Seeds

When present, seeds are dry, paddle-shaped samaras. They usually occur in clusters and typically hang on the tree until late fall or early winter.



## STEP 2: I HAVE AN ASH TREE - IS IT INFESTED WITH EAB?

Learn the signs and symptoms of EAB to determine if your tree is infested. But be careful: infestations of other pests on ash trees can sometimes create symptoms similar to those caused by EAB infestations. Learn more at [VTinvasives.org](http://VTinvasives.org).

### Signs and Symptoms of EAB



Dieback of foliage



Woodpecker Activity



Insect Galleries



Sprouting



D-shaped Exit Holes

## STEP 3: WHAT ARE MY OPTIONS?

Effective management of EAB takes several factors into consideration, including the distance to the nearest infestation or the extent of the current infestation. Once EAB arrives in an area, it will remain a constant threat to ash trees for many years to come. *If you desire to keep your tree, it is likely that protective treatments with an insecticide will be needed for the rest of the tree's life.* For professional help, find an International Society of Arboriculture (ISA) Certified Arborist at [TreesAreGood.org](http://TreesAreGood.org).

### Is your tree infested with EAB?

**YES**

Is the infestation in its early stages? Does the tree exhibit less than 50% canopy thinning? And is the tree worth saving?

**YES**

Consider treatment options or remove and replant a tree of a different species.

**NO**

Remove and replant a tree of a different species.

**NO**

Has EAB been detected in or near your town?

**YES**

If the tree is healthy and important to preserve, consider treatment options. If not, consider removing the tree and replanting a tree of a different species.

**NO**

Keep an eye on your tree(s) for signs of EAB and stay informed about the spread of the beetle.

*If you choose to remove your tree, the wood does not have to go to waste. There are several ways that you can recover some of the value and put the wood to good use around your home, such as firewood, lumber, or landscaping materials. Whatever you choose to do with your removed ash trees, be sure that no ash wood leaves the area.*

Report suspicious findings and learn more at [VTinvasives.org](http://VTinvasives.org)



Vermont Urban & Community Forestry Program

Vermont Department of Forests, Parks and Recreation in partnership with University of Vermont Extension  
Photos courtesy of [forestryimages.org](http://forestryimages.org)

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*Your link to resources.  
Get Help, Give Help,  
Discover Options.*

*2-1-1 is the number to dial for information about health and human services and organizations in your community.*

*By dialing 2-1-1, information is much easier to find.*

**2-1-1 is:**

- A local call from anywhere in Vermont
- A free and confidential service
- Person-to-person assistance
- Available 24 hours/7 days
- Language translation available

**Just dial 2-1-1.**

Toll free in Vermont: 1-866-652-4636

From outside Vermont: 1-802-652-4636

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United Ways  
of Vermont



A partnership between United Ways of Vermont  
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**For everyday needs and difficult times, 2-1-1 is your connection to thousands of resources across Vermont.**

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- Consumer Services
- Clothing and Thrift Shops
- Discrimination Assistance
- Domestic and Sexual Violence Services
- Education—GED Instruction, Computer Classes
- Employment Services
- Food Shelves and Nutrition Programs
- Health Care Services
- Alcohol and Drug Programs
- Housing—Homeless Prevention, Shelter, Tenants' Rights
- Independent Living Services
- Legal Assistance
- Mental Health Care and Counseling
- Mentoring
- Military, Family and Community Network
- Parenting Programs
- Senior Resource and Referral
- Stop Smoking Programs
- Support Groups
- Transportation
- Utility Assistance
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