

# TOWN OF CABOT, VERMONT

Chartered 1781



IN RECONGITION OF THE WILLEY BUILDING AND THEIR 100<sup>TH</sup> CENTENIAL

## ANNUAL REPORT OF THE TOWN OFFICERS

For the Period  
July 1, 2018 – June 30, 2019 (FY19)

**TOWN PUBLIC HEARING ON 2020-2021 AUSTRALIAN BALLOT ARTICLES**  
Tuesday, February 27, 2020, 7:00 p.m. in the Willey Building

**SCHOOL ANNUAL MEETING & PUBLIC HEARING ON 2020-2021 BUDGET**  
Monday, March 2, 2020, 6:30 p.m. in Cabot School Gymnasium

**TOWN ANNUAL MEETING**  
Tuesday, March 3, 2020, 10:00 a.m.

**AUSTRALIAN BALLOT VOTING**  
Tuesday, March 3, 2020, 7:00 a.m. – 7:00 p.m.

**Town Meeting and Voting to be held in the Cabot School Gymnasium**

## CABOT TOWN CLERK

3084 Main Street \* PO Box 36 \* Cabot \* Vermont 05647

**Phone:** 802-563-2279 \* **Fax:** 802-563-2423

**E-mail:** [tcocabot@fairpoint.net](mailto:tcocabot@fairpoint.net) \* [www.cabotvt.us](http://www.cabotvt.us)

### OFFICE HOURS

Monday thru Thursday 9:00 a.m. to 5:00 p.m.

#### TOWN OFFICERS' TELEPHONE NUMBERS

Town Clerk/Treasurer's Office	563-2279
Town Clerk: Fax	563-2423
Town Garage	563-2040
Cabot Public Library	563-2721
Fire Warden: Andrew Luce	563-2723
Cabot School	563-2289
Superintendent's Office	684-3801
Cabot fire Department (EMERGENCY)	911
Cabot Ambulance (EMERGENCY)	911
Zoning Administrator: Brittany Butler	563-2041
Health Officer: Valarie Covell	563-2513
Listers	563-3139
Cabot Chronicle, Cabot Mentoring & Cabot Community Association	563-2064

#### MEETING DATES

Selectboard	1st & 3rd Tuesday: 6:00 p.m.
Planning Commission	1st Thursday: 5:00 p.m.
Fire Department	2nd & 4th Wednesday: 7:00 p.m.
Listers	as needed
Conservation Committee	2nd Monday, bi-monthly: 7:00 p.m.
CCIF Committee	2nd Tuesday: TBD
Cabot Trails Working Group	2nd Wednesday: 7 p.m.
School Board	1st & 3rd Monday: 6:00 p.m.
Development Review Board	as needed
Cemetery Commissioners	as needed
Wiley Building Committee	Last Tuesday of the month: 6 p.m.

#### TOWN PERMITS

Driveway Access:	\$40.00
Zoning Permit and Fee:	\$40.00 Allow at least 15 days
Fire Permit:	Permits obtained from a Fire Warden
Other Permits	See Cabot Town Website: <a href="http://www.cabotvt.us">www.cabotvt.us</a>

#### JUSTICES OF THE PEACE

(Elected at General Election)

Cedric Alexander	563-3259
Sue Carpenter	426-4192
Fred Ducharme	563-2102
R.D. Eno	563-2486
Caleb Pitkin	563-9965
Judy Pransky	563-2730
Carla Payne	563-2390

#### DOG LICENSES

**Neutered or Spayed: \$9:00**

**Un-neutered: \$13.00**

**FEES INCREASE 50%**

**AFTER APRIL 1st**

**PLEASE REMEMBER TO  
REGISTER YOUR DOG BY  
APRIL 1, 2020**

**REGISTER YOUR DOG AT TOWN  
MEETING. PLEASE BRING YOUR MOST  
RECENT RABIES CERTIFICATION.**

#### RABIES CLINICS TO BE HELD

**Marshfield Town Garage**

**March 21, 2020**

10:00 a.m. – 12:00p.m.

\$15 Rabies & \$30 Distemper

**Hardwick Veterinary Clinic**

**(802) 472-8400**

**1<sup>st</sup> Three Saturdays in March, 2020**

8:30 a.m.—10:00 a.m.

\$20 Rabies Only Vaccine

No Appointment Necessary

(You still must license your dog in the  
Town where the dog resides)

**BULK REMOVAL DAY, SATURDAY, AUGUST 22, 2020 TO INCLUDE FREON UNITS AND BATTERIES, 8:00 – 2:00**



**ANNUAL REPORT  
OF  
THE TOWN OFFICERS**

**TOWN OF CABOT  
VERMONT**

**FOR THE PERIOD  
JULY 1, 2018 – JUNE 30, 2019  
(FY19)**

**THE 2019 ANNUAL REPORT IS DEDICATED TO  
BARBARA BLACHLY CARPENTER & EDWARD (TED) DOMEY**

**BARBARA BLACHLY CARPENTER**



**Photo by Susan Carpenter**

The 2019 Annual Report is dedicated to Barbara Blachly Carpenter, for her dedication to the Town of Cabot.

Barbara Blachly Carpenter, 1929 to 2019. Cabot resident since 1951. Barbara was committed to the Town of Cabot. In the early seventies she was a key player in saving Cabot School from the movement to unionize school districts. She was a decades' long member of the Cabot Historical Society, spearheading the movement to restore the West Hill Schoolhouse, interviewing dozens of elderly Cabot residents whose interviews became the basis for the book: *Cabot, Vermont: A Collection of Memories From the Century Past*, and she helped to restore the present historical building. She was a 4-H leader, teaching ornithology to a group of local kids. Barbara volunteered countless hours to renovate the Willey Building and she was part of the project to install a Veterans' monument on the lawn. Barbara was the zoning administrator for many years and helped to create a town plan and zoning regulations.

Barbara was a dedicated farmer and was one of the first dairy farmers to join the organic dairying movement in the early 90s. She was the last farmer to deliver milk in cans to Cabot Creamery, backing her pickup truck to unload alongside tractor trailer tankers. She wrote extensively, writing a detailed history of her farm and the neighboring farms, and of a local Civil War soldier, about family and potash.

## EDWARD (TED) DOMEY



Edward (Ted) Domey lost his courageous battle to cancer on November 15, 2019. Ted was born on February 1, 1964 to Carlton and Marvarene Domey. Ted served on the Cabot Selectboard from 1999 and served as past chair and Road Commissioner. He was married to Jeannie Johnson on March 3, 1999. Ted also served in the US Army as a Morse Code interceptor from July, 1982 to May 1986 in Germany and continued to serve his country in the Army Reserves. You will be missed.

# DIRECTORY

## GENERAL INFORMATION

Dedications	4-5
Organizations Requesting Funds	11-13
Births, Deaths, Marriages	50
Vermont 211	Inside Back Cover
Meeting Dates	Inside Front Cover (IFC)
Officers' Telephone Numbers	(IFC)
Permitting Requirements	(IFC)
Dog Licensing & Rabies Clinics	(IFC)
Town Clerk's Office Hours	(IFC)
Town Meeting Lunch Notice	16
Town Officers	14-16

## MINUTES OF MARCH 5, 2019

<b>CABOT ANNUAL TOWN MEETING</b>	<b>69-73</b>
----------------------------------	--------------

## FINANCIAL REPORTS

Town General Fund & Highway Income Budget	24
Town General Fund Expense Budget	25
Highway Fund Expense Budget	26
Capital Ten Year PLAN (2018-2027)	27
Town General Fund Balance Sheet	28
Town General Fund Profit & Loss Statement	29-30
Bond Payment Schedule	31
Inventory of Town Equipment & Property	31-32
Town Salaries	33
Salary Reconciliation	34
Cabot Community Association Income & Expense	35
CCIF (Formerly UDAG) Balance Sheet	36
CCIF (Formerly UDAG) Profit & Loss Statement	37
Cabot Cemetery Profit & Loss Statement	38
Emergency Ambulance Financial Report	39
Fire Department Volunteer Fund	40
Fire Department Operations Expense Report	40
Library Income & Expense Report	41
Library Computer Grant Fund	42
Senior Citizens Balance Sheet	42
Recreation Committee Income & Expense Report	43
Water Fund Income & Expense Report	44
Water Fund Balance Sheet	45
Wastewater Fund Income & Expense Report	46
Wastewater Fund Capital Budget	47
Wastewater Fund Balance Sheet	48

## NARRATIVE REPORTS

Elected Town Auditors' Report	17
External Auditor's Report	18
Town Clerk's Report	19
Selectboard Report	20-21
Cabot Chronicle Annual Report	51
Cabot Community Association Annual Report	52
Cabot Community Investment Fund (CCIF)	53-54
Cabot Trails Working Group	54
Cemetery Commission Annual Report	55
Conservation Committee Annual Report	56
Emergency Ambulance Annual Report	57
Fire Department Annual Report	58
Highway Commissioner's Annual Report	59
Library Annual Report	60
Listers' Annual Report	61
NKWMD –Executive Summary	62
Planning/ Zoning Administrator's Annual Report	63
Planning Commission	63
Central VT Regional Planning Commission Report	64
Recreation Committee	65
Senior Citizen's Annual Report	66
Water/Wastewater Annual Report	66
Washington County Sheriff's Report	67
Willey Building Annual Report	68

## TAXES

Delinquent Tax Statement	22
Delinquent Tax List	22
Grand List & Tax Comparison	23

## WARNING 7-10

## SCHOOL REPORT MAILED INDEPENDENT OF CABOT ANNUAL REPORT DUE TO STATUTORY REQUIREMENTS

## 2020 – WARNING TOWN OF CABOT - 2020

The Legal Voters of the Town of Cabot are hereby warned and notified to meet at the Cabot School Gymnasium in the Town of Cabot, Vermont, on Tuesday, March 3, 2020 at ten o'clock in the forenoon [10:00 A.M.] to transact the following business from the floor. [The polls will be open from 7:00 A.M. until 7:00 P.M. in the Cabot School Gymnasium]

Art. 1. To elect a Moderator for the ensuing year.

Art. 2. Shall the voters of the Town of Cabot hear the reports of the Town Officers?

Art. 3. Shall the voters of the Town of Cabot authorize payment of real and personal property taxes on August 20, 2020 and November 19, 2020 by delivery to Cabot Town Hall postmarked on or before that date; and,

Establish that overdue taxes will bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of such tax pursuant to 32 V.S.A. § 5136; and,

Establish the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to 8 percent of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)?

Art. 4. Shall the voters of the Town of Cabot elect all Town Officers required by law, according to law?

The following Articles will be voted on by Australian Ballot and may be discussed on the floor except for Articles 5 through 8.

Art. 5. To elect a Selectperson for a term of two years. [Australian Ballot]

Art. 6. To elect a Selectperson for a term of three years. [Australian Ballot]

Art. 7. To elect a Town Clerk for a term of three years. [Australian Ballot]

Art. 8. To elect a Town Treasurer for a term of three years. [Australian Ballot]

Art. 9. Shall the voters of the Town of Cabot appropriate the sum of \$669,701 to defray the General Expenses of the Town, with an estimated \$84,300 to come from income and \$585,401 from local taxes? [Australian Ballot]

Art. 10. Shall the voters of the Town of Cabot appropriate the sum of \$1,766,306 to repair and maintain the Highways of the Town including summer, winter and special treatment, of which an estimated \$1,084,255 is to come from income and \$682,051 from local taxes? [Australian Ballot]

Art. 11. Shall the voters of the Town of Cabot authorize the Selectboard to sell a piece of property located on VT Route 215 North, Parcel Id #01-002.100, estimated to be 0.80 acres in size and attached Grader Shed, current assessed value of \$52,500 with the proceeds of the sale to be deposited in the Highway Fund as sale of land? [Australian Ballot]

Art. 12. Shall the voters of the Town of Cabot authorize the Selectboard to sell a piece of property located on 973 South Walden Road, Parcel Id #05-007.000, referred to as the Gary Curtis Property estimated to be 4.00 acres in size and a dwelling, current assessed value of \$93,500 with the proceeds of the sale to be deposited in the General Fund as sale of land? [Australian Ballot]

Art. 13. Shall the voters of the Town of Cabot authorize the Selectboard to grant Faith in Action the sum of \$2,500 to support that non-profit entity providing services to Cabot residents? [Australian Ballot]

Art. 14. Shall the voters of the Town of Cabot appropriate the sum of \$1,000 to support the Cabot Conservation Fund? [Australian Ballot]



Art. 15. Shall the voters of the Town of Cabot approve a grant the sum of \$300,000 from CCIF funds to be used to pay off the remaining leases for highway equipment saving the town over \$46,000 in interest? [Australian Ballot]

Art. 16. Shall the Town of Cabot eliminate the position of Auditor as allowed by the Legislature under 17 V.S.A. § 2651b, passed in 1998. The Town's financial statements are currently audited by a certified public accounting firm. The Town reports and other related documents will be prepared by the Town Clerk's office. [Australian Ballot]

Art. 17. Shall the voters of the Town of Cabot authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$794,823, at no expense to the Town of Cabot? [Australian Ballot]

Art. 18. Shall the Town of Cabot appropriate a sum of \$5,469.63 to the Cabot Public Library, to support library services and cultural programs in the Town of Cabot? This is an addition to the \$80,000 already in the general budget and would cost taxpayers an additional \$2.75/\$100,000 household worth. The total amount (\$85,469.63) has been approved by the Library Trustees. [Australian Ballot]

Art. 19. To transact any other non-binding business that may come before said meeting.

Art. 20. To adjourn this meeting.

Dated this 21st day of January A.D. 2020

Fred Ducharme, Chair, Ruth Goodrich, Vice Chair, John L. Cookson, Michael J. Hogan, Matthew Nally  
This Warning was recorded before posting, Attest: Betty Ritter, Cabot Town Clerk

**REGISTER TO VOTE:**

There is no deadline to register to vote. You will be able to register to vote on the day of election. You can register to vote prior to voting by visiting the Cabot Town Clerk's Office or going online to [olvr.sec.state.vt.us](http://olvr.sec.state.vt.us). Registration will be available at the Town Clerk's office on any day prior to the election between the hours of 9:00 a.m. and 5:00 p.m. Monday through Thursday. Registration will be available on Election Day during the hours the polls are open which is 7:00 a.m. to 7:00 p.m. in the school gymnasium.

**EARLY or ABSENTEE BALLOTS:** The latest you can request ballots is the close of business in the Town Clerk's office on March 2, 2020 at 5:00 p.m. The voter or family member may request an early or absentee ballot in person, in writing or by telephone. Other persons may request an Absentee Ballot for another registered Cabot voter (in person or in writing), and the Town Clerk's Office will mail that Absentee Ballot to the registered voter.

Following are the ways for early voting or absentee voting: (1) vote in the Town Clerk's office before the deadline; (2) a voter may take their ballots out of the Town Clerk's office for himself/herself and return in the same manner as if the ballots were received by mail; (3) have a ballot mailed to you, and mail or return it to the Town Clerk's office before election day or to the polling place before 7:00 p.m. on election day; or (4) if you are sick or disabled, request the Town Clerk, who must be accompanied by a Justice of the Peace, to bring a ballot to you at your home no later than 5:00 p.m. on Monday, March 2, 2020.

**The legal voters of the Town of Cabot are hereby notified and warned** to meet in the third floor Auditorium, Cabot Town Hall [Willey Building] on **Thursday, February 27, 2020 at 7:00 p.m.** for a Public Hearing to inform the voters on the following Articles which shall be voted on by Australian Ballot on Tuesday, March 3, 2020:

Art. 1. To elect a Moderator for the ensuing year.

Art. 2. Shall the voters of the Town of Cabot hear the reports of the Town Officers?

Art. 3. Shall the voters of the Town of Cabot authorize payment of real and personal property taxes on August 20, 2020 and November 19, 2020 by delivery to Cabot Town Hall postmarked on or before that date; and,

Establish that overdue taxes will bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of such tax pursuant to 32 V.S.A. § 5136; and,

Establish the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to 8 percent of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)?

Art. 4. Shall the voters of the Town of Cabot elect all Town Officers required by law, according to law?

The following Articles will be voted on by Australian Ballot and may be discussed on the floor except for Articles 5 through 8.

Art. 5. To elect a Selectperson for a term of two years. [Australian Ballot]

Art. 6. To elect a Selectperson for a term of three years. [Australian Ballot]

Art. 7. To elect a Town Clerk for a term of three years. [Australian Ballot]

Art. 8. To elect a Town Treasurer for a term of three years. [Australian Ballot]

Art. 9. Shall the voters of the Town of Cabot appropriate the sum of \$669,701 to defray the General Expenses of the Town, with an estimated \$84,300 to come from income and \$585,401 from local taxes? [Australian Ballot]

Art. 10. Shall the voters of the Town of Cabot appropriate the sum of \$1,766,306 to repair and maintain the Highways of the Town including summer, winter and special treatment, of which an estimated \$1,084,255 is to come from income and \$682,051 from local taxes? [Australian Ballot]

Art. 11. Shall the voters of the Town of Cabot authorize the Selectboard to sell a piece of property located on VT Route 215 North, Parcel Id #01-002.100, estimated to be 0.80 acres in size and Grader Shed, current assessed value of \$52,500 with the proceeds of the sale to be deposited in the Highway Fund as sale of land? [Australian Ballot]

Art. 12. Shall the voters of the Town of Cabot authorize the Selectboard to sell a piece of property located on 973 South Walden Road, Parcel Id #05-007.000, referred to as the Gary Curtis Property estimated to be 4.00 acres in size and a dwelling, current assessed value of \$93,500 with the proceeds of the sale to be deposited in the General Fund as sale of land? [Australian Ballot]

Art. 13. Shall the voters of the Town of Cabot authorize the Selectboard to grant Faith in Action the sum of \$2,500 to support that non-profit entity providing services to Cabot residents? [Australian Ballot]

Art. 14. Shall the voters of the Town of Cabot appropriate the sum of \$1,000 to support the Cabot Conservation Fund? [Australian Ballot]

Art. 15. Shall the voters of the Town of Cabot approve a grant the sum of \$300,000 from CCIF funds to be used to pay off the remaining leases for highway equipment saving the town over \$46,000 in interest? [Australian Ballot].

Art. 16. Shall the Town of Cabot eliminate the position of Auditor as allowed by the Legislature under 17 V.S.A. § 2651b, passed in 1998. The Towns financial statements are currently audited by a certified public accounting firm. The Town reports and other related documents will be prepared by the Town Clerk's office. [Australian Ballot]

Art. 17. Shall the voters of the Town of Cabot authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$794,823, at no expense to the Town of Cabot? [Australian Ballot]

Art. 18. Shall the Town of Cabot approve appropriate a sum of \$5,469.63 to the Cabot Public Library, to support library services and cultural programs in the Town of Cabot? This is an addition to the \$80,000 already in the general budget and would cost taxpayers an additional \$2.75/\$100,000 household worth. The total amount (\$85,469.63) has been approved by the Library Trustees. [Australian Ballot]

Art. 19. Shall the voters of the Town of Cabot approve a grant to the Cabot Conservation Committee the sum of no more than \$6,980 from CCIF funds available for Town Meeting grants in the year 2020, for the purpose of providing funding for the proposed "Managing Your Land with Nature in Mind" project? [Australian Ballot]

Art. 20. To transact any other non-binding business that may come before said meeting.

Art. 21. To adjourn this meeting.

Adopted and approved at an emergency meeting of the Cabot Selectboard held on Saturday, February 1, 2020. Received and recorded in the records of the Cabot Town Clerk's Office, Cabot, Vermont on Saturday, February 1, 2020.

Respectfully submitted,

Fred Ducharme, Chair

Ruth Goodrich, Vice Chair

John L. Cookson

Michael J. Hogan

Matthew Nally



Dates this 1<sup>st</sup> day of February, A.D. 2020

Attest Betty Ritter, Town Clerk

This Warning was recorded before posting, Attest Betty Ritter, Cabot Town Clerk

## ORGANIZATIONS REQUESTING SPECIAL SERVICES APPROPRIATIONS

- A. **A.W.A.R.E. (Aid to Women, Men and Children in Abuse and Rape Emergencies)** (802-472-6463 / [www.awarevt.org](http://www.awarevt.org) ) strives to prevent and heal the trauma of domestic and sexual violence in a way that people of all ages are empowered to act towards themselves and others with awareness, empathy, respect and personal responsibility. In 2018, AWARE served 214 people directly affected by violence, in the greater Hardwick area including Cabot. **(Requested \$1000, Selectboard approved \$500)**
- B. **Aquatic Nuisance Control Project at Joe's Pond** (802-684-3655) works to prevent the introduction of aquatic invasive plants into Joe's Pond by inspecting boats being launched into Joe's Pond and removing any plant material. Aquatic invasive plants seriously affect recreational activities in water bodies and once introduced are costly to eradicate. **(Requested \$750, Selectboard approved \$0.00)**
- C. **Central VT Adult Basic Education, Inc.** (802-476-4588 [www.cvabe.org](http://www.cvabe.org) ) is committed to providing accessible literacy instruction for adults and teens in Central Vermont. CVABE is a free service providing basic literacy instruction in reading, writing, math and computers, English language learning and citizen preparation, HS diploma and GED programs and academic skill readiness for work, career training or college. On average, 2-3 Cabot residents have enrolled annually. Cabot is served by learning centers in Barre, Montpelier and Morrisville. **(Requested \$1200, Selectboard approved \$500)**
- D. **Central Vermont Economic Development Corp.** (802-223-4654 / [www.cvedc.org](http://www.cvedc.org) ) is a regional development corporation serving 23 communities in Washington and Orange Counties, working closely with local businesses to help them expand or grow jobs. CVEDC has worked with the Cabot Creamery and the Cabot Economic Development Planning Committee and holds the state's largest job fair attended by many Cabot residents. **(Requested \$300, Selectboard Approved \$0.00)**
- E. **Central VT Home Health & Hospice** (802-224-2235 / [www.cvhhh.org](http://www.cvhhh.org) ) provides high quality, medically necessary home health and hospice care to all Central Vermonters at home. In FY 18, CVHHH provided a total of 2398 visits to 59 Cabot patients. CVHHH is asking for a slight increase to cover increased number of services, increased costs and increasing number of patients unable to pay for deductibles or co-pays. **(Requested \$3200, Selectboard approved \$2000)**
- F. **Central VT Disaster Animal Response Team** (802-223-1190 / <https://vermontdart.org> ) is to provide uniformity and excellence in response to animal needs during disasters by training and exercising our volunteers in best practices, and providing local emergency managers with guidance on including the community's pet population in local response plans. **(Requested \$100, Selectboard approved \$0.00)**
- G. **Circle (formerly Battered Women's Services and Shelter)** ( [www.circlevt.org](http://www.circlevt.org) 24-hour Toll Free Hotline: 1-877-543-9498) is a community based organization dedicated to ending domestic abuse, provide advocacy, support services and shelter to help abuse survivors build on strengths to shape fulfilling lives for themselves and their children. Due to confidentiality issues, the majority of clients do not disclose their town of residence. Staff responded to 5,781 hot line calls in Washington County in FY18. In addition to the toll free Hot-Line, Circle provided emergency shelter, educational programs, emergency court advocacy, assistance with protection orders, support groups, and referrals. 6 Cabot residents self-identified on hotline calls or availed themselves of other services. **(Requested \$600, Selectboard approved \$600)**
- H. **Family Center of Washington County** (802-262-3292 / [www.fcwcvt.org](http://www.fcwcvt.org) ) supports the growth and development of young children and their families. In FY 2018, 69 individuals in Cabot benefited from child care financial assistance, home visiting services, playgroups, child care and other resource referral services, job development program and/or attended community events. **(Requested \$500, Selectboard approved \$250)**
- I. **Friends of the Winooski River** (802-279-3771 / [info@winooskiriver.org](mailto:info@winooskiriver.org) ) is dedicated to the protection and restoration of the Winooski River watershed. Cabot is a partner in the Winooski Headwater Community Partnership, together with the towns of Marshfield and Plainfield, Friends of the Winooski and the Cabot Creamery. In 2017-2019, the Partnership has been an active participant in the Water Wise Woodlands project, including outreach to Cabot landowners and a "Walk in the Woods" on a Cabot tree farm, and continues to support volunteer water quality monitoring of the Winooski River. **(Requested \$300, Selectboard approved \$0.00)**

- J. **Good Beginnings of Central VT** (802-595-7953 / [www.goodbeginningscentralvt.org](http://www.goodbeginningscentralvt.org) ) provides free education, resources, community connections and home visiting for pregnant women and families with newborn infants. In 2018, 2 Cabot families were served. **(Requested \$300, Selectboard approved \$150)**
- K. **Good Samaritan Haven** (802-479-2294 / [www.goodsamaritenhaven.org](http://www.goodsamaritenhaven.org) ) is to provide emergency shelter and support services and offer stability, safety and hope for people experiencing homelessness. **(Requested 500, Selectboard approved \$0.00)**
- L. **Green Mountain Transit** (802-864-2282 / [www.ridegmt.com](http://www.ridegmt.com) ) to promote and operate safe, convenient, accessible, innovative and sustainable transportation services in Northwest and Central VT that reduce congestion and pollution. Encourage transit oriented development and enhance the quality of life for all. **(Requested \$733, Selectboard approved \$350)**
- M. **Green Up Vermont** (802-229-4586 / [www.greenupvermont.org](http://www.greenupvermont.org) ) promotes stewardship of our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and public awareness about the benefits of a litter-free environment. **(Requested \$100, Selectboard approved \$100)**
- N. **Kingdom Animal Shelter** (802-741-7387 / [www.kingdomanimalshelter.com](http://www.kingdomanimalshelter.com) ) is an all-volunteer, non-profit rescue shelter, whose purpose is to facilitate the placement of rescued, abandoned, abused or neglected animals in safe, life-long homes; They strive to prevent overpopulation and cruelty to animals. An average of 3 cats a year are accepted from Cabot. The shelter also provides opportunities for volunteering for parents and their children and responds to numerous calls asking for advice about health, behavior and strays and runs a Trap, Neuter and Return program for cats. **(Requested \$500, Selectboard approved \$250)**
- O. **Onion River Food Shelf** (802-426-4097) is open Wednesdays and located in the Old Schoolhouse Common in Marshfield. The food shelf serves families from Cabot, Marshfield, Plainfield, E. Montpelier, and Calais. Each person receives enough food for 3 meals a day for 3 days. Free clothing, personal items and household products are also provided. In 2018, 38 adults, 30 children and 9 seniors were served from Cabot. **(Requested \$1000, Selectboard approved \$1000)**
- P. **Our House of Central Vermont** (802-476-8825 / [www.ourhouse-vt.org](http://www.ourhouse-vt.org) ) is a non-profit Children's Advocacy Center serving Washington County, by providing a safe setting for child victims and adult survivors of sexual abuse, as well as non-offending family members. Our House works closely with law enforcement to conduct investigations in a child friendly environment and offers therapy, safety planning, training and referral services. In 2017, every town in Washington County used their services in one way or another, for a total of 134 cases. **(Requested \$200, Selectboard approved \$0.00)**
- Q. **Peoples Health & Wellness Clinic** (802-479-1229 / [www.PHWCVT.org](http://www.PHWCVT.org) ) provides basic primary health care and wellness education to uninsured and underinsured community members in central VT who could not otherwise afford these services. Six Cabot residents sought services in 2017 (most recently completed fiscal year) for: medical visits, case management, consults, referrals for diagnostic tests, immunizations, prescriptions, dental care and health insurance enrollment assistance, resulting in 29 separate visits. PHWC has requested the same amount for the past 20 years, but have seen a steady increase in the number of Cabot patients over the last several years. **(Requested \$300, Selectboard approved \$100)**
- R. **Sexual Assault Crisis Team** (24-Hour Hotline 802-476-1388 / [www.sactvt.org](http://www.sactvt.org) ) provides Washington County with comprehensive services to victims/survivors of sexual violence, including legal advocacy, medical advocacy, crisis services, safety planning, support groups, educational forums and emergency overnight shelter. Due to changes in reporting practices, detailed statistics are not available for FY18. Data will be available once again next year. **(Requested \$350, Selectboard approved \$175)**
- S. **Twin Valley Senior Center** (802-223-3322/ [www.twinvalleyseniors.org](http://www.twinvalleyseniors.org) ) facilitates the social, emotional and physical wellbeing of independent senior citizens by providing access to community resources and services. Free transportation is provided to the center. TVSC is currently serving 18 residents from Cabot with meals, exercise and art programs at the center. These figures do not include foot clinic, blood pressure clinics and tax preparation assistance. Cabot residents have also participated in fundraising dinners, flea market and plant sales. Others have borrowed medical equipment and other supplies. **(Requested \$3000, Selectboard approved \$3000)**
- T. **Vermont Association for the Blind & Visually Impaired** (800-639-5861 ext. 219 / [www.vabvi.org](http://www.vabvi.org) ) provides training, support, and adaptive equipment to help visually impaired Vermonters of all ages live independent lives. In FY18, VABVI



worked with 1,770 Vermonters including 104 adult clients and 13 students from Washington County. **(Requested \$300, Selectboard approved \$150)**

- U. **Vermont Center for Independent Living (VCIL)** (802-229-0501 / [www.vcil.org](http://www.vcil.org) ) The mission of VCIL is to empower Vermonters with disabilities, deaf Vermonters and others to tear down physical, communication and attitudinal barriers that keep them from realizing their full human potential. Direct services include peer counseling, meals on wheels for persons under age 60, home access modifications and adaptive equipment. In 2018, 6 Cabot residents received services from VCIL. **(Requested \$165, Selectboard approved \$0.00)**
- V. **Vermont Family Network** (802-876-5315/ [www.vermontfamilynetwork.org](http://www.vermontfamilynetwork.org)) works to empower and support all Vermont families of children with special need, providing trainings, parent matches, school meeting support and a help line. In FY18, 324 families in Washington County were supported, 5 families of which live in Cabot. **(Requested \$250, Selectboard approved \$0.00)**
- W. **Vermont Rural Fire Protection Program** (802-828-4582/ [www.vacd.org](http://www.vacd.org) ) helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. **(Requested \$100, Selectboard approved \$0.00)**
- X. **Washington County Mental Health** (802-229-1399 / [www.wcmhs.org](http://www.wcmhs.org) ) advocates the inclusion of all persons into our communities and actively encourages self-determination, resilience and recovery for individuals and families coping with the challenges of developmental disabilities and mental health issues by providing trauma informed services to support them as they achieve their highest potential and best possible quality of life. In 2018, 41 Cabot residents received services from WCMHS for a total of 14,930 staff hours. Services included: case management, therapy and counseling, transportation, residential and employment supports. **(Requested \$1600, Selectboard approved \$800)**
- Y. **Washington County Youth Services Bureau** (802-229-9151 / [www.wcysb.org](http://www.wcysb.org) ) provides a range of innovative and effective programs that empower and enrich the lives of youth and families in Washington County through programs such as: Healthy Youth Program (substance abuse), Youth Development Program (case management support for youth who had been in DCF custody), Return House Program (for youth exiting incarceration) Country Roads Program (family counseling) and The Basement Teen Center in Montpelier. In FY18, WCYSB served 7 Cabot youth. **(Requested \$250, Selectboard approved \$125)**
- Z. **West Danville Community Club** (802-684-3851 / [jdkelley5@charter.net](mailto:jdkelley5@charter.net) ) the mission of WDCC is to maintain and enhance the Joe's Pond Public Beach and surrounding natural areas while promoting community involvement. WDCC supervises the maintenance of Joe's Pond Beach, which is also the trailhead for the Lamoille Valley Rail Trail. **(Requested \$500, Selectboard approved \$250)**
- AA. **Woodbury/Calais/Cabot Food Shelf** (802-472-6292/ [jan@janbrough.com](mailto:jan@janbrough.com) ) is a non-profit community organization whose mission is to gather and share quality food so that no one in our communities goes hungry. During 2018 this food shelf served 7 monthly Cabot resident's vegetables, canned and packaged goods and meat including turkeys as well as USDA commodities. Following the VT Food Bank recommendation of providing 2/3 of a pound of food per person per day, the 2019 request fully covers the \$20 per person per year for Cabot residents. **(Requested \$285, Selectboard approved \$285)**

**NOTE:** All the above repeat requests have been included in the General Fund Budget to be voted on by Australian Ballot. Complete 2019 annual reports and financial statements for the above organizations may be viewed at the Town Clerk's office.

## TOWN OFFICERS - 2019

Title	Name	Term Expires
Moderator	RD Eno	2020
Town Clerk (Australian Ballot)	Betty Ritter	2020
Assistant Town Clerk & Treasurer	Michelle Leclerc	Non-Term
Town Treasurer (Australian Ballot)	Betty Ritter	2020
Collector of Lease Land Rentals	Town Treasurer	2020
Selectboard Members (Australian Ballot)	John Cookson Fred Ducharme, Chair Ruth Goodrich, Vice Chair Michael Hogan Matthew Nally (appointed to fill vacancy left by Ted Domey)	2022 2020 2021 2021 2020
Listers	Brittany Butler (appointed to fill vacancy left by Shirley Ducharme) Jeanne Johnson Jacqueline Lumbra	2020 2022 2020
Auditors <b>(TBD)</b> (3-year terms – staggered)	Cecilia Gulka Lynn Jones Bruce Westcott (moved)	2020 2020 2021
Delinquent Tax Collector	Susan Carpenter	2020
Grand Juror	David Pike	2020
Cemetery Commissioners	Deb Bothfeld Angela Ward Melvin Churchill, Chair Ruth Goodrich Frederick Pike	2022 2022 2021 2020 2022
School Directors (Australian Ballot)	Chris Tormey, Chair Rory Thibault Sharon O'Connor Lisa Olson Jeremiah Breer	2022 2021 2021 2020 2020
Library Trustees	Beth Wade Kurt Steinert Angela Ogle Linda Gabrielson Jeanne McCallum	2020 2021 2020 2022 2022

## TOWN OFFICERS - 2019

Title	Name	Term Expires
Recreation Committee	Chuck Talbert, Chair	Non-term
	Cam North	Non-term
	Jessica North	Non-term
	Sonia Bailey	Non-term
	Tamara Feldman	Non-term
	Richard Hourihan	Non-term
CCIF (Cabot Community Investment Fund) (Formerly UDAG)	Frank Kampf, Chair	Appointed by Selectboard
	Gregg Burt	Appointed by Selectboard
	Jeff Haslett	Appointed by School Board
	Oliver Welters	3-year term – expires 2022
	Adam Overbay	3-year term – expires 2020
Willey Building Committee	Fred Ducharme	2021
	Brad Alexander	2020
	Paul Wade	2022
	Bill Wheeler	Appointed by Selectboard
	Dan Dunham	Appointed by Library

## APPOINTED BY SELECTBOARD

Title	Name	
First Constable	William Ameden	
Second Constable	Steve Hogan	
Water / Wastewater Superintendent	Ruth Goodrich	
Pound Keeper	Cheryl McQueeney	
Animal / Dog Control Officer	William Ameden	
Fence Viewers	Glenn Goodrich	David Pike
Inspector – Coal, Wood, Lumber, Shingles	Anson Tebbetts	
Tree Warden	Roland Payne, Jr.	
Fire Warden	Andrew Luce	
Health Officer	Valarie Covell	3-year term – Oct. 2021
Town Energy Coordinator	Michael Socks	
Zoning Administrator	Brittany Butler	
Planning Commission (5 member – 1-year terms)	Charles Marian, Chair	Betty Ritter, Secretary
	Kate Chatot	Jon Raynor
	Jeff Haslett	Dawn Andrews
	Bobby Searles	Jen Miner

**APPOINTED BY SELECTBOARD**

<b>Title</b>	<b>Name</b>	
Development Review Board (7 members – 1-year terms)	Charles Marian, Chair Jen Miner Amy Hornblas Susan Socks, Alt.	Larry Gochey Oliver Welters Michael Socks Brad Alexander
Cabot Trails Working Group	Andrew Gilbert Gary Gulka Michael Socks	Gwen Hallsmith Karlyn Schmitt Paul Wade
Conservation Committee	Gary Gulka Chris Duff Cedric Alexander	Roland Payne, Jr. Dawn Andrews
Master of Colors	Bill Wheeler	
Road Commissioner	John Cookson	
Town Attorney	Tarrant, Gillies & Richardson	
Regional Planning Committee Rep.	Amy Hornblas	
Emergency Management Coordinator	Jeff Haslett	
NEKSWMD Representative	Ben Davis	
NEKSWMD Representative Alt.	R.D. Eno	

Newspapers	Cabot Chronicle	Hardwick Gazette
District Representative	Representative Kitty Toll	(Elected at State Level)

**Tuesday meal, school cafeteria—Noon to 1p.m.**



*All you can eat lasagna, mac & cheese, baked beans, salad, rolls, dessert & drinks!*

**Tickets - \$10.00**

**Served by United Church of Cabot**

## EXTERNAL AUDITOR'S REPORT

### TOWN OF CABOT 2018 - 2019 AUDIT REPORT JUNE 2019 Selectboard's Responses to Weakness

#### MATERIAL WEAKNESS:

##### 2019-1 Property Tax Reconciliation

**TOWN RESPONSE:** The Town Treasurer will put in place controls to review the calculation of the amounts received and balance the Property Taxes.

## TOWN CLERK'S REPORT

The year 2019 was once again a very busy year in the Town Clerk's Office. For the year 2019 we will only have one tax bill that will be sent out in July with two payments due one August 20, 2020 and the final payment will be due November 19, 2020. Just a reminder: we have a drop box at the back door for payments, and we also take credit card payments.

We ended up overseeing Town Meeting Day election with 575 voters voting by Australian ballot. As usual we continue to have an open-door policy and welcome you to stop in. We have moved some offices around, so please come and visit and see where everybody is! Again, a special thank you to Michelle for all the hard work she does for all of us.

We will be having a Bulk Removal Day on Saturday, August 22 from 8:00 a.m. to 3:00 p.m. This will be a great way to clean up all those things we wanted to dispose of and had no outlet. Our office will be posting further information through our Web site, posting flyers around town, and Front Porch Forum.

We had two blood drives last year and our next one is scheduled for Thursday, February 13. If you have any interest in helping with these, please let me know. Every pint counts!

We are working on the Town Report and wanted to remind everyone that we will not be mailing the Report out unless you request it. A postcard will be sent to all registered voters regarding this. Copies will be available at the Town Clerk's Office, Cabot Library, Cabot Grocery Store, and the Den.

**A reminder for all you dog owners:** We can license your dog anytime during our working hours (Monday through Thursday 9:00-5). Please be sure your dog is up to date on rabies and bring a copy of the certificate in when you register your dog(s). This must be done by Monday, April 1, 2020, or there will be an added late fee. Fees are \$9.00 for neutered or spayed dogs, and \$13.00 for un-neutered or un-spayed dogs. We are also going to have available to register dogs at Town Meeting, so if you would like to license your dog, please be sure to bring your rabies certificate with you. Unfortunately, we have been unable to do a rabies clinic in Cabot for the last couple of years due to not have a Veterinarian available. The Town of Marshfield will have a clinic on Saturday, March 21 from 10:00-12:00. The Hardwick Veterinary Clinic at 64 N Main Street in Hardwick will be conducting its Rabies Clinics this spring during the first 4 Saturday's in March (March 7, March 14, and March 21). The clinics will run from 8:30 am through 10:00 am. It will be \$20 for a Rabies Only Vaccine. No appointments are necessary but it is first come first serve.

**Information re Homestead Exemption (Form HS122):** This form is due to the State Tax Department on April 15, 2020. This is mandatory for all homeowners. Please note that if you ask for an extension on your taxes, it is still necessary to file this Homestead Exemption by April 15, 2020.

See you at Town Meeting, Tuesday, March 3.  
Betty Ritter,  
Town Clerk/Treasurer



## SELECTBOARD REPORT

The Selectboard would like to thank the voters of Cabot for having provided us the opportunity to serve our community in 2019. The Board considers 2019 to have been a very good year with many significant accomplishments. The paving of the Willey Building parking lot along with the installation of lights was a project that was long overdue. The paving project through Town was started by Pike Industries and will be completed this coming spring.

The Selectboard would like to recognize and remember our fellow board member who passed away this past year. Ted Domey was a long time Selectboard member who served his town in many capacities. His knowledge of highways and roads from his tenure at the Agency of Transportation was a great benefit to the town as we planned projects over the years. He will be missed by all of us. Thank you, Ted!

One of the main functions of the Board is to produce a financial budget each year for the Town to vote on at Town Meeting. The Town also approved the new fiscal year budget that runs from July 1, 2019 through June 30, 2020. We are currently through eight months of our current budget cycle.

The next fiscal year budget that covers the period of July 1, 2020- June 30, 2021 has taken considerable work at multiple budget meetings. The Board has set aside an hour or two for special budget meetings each week to discuss expenses needed to meet the financial demands of the Town. At these meetings, various entities of the Town that comprise both the General and Highway Funds presented their FY2021 budget requests. We have had some public input but not as much as we hoped for. These are public meetings and we invite the public to attend and give us their thoughts and suggestions.

FY2021- (July1, 2020-June 30, 2021) General Fund Operating Budget is \$585,401 as compared to last year's budget of \$644,200, a decrease of \$58,799. There are no General Fund projects this year.

The FY2021-(July 1, 2020-June 30, 2021) Base Highway Operating Budget totals \$682,051 as compared to last year's base budget of \$575,400, an increase of \$106,651. Consolidating the equipment leases of all town equipment and paying off the balances will save the town over \$46,000. To accomplish this, we are asking the town to approve a \$300,000 grant from CCIF. In addition, the town will refinance at a lower interest rate approximately, \$410,000 to be paid off over 5 years.

Information on the Cabot Fire Department's updating the current station due to violations are listed in the Fire Department's report listed in the Town's Annual Report. Any questions, please refer them to Chief Walter Bothfeld, Jr.

The impact on future budgets is identified in the FY2020 Capital Budget included separately in this Town Report. Please note that neither the General Fund nor the Highway Fund budgets include any contingency funds so that when an unanticipated cost occurs, it may very well result in a budget deficit.

The projected 2020-21 Municipal Property Tax rate is 0.6419 if all the articles pass, up from 0.6080 in 2019. The GRAND LIST AND TAX COMPARISON 2010-2019 report is included in the Annual Town Report providing a 10 -year comparison of Property Tax Rates.

The taxes for the new fiscal year 2021 (July 1, 2020-June 30, 2021) are due in two installments that will be divided in half: 1<sup>st</sup> installment due on August 20 and second and final installment due on November 19. By doing so, tax money will be payable in smaller amounts in two installments rather than in one lump sum. The Town may not have to obtain a tax anticipation loan to cover taxes due and pay the resultant interest that is an additional expense to the Town.

The Board wishes to thank Road Foreman Aldo Nunn, and Road Crew Rusty Churchill and Sid Griggs for the high quality of work they performed in 2019. In addition to keeping the roads in excellent condition, they also completed multiple critical projects that are not generally visible to most of us, such as ditch clearing, culvert cleaning, brush-hogging and the like. The roads are in great shape and the Board has received many positive comments from people in town on the Road Crew’s work. The Board also wishes to thank part-time employee Tommy Sicely for his excellent and very conscientious service to the Town.

The Board also wishes to thank Betty Ritter for her work as Town Clerk and Town Treasurer. Under Betty’s leadership, the Town Offices are a welcoming and pleasant place to undertake the town’s business.

We wish to thank Michelle Leclerc for her outstanding service as Assistant Town Clerk and Assistant Town Treasurer. Michelle brings efficiency, pleasantness, professionalism and spark to Cabot. We are fortunate to have her working for our town.

We would like to also recognize and welcome our new Selectboard members Ruth Goodrich and John Cookson. Also, we are glad to have Matthew Nally as a new member filling out the remainder of the term of our friend Ted Domey who passed away this past year.

Lastly, we wish to thank all of the Town officers and volunteers who contribute so much to the smooth functioning of our incredible community. Without all of you, Cabot would not be the wonderful community that it is today. We can never thank each and everyone one of you enough for all of your services to our town.

The Board meets on the first and third Tuesday of each month at 6:00 p.m. in the Willey Building and we welcome your attendance. Each meeting begins with a Public Comment period where we listen to your concerns and suggestions.

#### Cabot Selectboard 2020

- Fred Ducharme, Chair
- Ruth Goodrich, Vice Chair
- Michael J. Hogan, Clerk
- John L. Cookson
- Matthew Nally



## DELINQUENT TAX STATEMENT – FY 2019

Susan Carpenter – Delinquent Tax Collector

	2016	2017	2018 - March	2018 – Nov.	2019 – Nov.
Balance due - 1/1/19	1,814.41	8,403.53	6,031.44	119,462.18*	-----
To Collect for 2019 as of 11/21/19	-----	-----	-----	-----	164,903.47
Collected 1/1/19 to 6/30/19 <i>(end of fiscal year)</i>	989.43	2,575.04	1,263.59	57,448.13	-----
Collected 7/1/19 to 12/31/19 <i>(final 6 months of calendar year)</i>	<u>824.98</u>	<u>4,267.02</u>	<u>4,767.85</u>	<u>42,771.77</u>	<u>33,880.02</u>
Balance due as of 12/31/19	0.00	1,561.47	0.00	9,242.28	131,023.45
Interest Collected 1/1/19 to 6/30/19 - \$4,896.52					
Interest Collected 7/1/19 to 12/31/19 - <u>\$9,702.00</u>					
Total collected - \$14,598.52					

\*balance forward of \$120,325.17 from 2019 Town Report adjusted to reflect Current Use changes and abatement correction.

## DELINQUENT TAX LIST – FY 2019

	2017	2018
Barnett, Wayne & Wendy		1,160.54
Brown, Judith		923.96
Houston, Dawn		344.57
St. James, Julia	1,123.69	1,078.97
Fresh Start Housing		1,872.18
Gagnon, Joseph		94.68
Jacobson, Ellis		2,610.66
Miner, Charles & Jennifer	278.00	1,817.45
Paquin, I.J. & Erin		1,482.19
Searles, Nettie		2,299.57
Sironi, Randall Est.	159.78	5,397.06
Walbridge, Linda		<u>160.45</u>
<b>Totals</b>	<u><b>1,561.47</b></u>	<u><b>19,242.28</b></u>

Note: Due to the changes from calendar year to fiscal year and the rule that all delinquent taxes paid in full by December 31<sup>st</sup> do not appear in the Town Report the Selectboard decided to only show those accounts with a balance due as of December 31<sup>st</sup>, 2019, from tax years previous to 2019.

## GRAND LIST AND TAX COMPARISON 2010-2019

Year	Grand List	Municipal Tax		Education Tax		Tax Rate	
		General <sup>1</sup>	Highway	Residential	Non-Residential	Residential	Non-Residential
2010	157,031,600.00	0.1552	0.3254	0.3743	1.4160	1.8549	1.8966
2011	158,903,900.00	0.1798	0.3264	1.5033	1.4633	2.0095	1.9695
2012	162,606,000.00	0.3192	0.3735	1.3760	1.3925	2.0687	2.0852
2013	164,626,030.00	0.1101	0.2596	1.5126	1.5171	1.8823	1.8868
2014	165,855,851.00	0.2633	0.2673	1.5736	1.5094	2.1042	2.0400
2015	168,109,828.00	1.5890	0.3484	1.6511	1.5089	2.1619	2.0197
2016	171,765,153.00	0.7284	0.3314	1.7199	1.5099	2.2515	2.0415
2017	171,479,280.00	0.3106	0.3041	1.7391	1.5236	2.3540	2.1380
2018	174,789,116.00	0.2571	0.3671	1.7543	1.5910	2.3834	2.2201
2019	175,765,345.00	0.2806	0.3274	1.7305	1.5966	2.3385	2.2046
<b>Average:</b>	<b>\$167,093,210.30</b>	<b>0.4193</b>	<b>0.3231</b>	<b>1.5935</b>	<b>1.5028</b>	<b>2.1409</b>	<b>2.0502</b>

1 Rates include any Local Agreement and Deficits amounts



## TOWN GENERAL FUND & HIGHWAY INCOME

TOWN GENERAL FUND & HIGHWAY INCOME						
			2018-2019	2018-2019	2019-2020	2020-2021
			Budget	Audited	Budget Approved	Budget Request
	<b>INCOME</b>					
1	GF INCOME		157,500	1,400,125	73,500	84,300
2	GF PROJECTS			-		
3	HF INCOME		154,600	228,528	149,600	899,600
4	HW PROJECTS			153,822	361,700	184,655
5	PROJECT TAXES		1,201,700			
6		<b>Total Revenue</b>	<b>1,513,800</b>	<b>1,782,475</b>	<b>584,800</b>	<b>1,168,555</b>
7						
8	GF EXPENSE		288,200	701,255	717,700	669,701
9	GF PROJECTS EXP				-	
10	HW EXPENSE		737,000	834,862	787,084	861,651
11	HW PROJECTS EXP		-	266,680	324,000	904,655
12		<b>Total Expenses</b>	<b>1,025,200</b>	<b>1,802,797</b>	<b>1,828,784</b>	<b>2,436,006</b>
13						
14	<b>Surplus/(Deficit)</b>		<b>488,600</b>	<b>(20,322)</b>		
15						
16		Property Taxes	-	1,079,063		
17		Clerk Fees	18,000	15,415	18,000	23,000
18		Library Income	500	493	100	500
19		Records Restoration/Rest.	3,400	3,326	3,400	
20		Delinquent Taxes	90,000	233,193	8,000	
21		Education Billing Fee		4,943	5,000	5,000
22		Interest	12,000	14,209	12,000	15,000
23		Miscellaneous Income	12,000	523	5,000	12,000
24		Masonic Hall Fees	8,000	7,800	8,000	9,600
25		Reappraisal-Restricted	8,000	8,522	8,000	-
26		Recreation Committee	3,000	3,014	3,000	3,500
27		Recycle Center	200	-	200	200
28		Sheriff Fines	400	2,012	800	3,000
29		State Grants		5,998		
30		State PILOT Payment		8,716		9,000
31		Water & Wastewater Admin		11,833		2,000
32		Willey Bld Rental Income	2,000	1,067	2,000	1,500
33		<b>Total General Fund Income</b>	<b>157,500</b>	<b>1,400,125</b>	<b>73,500</b>	<b>84,300</b>
34						
35		HW Miscellaneous	5,000	802	5,000	5,000
36		HW State Highway Grants	17,000	95,246	12,000	12,000
37		HW State Aid	132,600	132,480	132,600	132,600
38		HW Equipment Loan				450,000
39		CCIF Grant				300,000
40		<b>Sub-total Highway Income</b>	<b>154,600</b>	<b>228,528</b>	<b>149,600</b>	<b>899,600</b>
41						
42		HW FEMA Reimb/Culverts		141,755		
43		HW Porter Road Grant				115,991
44		HW Paving Loan 6 yrs			139,000	
45		HW Porter Road Bond/Loan				38,664
46		HW Better Back Roads		12,067	62,700	30,000
47		HW State Highway Grants			160,000	
48		<b>Total Highway Project Income</b>	<b>-</b>	<b>153,822</b>	<b>361,700</b>	<b>184,655</b>
		<b>Total General Fund &amp; Highway</b>	<b>1,513,800</b>	<b>1,782,475</b>	<b>584,800</b>	<b>1,168,555</b>



## TOWN GENERAL EXPENSE BUDGET

	FY19	FY19	FY20	FY21
	2018-2019	2018-2019	2019-2020	2020-2021
	Budget	Audited	Budget Approved	Budget Request
1 Payroll	167,700	157,539	190,000	143,000
2 Payroll Taxes	17,000	17,504	18,000	14,000
3 Cabot Appropriations	64,500	64,500	43,600	73,100
4 Special Service Appropriations	18,100	18,055	21,000	10,085
5 Cabot Ambulance Contract			45,000	-
6 Audit	11,900	11,232	12,000	16,000
7 Legal	10,000	21,444	15,000	15,000
8 Computer	500	4,125	2,500	2,000
9 Conservation Commission	2,900	123	1,600	1,000
10 Constable	900	395	900	900
11 County Tax	14,000	6,844	14,000	14,000
12 Debt Collector Expense	11,700	19,662	8,000	-
13 Deficit Reduction FY2018-2019				18,000
14 Dues & Subscriptions	6,400	7,274	5,000	10,900
15 Emergency Management				500
16 Fire Department Bond Interest	1,500	1,170	1,000	518
17 Fire Department Bond Principal	25,000	25,000	11,000	10,342
18 Fire Department Operations	50,000	45,601	55,000	50,000
19 General Expense	2,700	1,878	2,000	2,000
20 Health Insurance	21,000	19,762	26,000	12,000
21 Insurance	16,500	16,379	15,500	12,500
22 Interest Expense	3,000	730	1,500	1,000
23 Library Expense	76,000	78,024	80,000	80,000
24 Lister Expense	8,000	5,709	9,000	7,760
25 2466 Main Street Property	-	3,930	22,000	28,596
26 Masonic Hall Expense	12,000	8,129	7,500	5,000
27 Meetings/Elections	5,000	5,070	2,500	5,000
28 Office Expenses	6,000	13,226	6,000	6,000
29 Office Supplies	2,000	1,780	1,000	2,000
30 Planning Commission/DRB	1,000	1,209	1,000	1,500
31 Pound keeper	500	100	500	500
32 Rec. Committee Ops	10,000	13,420	10,000	10,000
33 Records Restoration	1,000	1,116	500	-
34 Selectboard Misc.	2,000	4,825	4,000	3,000
35 Sheriff	8,000	6,563	8,000	7,000
36 Solid Waste/Recycle Center	5,100	7,803	7,700	10,500
37 Tax Maps	400		2,100	-
38 Tax Reduction Loan	45,000	-	-	
39 Tax Sale		5,737		-
40 Trails Committee		-	500	500
41 Village Expenses	12,600	20,198	15,000	20,000
42 Willey Bld. Expenses	75,600	83,699	50,000	75,000
43 Zoning Admin.	1,800	1,499	1,800	500
44 <b>Total - General Fund Exp</b>	<b>717,300</b>	<b>701,255</b>	<b>717,700</b>	<b>669,701</b>

## HIGHWAY FUND EXPENSE BUDGET

	FY19	FY19	FY20	FY21
	2018-2019	2018-2019	2019-2020	2020-2021
	Budget	Audited	Budget Approved	Budget Request
1 Payroll	178,000	196,826	194,000	216,006
2 Payroll Taxes	17,000	23,051	17,500	24,000
3 Legal	500	875	500	500
4 Bridges	5,000	-	5,000	5,000
5 Building Maintenance	2,000	4,726	2,000	2,000
6 Chloride	17,200	8,177	15,200	9,000
7 Clothing	1,900	1,963	2,500	3,700
8 Cold Patch/Paving	2,500	1,823	2,000	2,000
9 Culverts	12,000	15,343	12,000	18,000
10 Deficit Reduction FY2018-2019				18,000
11 Equipment Bond/Loan & Int.	63,300	56,632	63,300	86,403
12 Equipment Lease	39,000	78,055	39,100	
13 Equipment Loan Loader			22,231	
14 Equipment		598		
15 Equipment Repair	25,000	40,346	25,000	25,000
16 Fuel Expense for Equipment	38,000	49,055	38,000	40,000
17 Garage Supplies	6,000	3,098	4,000	4,000
18 Gravel	70,000	59,320	80,000	65,000
19 GMC Sierra Truck	6,000	6,000	-	-
20 Health Insurance	38,100	24,298	20,000	24,000
21 Highway Fund Oil/Propane	7,500	5,346	8,000	6,000
22 Hired/Rented Equipment	12,000	19,900	10,000	5,000
23 Insurance	26,500	27,377	22,400	25,000
24 Loan Interest	-	5,554		937
25 Miscellaneous	8,000	2,548	5,000	2,500
26 New Equipment	-	-	3,800	15,000
27 Paving Misc. Projects	-	16,555		15,000
28 Paving Bond Interest	6,400	6,384	6,100	5,268
29 Paving Bond Principal	44,000	44,000	40,000	40,000
30 Paving Loan	28,500	28,454	52,953	52,953
31 Permits stormwater	3,000	240	3,000	1,000
32 Salt	36,000	59,143	42,000	55,000
33 Sand	20,000	26,950	25,000	28,000
34 Signs & Guardrails	1,000	1,412	4,500	1,500
35 Sinking Fund				15,000
36 Storage Units				25,000
37 Tires	4,000	4,526	4,000	5,000
38 Town Garage Bond Interest	1,600	1,596	1,500	1,184
39 Town Garage Bond Principal	11,000	11,000	10,000	10,000
40 Transportation Planning	2,000	-	2,000	5,000
41 Utilities	4,000	3,693	4,500	4,700
42 <b>Sub-total - Highway Expense</b>	<b>737,000</b>	<b>834,862</b>	<b>787,084</b>	<b>861,651</b>
43 Highway Grants		127,625		
44 New Equipment	2,000	139,055		
45 Consolidated Loan				750,000
46 Paving Loan Payment Project			25,000	
47 Porter Road				154,655
48 Paving Projects	57,500	-	299,000	
49 <b>Sub-Total - Highway Projects</b>	<b>59,500</b>	<b>266,680</b>	<b>324,000</b>	<b>904,655</b>
50 <b>TOTAL – HW EXPENSE</b>	<b>796,500</b>	<b>1,101,542</b>	<b>1,111,084</b>	<b>1,766,306</b>

**Highway Equipment Purchase/Lean Plan**

2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------

John Deere Grader (2015)									
John Deere Excavator (2015)									
Komatsu Loader (2018)									
Roadside Mower	118,000								
GMC Pick-up									
Freightliner (2001)									
Freightliner (2014)				222,000					
International (2017)									
Western Star (2018)									

**Paving Plan/Misc.**

Common Road & Misc Aprons									
Old Route 2				100,000					
215 North Road									
215 South Road									
South Walden Road		20,000							
Culverts and Structures									

**Fire Department**

Fire Truck (2008)									
Pierce Pumper (2011)									
GMC Resuce (2008)									
Internation Tanker (1999)		180,000							

<b>TOWN GENERAL FUND BALANCE SHEET</b> <b>AS OF JUNE 30, 2019 (FY19)</b>
---

**ASSETS**

## Current Assets

## Checking/Savings

1000 · People's United Bank - Checking - GF	21,748.73
1003 . Passumpsic Bank #4661	185,067.53
1005 · Petty Cash	100.00
1012 · Library - Comp & Grant (People's Bank)	10,690.20
1017 · Cemetery - Union Bank #1220	126,824.96

<b>Total Checking/Savings</b>	<u>344,431.42</u>
-------------------------------	-------------------

## Other Current Assets

1435 · Due from General Fund	9,985.89
------------------------------	----------

<b>Total Other Current Assets</b>	<u>9,985.89</u>
-----------------------------------	-----------------

Total Current Assets	<u>354,417.31</u>
----------------------	-------------------

<b>TOTAL ASSETS</b>	<u><u>354,417.31</u></u>
---------------------	--------------------------

**LIABILITIES & EQUITY**

## Current Liabilities

## Other Current Liabilities

Prepaid Taxes	4,723.00
1584a . Due to Cemetery	9,985.89
1586 . Solid Waste-Refundable Dep.	300.00
1587 . Passumpsic Bank Line of Credit	344,780.00

<b>Total Other Current Liabilities</b>	<u>359,788.89</u>
--	-------------------

## Long Term Liabilities

1600 . Loan - UDAG WB Renovation	41,132.78
----------------------------------	-----------

<b>Total Long Term Liabilities</b>	<u>41,132.78</u>
------------------------------------	------------------

<b>Total Liabilities</b>	<u>400,921.67</u>
--------------------------	-------------------

## Equity

1703 . Retain Earnings	103,157.78
------------------------	------------

Net Income	(149,662.14)
------------	--------------

Total Equity	<u>(46,504.36)</u>
--------------	--------------------

<b>Total Liabilities &amp; Equity</b>	<u><u>354,417.31</u></u>
---------------------------------------	--------------------------

<b>TOWN GENERAL FUND PROFIT &amp; LOSS STATEMENT</b> <b>FISCAL YEAR ENDING JUNE 30, 2019 (FY19)</b>
--

Ordinary Income/Expense

**Income**

1400 · Bond	-
1445 · Administrative Charges	11,833.36
1450 · Education Billing Fee	4,943.00
1500 · Current Taxes	975,313.79
1601 · Loan Proceeds	141,755.00
2000 · Cemetery Income	36,965.22
3000 · Clerk Fees	15,414.65
3030 · Land Record Restoration	3,325.50
3200 · Delinquent Taxes	233,193.20
3250 · Grant	5,998.00
3300 · Interest Income	14,208.84
3390 · Library Income	3,498.27
3400 · Misc. Income	523.24
3496 · Re-Appraisal - RESERVED	8,521.50
3600 · Recreation Income	3,014.00
3645 · Masonic Hall Fees	7,800.00
3646 · Recycle Center	-
3648 · Sheriff Fines	2,012.00
3650 · WB Rent Fees	1,067.00
HF3030 · Miscellaneous Income	802.40
HF3787 · State Highway Grant	95,246.25
HF3050 · State Aid	132,479.54
HF3790 · Town Garage	12,066.79
<b>Total Income</b>	<b><u>1,709,981.55</u></b>

**Expense**

Payroll Expenses	157,691.77
Payroll Taxes	17,515.42
4000 · Appropriations	82,555.00
4001 · Audit	11,232.00
4002 · Legal	22,318.69
4005 · Cemetery Expenses	38,498.76
4036 · Computer	4,125.00
4039 · Constable	394.62
4038 · Conservation Committee	122.76
4040 · County Tax	6,844.00
4044 · Delinquent Collector Fee	19,662.44
4046 · Dues & Subscriptions	7,273.94
4050 · FD Expenses	72,775.85
4110 · General Expense	1,877.65
4130-1 · GF Health Insurance	19,762.21

4140 · Insurance	16,379.22
4150 · Interest Expense	730.19
4200 · Library Operations	92,287.42
4300 · Lister Expense	5,708.82
4370 . Main St 2466 - New Property	2,925.00
4400 · Masonic Hall	8,128.84
4500 · Meeting Elections	5,070.05
4600 · Office Expenses	13,226.49
4700 · Office Supplies	1,780.08
4800 · Planning Commission	1,208.83
4900 · Pound keeper	100.00
5550 · Rec Comm Operations	13,420.33
5600 · Records Restoration	1,115.61
6000 · SB Miscellaneous	4,825.08
6051 . Sheriff	6,563.06
6070 · Solid Waste	7,802.95
6150 · Tax Sale	5,737.34
6200 · Willey Building Expense	83,699.10
6300 · Village Expenses	20,198.42
4360 . Zoning Admin	1,499.26
HF4000 · Bridges	-
HF4002 . Building Maint.	4,725.52
HF4004 · Chloride	8,176.96
HF4006 · Clothing Allowance	1,963.47
HF4007 · Cold Patch/Paving	1,822.80
HF4010 · Culverts	15,342.90
HF4028 . Equipment Lease	78,054.68
HF4029 . Equipment	597.84
HF4030 · Equipment Repairs	40,345.81
HF4054 . Equipment Bond/Loan & Int.	56,631.90
HF4055 · Fuel Exp/Equipment	49,055.00
HF4160 · Garage Supplies	3,098.27
HF4061 · Gravel	59,320.30
HF4072 . GMC Sierra Truck	5,999.56
HF4073 . Highway Grants	127,625.00
HF4088 · Health Insurance	24,297.88
HF4189 · Hwy Furnace Oil	5,345.64
HF4090 · Hired/Rental Equipment	19,900.00
HF4095 · HF Insurance	27,377.03
HF4110 · Bond Interest	7,980.48
HF4120. Bond Principal	55,000.00
HF4130 . Loan Interest	5,553.78
HF4140 . Loans	28,453.93
HF4160 · Misc. Expense	2,547.88
HF4071 · New Equipment	139,055.00
HF4177 . Highway Payroll	196,825.93
HF4177a. Highway Payroll Taxes	23,050.63

	HF4180 · Paving	16,554.78
	HF4182 · Salt	59,142.77
	HF4183 · Permits	240.00
	HF4185 · Sand	26,950.00
	HF4175 · Signs & Guardrails	1,411.95
	HF4194 · Tire Account	4,526.03
	HF4200 · Utilities	3,693.24
Net Ordinary Income	Total Expense	<u><b>1,855,723.16</b></u>
Other Income/Expense		(145,741.61)
Other Income		
Net Income	Transfer from General Fund	-
	8005 · In-Out Checks	<u>2,072.48</u>
	Net Other Income	(2,072.48)
Other Expense		
	Auditors Adjustment	<u>1,848.05</u>
	Total Other Expense	<u><b>1,848.05</b></u>
Net Other Income		<u><u>(3,920.53)</u></u>
		<b>(149,662.14)</b>



## BOND PAYMENT SCHEDULE

	2016	2017	2018	2019	2020
<b>2014 HW Paving &amp; Garage [\$500,000]</b>					
Interest due 6-1	4,818.66	4,567.59	4,214.77	3,765.70	3,257.45
Interest due 12-1	4,818.66	4,567.59	4,214.77	3,765.70	3,257.45
Vermont Municipal Bond Principal	55,000.00	55,000.00	55,000.00	50,000.00	50,000.00
<b>Total Anticipated 2014 Bond Payment</b>	<b>64,637.32</b>	<b>64,135.18</b>	<b>63,429.54</b>	<b>57,531.40</b>	<b>56,514.90</b>
<b>2011 FD Truck Bond [\$150,000]</b>					
Interest due 6-1	965.89	817.10	635.30	496.60	341.90
Interest due 12-1	965.89	817.10	635.30	496.60	341.90
Vermont Municipal Bond Principal	15,000.00	15,000.00	10,000.00	10,000.00	10,000.00
<b>Total 2011 FD Truck Bond Payment</b>	<b>16,931.78</b>	<b>16,634.20</b>	<b>11,270.60</b>	<b>10,993.20</b>	<b>10,683.80</b>
<b>2008 FD Truck Bond [\$200,000]</b>					
Interest due 6-1	875.25	593.25	300.75	0.00	0.00
Interest due 12-1	875.25	593.25	300.75	0.00	0.00
Vermont Municipal Bond Principal	15,000.00	15,000.00	15,000.00	0.00	0.00
<b>Total 2008 FD Truck Bond Payment</b>	<b>16,750.50</b>	<b>16,186.50</b>	<b>15,601.50</b>	<b>0.00</b>	<b>0.00</b>
<b>Payment Schedule Grand Total</b>	<b>\$98,319.60</b>	<b>\$ 96,955.88</b>	<b>\$90,301.64</b>	<b>\$68,524.60</b>	<b>\$67,198.70</b>

## INVENTORY OF TOWN EQUIPMENT AND PROPERTY

TOWN EQUIPMENT AND DESCRITPION	VALUE
Cemetery Water Tank	500.00
Cemetery Small Hand Tools	550.00
Cemetery 1999 John Deere Riding Mower	1,000.00
Cemetery 2000 John Deere Riding Mower	1,000.00
Fire Department Fire Station Inventory	53,000.00
Fire Department 201 Pierce Saber Pumper Truck	335,000.00
Fire Department 2009 GMC 5500 Rescue Truck	145,000.00
Fire Department 1999 International 4900 Tank Truck	100,000.00
Fire Department Rescue Truck Inventory	75,000.00
Fire Department Pumper Truck Inventory	30,000.00
Fire Department Tank Truck Inventory	18,000.00
Highway Department 2015 John Deere Grader	299,500.00
Highway Department 2015 John Deere Excavator	125,400.00
Highway Department 2015 Trailer	12,000.00
Highway Department 1997 Caterpillar 924F Loader	55,000.00
Highway Department 2001 International Truck and Plow	72,380.00
Highway Department 2017 International Truck and Plow (leased 2017)	0.00
Highway Department 2014 Freightliner Truck & Plow	104,000.00



<b>INVENTORY OF TOWN EQUIPMENT AND PROPERTY (continued)</b>
---

Highway Department 2018 Western Star Truck and Plow (leased 2017)	0.00
Highway Department 2014 GMC Sierra Truck and Plow	25,000.00
Highway Department Plows and Sanders	5,000.00
Highway Department Chipper	2,200.00
Highway Department Chainsaws	800.00
Highway Department 2 Welders	200.00
Highway Department 2016 John Deere Riding Lawn Mower with snow blower	12,000.00
Highway Department Culvert Thawer	500.00
Highway Department Pressure Washer	1,500.00
Highway Department Generator	6,000.00
Highway Department Small Hand Tools	10,000.00
Town Clerk Office Computers/Printers	6,500.00
Town Clerk Office File Cabinets/Safes	10,000.00
Town Clerk Office Furniture/Fixtures	20,000.00
Lister's Office Computer/Printer	2,000.00
Zoning Office Computer/Printer	12,000.00
<b>Subtotal Equipment</b>	<b>\$1,365,450.00</b>

**REAL ESTATE INVENTORY**

School Cabot School	3,764,960.00
Cabot Commons	8,200.00
Cabot Historical Society	82,600.00
Highway Department (new) Town Garage and Salt Shed	1,000,000.00
Highway Department Grader Shed	61,200.00
Highway Department Town Garage Storage Building	26,000.00
Fire Department Fire Station	75,000.00
Fire Department Parking Lot	10,000.00
Houston Hill Land Fill	4,800.00
Wastewater One Family Dwelling	52,000.00
Wastewater Storage Building	125,000.00
Wastewater Sewer Treatment Building	2,110,000.00
Water Wells	30,700.00
Town Masonic Hall	262,264.00
Town Willey Memorial Building	860,000.00
Town Library [in the Willey Memorial Building]	127,000.00
Town Recreation Building	11,700.00
Cemetery Storage Buildings	5,800.00
Town 10.2 Acre Recreation Field	10,000.00
Town 40 Acre Town Forest	40,000.00
Town 4 Acre Dump	4,000.00
Town 4 Acres on US Route 2	9,000.00
Town Old Route 2 .20 Acres	4,200.00
Town .33 Acres on Elm Street	2,700.00

<b>Subtotal Real Estate</b>	<b>\$4,224,724.00</b>
-----------------------------	-----------------------

<b>Grand total Equipment and Real Estate</b>	<b>\$5,590,174.00</b>
--	-----------------------

<b>TOWN SALARIES 2019</b>
---------------------------

Brittany Butler	Lister/Zoning Admin	\$10,138.12
Susan Carpenter	Delinquent Tax Collector	15,367.62
Walter Churchill	Road Crew	66,401.61
John Cookson	Selectboard Member, Road Comm.	1,980.00
Paula Davidson	Library Substitute	213.00
Karen Deasy	Zoning Admin, Road Comm.	21,384.56
Edward Domey	Selectboard Member	1,000.00
Fred Ducharme	Selectboard Member	1,050.00
Shirley Ducharme	Custodian	15,637.18
Ruth Goodrich	Selectboard Member	1,000.00
Sidney Griggs	Road Crew	57,322.41
Cecilia Gulka	Auditor	642.50
Michael Hogan	Selectboard Member	1,000.00
Kathleen Hoyne	Librarian	37,410.10
Jeanne Johnson	Lister	7,729.11
Tomalyn Johnson	Library Substitute	108.00
Lynn Jones	Auditor	492.50
Michelle Leclerc	Asst. Clerk & Treasurer	43,589.61
Jacqueline Lumbra	Lister	17,688.12
Anne Miller	Library Substitute	258.00
Jessica North	Rec. Committee Coordinator	4,368.00
Aldo Nunn	Road Foreman	69,446.43
Lisa Olson	Library Substitute	36.00
Victoria Palmer	Library Substitute	156.00
Betty Ritter	Clerk & Treasurer	46,660.20
Christina Sacalis	Library Substitute	984.00
Thomas Sicely	Village Maintenance	13,091.70
Bruce Wescott	Auditor	225.00
	TOTAL	<u>\$ 435,379.77</u>

<b>CABOT COMMUNITY INVESTMENT FUND</b> <b>BALANCE SHEET as of JUNE 30, 2019 (FY19)</b>
---

ASSETS

Current Assets

Checking/Savings

Admin Fund Checking 10,990.15

Scholarship Admin Checking Acct 394.16

Total Checking/Savings 11,384.31

**Total Current Assets 11,384.31**

Other Assets

Willey Building loan 41,132.78

Trust Accounts

Scholarship Endowment Trust Acc 240,162.55

CCIF Funds Trust Account 1,067,986.37

Total Trust Accounts 1,308,148.92

Wastewater 405,500.00

Wastewater 75K 30 yr loan -2001 75,000.00

**Total Other Assets 480,500.00**

**TOTAL ASSETS 1,841,166.01**

LIABILITIES & EQUITY

Equity

Retained Earnings 1,952,891.91

Net Income -111,725.90

Total Equity 1,841,166.01

**TOTAL LIABILITIES & EQUITY 1,841,166.01**

<b>CABOT COMMUNITY INVESTMENT FUND</b> <b>PROFIT &amp; LOSS STATEMENT as of JUNE 30, 2019 (FY19)</b>
---

Ordinary Income/Expense

Income

Commercial Loan Interest Income		
	Cabot Community Assoc	2.01
	Cabot Common 50K Interest	1,061.65
Total Commercial Loan Interest Income		1,063.66
Income From Trust & Check Accts		
Bank Interest		
	Scholarship Admin Checking Inte	3.02
	CCIF Admin Checking Acct Int	42.42
Total Bank Interest		45.44
Scholarship Trust Earnings		
	realized gains/(losses)	2,094.42
	Scholarship foreign tax withhel	-166.91
	Schol Tr Ac - Chnge in Mkt Valu	4,382.45
	Schol Tr Ac - Div & Int	4,673.16
	Schol Tr Ac - Fees to UB	-1,596.02
Total Scholarship Trust Earnings		9,387.10
CCIF Fund Tr Acct Earnings		
	Realized gains/(losses)	14,065.38
	Foreign tax withheld	-59.40
	CCIF Tr Acct - Chnge in Mkt Val	16,229.04
	CCIF Tr Acct - Div & Int	30,406.85
	CCIF Tr Acct - Fees to UB	-7,126.29
Total CCIF Fund Tr Acct Earnings		53,515.58
Total Income From Trust & Check Accts		62,948.12
	Loan Repayments	5,472.07
<b>Total Income</b>		<b>69,483.85</b>
Gross Profit		69,483.85
Expense		
	Loan	22,268.77
	Interest	2,520.54
Grants		
	Scholarship Grants	11,500.00
	Town Meeting Grant	129,343.98
	Development Grants	0.00
	Discretionary Grants	500.00
	Grants - Other	0.00
		141,343.98
Administrative Expenses		
	Public Announcements	0.00
	Economic Development Expenses	0.00
	Accounting and Auditing Service	2,592.00
	Legal	0.00
	Postage and Delivery	64.00
	Bank Service Charges	0.00
	Printing and Reproduction	0.00
Total Administrative Expenses		2,656.00
	Loan Subsidies Paid	12,420.46
Total Expenses		181,209.75
Net Ordinary Income		-111,725.90
<b>Net Income</b>		<b>-111,725.90</b>

<b>CEMETERY COMMISSION FINANCIAL REPORT</b>
---

**Ordinary Income/Expense**

Income

2000 · Cemetery Income

2002 . Cemetery Appropriation	20,000.00
2005 · Cemetery Burial Income	4,005.00
2010 · Cemetery Dividends	3,116.13
2020 · Cemetery Interest	42.64
2025 · Cemetery Lot Sale	3,530.00
2030 · Cemetery Misc	0.00
2040 · Cemetery Perpetual Care	100.00
2050 · Cemetery Unrealized Gain	267.42
2060 . Cemetery Change in Market	<u>5,904.03</u>

**Total 2000 · Cemetery Income** 36,965.22

**Total Income** 36,965.22

Expense

4005 · Cemetery Expenses

4010 . Cemetery Bank Service Charges	800.80
4012 · Cemetery Burial Expense	2,355.00
4015 · Cemetery Contracts	15,000.00
4020 · Cemetery Insurance	192.50
4025 · Cemetery Misc Expenses	20,000.00
4030 . Cemetery Supplies	150.46
4035 · Cemetery Unrealized Loss	<u>0.00</u>

**Total 4005 · Cemetery Expenses** 38,498.76

**Total Expense** 38,498.76

**Net Ordinary Income** -1,533.54

Other Income/Expense

Other Expense

Transfer to Cemetery 0.00

Total Other Expense 0.00

Net Other Income 0.00

**Net Income** -1,533.54

<b>EMERGENCY AMBULANCE FINANCIAL REPORT</b>
---

Beginning Bank Balance	<b>74,199.76</b>
------------------------	------------------

**INCOME:**

Billing	21,894.29
Town Appropriations	-
Marshfield	18,000.00
Cabot	18,000.00
Saving Interest	10.57
	<u>57,904.86</u>

<b>TOTAL INCOME:</b>	<b>132,104.62</b>
----------------------	-------------------

**EXPENSES:**

Ambulance Repairs	2,992.12
Audit	400.00
Billing Expense	440.00
Background Check	100.00
Dispatch	8,579.32
Dues & Subscriptions	3,246.94
Education	3,251.39
Fuel Expense	659.26
Insurance	7,654.00
Medical Supplies	5,303.69
Office, Tel & Postage	3,850.85
Oxygen Supplies	2,524.24
Refunds	9.18
Radios & Repairs	10,177.00
Scholarships	1,500.00
Trash Removal	1,204.44
Subcontractors	2,400.00
Repairs & Maint Veh	1,087.88
Equipment	279.00
Stipend	<u>15,325.00</u>

<b>TOTAL EXPENSES:</b>	<b>70,984.31</b>
------------------------	------------------

<b>Ending Bank Balance</b>	<b>61,120.31</b>
----------------------------	------------------

CNB Svings Acct	1,609.22	
CNB Checking Acct	17,511.09	
VSECU Savings Acct	<u>42,000.00</u>	
<b>Total Accts</b>		<b>61,120.31</b>

## FIRE DEPARTMENT VOLUNTEER FUND

The following is the Fire Department Financial report:

**Beginning Balance, July 1, 2018** **\$1,479.21**

**Income:**

Donations \$ 500.00  
 Breakfast Money \$ 540.00

**Total Income:** \$1,040.00

**Total** **\$2,519.21**

**Expenses:**

**Total Expenses:** **\$237.33**

**Ending Balance, June 30, 2019** **\$2,281.88**

Respectfully Submitted,  
 John Christman, Treasurer

## FIRE DEPARTMENT OPERATIONS EXPENSE REPORT

ITEM	2018 - 2019	2018 - 2019	2019 - 2020	2020 - 2021
	Budget	Audited	Budget	Budget Request
Electricity	2,500	1,274	2,500	1,500
Building Maintenance	4,500	769	4,500	4,500
Supplies	850	4,152	850	850
Heating Fuel	4,000	2,957	4,000	3,000
Insurance	9,500	7,513	9,500	7,800
Legal Fees	-		-	-
Miscellaneous	3,000	866	3,000	1,700
New Equipment	7,500	8,751	7,500	7,500
Radios & Repair	1,800	110	1,800	1,800
Sewer/Water	1,600	1,340	1,600	1,600
Dispatch	9,250	13,977	14,250	14,250
Telephone/Tablet	-	234	-	-
Truck Fuel	1,000	325	1,000	1,000
Equipment Repair	2,000	2,999	2,000	2,000
Truck Repair	2,500		2,500	2,500
<b>Total</b>	<b>50,000</b>	<b>45,266</b>	<b>55,000</b>	<b>50,000</b>

## LIBRARY INCOME & EXPENSE REPORT

<b>INCOME</b>	<b>Budget</b>	<b>Audited</b>	<b>Budget</b>	<b>Budget Request</b>
Appropriation - Town	74,000	74,000	80,000	85,470
Gifts & Donations		493		
Interest				
Miscellaneous/E-Rate				
<b>Total Income</b>	<b>74,000</b>	<b>74,493</b>	<b>80,000</b>	<b>85,470</b>

### **EXPENSES**

Payroll	36,855	39,394	37,961	39,099
Payroll Taxes	4,295	4,567	4,423	4,575
Books - Adult	2,600	3,022	2,860	3,289
Books - Juvenile	1,760	2,680	1,936	2,226
Books - Audio / Video	1,800	1,238	1,980	1,980
Books - Replacement				
Books - News/Magazines	700	511	500	500
Custodial	870	800	870	870
Dues & Subscriptions	350	613	425	1,080
Equipment	200	575	200	200
Library World	475	439	475	475
Maintenance	200	32	200	200
Mileage	60	104	75	75
Miscellaneous				50
Postage	900	893	1,000	1,000
Programs	2,000	1,518	2,000	2,000
Substitutes	1,700		1,700	1,700
Supplies	400	981	400	400
Telephone & Internet	1,300	812	1,300	1,300
Training	60	85	100	100
Insurance	1,480	1,218	1,400	1,480
Insurance - Health	19,950	18,541	20,285	23,950
<b>Total Expenses</b>	<b>77,954</b>	<b>78,024</b>	<b>80,090</b>	<b>86,549</b>



<b>LIBRARY COMPUTER GRANT FUND</b>
------------------------------------

Beginning Balance, June 1, 2018			<b>14,965.30</b>
Income:			
	Interest	5.22	
	Donations	2,775.00	
	Closed a CD	7,007.81	
	Summer Program Grant	200.00	
	Replacement Books	\$ -	
	<b>Total</b>	9,988.03	
Expense:			
	Equipment	13,363.13	
	Programs	900.00	
	<b>Total</b>	14,263.13	
Ending Balance, June 30, 2019			<b>10,690.20</b>

<b>SENIOR CITIZENS BALANCE SHEET</b>
--------------------------------------

SENIOR CITIZEN BALANCE SHEET (BEGINNING JULY 1, 2019)	299.68
INCOME – TOWN APPROPRIATION	600.00
EXPENSES	
Dinners/Entertainment	300.00
Supplies	27.95
<b>Total Expenses</b>	<b>327.95</b>
 <b>ENDING BALANCE</b>	 <b>571.73</b>

## RECREATION COMMITTEE INCOME & EXPENSE REPORT

<b>INCOME</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>Budget</b>	<b>Audited</b>	<b>Budget</b>	<b>Budget Request</b>
Town Budget	10,000.00	10,000.00	10,000.00	10,000.00
Rec Fund	2,408.32	1,889.49	2,408.32	2,408.32
Fees	3,500.00	3,014.00	3,500.00	3,200.00
Gifts & Donations				
<b>Total Income</b>	<b>15,908</b>	<b>14,903</b>	<b>15,908</b>	<b>15,608</b>

<b>EXPENSES</b>				
Coordinator	5,200	5,351	5,200	5,200
Electric	300	237	300	300
Water	400	550	400	400
Wastewater	1,800	2,250	1,800	1,800
Porta Potties	500	275	500	625
Miscellaneous	600	267	600	600
Facility Repairs	500	441	500	500
Girls on the Run	500		500	-
Little League	700		700	-
Lacrosse	1,000		1,000	-
Skating Rink	1,000	1,968	1,000	1,000
Soccer	800	957	800	1,900
Summer Camp	1,000	200	1,000	1,000
Field Repairs (Ditching done by Cabot)	500		500	500
Insurance	200		200	200
Basketball	200	1,036	200	1,550
Supplies	-		-	-
<b>Total Expenses</b>	<b>15,200</b>	<b>13,533</b>	<b>15,200</b>	<b>15,575</b>

## WATER FUND INCOME & EXPENSE REPORT

	2018 - 2019	2018 - 2019	2019 - 2020	2020 - 2021
	Budget	Actual	Budget	Budget Request
Administrative Costs	2,000	1,333	2,000	1,000
Audit/Legal Fee	800	1,127	800	1,000
Bond Payment 1999	27,734	34,133	27,734	27,542
Water Line Loan				27,734
Electricity	5,000	3,602	5,000	4,000
Equipment	2,500	142	1,000	200
Engineering				
Insurance	3,500	200	1,500	400
Interest Expense		839		900
Miscellaneous	400	287	400	300
Operation Contract	6,467	6,511	6,700	7,000
Permit Fee	800	412	800	2,500
Postage	300	219	200	250
Propane	600	358	500	400
Repairs	4,000	1,908	5,000	5,000
Capital Investment	4,000		4,000	-
Capital Expense	400,000	238,101	1,000	-
Sample Testing	900		300	300
Supplies	400	45	400	200
Telephone	900	584	900	600
<b>TOTAL</b>	<b>460,301</b>	<b>289,803</b>	<b>58,234</b>	<b>79,326</b>

	Budget	Actual	Budget	Budget
Income	2018-2019	2018-2019	2019-2020	2020-2021
User Fees	40,000	66,943	65,000	67,000
Bond Loan Income	400,000	434,039		
Capital Draw	1,500		4,000	13,000
Interest		10		
Misc.		52		
	<b>441,500</b>	<b>501,044</b>	<b>69,000</b>	<b>80,000</b>

<b>WATER FUND BALANCE SHEET</b> <b>AS OF JUNE 30, 2019 (FY19)</b>
--

**ASSETS**

Current Assets

Checking/Savings

!Checking - (675068496)	30,202.87
!Checking - Passumpsic Reserve	13,987.18
!Checking - Passumpsic #4763	9,264.85

<b>Total Checking/Savings</b>	<u>53,454.90</u>
-------------------------------	------------------

Other Current Assets

Undeposited Funds	193.63
-------------------	--------

<b>Total Other Current Assets</b>	<u>193.63</u>
-----------------------------------	---------------

<b>Total Current Assets</b>	53,648.53
-----------------------------	-----------

Other Assets

Due from Wastewater	1,164.24
---------------------	----------

<b>Total Other Assets</b>	<u>1,164.24</u>
---------------------------	-----------------

<b>TOTAL ASSETS</b>	<u><u>54,812.77</u></u>
---------------------	-------------------------

**LIABILITIES & EQUITY**

Equity

Retained Earnings	(154,432.84)
-------------------	--------------

Net Income	209,619.03
------------	------------

<b>Total Equity</b>	<u>55,186.19</u>
---------------------	------------------

<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>55,186.19</u></u>
---------------------------------------	-------------------------



## WASTEWATER FUND INCOME & EXPENSE REPORT

	2018 - 2019	2018 - 2019	2019 - 2020	2020 - 2021
	Budget	Actual	Budget	Budget Request
Administrative Costs	9,000	10,762	9,000	1,000
Audit/Legal Fee	4,200	2,567	4,200	3,000
Bond Interest	6,863	11,784	6,448	12,664
Bond Principal	25,221	23,385	27,960	21,926
VT EPA Loan	3,085		3,085	3,085
Electric/Pump Stations	3,200	3,431	3,200	4,000
Electric/Treatment Plant	17,000	20,982	17,000	22,000
Engineering	4,000	473	4,000	500
Fire Alarm Monitoring	500	494	500	500
Gas	3,500	5,458	3,500	5,000
Generator Maintenance	100		100	1,000
Grounds Maintenance				
Improvements - Plant	2,000	1,206	2,000	1,500
Insurance - Plant	6,330	1,538	6,330	2,000
Miscellaneous - Plant	2,000	278	2,000	500
Operation Contract	52,375	48,010	53,900	64,439
Permit Fee	400	2,185	400	2,500
Postage	200	64	200	200
Repairs	8,000	15,075	7,000	7,000
Capital Investment	16,100		16,100	-
Capital Expense	28,000	48,171	28,000	
Service Charge				
Sludge Removal	12,000	31,888	12,000	12,000
Supplies	7,554	9,411	7,000	8,000
Telephone	1,400	1,996	1,400	2,000
Testing Service	200	197	200	4,500
Wastewater Annual Fee	900	900	900	900
<b>TOTAL</b>	<b>214,127</b>	<b>240,256</b>	<b>216,423</b>	<b>180,214</b>

	Budget	Actual	Budget	Budget
<b>INCOME</b>	<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Income - User Fees	153,000	148,572	153,000	163,908
Capital Expense Draw	28,000		28,000	17,000
Reserve Draw for Debt service	36,000		36,000	
Misc. Income		17,757		
	<b>217,000</b>	<b>166,329</b>	<b>217,000</b>	<b>180,908</b>

Wastewater System Capital Expenses

		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Membrane	3 on 12 yr cycle			28,000			30,000			30,000	
PLC Controller											
Aerators			1,500					1,500			
Cover Sludge Tank											
UV Units	3 on 15 yr cycle	12,000				12,000				12,000	
Pump Stations			1,000		2,000		5,000		6,000		6,000
<b>Total Per Year</b>		<b>12,000</b>	<b>2,500</b>	<b>28,000</b>	<b>2,000</b>	<b>12,000</b>	<b>35,000</b>	<b>1,500</b>	<b>6,000</b>	<b>42,000</b>	<b>6,000</b>

\$14,700 minium yearly sinking fund

Water System Capital Expenses

		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
Water Meters	105 @ 5 per year	1,125	1,125	1,125	1,125	1,125	1,125	1,125	1,125	1,125	1,125
Hydrants			2,500		2,500		2,500		2,500		2,500
Curb Stops			1,200		1,200		1,200		1,200		1,200
Pumps - Valves				3,000				3,000			
<b>Total Per Year</b>		<b>1,125</b>	<b>4,825</b>	<b>4,125</b>	<b>4,825</b>	<b>1,125</b>	<b>4,825</b>	<b>4,125</b>	<b>4,825</b>	<b>1,125</b>	<b>4,825</b>

\$3,093 minium yearly sinking fund

<b>WASTEWATER FUND BALANCE SHEET</b> <b>AS OF JUNE 30, 2019 (FY19)</b>
---

**ASSETS**

## Current Assets

## Checking/Savings

!Public Works - Passumpsic Bank	7,612.90
!Checking Acct - People's Bank	5,911.25
Union Bank Investment Acct.	406,291.63
Union Bank Investment Acct. Over/Under Fund	<u>21,968.45</u>

<b>Total Checking/Savings</b>	<b><u>441,784.23</u></b>
-------------------------------	--------------------------

## Other Current Assets

Un-deposited Funds	<u>225.00</u>
--------------------	---------------

<b>Total Other Current Assets</b>	<b>225.00</b>
-----------------------------------	---------------

<b>Total Current Assets</b>	<b><u>442,009.23</u></b>
-----------------------------	--------------------------

<b>TOTAL ASSETS</b>	<b><u><u>442,009.23</u></u></b>
---------------------	---------------------------------

**LIABILITIES & EQUITY**

## Liabilities

## Current Liabilities

## Other Current Liabilities

Due to Water	<u>1,164.24</u>
--------------	-----------------

<b>Total Other Current Liabilities</b>	<b><u>1,164.24</u></b>
--	------------------------

<b>Total Current Liabilities</b>	<b><u>1,164.24</u></b>
----------------------------------	------------------------

## Long Term Liabilities

Loan - CCIF	405,500.00
-------------	------------

Loan - CCIF #2	<u>75,000.00</u>
----------------	------------------

<b>Total Long Term Liabilities</b>	<b><u>480,500.00</u></b>
------------------------------------	--------------------------

<b>Total Liabilities</b>	<b><u>481,664.24</u></b>
--------------------------	--------------------------

## Equity

Retained Earnings	32,627.33
-------------------	-----------

Net Income	<u>-72,282.34</u>
------------	-------------------

<b>Total Equity</b>	<b><u>-39,655.01</u></b>
---------------------	--------------------------

<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>442,009.23</u></u></b>
---------------------------------------	---------------------------------

## RECORD OF 2019 CABOT

As of July 1, 2019, the State of Vermont Vital Records has taken over the responsibility of birth and death certificates. Therefore, we will not be able to list this information in our Town Report. Because of confidentiality we will not be listing marriages either.





# CABOT COMMUNITY ASSOCIATION & CABOT CHRONICLE



P.O. Box 245  
Cabot, VT 05647  
(802) 563-3338  
Info@CabotVermont.org

## Year in Review 2019

The Cabot Community Association, Inc., (CCA) is a 501(c)3 not for profit organization working with Cabot residents to enhance educational and recreational opportunities in Cabot and support a strong local economy.

The CCA currently operates seven programs:

- **The Cabot Chronicle** is a community newspaper serving the residents of Cabot. It is delivered to every Cabot household and mailed to friends of Cabot in distant places. *The Chronicle* is published bi-monthly and articles (or article ideas) may be submitted by all Cabot residents. The deadline is on the 15<sup>th</sup> of the month preceding publication. In 2019, the CCA hired a part-time employee to better serve advertisers and help to increase advertising revenue earned by the paper.
- **Cabot Fall Foliage Festival** has been celebrated in town for nearly 60 years and is part of the North East Kingdom (NEK) Fall Foliage Festival - a special week of fall events showcasing the beauty of autumn and providing authentic Vermont experiences in seven NEK towns. This event has taken on a new life by promoting local businesses and highlighting the talents of local artists and professionals.
- **Cabot Community Fund** provides grants of up to \$500 to community-based projects and events that further the CCA mission. The Cabot Community Fund is generously supported by the Cabot Creamery and other contributors. In 2019, eleven organizations received grants that provided services to hundreds of Cabot residents and visitors. Grant recipients in 2019 were AAU Basketball, Cabot Arts, Faith in Action, Cabot Historical Society, Friends of Cabot Library, Cabot Mentoring, July 4 Celebration, Fall Foliage Festival, The Cabot Chronicle, Yoga for Everybody and the Cabot 8<sup>th</sup> grade trip to Washington DC.
- **The Greater Cabot Working Landscape Network** meets regularly and hosts workshops and participates in special events to promote a sustainable, working landscape in Cabot. The group's major focus in 2019 was an educational campaign about the importance of pollinators to a healthy working landscape,
- **The Cabot Economic Development Workgroup** (EDW) is comprised of Cabot residents with a desire to support a new economy in Cabot that can compete with the pressures from online and box store retailers. The EDW is guided by the Tasks for Strategic Success outlined in the Cabot Village Revitalization Plan released in 2018. The EDW is also tasked with developing a plan for the brown building at 3065 Main Street. This building was purchased by the CCA in 2018. In 2019, the EDW commissioned an historical architectural review of the property to survey its existing conditions, history and possible improvements and use for the future. The EDW also secured a grant to hire a consultant to assist the group with studying viable options for the site, the costs involved and identifying funding to assist with the selected project/s.
- The **Cabot Artisans Gallery** opened for its second season and provided a retail outlet for more than 40 local artists to display and sell their goods. New in 2019 was the addition of art and music classes that attract participants from Cabot and the regional area.
- **Fiduciary Services** for nine Cabot volunteer organizations. The CCA provides accounting and administrative staff assistance to the following community groups: *Northeast Kingdom Warriors Soccer Program, Cabot Community Theater, Friends of the Cabot Public Library, Cabot Mentoring, Cabot Arts, Inc., Ride the Ridges, Cabot Community Christmas Dinner, The Cabot Chronicle* and *Cabot's 4<sup>th</sup> of July Celebration*, allowing these groups to concentrate on their activities rather than administrative and governmental paperwork.

In 2019, the CCA was pleased to be able to assist many community volunteers in organizing the **2019 4th of July Celebration**. There were many changes that folks wanted to make to the traditional event and the CCA provided organizational support, accounting services and reporting to help make the event successful for vendors, business owners and event participants.

Since 2013, **Cabot Arts**, a subsidiary of the CCA, has been offering performances by nationally known musicians, musical workshops and classes for all ages, and a monthly Show and Tell where visual artists share their works-in-progress. In 2019, in addition to producing seven concerts at the Willey Building and the Schoolhouse in Lower Cabot, Cabot Arts participated in the CCA's July 4th program and assembled the hugely successful October Fall Foliage Festival Variety Show with all-local talent. To welcome 2020, Cabot Arts created the 12th Night Festival, a post-holiday-season extravaganza with musical and recreational attractions that drew hundreds to Cabot Village.

We welcome new volunteers and new ideas. If you are interested in being involved in any projects mentioned above or in joining the CCA Board of Directors, please contact us.

Respectfully submitted by the CCA Board of Directors:

Paul Wade, President	Jeannie Johnson, Secretary	Susan Robinson
Frank Kampf, Vice President	Roz Daniels	Sjon Welters
Jan Westervelt, Treasurer	R.D. Eno	Lori Augustyniak, Exec. Director

### Cabot Community Association Financial Report

Income	CCA Administration	The Cabot Chronicle	Economic Development Projects	
Advertising, Subscriptions		2,292.00		
Charitable contribution	9,800.00	200.00	10,000.00	
Appropriation	13,000.00	13,000.00	10,000.00	
Grants	10,000.00	500.00	250.00	
<b>Total Income</b>	<b>32,800.00</b>	<b>15,992.00</b>	<b>20,250.00</b>	<b>69,042.00</b>

Expenses	CCA Administration	The Cabot Chronicle	Economic Development Projects	
Administrative expenses	4,382.00		20.00	
Economic Development Projects			1,509.00	
CCIF loan payments, taxes, municipal fees			5,330.00	
Cabot Community Fund Grants	6,858.00			
Printing & Postage		3,076.00		
Payroll	16,203.00	5,810.00		
Travel & Training			56.00	
<b>Total Expense</b>	<b>27,443.00</b>	<b>8,886.00</b>	<b>6,915.00</b>	<b>43,244.00</b>

<b>Net Income</b>	<b>5,357.00</b>	<b>7,106.00</b>	<b>13,335.00</b>	<b>25,798.00</b>
-------------------	-----------------	-----------------	------------------	------------------

## CABOT COMMUNITY INVESTMENT FUND (CCIF)

The purpose of the Cabot Community Investment Fund (CCIF) is to provide financial resources, through a fair and consistent process, to local individuals and groups for activities and projects that serve to strengthen the economic, cultural, educational, environmental, and social well-being of the Cabot community. The CCIF Plan, as adopted by the town voters on March 5, 2019, forms the CCIF Committee to manage the CCIF Fund investments and the grant programs as defined within the CCIF Plan. The CCIF Committee, and the Voters of the Town of Cabot, have provided both grants and loan subsidies from the CCIF Fund over the years to various projects and organizations.

Currently there are four programs defined in the CCIF Plan: Town Meeting Grants, Educational Grants, Development Grants, and a Subsidized Interest Rate Program.

**Town Meeting Grants** - There were no applications for Town Meeting Grants to be put forth to the voters at Town Meeting in March 2019. There is one grant request on the Australian Ballot in March 2020:

*Cabot Conservation Committee* is requesting a grant of \$6,980 for the “Managing Your Land with Nature in Mind” project which includes hiring a consulting ecologist to help with an effort to educate Cabot residents and landowners about the natural communities we have and how they can be managed with nature in mind.

**Education Grants** - The CCIF committee awarded 10 Post-Secondary Education Grants in June 2019, for a total of \$6,000. There were no Professional Education Grants awarded in 2019.

**Discretionary Grants** - During 2019 there were three Discretionary Grants approved by the CCIF committee:

*Cabot Arts* was granted \$500 to build and install a modular and portable theater curtain to serve as an attractive backdrop on the Cabot Town Hall Auditorium stage.

*Central Vermont Internet Communications Union District*, doing business as *CVFiber*, was granted \$500 as part of a matching grant to begin work on a feasibility study and business plan.

*Cabot Arts* was granted to support the inaugural 12th Night Celebration in Cabot Village.

**Subsidized Interest Rates** - This program has been discontinued, but servicing of existing subsidies will continue for their granted duration. Currently there are two recipients that are still receiving interest rate subsidies.

For the 2020 calendar year, a total of the \$42,598.26 is available for CCIF programs (except Education Grants): \$2,700 is allocated for administrative expenses, \$6,480 is allocated for interest rate subsidies, \$24,789 is allocated for loan payment on the town garage, leaving a total of \$8,628.95 available for new grants. For the 2020 calendar year, approximately \$9,700 is projected to be available for education grants, dependent upon market conditions.

Respectfully submitted by,

Frank Kampf (CCIF Chair)

## CABOT TRAILS WORKING GROUP

The Cabot Trails Working Group officially became the Cabot Trails Committee in 2019. The following Purpose Statement and Needs Statement define our work.

### Purpose Statement

The Town of Cabot will evaluate the opportunities and constraints of developing a non-motorized trail network to link our designated village center to regional networks and local recreation amenities. We hope to increase outdoor opportunities to keep Cabot a nice place to live work and play.

### Needs Statement

The primary goals are:

- Develop outdoor trails and paths to increase recreational opportunities in town and attract visitors to town which will boost the local economy
- Establish a well-coordinated effort to educate and recruit landowners for recreational trails. Given limited public land in Cabot, voluntary use of private land for outdoor recreation opportunities is essential
- Provide links for public assets such as Molly's Falls Pond State Park, the Lamoille Valley Rail Trail and Cross Vermont trail in Marshfield
- Provide access between trails and the Village Center
- Provide safe corridors for cyclists and pedestrians
- Support ag-related tourism with trails and connectivity
- Keep the trail network accessible for a wide variety of users
- Keep the trail network easily maintainable
- Improve access for people with disabilities and older adults where feasible to enjoy

The Trails Committee applied for and received a Municipal Planning Grant from the State in 2019 to initiate planning work for a trail network in town. Working with the Central Vermont Regional Planning Commission under contract, we have conducted public meetings with residents and landowners (in May and October 2019) to gauge public interest in the desired types and locations of recreational trails and landowner interest and concerns in being a part of a town-wide trail network. In May, we sponsored a community meeting and breakfast with about 30 residents. About 60 landowners have been contacted about their interest in becoming a part of a trail network and were invited to a meeting in October. A landowner permission form has been developed and we have begun work with interested landowners in developing trail routes. We have met with other trail associations to learn from their successes and lessons learned.

We will be completing our planning work under the grant in the spring of 2020 and hope to have the first recreational trails established in the coming year. The Trails Committee meets monthly (second Wednesday of the month, 7 pm). We will be keeping residents updated on our progress through the Cabot Chronicle and Front Porch Forum. And as trails become established, we will be seeking trail stewards to help with maintenance.

Trails Committee Members: Andy Gilbert (Chair), Kris Schmitt, Michael Socks, Dana Glazier, Paul Wade, Gwen Hallsmith, Gary Gulka

## CEMETERY COMMISSION ANNUAL REPORT

The Cabot Cemetery Commission continues to contract maintenance through Joe Mangan. We have extended the contract with Joe for an additional two years. Thank you, Joe, for your excellent care of our cemeteries.

This year the commission is requesting \$25,000.00 from the town to help with maintenance and care of the seven cemeteries. In the past we have asked for \$20,000.00. The reason we are requesting an additional \$5000.00 this year is to cover the expense of stone repair. This year the commission is also requesting 20,000.00 from the U.D.A.G money for the removal of more troublesome trees. While we were able to remove several last seasons, there are still more that need to be taken down before they fall on their own.

This past season work on the Elm Street Cemetery fence began. One section was scraped and painted and we hope to complete that in the next season. A special thank you to Ruth Goodrich and her helpers! Ruth overlooked a project at the South Cabot Cemetery. Brush was cut and fence post were straightened along with the fence being scraped and painted. Thank you, Ruth for all your hard work!

Respectfully Submitted,  
Melvin Churchill, Chairman  
Angela Ward, Secretary  
Ruth Goodrich  
Fred Pike  
Debra Bothfeld



## CONSERVATION COMMITTEE ANNUAL REPORT

The Conservation Committee is involved in a number of activities including public outreach and education, natural resource planning at the town level, water quality monitoring, conservation projects such as planting stream bank buffers, and advising the town on natural resource conservation issues. We strive to undertake projects in keeping with our goals.

### CONSERVATION COMMITTEE GOALS

1. Educate and motivate the general public to improve the quality of air, land and water and appreciate and understand Cabot's natural resources.
2. Encourage private and public land stewardship.
3. Know what Cabot's natural assets are (flora, fauna, natural communities, etc.).
4. Undertake action-oriented projects to protect and enhance natural resources.
5. Support responsible natural resources stewardship by the municipality, town committees and other organizations in Cabot.

Since 2007 we have been involved in the Winooski Headwaters Project with Marshfield and Plainfield to monitor water quality in the Winooski and its tributaries. After 12 years of summer monitoring we took the year off in 2019, but have continued to encourage landowners adjacent to rivers and streams to take advantage of no-cost tree plantings to stabilize stream and river banks. If you are interested in learning more about the program, please contact one of the committee members. In 2019 we completed a grant-funded program called WaterWise Woodlands to educate landowners on managing and maintaining healthy woodlands that contribute to reducing storm water runoff and flooding (flood resiliency). Woodland field trips were conducted in the three towns in the fall of 2018 and a community workshop was held in March 2019 at Twinfield with over 70 community participants.

In 2015, Cabot voters approved the Cabot Conservation Fund for the following purposes: conduct studies of natural resources in the community, develop recreational trails, undertake conservation projects, control invasive plant species, manage the town forest, conduct educational activities on natural resources education, and conserve land of significant public value. We are asking voters to approve another \$1000 to add to the fund, so that over time, we will have funds to support projects that align with the purposes of the fund. Private donations to the fund are also welcome.

The Conservation Committee has applied for a Town Meeting Day grant in a project called *Managing Your Land with Nature in Mind*. If voters approve the grant, we hope to launch an educational project with a consulting ecologist to walk the land with landowners, where requested, to identify different natural communities present and discuss how they can be managed to enhance wildlife values. We would provide public presentations on identifying and understanding natural communities conduct field trips to areas of interest, and link landowners to assistance and resources to achieve their goals. The Conservation Committee would continue to provide ongoing assistance to landowners after the grant period.

## EMERGENCY MANAGEMENT ANNUAL REPORT

In the Town of Cabot an Emergency Management Director (EMD) is appointed by the Select Board. “Generally, the Emergency Management Director manages the local emergency management organization, including the identification of the resources and organization that would be used to support incident command; manages the creation and maintenance of the Local Emergency Operations Plan [LEMP]; manages the maintenance of the local Emergency Operations Center [EOC]; facilitates Emergency Management meetings with municipal stakeholders to discuss current emergency management plans, organization, equipment, training, and exercises; coordinates citizen preparedness initiatives; coordinates volunteer recruitment; participates in the creation of the Local Hazard Mitigation Plan.” [per Vermont Emergency Management].

This last year steps have been taken to establish Cabot’s Emergency Operations Center (EOC), as well as a shelter at the Cabot School. The Local Emergency Management Plan (LEMP) updated annually defines policies and procedures to guide emergency response in case of events such as extreme flooding or an extended power outage. The role of the EOC will be to coordinate support during any local emergency, in conjunction with the Incident Commander, typically the Fire Department. The EOC is also responsible for the establishment and operation of an emergency shelter to house town residents as needed, and serve as a distribution point for any needed material aid.

Over the last year the EOC has been partially staffed and is still seeking volunteers to serve as emergency coordinators and emergency shelter staff. The LEMP calls for individuals to fill specific roles, including:

- EOC Manager [typically filled by the Emergency Management Director] – “has direct responsibility for organization, administration and coordination of the local organization for emergency management” [per 20 V.S.A 6]
- Public Information Officer – produces and posts public information and press releases
- Operations Coordinator – coordinates actions to achieve objectives during activation, operations & demobilization
- Planning Coordinator – draft objectives from EMD & prepare Incident Action Plan [IAP], as well as monitor & follow-up
- Logistics Coordinator – identify needed personnel, equipment, supplies & materials
- Finance/Admin Coordinator – document all expenditures for payment, plus any administration as needed

Respectfully submitted by EMD, Jeffrey Haslett



## EMERGENCY AMBULANCE ANNUAL REPORT

This year, 2020, will be the 53<sup>rd</sup> year for Cabot Ambulance! It seems hard to believe, but 2019 has already come and gone and we are still here!

From what I hear and read, volunteerism is down nationwide, and most volunteer fire and ambulance departments are seriously struggling to maintain sufficient staff to continue operations.

It is no different here in Cabot. It seems every year things become a little more difficult for a variety of reasons – decreased staffing, more requirements and stricter requirements by the state, the insurance companies, and the government, higher cost of living, etc. etc.

We have lost several members of Cabot Ambulance over this last year as well; whether due to life changes, decisions, moving out of the area, or other reasons.

Fortunately we have also gained some members this year, though most of them are not certified yet as emergency responders.

We currently have on our roster:

2 EMRs

7 EMTs (although 1 is taking a (hopefully temporary) break from responding to calls, and 1 is active duty Airforce)

& 2 AEMTs

A total of only 9 certified (EMR or higher) who would possibly be responding to emergency calls, and we have one who is CPR certified only, and trained to drive the Ambulance.

We also have a couple who used to be certified, and intend to study and retake the tests in the next few months, one who has taken an EMT class and needs to complete his testing, and 5 who are currently in an EMT class and will hopefully become certified EMTs by sometime in the next few months! There are also yet a few others who remain on our roster, but are unable to be active members at this time due to life circumstances.

So, long story short, although our roster appears to have a fair amount of names on it, we really have only approximately a half dozen certified staff covering most of the calls we do cover, and we are requesting a mutual aid ambulance from another town to transport patients due to our insufficient staffing more and more frequently.

I am working on figuring out some more statistics and details, but I believe we received 107 emergency calls during the calendar year of 2019, and we were able to respond to 73 of these calls, though we still required mutual aid for about 17 of the 73, due to not having a sufficient legal crew for transport.

This is very disappointing to us, and we feel bad about it because we want to provide our Town and friends and neighbors the best and most expedient service we can when they have an emergency and are in need of an ambulance! However, we are doing the best we can with what we have.

If or when we do add 5 – 8 newly certified EMTs in the next few to several months, this will help, but still won't be a total fix to the situation. Many of us have families and young children, which sometimes means that we cannot simply get up and leave when the pager goes off, and most of us have full time jobs, often out of the Cabot area, and sometimes 2 or 3 jobs so we can pay our bills.



We still need more willing and able Volunteers!! People who are willing and able to become certified as EMRs, EMTs, and even AEMTs, and who will be in Cabot or in the area!

The more certified people we have, the more likely we are to have at least 2 or 3 certified members able to respond when someone has an emergency.

If anyone is able to help, or knows anyone who might, please contact Daniel Peterson. He can be reached by phone or email.

On another note, please remember to have your address numbers clearly posted large enough and in a conspicuous place on your building and at the road so that we can find you easier in case of emergency! Thank you! Stay safe!

Respectfully,  
Daniel Peterson  
[1danpeterson10@gmail.com](mailto:1danpeterson10@gmail.com), (802)917-8254 (Mobile #) 563-3361 Home



## FIRE DEPARTMENT ANNUAL REPORT

Your 153 year old Cabot Volunteer Fire Department (CFD) received 71 total calls in 2019, 47 of which were responded to by CFD members and apparatus. 22 were located in Cabot, 19-Marshfield, 4-Walden, and 1 each-Woodbury and Hardwick. Mutual aid is a critical component of rural response and we are proud to give and grateful to receive. 17 calls-motor vehicle accident, 7-alarm activation, 5-vehicle fire, 3-structure fire, 2-each of hazmat, chimney fire, gas leak, and 8-other. CFD is committed to responding as best able regardless of location, time, weather, or type of call.

Hazards in homes, cars, and businesses have drastically changed over time. Research proves an increase in long-term negative health impacts for those who enter these toxic environments. Industry future is the investment in proper gear, facility, training and policies to ensure the safety of volunteers. The 2018 Select Board (SB) concluded that the 1960s existing station lacked the ability to address safety for volunteers and approached CFD to begin the conversation on next steps. A centrally-located lot of land, top priority, was purchased by combined town and CFD sinking funds, a building committee was formed, met regularly and began planning the future of Cabot's emergency services. The 2019 newly elected SB asked for CFD to prove that the facility was not up to standards of occupancy. State and Federal regulators reviewed the station and compiled violations. Here is the detailed violation report:

[http://cabotfiredept.com/Building\\_Committee\\_.html](http://cabotfiredept.com/Building_Committee_.html). All regulators, CFD Chiefs, and three independent contracting firms urged the SB that the current building was not worth modifying, and ultimately would not meet the health and safety needs for the emergency services of this community. The SB however reallocated funds from demolishing a house on the new lot to addressing the violations. CFD desires funding to be strategically used to the best needs of this community, putting funds into the current station does not help the town plan for the future. Violation projects completed in 2019 are: installation of a fire rated door and wall between the training room and bays; installation of a new training room heating system to eliminate exhaust and contaminants from being blown in from the truck bays; and items purchased-eye wash station, new sink and mop basin. These projects have totaled \$6,000. Thank you to the volunteers who have contributed to these work nights.

Looking towards 2020, CFD has been level funded. Per order of the SB, \$10,000 has been added to our budget but is earmarked towards the violation projects. Our Tanker has exceeded its 20 year lifespan, refurbishment and replacement options are being explored. Also being explored are the benefits of adding a mini-pumper to help service more rural locations in town. Thanks to a grant from the Rural Vermont Fire Task Force, CFD was able to repair a broken dry hydrant at Coits Pond and Houston Hill. CFD is looking to submit for future funding to add to the community's existing 12 dry hydrants. Properly working dry hydrants are critical to quick rural fire response.

Lastly, we wish to thank all the members for their time and devotion to this community, those who support our annual Pancake Breakfast and the many people who have taken the time to support the department, members and shown interest in knowing more about the future of emergency services in this community.

Respectfully, Chief Walter Bothfeld Jr. and your Cabot Volunteer Fire Department

## HIGHWAY COMMISSIONER'S ANNUAL REPORT

I started as the Road Commissioner March, 2019. There were a lot of challenges and a lot of projects that needed attention to be started and completed. The Willey Building parking lot project and lighting was completed this summer. The paving project for Route 215 South is at its first stages. In the spring Pike will be doing the finish coat on the project on Route 215 South (Gould's Flats), then from West Hill Pond Road to the Town's ballfield. Also, this summer the grader garage was painted and privacy fence was installed. I have addressed the concerns with the intersection of Route 215 North and Cabot Plains Road. On Old Route 2 all the ditching was done and there was some patch paving done. Old Route 2 is in need of work.

This fall we were in a position in need of a piece of machinery to do the winter sidewalks. We leased a John Deere Skid Steer with a snowblower attachment. The Skid Steer has a clean-up bucket, street sweeper and bucket for spring time clean-up. This will eliminate the rental need of a street sweeper. The sweeper that was rented for the spring 2019, didn't work very well. Tommy Sicely and Rona Foster came to the rescue right before the 4<sup>th</sup> of July and swept the entire Main Street by hand. Thank you very much Tommy and Rona for going beyond the call of duty. There are other ongoing projects in the works for the spring of 2020. Porter Road culvert replacement will be going out to bid in February, with the project being completed by October 1, 2020. On Old Route 2, we have a Better Roads Grant to replace all the culverts. There will be some sidewalk work to be done in the village this summer. The roadside mower did not get purchased last year. The Selectboard approved a lease for a John Deere Tractor to do the roadside mowing. In the past, we had to hire out the roadside mowing and we have had problems with the job being unsatisfactory. The ability of owning our own roadside mower will ensure that the roadsides will be done twice or more per year. Plus, the roadside mower is designed to cut the brush back.

I would like to say "Many Thanks" to the Roadcrew, Aldo, Rusty and Sid, on doing an excellent job with the challenges of last winter storms and working very hard over the summer on ditching projects and culverts and finishing up Better Road projects.

In conclusion, I would like to say with being involved with the Town Roadcrew as the Road Commissioner this last year, we have a good line of equipment and it's in very good condition and should last for many years to come. The addition of the new equipment completes the needs of what I feel that the Town needed to perform work required to do their jobs to the best of their abilities.

Respectfully submitted,  
John L. Cookson  
Road Commissioner

## LIBRARY ANNUAL REPORT

### 2019 in Numbers:

The Cabot Public Library has 437 library users and had 4,945 library visits in 2019. 8,522 items were borrowed, 564 items were received from other libraries through Vermont's Interlibrary Loan service and 162 were provided to other libraries in Vermont through this same service. 1,064 audio/eBooks were downloaded by Cabot patrons through the free service, Listen Up Vermont. The library added 707 books, audiobooks, and DVD's and 314 magazines (21 magazine subscriptions) to the online catalog, Library World. There were 140 programs offered for adults and children, with a total of 1,686 people in attendance. The Summer Reading program, *A Universe of Stories* was a wonderful success with 73 participating youth reading an estimated 2,988 books, and 19 youth taking the 1,000 page challenge. Please stop in and check out the library's new resources and don't hesitate to ask for the book you're looking for – we can almost always get it for you!

### Ongoing Current Programs in 2020:

Community Book Group – third Wednesday of the month – 10:30 – 11:30am  
Contra Dances with David Carpenter – second Saturday of the month – September - May - 7:30pm  
Meditation with Daria Babbitt – third Wednesday of the month – 6-7:30pm – April - October  
Story Hour with Beth Wade and Mary Lou DeLacy – weekly - Tuesdays 10:00 – 11:00am  
Yoga for Every Body – Christyn King – weekly – Saturdays – 9:15 - 10:30am – through the spring

Cabot Public Library has 5 Park/Museum passes available to borrow: Vermont State Parks Pass, Echo Lake Aquarium and Science Center, Vermont History Museum/Vermont Heritage Galleries, Vermont State Historic Sites Pass, and the Craftsbury Chamber Players Pass.

In addition to ongoing and Summer Reading programs, we were fortunate to have the following programs: Pollinator series by the Greater Cabot Working Landscape Network, Reading/Discussion series sponsored by the Vermont Humanities Council on International Migrations, Vermont READS series sponsored by VHC based on the book "*March*" by John Lewis, Democracy and Civil Discourse series led by Dawn Andrews, Rick Winston discussing his book *Red Scare in the Green Mountains*, Managing Woodlands for Wildlife presented by the Cabot Conservation Committee, Walking in the Footsteps of Elephants with Frank and Irene Kampf, Mushroom Medicine with Katherine Elmer, Vermont inspired songs and storytelling with Dana and Susan Robinson for Cabot's Fall Foliage Festival, Beeswax Food Wrap workshop with NEK Waste Management District, Cabot Community Association and Greater Cabot Working Landscape Network, Cooking Series by Lorelai Bastress and Mekiah Smith, Finding Silvia, My Estonian Neighbor by Angela Ogle, Georgia, the Country – by Nika Marshania with Future Leaders Exchange Program and Holiday Craft Workshop by the Library Trustees.

### Major Happenings in 2019:

Read to Me, our new program that provides free books to every child in Cabot for the first 3 years of their life, was launched in July of this year. Thanks to the family and many friends of Mary Tebbetts, the first year of the program will be funded from their donations to the library, in Mary's memory. Please consider sponsoring a child for a year with a \$30 donation. Thanks to the Library Trustees for giving generously of their time, the Friends of the Cabot Public Library and the Cabot Creamery for their ongoing financial support, and to our many volunteers who have spent countless hours helping in so many ways.

Respectfully submitted by Library Director, Kathleen Hoyne

## LISTERS' ANNUAL REPORT

### **Lister Positions**

Two Lister positions are open for election from the floor at Town Meeting. Jacqueline Lumbrá was first elected in 2017. Her position is up for reelection and she is willing to serve. Brittany Butler was appointed last year by the Selectboard to fill an open slot, and she has been serving in that post since shortly after town meeting 2019. She is willing to stand for election to continue that work. Jeanne Johnson's term expires in 2022.

### **Reappraisal**

The Townwide Reappraisal by Vermont Appraisal Company began July 2019 and continues into the spring. Please be SURE the Listers have a correct mailing address, and look for a Change of Appraisal notice from the Town in June. Once the Change of Appraisal notice is received, property owners are ENCOURAGED to informally review their data in the Town office with the Appraisers to ensure accuracy. A formal grievance period will follow. Property tax bills will go out in July, with split payments due in August and November, calculated on the new appraisal values.

### **Ongoing Duties**

The Cabot Board of Listers will continue to process Homestead Declarations, Property Transfers, Current Use valuations and update property record cards. We work with the Department of Taxes to provide accurate data to calculate the Town's Common Level of Appraisal and Coefficient of Dispersion, which identify when appraised values are out of balance. Property owners are always encouraged to visit the Listers' office to review data and contact information for accuracy and to gain a better understanding of how their property is valued for taxation purposes. The best part of our job is working with land owners. We look forward to seeing you.

Respectively submitted:

Cabot Board of Listers  
Jeanne Johnson, Chair  
Jacqueline Lumbrá  
Brittany Butler

Phone: 802-563-3139  
Lister@fairpoint.net

**NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT  
EXECUTIVE SUMMARY**

## Executive Committee Report

The NEKWMD finished 2019 by processing less recycling compared to 2018 – 2615 tons in 2019 compared to 2750 tons in 2018. Significant drops in mixed paper, cardboard, and glass were responsible for most of the decline. A few items, including compostable materials, batteries, and metal saw increases in tonnage. E-Waste, tires, and plastics tonnages were approximately the same as 2018. Recycling markets remained low throughout all of 2019.

The District ended 2019 with a deficit of \$16,116.38. The District ended 2018 with a deficit of \$41,069.02. Revenues in 2019 were 1% above projections. While budgeted expenses were 3% above projections. The catastrophic failure of our baler on September 24, 2018 was the largest reason for the deficit. Even though the baler was replaced in February of 2019, we incurred significant costs for the first quarter of 2019 that were directly associated with having limited or no processing capacity.

There were no additions or subtractions to the District membership in 2019. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3<sup>rd</sup> in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2020 with a proposed budget of \$794,823 – a decrease of 3.6% compared to 2019. The decrease reflects the continued poor markets for recyclables. The surcharge rate of \$24.75 will remain unchanged for 2020. Our surcharge on trash remains below the State average of \$26.59. The NEKWMD will be raising hauling fees by \$10 for facilities and schools. The new rates for 2020 are \$45 for facilities and \$30 for schools.

The NEKWMD was staffed by nine full-time and two part-time employees in 2019. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The 57,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

***NEKWMD Executive Committee***

## ZONING ADMINISTRATOR'S ANNUAL REPORT

There were 44 permits issued for 2019. Of those permits, four were new residences, 23 were for additions, decks and accessory structures. The remainder were miscellaneous permits pulled; such as replacing existing structures, subdivisions, and change of use.

A few things I have had to clarify with residents since taking office this summer have been signs and permits for agricultural structures. Permits must be pulled for signs unless they are not permanent. When a sign meets the requirements set forth in our zoning regulations, I (the Zoning Administrator) can issue the permit. If a sign or signs do not meet the requirements set forth in the regulations it gets turned over to the Developmental Review Board for a decision. Agricultural structures do not require payment of the permit fee, but permits still need to be recorded for any new structures or additions, for the addition to the grand list.

I have enjoyed this position immensely since taking office mid-summer of 2019.

Respectfully,

Brittany M. Butler

## PLANNING COMMISSION ANNUAL REPORT

In 2019 the Planning Commission (PC) welcomed three new members: Jeff Haslett, Jennifer Miner and Bobby Searles. The committee was also expanded from 5 to 7 members which gives a more diverse representation of the town's residents.

In addition to the changes in membership there were many projects that the Town Select board asked the PC to undertake. Two of the key projects going forward will include annual inspections of the properties owned by the Town of Cabot, and a 5-year Capital Budget plan for repairs of these properties. Special thanks go out to Jennifer Miner, Bobby Searles and Ruth Goodrich for taking the time to do these inspections and provide reports that can be utilized in laying out the 5-year plan. The PC was additionally tasked with reviewing grant applications prior to them being presented to the select board.

In addition to the new tasks the group continues to work on updating the zoning regulations to incorporate the goals of the town plan in a manner which is easier for all residents to understand.

Our meetings are the first Thursday on every month 6 to 8 pm at the Wiley building and all are invited to attend.

Respectfully Submitted

Chuck Marian  
Dawn Andrews  
Kate Chatot  
Jon Raynor  
Jennifer Miner  
Jeff Haslett  
Bobby Searles

# CENTRAL VT REGIONAL PLANNING COMMISSION ANNUAL REPORT

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission provides planning, development, and project implementation assistance to communities. All municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners.

### 2019 Cabot Activities

- ❖ Updated zoning maps and coached Town officials on updating and navigating the Town’s QGIS system.
- ❖ Managed Cabot Trails grant, including facilitating landowner outreach through public meetings.
- ❖ Assisted with a Local Emergency Management Plan update and town official training in ICS 402 and Emergency Management Director courses.

<p><b>Regional Commissioner</b> Amy Hornblas</p> <p><b>Transportation Advisory Committee</b> John Cookson</p>
---

### CVRPC Projects & Programs

- ❖ *Municipal plan and bylaw updates:* Focus on predictable and effective local permitting through education, bylaw modernization and plan updates.
- ❖ *Brownfields:* Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the economy, create/protect jobs and increase housing opportunities.
- ❖ *Transportation planning:* Coordinate local involvement in transportation decisions through the Transportation Advisory Committee and provide studies, plans, data collection, and counts.
- ❖ *Emergency planning:* Better prepare our region and state for disasters by coordinating with local volunteers and the state on emergency planning, exercises, and training.
- ❖ *Energy conservation and development:* Foster projects that support energy conservation to save energy and tax dollars and identify opportunities for renewable energy generation.
- ❖ *Natural resource planning and project development:* Implement activities to protect water resources/ supplies, enhance recreational opportunities, maintain the forest products industry, and enhance environmental health.
- ❖ *Regional plans:* Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and implementation of a regional plan.
- ❖ *Geographic Information System services:* Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.
- ❖ *Special projects:* Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- ❖ *Grants:* Identify appropriate grant sources, define project scopes, and write grant applications.

The Commission has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding.

Your continued support for local and regional planning is appreciated! CVRPC is your resource -- please contact us at 802-229-0389 or [cvrpc@cvregion.com](mailto:cvrpc@cvregion.com) for assistance.



## RECREATION COMMITTEE ANNUAL REPORT

The mission of the Cabot Recreation Committee is to provide all community residents, both young and old, access to a variety of recreational activities and events. We would like to thank all of the volunteer community members and those who have helped make these opportunities available for our local children and neighbors year after year. Special thanks should go out to the taxpayers of the town for your continued support. Without you, our programs simply would not exist.

Highlights of our activities from the past year include:

The skating rink- This continues to be a wonderful addition to the community. Susan Socks and family, along with many other community volunteers build and maintain the rink for everyone to enjoy. There is not a day that goes by when the rink is up and running that you won't see people of all ages out skating, playing hockey, etc. An informal estimate has the skating rink as one of our most utilized recreational assets.

Youth Basketball and Soccer-Throughout the year we continue to organize soccer, basketball, and summer camps. The fall soccer and winter basketball programs are K through 6th grade. On average year to year, we see 25 to 50 kids a season or even more come out to play a given sport. The various tasks involved to coordinate soccer and basketball are field upkeep, scheduling practices and games in coordination with the school, finding volunteers to coach, and referee and keep the clock and score board, .....communication with coaches, schools, parents, .....ordering supplies equipment, and uniforms, and even filling in as a coach if needed. Jessica North does all this and more, without complaint. Thank you Jess!!

Little League - The rec committee continues to be the liaison between the town of Cabot and central Vermont little league. CVLL provides opportunities to play baseball for children from ages 4 to 18. Recent initiatives have been the addition of Babe Ruth baseball for boys that have aged out of little league, and Little League softball for girls ages 8 to 12. In 2019, Cabot children played on combo teams with other towns.

Summer Camps- For several years now, we have offered summer camps and clinics for children involving sports, the arts, and life skills where volunteers have been available.

The Rec committee is always in need of volunteers and anticipates needing 2 more people to step up to make the committee complete.....maybe you!?..... Without them, none of our programs would exist, and our community would be poorer for it.

Respectfully submitted- Chuck Talbert, Chair

Committee Members

Cam North

Jess North

Richard Hourihan

Sonia Bailey

Tamara Feldman

## SENIOR CITIZENS ANNUAL REPORT

The Cabot Seniors had a busy year with increased attendance and enthusiasm as we gathered each month at Faith in Action.

For entertainment we had two dinners at the Danville Inn, and we played games, had a sing-along, and local musicians shared their time and talents.

We are fortunate to have Cindy Brown who prepares many delicious meals.

We encourage area seniors to join our friendly group. We meet on the 3<sup>rd</sup> Tuesday of every month at Faith in Action which is located in the Masonic Hall at 10:00 a.m. Our attendance is usually around 25-30 people (two even travel from Williamstown to join us!).

Respectfully submitted,  
Erma Perry, Treasurer  
Report for July 1, 2019

## WATER / WASTEWATER ANNUAL REPORT

### Water:

First of all, we wish to thank Utility Partners for doing a fine Job managing our water and wastewater systems. The Danville Hill waterline project was finished and final inspections completed. There will be some work at the bottom of the hill as far as paving to finish up that aspect of the project, due to paving company time restraints we were unable to get that completed till next year.

Mandatory water testing was done by the State of Vermont for PFOA's and the results may be viewed online. Public Hearings were also held for info by the state of VT in Various locations. Our water supply did not test positive on any of the PFOA chemicals. We did have a slight positive (just barely above detectable level) on one of the other numerous chemicals tested for. The State advised no action needed at this time. We will test again as required by the State.

### Wastewater:

In April there was a big influx of groundwater into our wastewater system. This came from several manholes buried in Danville Hill and Whittier Hill roads. A plugged curtain drain was replaced as well as sealing of the manhole cover and leaks in the concrete shaft on Danville Hill and water seal was applied in the Whittier Hill one. Our system is getting older and the vibrations/movement of the road material causes issues.

Another source of added water in the system is from Sump Pumps. It is illegal to have sump pumps hooked into the septic line. If you have yours hooked into the system, please remove it at once. We are able to run cameras up the main lines to see where excess water is coming from to identify these sources. Inspections and/or fines may be necessary.

Due to this large influx of water this past April, from the excessive groundwater influx & Sump Pumps we had to have excess pumped out of our plant and sent to the St. Johnsbury septic plant. This cost a large amount of money. The cold water also caused excess wear and tear on our membranes at the plant. As a result we had to purchase replacement membranes. FEMA did declare an emergency for that time frame and we have been able to qualify and seek reimbursement for some of our expenses which takes quite a bit of time, so we hope to see that come in down the road. As a result of this we may have to have a slight rise in rates.

We are also looking into installing a water heating system to warm the wash water for the membranes as this will extend the life of the membranes.

The Propane warmer for the propane fuel died and had to be replaced. Our plant is also due for inspection and we are pursuing grants to alleviate the cost of that project.

Submitted by Ruth Goodrich  
Water/Wastewater Superintendent

# WASHINGTON COUNTY SHERIFF'S ANNUAL REPORT

WASHINGTON COUNTY SHERIFF'S DEPARTMENT  
10 ELM STREET  
MONPELIER, VT 05602  
W. Samuel Hill Sheriff  
802-223-3001

November 12<sup>th</sup>, 2019

Town of Cabot  
Board of Selectmen

Re: Annual Report  
July 01, 2018 – June 30, 2019

The Town of Cabot has contracted with the Washington County Sheriff's Department for many years. The Sheriff's Department is glad to be able to assist with public safety within your community. With the increase in drug use and quality of life issues we are happy to be able to be a part of your community. Although the Department's main functions in statute are to transport prisoners, mental health patients and juveniles who are in custody of the State of Vermont and serve civil process, we take great pride in being able to be a part of keeping the citizens and visitors within the County safe.

The Sheriff's Department is continuing to work to enhance public safety within the County from searching out wanted persons, to patrols and motor vehicle check points, snowmobile patrols, offering hunter safety classes, and assisting with snowmobile safety classes. The Sheriff's Department also is an Identification Center, taking finger prints for people applying for employment. The Department has a Car Seat Technician, who regular inspects and installs car seats.

County wide, our patrol efforts during fiscal year 2019 generated 2670 total incidents reports, to include 786 Vermont Traffic Citations and 1625 Traffic Warnings. The Department also arrested 122 persons on arrest warrants, 2 for DUI.

In the course of our patrol efforts in Cabot the following Vermont Traffic Complaints, Warning and Incidents were recorded by the Washington County Sheriff's Department while on patrol in your town.

We are proud of the work we do and take pride in our efforts in making Washington County a safe place to live and work.

Professionally,

W Samuel Hill

W. Samuel Hill  
Sheriff

## WILLEY BUILDING ANNUAL REPORT

Projects completed at the Willey Building during 2019 include general repairs, installation of a baby changing table in one of the unisex bathrooms on the Library level, paving of the parking lot, and the installation of new lighting in the parking lot. Projects completed at the Masonic hall during 2019 include general repairs and refinishing of all hardwood floors on the ground level. Funding is currently being sought for the following three projects at the Willey Building: Installation of an emergency generator, installation of heat pumps for the Town Clerk's and Lister's Office, and installation of window blinds in the Auditorium.

The Willey Building Centennial Celebration will be held on October 3<sup>rd</sup> and 4<sup>th</sup>, 2020. A fundraiser for the celebration was held during the 2019 4<sup>th</sup> of July parade, selling doughnuts and hotdogs provided by local vendors. Many thanks to Betty Ritter and Michelle Leclerc for running the booth. Fundraising and coordination of the celebration is ongoing. Those interested in contributing in any way are asked to contact the Town Clerk or the Willey Building Committee as soon as possible.

Respectfully submitted,

Brad Alexander, Fred Ducharme, Dan Dunham, Steve Godin, Paul Wade, Bill Wheeler

# MINUTES

## CABOT ANNUAL TOWN MEETING – MARCH 5, 2019

The Town of Cabot met at the Cabot School on Tuesday, March 5, 2019 at 10:00 a.m.

Michael Hogan, Chair of Cabot Selectboard welcome everyone to the annual Town Meeting.

Art. 1. To elect a Moderator for the ensuing year.

The first order of business was to elect a moderator. We wanted to let everyone know that our longtime moderator, Ed Smith will not be available this year. Do we have a motion on the floor to elect a Moderator? A motion was made by Fred Ducharme and seconded by Dean Deasy to elect R. D. Eno as moderator for the 2019 Town meeting. Do we have any other nominations? There were no other nominations. R. D. Eno was elected moderator.

Art. 2. Shall the voters of the Town of Cabot hear the reports of the Town Officers?

At this point the meeting was turned over to R. D. Eno. He thanked everyone and appreciated all of the years Ed has been the Town Moderator. A motion was made by Skip seconded by Fred. Motion carried.

Cecilia Gulka reported a correction that was correct on the warning published, incorrect in the Town Report.

Mike Hogan went over the largest project we had this year – the Danville Road Water Line project.

Jack wanted to thank the road crew for all the work they have done to keep the roads open during the large amount of snowfalls we have had so far this year.

Roland Payne, Jr. reported about the Emerald Ash Borer problem that has been attacking all of the Ash trees in Vermont. He had publications and further information regarding this for anyone that is interested.

Mike wanted to thank Ed Smith for his 20 plus years of serving the Town as Moderator. Ed received a tremendous round of applause and a standing ovation. Thank you, Ed.

Art. 3. Shall the voters of the Town of Cabot authorize payment of real and personal property taxes on August 29, 2019 and November 21, 2019 by delivery to Cabot Town Hall postmarked on or before that date; and,

Establish that overdue taxes will bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of such tax pursuant to 32 V.S.A. § 5136; and,

Establish the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to 8 percent of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)?

There was no discussion regarding this this. A motion was made by Dean that we accept this, second by Skip. Motion carried.

Art. 4. Shall the voters of the Town of Cabot elect all Town Officers required by law, according to law? The following were nominated from the floor. **A motion was made by Judy and seconded by Paul. There was no discussion. Motion carried. The Moderator then asked if there were no objections and only one person was nominated that the Town Clerk would cast a ballot for each position.**

**Jeanne Johnson for Lister – a motion was made by Paul and seconded by Skip. No other nominations. Motion carried.**

**Town Auditor – A motion was made by Lynn Rockwell to nominate Cecelia Gulka, Cecelia declined and advised that she would not be running again. A nomination was then made for R. D. Eno and he declined. Cecelia then nominated Ted Domey. Ted declined. A motion was made by Jeff and seconded by Skip to nominate Karen Larsen to take Bruce Wescott's position. Motion carried. The Town Clerk cast one ballot for Karen Larsen. Lynn Jones will be stepping down after this year and a motion was made by Cecelia to nominate Jeff Haslett and seconded by Skip. Motion carried.**

**Delinquent Tax Collector – A motion was made by Judy and seconded by Fred. Motion carried.**

**Grand Juror – A motion was made by Jack and seconded by Fred to nominate David Pike. Motion carried.**

**Cemetery Commission – A motion was made by Jack for Fred Pike with a second by Skip. Motion carried.**

**Library – A motion was made by Beth, seconded by Jeanne Johnson to nominate Linda Gabrielson to a three year term. Motion carried.**

**A motion was made by Beth and seconded by Jeanne Johnson to nominate Jeanne McCallum to a three year term. Motion carried.**

**A motion was made by Beth and seconded by Jeanne Johnson to nominate Kurt Steinert to replace Grace Breer's term that will end in 2021. Motion carried.**

**Willey Building Committee – A motion was made by Jack and seconded by Dean to appoint Paul Wade. Motion carried.**

**CCIF – a motion was made by Frank and seconded Dean to nominate Jeff Haslett. Jeff spoke that he was nominated and elected for Town Auditor and by Statute cannot hold both offices. He wishes to withdraw his name for Town Auditor if elected for CCIF. This was carried. The Town Clerk cast one ballot for Jeff Haslett. This then brought us back to Town Auditors. There were no other nominations for Town Auditor. The Select Board stated they would appoint this position at their Select Board meeting.**

Art. 5. Shall the voters of the Town of Cabot approve a Non-Binding Resolution declaring the Town of Cabot to be a Pollinator Friendly Community?

Jack mentioned that there will be no money or no enforcements regarding making this a Pollinator Friendly Community from the Town.

**A motion was made by Matt and seconded by Jack to approve Article 5. Motion passed by voice vote.**

The following Articles will be voted on by Australian Ballot and may be discussed on the floor except for Articles 6 and 7.

Art. 6. To elect a Selectperson for a term of two years. [Australian Ballot] – Can be no discussion on this.

**The vote was 395 for Ruth Goodrich, write ins 40, Blank 140 for a total of 575. Ruth Goodrich was elected for a two-year term.**

Art. 7. To elect a Selectperson for a term of three years. [Australian Ballot] – Can be no discussion on this.

**The vote was 325 for John Cookson, 325; Bernie Shatney 165; write-ins 7, blank 78 for a total of 575. John Cookson was elected for a three-year term.**

Art. 8. Shall the voters of the Town of Cabot appropriate the sum of \$717,700 to defray the General Expenses of the Town, with an estimated \$73,500 to come from income and \$644,200 from local taxes? [Australian Ballot]

No discussion

**The vote was 411 to accept General Fund Budget; 199 No, blank 575 for a total of 575. Motion passed.**

Art. 9. Shall the voters of the Town of Cabot appropriate the sum of \$1,086,700 to repair and maintain the Highways of the Town including summer, winter and special treatment, of which an estimated \$511,300 is to come from income and \$575,400 from local taxes? [Australian Ballot]

No discussion

**The vote as 474 to accept Highway Budget; 76 No, 25 blanks for a total of 575. Motion passed.**

Art. 10. Shall the voters of the Town of Cabot appropriate the sum of \$299,000 of which an estimated \$160,000 is to come from Grants and \$139,000 from local taxes to pave:

(a) one mile of Route 215 South commonly referred to as Gould's Flats,

(b) Common Road around the Village Green, and

(c) the unpaved parking area of the Willey Building and installation of parking area lighting? [Australian Ballot]

No discussion

**The vote was 403, yes; 149, No, 23 blanks for a total of 575. Motion passed.**

Art. 11. Shall the voters of the Town of Cabot authorize the Selectboard to sell a piece of property located on Route 2, Parcel Id #12-024.000, estimated to be 4 acres in size, current assessed value of \$38,800 with the proceeds of the sale to be deposited in the General Fund as sale of land? [Australian Ballot]

No discussion

**The vote was 478, yes, 62, no, 35 blanks for a total of 575. Motion passed.**

Art. 12. Shall the voters of the Town of Cabot authorize the Selectboard to sell a piece of property located on Old Route 2, Parcel Id #11-027.000, referred to as the Lunde Property estimated to be 0.20 acres in size, current assessed value of \$4,200 with the proceeds of the sale to be deposited in the General Fund as sale of land? [Australian Ballot]

No discussion

**The vote was 481 yes, 58 no, 36 blanks. Motion passed.**

Art. 13. Shall the voters of the Town of Cabot authorize the Selectboard to grant Faith in Action the sum of \$2,500 to support that non-profit entity providing services to Cabot residents? [Australian Ballot]

No discussion

**The vote was 406, yes, 136, no, 33 blanks. Motion passed.**

Art. 14. Shall the voters of the Town of Cabot authorize the creation of a new Trails Committee which currently resides as a sub-set of the Recreation Committee, and to appropriate the sum of \$500 to support this new committees' activities? [Australian Ballot]

No discussion

**The vote was 401, yes; 152, no; 22 blanks. Motion passed.**

Art. 15. Shall the voters of the Town of Cabot appropriate the sum of \$1,000 to support the Cabot Conservation Fund? [Australian Ballot]

No discussion

**The vote was 419, yes; 136, no, 20 blanks for a total of 575. Motion passed.**

Art. 16. Shall the voters of the Town of Cabot approve the following amendment to the Town of Cabot Zoning Ordinance? [Australian Ballot]

Replace current zoning dated December 1978 Section 4.1 (Medium Density Developed District Village & Town) and Section 4.2 (Undeveloped Village District) with Jan. 4, 2019 proposed zoning: Chapter 100 (Village District and Lower Village District) including sections 101, 102, 103, revised definitions in Section 203, and updated map with district boundaries.

No discussion

**The vote was 327 yes; 170, no, 78 blanks for a total of 575. Motion passed.**

Art. 17. Shall the voters of the Town of Cabot approve the following amendment to the Town of Cabot Zoning Ordinance? [Australian Ballot]

Replace Section 3.6 Off Street Parking and Loading Space Requirements with Chapter 200 Section 201 Parking Standards

Replace Section 3.8 Outdoor Advertising with Chapter 200 section 202 Exterior Lighting and Signage

**The Vote was 301, yes; 186, no; 98 blanks, for a total of 575. Motion passed.**

Art. 18. Shall the voters of the Town of Cabot approve the following amendment to the Town of Cabot Zoning Ordinance? [Australian Ballot]

Replace Section 2.5 Penalties with the revised Section 2.5 that refers to the revised state statute for Enforcement; penalties.



**The vote was 285 yes; 192 no, 98 blanks for a total of 575. Motion passed.**

Art. 19. Shall the voters of the Town of Cabot approve a revision of the Cabot Community Investment Fund Plan? [Australian Ballot]

**The vote was 324 yes; 158 no, 93 blanks, for a total of 575. Motion passed.**

Art. 20. Shall the voters of the Town of Cabot authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$825,073.00, at no expense to the Town of Cabot? [Australian Ballot]

**The vote was 491 yes, 50 no, 34 blanks, for a total of 575. Motion passed.**

Art. 21. Shall the Town of Cabot approve \$45,000 to contract for Ambulance Services for the period July 1, 2019 to June 30, 2020? The current Cabot Ambulance Service will cease operations as of June 30, 2019. This approval will be for the Fiscal Year 2019 – 2020 only while a Cabot Ambulance Working Group explores other alternatives to provide future ambulance services to Cabot Residences. [Australian Ballot]

There was considerable discussion regarding this. As this Article is in-correct . Jack explained that regardless if the Article passes or is declined, we will not be giving the ambulance \$45,000 as the Town of Cabot ambulance is not ceasing operations and we do not have to search for ambulance service for the Town.

**The vote was 310 yes; 226 no, 39 blank; for a total for 575. Motion passed.**

Art. 22. To transact any other non-binding business that may come before said meeting.

Dean discussed and gave a small presentation on the proposed fire department. Skip also discussed that there may be some fines coming from the State, but we have not received anything to date.

Kate Chatot felt that if we do not have a school or an ambulance we need to rethink the whole thing regarding a new fire department.

Ken Gokey suggested that since we already own the property perhaps we could house the ambulance at this location.

There was no further discussion.

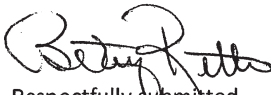
Beth Wade announced there will lunch served after the meeting.

Amy wanted to know about recordings being on the website. Betty advised her that we are working on a new website and once this is done we should have no difficulty putting the recordings on the website.

Art. 22. To adjourn this meeting.

**A motion was made by Fred to adjourn, seconded by Mike. We adjourned at 12:53 p.m.**

Dated this 7<sup>th</sup> day of March, A.D. 2019.



Respectfully submitted,  
Betty Ritter, Town Clerk/Treasurer



R. D. Eno, Moderator



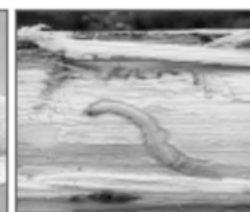
# Homeowner's Guide to Emerald Ash Borer

The emerald ash borer (EAB) is a 1/2-inch long, metallic green beetle originally from Asia that feeds on and burrows in all species of North American ash trees. It was first identified in the Midwest in 2002 and has since killed millions of ash trees in over 30 US states and 3 Canadian provinces.

EAB was discovered in Vermont in 2018 and poses a serious threat to Vermont's ash trees, both in forests and in urban areas.



Adult Beetle



Larvae

## STEP 1: ARE THERE ASH TREES ON MY PROPERTY?

Since EAB only attacks ash trees (*genus Fraxinus*), first determine if you have ash trees on your property. The most commonly planted species are green and white ash. Look for these features to determine if you have ash trees.

### Bud and Branch Arrangement

Branches and buds grow directly opposite each other -- they are not staggered. When looking for opposite branching in trees, consider that buds or limbs may die. Not every branch will have an opposite mate.



### Leaves

Leaves are compound and composed of 5-11 leaflets. Leaflet edges may be smooth or toothed. The only other oppositely branched tree with compound leaves is boxelder (*Acer negundo*), which usually exhibits three to five leaflets.

### Bark

On mature green and white ash trees (left), the bark is tight and features a distinct pattern of diamond-shaped ridges. Black ash trees have a flakey bark as they age. On young trees, the bark is relatively smooth.

### Seeds

When present, seeds are dry, paddle-shaped samaras. They usually occur in clusters and typically hang on the tree until late fall or early winter.



## STEP 2: I HAVE AN ASH TREE - IS IT INFESTED WITH EAB?

Learn the signs and symptoms of EAB to determine if your tree is infested. But be careful: infestations of other pests on ash trees can sometimes create symptoms similar to those caused by EAB infestations. Learn more at [VTinvasives.org](http://VTinvasives.org).

### Signs and Symptoms of EAB



Dieback of foliage



Woodpecker Activity



Insect Galleries



Sprouting



D-shaped Exit Holes

## STEP 3: WHAT ARE MY OPTIONS?

Effective management of EAB takes several factors into consideration, including the distance to the nearest infestation or the extent of the current infestation. Once EAB arrives in an area, it will remain a constant threat to ash trees for many years to come. *If you desire to keep your tree, it is likely that protective treatments with an insecticide will be needed for the rest of the tree's life.* For professional help, find an International Society of Arboriculture (ISA) Certified Arborist at [TreesAreGood.org](http://TreesAreGood.org).

### Is your tree infested with EAB?

**YES**

Is the infestation in its early stages? Does the tree exhibit less than 50% canopy thinning? And is the tree worth saving?

**YES**

Consider treatment options or remove and replant a tree of a different species.

**NO**

Remove and replant a tree of a different species.

**NO**

Has EAB been detected in or near your town?

**YES**

If the tree is healthy and important to preserve, consider treatment options. If not, consider removing the tree and replanting a tree of a different species.

**NO**

Keep an eye on your tree(s) for signs of EAB and stay informed about the spread of the beetle.

*If you choose to remove your tree, the wood does not have to go to waste. There are several ways that you can recover some of the value and put the wood to good use around your home, such as firewood, lumber, or landscaping materials. Whatever you choose to do with your removed ash trees, be sure that no ash wood leaves the area.*

Report suspicious findings and learn more at [VTinvasives.org](http://VTinvasives.org)



Vermont Urban & Community Forestry Program  
Vermont Department of Forests, Parks and Recreation in partnership with University of Vermont Extension  
Photos courtesy of [forestryimages.org](http://forestryimages.org)

Issued in furtherance of Cooperative Extension work, Acts of May 8 and June 30, 1914, in cooperation with the United States Department of Agriculture. University of Vermont Extension, Burlington, Vermont. University of Vermont Extension, and U.S. Department of Agriculture, cooperating, offer education and employment to everyone without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or familial status.



**For everyday needs and difficult times, 2-1-1 is your connection to thousands of resources across Vermont.**

*Your link to resources.  
Get Help, Give Help,  
Discover Options.*

*2-1-1 is the number to dial for information about health and human services and organizations in your community.*

*By dialing 2-1-1, information is much easier to find.*

**2-1-1 is:**

- A local call from anywhere in Vermont
- A free and confidential service
- Person-to-person assistance
- Available 24 hours/7 days
- Language translation available

**Just dial 2-1-1.**

Toll free in Vermont: 1-866-652-4636

From outside Vermont: 1-802-652-4636

**[www.vermont211.org](http://www.vermont211.org)**

- Child Care Resource and Referral
- Consumer Services
- Clothing and Thrift Shops
- Discrimination Assistance
- Domestic and Sexual Violence Services
- Education—GED Instruction, Computer Classes
- Employment Services
- Food Shelves and Nutrition Programs
- Health Care Services
- Alcohol and Drug Programs
- Housing—Homeless Prevention, Shelter, Tenants' Rights
- Independent Living Services
- Legal Assistance
- Mental Health Care and Counseling
- Mentoring
- Military, Family and Community Network
- Parenting Programs
- Senior Resource and Referral
- Stop Smoking Programs
- Support Groups
- Transportation
- Utility Assistance
- Youth and Family Services
- Veteran Services
- Volunteering
- Wellness Programs
- And More...

United Ways  
of Vermont



**VERMONT**  
AGENCY OF HUMAN SERVICES

A partnership between United Ways of Vermont and the Agency of Human Services.

**Just dial 2-1-1.**

**When you need help and don't know where to turn.**

**DIAL 2-1-1**