

TOWN OF CABOT

FAQ- Frequently Asked Questions- Appropriations request

What is the appropriation request due date for consideration of submission at Town Meeting?	November 1, prior to Town Meeting
What is needed to submit a request?	Use the Town of Cabot appropriation request form. Available on the Town of Cabot website, or hard copy at the Town Clerk's office
What is needed on the appropriation request form?	Organization name, address, website, contact person, email address, phone #, mission statement and appropriation request \$. Also you will be required to explain how your organization has served the town of Cabot. You will need to include statistical/narrative information of how you have served Cabot.
How are appropriation requests approved?	The appropriation requests are reviewed by the Select Board and added to the general fund to be voted on.
How will I know if my funding request was approved?	The Town Clerk will send notification of the vote results to all applicants

<p>In addition to the appropriation request form, what other documentation is needed?</p>	<p>If a Cabot organization is making a first time request, they will need a signed petition with a minimum of 5% voter signatures submitted to the town clerk by November 1 before the Town Meeting.</p>
<p>If your organization is not located in Cabot, what requirements are necessary?</p>	<p>For organizations outside of Cabot, the Organization must submit their request form in person to the Cabot Select Board at one of the regularly scheduled meetings by November 1 before the Town Meeting</p>
<p>When are payments made to the receiving organizations after voter approval at Town Meeting?</p>	<p>December 1, after the Town Meeting vote.</p>
<p>How are funds dispersed?</p>	<p>Paid by check by the Town Clerks office. The original appropriation request form submitted by the Organization serves as the invoice</p>
<p>What type of organizations are allowed to request funds?</p>	<p>Organizations eligible for receiving funding are define in 24 V.S.A. § 2691</p>