

Cabot Trails Committee  
Draft Meeting Minutes  
May 11, 2022

Present: Dana Glazier, Kris Schmitt, Paul Wade, Gary Gulka, Monique Gerbex, Chuck Talbert

**Next Meeting: June 8**

Approval of Minutes

Draft minutes of April 13 approved without changes

Public Comment

None

Administrative Matters

We have about a little over \$50 remaining in our FY21-22 budget and about \$250 remaining in anonymous donations held with CCA. It was agreed that we will take trail paint expenditures out of town budgeted funds.

Volunteer hours for the month:

Kris – 7

Dana – 3

Chuck – 2

Monique – 3

Paul – 4

Gary – 4

Michael – 3

**Kris will put volunteer hours in a spreadsheet.**

Trail Updates and To Do List

Trail sign paints used in the past have failed. **Chuck will provide us with Sherwin Williams Duration Acrylic black to try on the signs.**

We discussed the following To Do List

- Work on connection from Talbert's to Marshfield Village and Cross VT Trail thru Gray, Ameden and Ouwellen properties – **agreed that Chuck and Will Ameden should take the lead on this**
- Meet with Ackermann to connect with Burt's – not a priority at this time
- Winter access to Town Forest- landowner permission (Paquin) – **make another attempt**
- Parking at Cabot Plains/Trautz – **it was agreed that Committee members would look at this area to determine where a small parking area could be situated**
- Plowing – no further discussion currently
- Mowing – no further discussion currently
- Look for wet areas to put slabs – **several areas at McQueeney' could use slabs. Monique and Kris will transport slabs to trailhead. They can be transported in later to the wet spots. Also**

**suggested that we look into using wood chips to fill in the ruts and repair dirt bike damaged areas. We will probably need a workday to do trail repairs. Kris and Monique will take photos and send them to committee members**

- Complete loops at Town Forest – a grant related activity
- Connect Old Center to Langone- signage
- Connect Dubray to Cabot Plains to McQueeney's - signage
- Replenish trail maps at kiosks - done
- **Decide on new trail sign paint and repaint signs where needed – see previous discussion.**
- Trail repair at McQueeney/Trautz – discussed above under slabs.
- Meet with Steve Hogan to discuss trail alignment, signage, gates – **need to do this in the coming weeks**
- Kiosk sponsorship – discussed below under specific agenda item
- Decide on large village kiosk location and interim location for this year – **find out about the need for zoning permits**
- Trail stewards – **need to put on FaceBook. Include in Chronicle article. Consider high schoolers that have community service obligations for graduation. Acknowledge that many committee members will be stewards. There are a few individuals we can approach directly to involve.**
- Contact grant project team and schedule first meeting – Gary will set up meeting in June
- Advertise for grant administrative assistant – **We have a first draft of advertisement for position which will be circulated**
- Finalize grant agreement at next Select Board meeting – still awaiting grant document, so it might not happen at May 17 meeting
- Chainsaw training -**talk with Will Ameden. Monique, Dana, and Kris expressed interest in the training.**
- Order fencing materials for Burtts trails – **on hold until the grant agreement is finalized.** Some changes were made to the configuration of the trail after Paul, Michael, Kris and Gary met with Greg Burtts. **Gary will email the new trail configuration to members.**
- Follow up with Hourihan – no action at this time
- Next Chronicle article due May 15 – **Gary will submit a Trails Update and include a request for trail stewards**

#### Status of Trails Grant and Next Steps

**First steps involve finalizing the grant agreement, advertising and hiring for administrator, meeting of project team, and ordering materials for Burtts Orchards trails.**

#### Trail Steward Program Update

See discussion above

#### Cabot Trails Page of the CCA's [www.cabotvermont.org](http://www.cabotvermont.org) Website

Trail maps are now on this web site, and we can have additional content in the future. **We should continue to review and decide on content to add.**

#### Public Outreach

Future Chronicle article could feature the trails on the Mitchell's property. **Gary will write a Trails Update piece for June Chronicle.**

#### Kiosk Sponsorship – Options Discussion

Dana prepared the following for discussion:

#### **KIOSK SPONSORSHIP**

Goals: Revenue generating to offset costs of Kiosk

Promote local businesses.

#### **Types of Sponsorship**

1. Sponsorship of Individual Kiosks: sole priority for individual kiosks
2. Multiple sponsorship of several or all kiosks.

#### **Types of Kiosks**

1. Kiosks at Trail Heads.
2. Mother-of-all-Kiosks (town center). {Planning Commission approval?}

#### **Sponsor's Trademark**

1. Paper/Poster on Kiosk acknowledging sponsorship
2. On the mother-of-all-kiosks, each sponsor would be identified.

#### **OTHER**

Wooden plaque laser cut or routed out including pertinent information.

QR Code.

Sponsor/Logo on maps of sponsored Kiosk.

There was no consensus on how to proceed. Some thought it was important to advertise on the small kiosks. Some thought sponsors should be on the large kiosk. Some discussion about different levels of sponsorship. It was agreed that the stated goals of sponsorship were appropriate – to both raise some revenue and to promote the businesses in town. There seems to be general support from the business community for sponsorship. **Dana suggested that he, Kris, and Gary bring back a proposal for final consideration at the next meeting – and decide whether to proceed or not on sponsorship.**

#### New Business

It was agreed that **next meeting agenda would include a discussion of liability for trail committee members and volunteers working on trails – and the information provided by Vermont League of Cities and Towns about liability waivers.**