

SELECTBOARD MEETING Minutes
TUESDAY, MARCH 12, 2024, 6:00 P.M.

Those present in person: Mike Hogan, Fred Ducharme, R. D. Eno, Skip Bothfeld, Karen Larsen, Dean Deasy, Kris Schmitt, Ruth Goodrich, Jenn Miner, Frank Kempf, Will Ameden, Laura Knowlton, Silas Robbins, Ben Deasy, Michelle Leclerc, Brittany Butler, Betty Ritter; via zoom: Jeanne Johnson, Amy Hornblas, Heather Winer, Cathy Besch, Ellen Cairns, Gary Gulka, Rory Thibault, Keith Cubbon, Sandy Pond, Steve Hogan, Laura Knowlton

1. Call Meeting to Order Mike was called to order at 6:00 p.m.
2. Betty then did the swearing in of Mike Hogan and Walter Bothfeld
3. Elect a Selectboard Chair A motion was made by RD and seconded by Karen for Mike Hogan. Motion carried with Mike abstaining.
4. Elect a Selectboard Vice-Chair – a motion was made RD for Fred Ducharme with a second by Karen with Fred abstaining, motion approved.
5. Elect a Selectboard Clerk – A motion was made by Fred with a second by RD for Karen motion approved with Karen abstaining.
6. Adopt and use Roberts Rules of Order for Small Boards – A motion was made by RD with a second by Fred Motion approved. Mike said that he will be bringing some guidelines for Rules of Procedure on 3-19.
7. Approve Agenda - A motion was made by RD with a second by Skip. RD would like to add an update on the Post Office, and Karen would like to discuss and intern for the board. Motion carried with the additions.
8. Approval of Minutes from February 20 Selectboard Meeting – a motion was made by RD with a second by Fred. Motion carried.
9. Public Comment – There was no public comment.
10. Highway Updates – Sid was here working with FEMA today and they were able to tie down some of roads. The Crew has their hands full with snow and mud season. Sid is posting on Cabot Connects. Mike suggested that we encourage the road crew when we see them or send a note.
11. Appointment of Town Positions:

CCIF – carryover from Town Meeting – should not be six members. There are 6 people on the committee and should only be 5 members, including the chair. Richard LaSalle is up this year – RD moved that we put on pause this until we discuss this with Greg Burttt with a second by Fred. A motion was made by RD to have Gregg Burttt as chair of the CCIF, with a second by Fred. Motion carried. Mike will be asking Gregg to come to the next meeting

It was recommended in 2022 that we suspend the plan but still needs to have someone overlook the CCIF.

Constables –Steve Hogan and Nells McQueeney - okay for both – RD moved that we appoint Steve and Nell with a second by Fred. Motion Carried.

Water Wastewater – It is recommend that we add the SB to the Water/Wastewater along with the Town Clerk – Pound – Fred nominated Cheryl for pound keeper with RD a second. Motion carried.

Dog Catcher – A motion was made by to RD and seconded by Fred to keep Ruth and Cheryl – motion carried.

Fence Viewers – Laura Knowlton is interested in this position. Ruth said that Glen would be glad to resign. A motion was made by RD with a second by Karen to have David Pike and Laura Knowlton as fence viewers. Motion carried.

Anson Tibbetts for Inspector of Coal, Wood, Lumber, and Shingles – A motion was made by Fred with a second by RD to retain Anson. Motion carried.

Tree Warden -Roland – A motion was made by RD with a second by Fred to retain Roland as Tree Warden. Motion carried.

Town Energy Coordinator, Michael Socks – A motion was made by RD with a second by Fred. Motion carried.

Planning Commission - Dawn Andrews and Kate Chatot – A motion was made by RD and Karen to retain Dawn and Kate, Motion carried.

DRB – Jeanne – A motion was made by RD with a second by Skip to retain Jeanne Johnson. Motion carried. Jenn did not that we will be resigning.

Trails – It was noted that Monique does not want to continue on Trails s, however Lynn Rockwell would like to join and Chuck Talbert would like to remain on the committee. A motion was made by RD with a second by Fred. Motion carried.

Conservation – It was noted that Cedric Alexander would like to continue. A motion was made by RD with a second by Fred. Motion carried.

Colors – We will put on hold to see if any veterans would like to hold this position.

Road Commissioner- A motion was made by RD with a second by Skip that the Selectboard would continue as Road Commission with Sid Griggs as Road Foreman. Motion carried.

Regional Planning Representative – A motion was made by RD with a second by Fred to maintain Brittany. Motion carried.
Emergency Manager Coordinator – Mike contacted Dana Glazier, he declined as he is way too busy; would like to have Will or Dean be part of the mix, with possibly Nate Smith. We will hold until next meeting. RD did ask is Jenn would like to remain. Jenn said that she would like to if it is the choice of the SB.

NEKWM –Betty will be the representative with RD as an alternate.

WB – Betty stated that we need on more person on the WB Committee and Constance Hare was suggested. A motion was made by Fred with a second by Skip, motion carried.

We adjourned for five minutes while copies are being made regarding the Emergency Transport Services.

12. Discussion of Draft RFP on Emergency Transport Services – Karen reviewed the current request for proposal and would welcome any edits. There was much discussion on this and in order to keep the minutes brief if you wish to hear the content of this proposal discussion, please refer to the audio that is on the Cabot website under SB audio at Cabotvt.us. In order to move forward with the Fast Track Squad, it must have to have a licensed emergency transport first. We will review all of this at the next meeting.
13. Discussion on Treasurer position: the timing of advertising and interview dates: the advertisement would be sent out through the media asking any applicant to respond by April 1 with a resume and cover letter by April 1. Mike did want to thank Michelle for all the work she has done for the Town and wish her the best in your new position as Danville Town Clerk/Treasurer. We have enjoyed working with her. We will talk with the applicants along with Michelle and Betty. The Town Clerk will be able to hire an assistant along with the new treasurer would also be able to hire an assistant if needed..
14. Question from School Board Chair regarding the Town to pay for ballot on August 13 for School Board Seat – would town pay for the ballot. Because it was missed on the ballot, a motion was made by Fred with a second by Skip that the Town would pay for the expense of this ballot that will be with the state primary in August. Motion carried.
15. Karen has heard from people on Elm Street about the concern of noise and lighting now that the old fire station is down. The trucks and lighting from the Creamery will be more pronounced and wondering if a double tree Screen would help with some of this.
16. What to do with the old CFD building site after demolition – It is down. Ben has done an excellent job of taking this down. It will be available for more parking for town events and would be able to drive on it, with fencing to protect the bank. Dean is discussing a pole set working with GMP for the siren which would be remotely activated. Discussion about where the Cabot trucks can be parking. Tankers and big trucks are parking in the lot that was reserved for fire fighters.
17. Update on Temporary CFD-community recognition that the building will be able to move in on March 29 and perhaps we can schedule some type of event to celebrate this perhaps a couple of weeks after moving in. The front garage doors are now on. And it has been inspected. Secured building, all been inspected. We also have an invoice from Connor Contracting to approve. A motion was made by RD with a second by Fred. Motion carried. It was asked about the basketball court. Dean advised that we are waiting for frost to be out of ground. Late spring, beginning of summer.
18. CCIF Membership – carryover from Town Meeting see appointments
19. Discussion on possible buyout of village property related to Hazard Mitigation – Because of the flood in July – double culvert in Cabot Garage we need to be ready for future flooding. There was a meeting with Greg Moore, the new owner of Cabot Garage along with Gary Gulka to possibly relocating the garage in the village with the possibility of gas pumps being part of it. Looking at Shelley Corliss as a possibility. Buyouts and be federally funded. The Currier property could be considered as a candidate for elevation. This is not going to happen overnight, it could take years in the process.
20. Cemetery Investment Policy – discussion – defer to another meeting.
21. Local Hazard Mitigation Plan - Would like to finalize on website – Keith received no comments from the website but he did combine all the edits. We can possible approve at the March 19 meeting.
22. Water and Wastewater
 - a. Update from Rodger Sheldon, H2O Innovations – RD discussed the situation at the daycare. He stated that the house directly across from the church is having problems. We may have to view the maps on ANR to review the layout of wastewater.
 - b. Other Business – Fred and Mike spent some time going over the Dufrense gave some suggestions, Laramie gave reports on the pump station, and they may possibly be grants to take care of all replacements. There is a possibility that FEMA could pay for some of this.
23. Town Clerks Office
 - a. Orders – signed.
 - b. Renewed Liquor License Applications – Den at Harry’s Hardware to renew their liquor license. A motion was made by Fred with a

second by Skip. Motion carried.

- c. Town Meeting Minutes – explanation minutes posted. For two years we did not have open Town Meeting and that is the reason they were not in the book. We will post the 2023 minutes on the website.
- d. Other business – there was no other business.

24. Other Business

- a. Post Office – closed on the 5th – Postal Realty Trust bought the property in 2022 and lease to USPS. Bob Campbell was made aware of the malfunction with the furnace and they called in a technician. We found defects in ceiling and the building was breaking up. Asbestos was found in the ceiling and the lessor was forced to close the post office. In the meantime all of the postal operations will be at Marshfield Post Office, for those holding post office boxes. Rural delivery will remain the same. RD mentioned that Betty did offer a space in the WB, or perhaps a work trailer could be set up in the parking lot. RD is in touch with our representatives. In the meantime businesses in town are suffering. Mike looked at this at the time of the problem wrote them a letter – no response. Fred said that the post office is built on a burned out site. Conversations on this to continue.
- b. Intern – Karen suggested that we have some sort of youth representation to the board to build youth energy and involvement in the town. It was discussed last year, but then the flood hit – time to revisit to have a youth presence here. Invite applications to the intern board. There are a number of ideas – research on statutes, wandering cows, parking on public right of ways – research assistant on the board and provide to take a look how tis board process works. Karen will write up a job description – 3-5 hours per week. Cabot School has a requirement of 100 hours of community time to graduate but other areas. Sarah Copeland Hanzas would like to see civics back in the classroom. We will discuss at future meetings

25. Motion to Adjourn – A motion was made by Fred with a second by RD, motion carried and we adjourned at 8:30 p.m.

Respectfully submitted,
Betty Ritter, Town Clerk/Treasurer