

**SELECTBOARD MEETING MINUTES**  
**TUESDAY, May 21, 2024, 6:00 P.M.**

Those attending in person: Mike Hogan, Fred Ducharme, Karen Larsen, RD Eno, Skip Bothfeld, Betty Ritter, Jeanne Johnson, Frank Kempf, Jenn Miner, Will Ameden, Amy Hornblas (left and went on zoom), Ben Vitale and son, Tom Ziobrowski, ; via zoom: Norman Cohen, Bob Harnish, Kris Schmitt, Marie Achione; Roger Sheldon, Stephen Hogan, Alisson Hogan, Carol, Amy Hornblas

1. Call Meeting to Order – the meeting was called to order by Mike Hogan at 6:00 p.m.
2. Approve Agenda - A motion was made by Fred with a second by Mike. There will be updates: under Other Business. Motion carried.
3. Approval of Minutes from May 7, 2024 Selectboard Meeting – Karen mentioned the Parking map and would add that it may be used by other venues and will be coordinated by the Town Clerk’s Office. Under the permitting process a state permit is required for more than 2,000 people. Motion carried with changes.
4. Public Comment –
  - a. Celebration Party for Neighbor’s In Action - Amy mentioned that there will be a celebration party on June 1 from noon to 3 on June 1 and all are welcome. There will be a ribbon cutting ceremony celebrating the purchase of the building, and all are welcome.
  - b. Amy stated that she has resigned from the DRB. She would suggest that someone from the other side of town would be beneficial for the DRB.
  - c. Jenn Miner – She has given notice and will stay on until replaced (Betty will put on FPF for these two openings.
  - d. Thomas Ziobrowski is running for the open seat in the Vermont House and introduced himself.
  - e. Jenn advised that the Cabot Ambulance was State inspected and successfully passed. Ray Walker from the State wanted to know what the status of Cabot Ambulance is and to keep him informed. Mike stated that we are circulating a draft contract through the board members and would like to sit down with the ambulance before the next meeting to finalize this. Karen wanted to know if this was ALS, it is not a licensure, but we have still have an ALS provider. One of ALS members has now been recertified, and we have 2 paramedics online. At this time, we are not paramedicine certified, but we can call on these paramedics. Andy Achilles is now recertified at national and Vermont level.
5. Inclusion Week – Norma Cohen and Bob Harnish – this is entirely by donation – review and possibly approve – Bob spoke on this. Declaration of Inclusion – asking all towns and residents to be entire inclusion. It was adopted in Franklin and thought it would be good to each town to join in this. They are not suggesting that towns are not discriminatory. Several surrounding towns have signed this. Governor Scott is fully behind this, and the second week in May, is Proclamation of Inclusion. RD moved that we adopt and sign the declaration of inclusion with a second by Karen. Mike wanted to know how many towns have voted on this rather than just the SB signing off. They believe less than 10% have gone to the Town Meeting. Mike feels that the people that would like to weigh in. RD felt it would be appropriate to adopt the inclusion. As a Jew he has always felt welcome in Cabot when he ran for office. When he ran for Town Clerk he ran into some problems. Karen had a chance to look at the website. Once signed it would be beneficial to be included on the Town website, personnel policy. Fred agrees with Mike – want to hear what the people have to say, put it out to let the people have a look at it. Marie – please stick to two US Flag and the Vermont Flag. After the discussion Mike took a vote. All those in favor: Karen and RD with Skip abstaining, Fred no with Mike breaking the vote with a no. RD will write an article to go on the August ballot. write the article. Alisson – seems it would be more if the town could vote on it.
6. Update on temporary Public Safety Building – Vermont Communications base radio set up, concrete poured on all exits, walkable, foundation for the shed was poured today, 1<sup>st</sup> and 2<sup>nd</sup> week of July – still moving – the fuel tank moved it. Talked with FEMA today – Connor wants to sign off on July 2 with a walkthrough. We will then need to discuss the long-term use of the building.
7. Update on FEMA – call today it seems that things are doing better, weekly meetings, on-site visit. We will start seeing reimbursement and permits on public safety building. RD – any sense for timeline. We do not have a date. The fence around the old fire station is part of FEMA. The Rec Field will be included in FEMA and will be reimbursed. It also has grant funding and some money in the budget. Karen: When we borrow money for the flood, what about the interest. We did find that the interest on the flood loans is reimbursable. In 2011 a culvert was to be a box culvert, and we installed a round culvert, and we never made a change order. RD consulted Karen Deasy and Vermont Emergency Management was notified at that time. We are unable to provide any evidence that there is a document, and we will need to provide a letter to ANR and RD offered to draft it for Mike’s signature.

8. Highway Update–
  - a. Sid uses flaggers and put some people in a training program and would like to be able to pay them \$20/hour. It is in the budget.
  - b. The bridge on Mack Mountain is completed. The highway crew did a great job. Tyler thinks we might get the culvert installed in August.
  - c. Betty also wanted to thank the road crew for hanging flags in the village.
  
9. Discussion on Public Gatherings (music venues – noise, parking, adjoining neighbor’s property) – we are discussing parking. Does the Board want to look at venues and size of ordinance–try to regulate. RD not sure how deep we want to go. A Parking map is being designed. Elm Street parking has a lot of parking spaces and should be addressed. Mike suggested that we meet at Elm Street at 5:30 before the next meeting to discuss Elm Street parking. Skip stated that we should also discuss this with Morgan as he does hay some of the property and invite Lori to the next meeting to go over the maps. On a noise ordinance: Jenn stated that an ordinance is good, but who enforces it. Vermont Emergency Management would like to be informed of any large gatherings. Such as the Pransky event and it will be July 19-21. It is under Conditional Use Permit and will have medical on premise. They are planning on having people come in for orientation a couple of days prior to the event and leave on Monday. Jenn making sure there are some people on call for this and visualize where they pick up a patient, if needed. There is more communication this year. People are not required to have a permit under 2,000. We need to check if there would be any consequence if we revoke it. Would there be no control, is there another approach – what about 500, 1,000. Amy stated that DRB was CUP was a formality and we should review this. Perhaps we could have some type of document that would take care of neighbors’ concerns.
  
10. Water and Wastewater
  - a. Update from Rodger Sheldon, H2O Innovations. Met with Rodger, and a Permeate system would cost over \$100,000. It is basically the heart of the WW plant. Pumps on the skid draw the water through the membrane. It is the most important thing at the plant. This new skid is much more advanced and has multiple gauges to read. Air will also bypass the pump. It comes as a package – remove the old and put the new one. The old one is beyond life support. RD wanted to know the timeframe - 4 months. How do we pay for it. We should decide tonight and will need to have a down payment of 30%. We have ordered the pumps. The ones we have are not the right pumps for the system. RD motioned to approve the purchase and go forward with this with a second by Fred. Motion carried.
  - b. Other Business – Betty also advised that we need to pay Taplin for the work they have done.
  
11. Town Clerks Office
  - a. Orders – They have been signed.
  - b. Other business – we have 3 permits for liquor license to be approved for Headwaters. Mike moved that we approved these liquor licenses, motion carried. We would like to meet with the lawn companies at the next meeting before we decide.
  
12. Other Business –
  - a. Mike – We do have a couple of candidates for the Treasurer’s position, and this should be in executive session.
  - b. RD is concerned about heavy rains and the unstable debris coming down to plug the culverts. We should have debris catchers in place. He will compose a letter to Gleb Glinka and Betty will email this to him to ask permission to make a road to bring in some heavy equipment to clean up the unstable debris and help make it stable for future storms.
  - c. RD is trying to track down loan documents and wanted to let the SB know that he would like to contact Sullivan and Powers to see if they have any information on the documents as it is on our balance sheet.
  - d. CCIF – the 2-year moratorium ends next year and would like to collaborate with the committee to write a new CCIF plan and to ensure funds are dedicated to economic development, but not be a SB or CCIF decision how the funds are spent but have a broader range for decision making.
  - e. There are some Ideas percolating for ideas and are looking at locations for Gregg’s business.
  - f. He would like to redraw the Village Center Designation, and this begins with the PC.
  - g. There is a Village Trust Initiative and Lori will be putting in a letter of interest for the CCA.
  
13. Motion to Adjourn – A motion was made by Fred to adjourn with a second by Skip. Motion carried and we adjourned at 8:06 p.m.

Respectfully submitted,  
Betty Ritter, Clerk/Treasurer